

**Item 10.1**

# **Technology Disruption Policy**

## **Brown Act And Senate Bill 707**





# Purpose/Why this Matters:

- Ensure Compliance with new State Law
- Maintain public access during meetings
- Establish clear procedures for disruptions



# Legal Background

## State Law Requirements

- Brown Act —————> Open Meetings & Transparency
- SB 707 (Effective January 1, 2026)
- Additional Requirements effective July 1, 2026

# What SB 707 Requires

- Public access cannot be restricted
- No ID required to participate
- Agencies must address technology disruptions
- Policies must ensure continued access

# Current Compliance

- Ranked among the top 4 in San Diego County
- Score: 17.5 / 19
- Already met most SB 707 Requirements

## Improvements Identified:

Council Nameplates visible  
HTML requirements

# Remaining Requirements

## Items in Progress

### Effective January 1, 2026

- Social Media Policy

### Effective July 1, 2026

- Translated Agendas
- Teleconference Disruption Policy (*this item*)

# Policy Overview

## Technology Disruption Policy

1. Addresses meeting interruptions
2. Covers participant behavior
3. Covers platform/service failures
4. Ensures compliance while protecting public access

# Disruptive Participant Response

## STEP 1 – WARNING

- Participant asked to stop disruptive behavior

## STEP 2 – CORRECTIVE ACTION: If the disruption continues, staff may:

- Mute audio
- Disable video
- Restrict chat
- Temporarily remove

## STEP 3 - REMOVAL

# Platform Failure Process

## If Technology Fails:

1. Meeting is paused (recess)
2. Staff attempts restoration (up to 1 hour)

## If not restored:

Adjourn meeting

or

Continue with formal finding (requires roll call vote)

Any disruption will be noted in the meeting minutes.

# Training and Implementation

## TRAINING PLAN

1. Presiding officers
2. Staff liaisons
3. IT personnel

Goal:

Consistent and compliant implementation



# Summary

## Key Takeaways

- Ensures compliance with state law
- Establishes clear procedures
- Protects public participation
- Aligns with current best practices



# Staff Recommendation:

Staff Recommends:

Adopt Technology Disruption Policy (Policy No. 103)

Ensure Compliance with State Law

Receive and file implementation SOPs



# Questions?

