

## CITY COUNCIL POLICY CITY OF NATIONAL CITY

<b>TITLE:</b> Request by Member of City Council to Place an Item on a City Council Agenda	<b>POLICY # 105</b>
<b>ADOPTED:</b> March 12, 1985	<b>AMENDED:</b> October 21, 2025



### CITY COUNCIL AGENDA ITEM REQUEST FORM

The City Council Agenda Item Request Form is for members of the City Council to submit written requests to the City Manager's Office for inclusion of an item on a future City Council Meeting Agenda. At the meeting where the initial written request is heard, discussion should be limited to whether the item should be added to an agenda and a date, not the merit of the item. A majority vote of the City Council is required for the item to be added to a future City Council Meeting Agenda for action.

Requestor(s):     Luz Molina     Date Submitted:     26Mar2026    

Co-Sponsor (Mayor or Councilmember):     NA    

#### Section 1. Proposal Title

    Approval for NALEO Conference Attendance    

#### Section 2. Justification Statement

- What is the need/problem to be addressed? **I would like to attend the NALEO 43rd Annual Conference and I am requesting formal approval from City Council to authorize the expense, per City Council Policy No. 121 "Mayor and City Councilmembers Office Budget".**
- Who is proposed to do the work? (City staff/department, consultant, etc.) **Luz Molina to attend the conference.**
- Why is the timing appropriate now? **The conference is scheduled for July 14-16, in Los Angeles, California.**

#### Section 3. Impact Statement

- Estimated staff time (by department, if applicable): **None**
- Expected costs or budget implications (consultant fees, legal review, etc.): **\$2000-2500**
- Related/ongoing projects that may be affected: **None**

#### Section 4. Urgency

- Not urgent
- Urgent – If urgent, check all that apply and explain:
  - Potential financial loss: **I consider this approval urgent because I want to take advantage of the "early bird registration" period. The cost savings is \$300-500.**
  - Legal implications: **NA**
  - Public safety risks: **NA**

#### Section 5. Strategic Alignment

- Explain how this proposal aligns with the City's Strategic Plan or Council priorities: **The topics discussed at the conference aligns with:**

**Strategic Focus Area # 1 - Balanced Budget and Economic Development a) Maximize economic development strategies. b) Partner with other public agencies and non-profits, to increase revenue and augment services.**

**Strategic Focus Area # 2-Communication and Outreach a) Prepare effective budget, close deficit, accurately forecast funding sources, manage investments wisely, provide consistent financial reports, maintain clean audits, resolve findings/deficiencies in a timely manner, and update finance and budget policies. b) Connect the community with timely and transparent information. c) Increase meaningful outreach through quality engagement. d) Improve emergency preparedness and public noticing. e) Promote educational and economic opportunities.**

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a City Council Agenda

**POLICY # 105**

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Strategic Focus Area # 4 -Housing and Community Development a) Pursue new housing options at all income levels. b) Ensure preservation of existing affordable housing stock. c) Streamline permitting and improve code compliance. d) Enhance role in reducing homelessness.

Strategic Focus Area # 6 - Public Safety a) Reduce overall crime and illegal activity. b) Improve operational readiness and community resilience. c) Enhance recruitment and retention and promote public safety pipeline. d) Expand community engagement and increase visibility. Strategic Focus Area # 7 – Transportation Choices and Infrastructure a) Expand mobility choices by improving access to transit, biking, walking, rolling, and parking management. b) Improve traffic safety through traffic calming and safe routes. c) Update capital needs assessment and funding strategies. d) Maintain infrastructure and establish measurable targets.

## Section 6. Proposal Type

Significant project (requires staff analysis, legal opinion, or financial evaluation)

Minor amendment/operational adjustment (exempt from full analysis)

## Section 7. Certification

I certify that this request complies with the requirements of City Council Policy No. 105.

Signature of Requestor: \_\_\_\_\_ Date: 26Mar2026

Signature of Co-Sponsor: \_\_\_\_\_ Date: \_\_\_\_\_