



**NATIONAL CITY PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES
REGULAR MEETING AGENDA**

September 3, 2025 - 5:30 PM

When: September 3, 2025 5:30 PM Pacific Time (US and Canada)

Topic: Board of Library Trustees Meeting

National City City Hall – Second Floor Large Conference Room

1243 National City Blvd., National City CA 91950

Public Comments: There are two ways you can make sure your opinions are heard and considered by the Library Board of Trustees:

1. **Submit your public comment prior to the meeting:** To submit a comment in writing, email or mail to: lbtPubComment@nationalcityca.gov, provide the agenda item and title of the item in the subject line of your email. Public comments or testimony is limited to up to three (3) minutes. If the comment is not related to a specific agenda item: Indicate *General Public Comment* in the subject line. All email comments received by 3:30 p.m. on the day of the meeting will be read into the record at the Library Board of Trustees meeting and retained as part of the official record. All comments will be available on the City website within 48 hours following the meeting.
2. **Participate in live public comment during the meeting:** Each speaker is allowed up to three (3) minutes to address the Library Board of Trustees. Please be aware that the Chair may limit the comments' length due to the number of persons wishing to speak or if comments become repetitious or unrelated. All comments are subject to the same rules as would otherwise govern speaker comments at the meeting. Speakers are asked to be respectful and courteous. Please address your comments to the Library Board of Trustees as a whole and avoid personal attacks against members of the public, Library Trustees, and City staff.

AGENDA

Call to Order

Roll Call

Public Comment

Consent Agenda

1. Approval of Agenda dated September 3, 2025
2. Approval of August 6 Minutes
3. No Warrants for August

New and Unfinished Business

None

Director of Library Services Report**Other Reports**

4. Friends of the Library Report

Board Member Comments

Adjournment: Next meeting October 1, 2025 at 5:30 p.m.

Upon request, this agenda can be made available in appropriate alternative formats to persons with a disability in compliance with the Americans with Disabilities Act. Please contact Danielle Ghio, Director of Library Services at (619) 470-5800 or by email at dghio@nationalcityca.gov to request a disability-related modification or accommodation. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangement to ensure accessibility to this meeting.

I, Sarah Ruiz, Administrative Secretary, of the City of National City, hereby declare under penalty of perjury that a copy of the above Agenda of the Regular Meeting of the Board of Library Trustees of the City of National City, California, was delivered and/or notice by email not less than 72 hours, before the hour of 6:00 p.m. on **August 28, 2025** to the members of the Board of Library Trustees, and caused the agenda to be posted on the City's website at www.nationalcityca.gov and at the Library, 1401 National City Blvd., National City, CA 91950, and at National City City Hall, 1243 National City Blvd., National City, California 91950



NATIONAL CITY PUBLIC LIBRARY

Regular Meeting of the Library Board of Trustees

Minutes

August 6, 2025

CALL TO ORDER

The regular meeting of the Board of Library Trustees of the National City Public Library was called to order by Chair Godshalk at 5:32 p.m. August 6, 2025.

ROLL CALL

BOARD OF TRUSTEES PRESENT:

Margaret Godshalk, Chair
Cindy Lopez, Secretary (arrived late)
Nidya Rivera-Moreno, Member Trustee
Patricia "Trissy" McGhee, Member Trustee

BOARD OF TRUSTEES ABSENT:

None

STAFF PRESENT:

Danielle Ghio, Director of Library Services
Sarah Ruiz, Administrative Secretary

PUBLIC COMMENTS AND COMMUNICATION

No Public Comments Received

CONSENT AGENDA, ITEMS 1-3:

ACTION: Motion by Member Rivera-Moreno, to approve Consent Agenda Items 1-3,
Second by Member McGhee.

Motion carried by unanimous vote

NEW AND UNFINISHED BUSINESS

ACTION: Motion by Member McGhee, Second by Rivera-Moreno.

Motion carried by unanimous vote

CITY LIBRARIAN REPORT

Director Ghio's gave a recap of library activities to include Summer Reading, Lunch at the Library, and mentioned some new programs and events scheduled in the coming months.

OTHER REPORTS – FRIENDS OF THE LIBRARY

Chair Godshalk gave an update on the Bookstore, an overview of how Friends volunteers are collaborating with Literacy Services, and a grant they are applying for through 4Imprint.

BOARD TRUSTEE COMMENTS/COMMUNICATION

The Chair and Members discussed seeking new partnerships with businesses in National City, volunteer hours at the Bookstore, and asked for an update on library issues.

ADJOURNMENT

Meeting adjourned at 6:04 p.m. The next Board Meeting is scheduled for Wednesday, September 3, 2025 at 5:30 p.m.

Respectfully submitted,

Danielle Ghio
Director of Library Services

DRAFT



STAFF REPORT

Board of Library Trustees

Prepared by: Danielle Ghio, Director of Library Services **Meeting Date:** September 3, 2025

SUBJECT: Director of Library Services Report

RECOMMENDATION: Staff recommends Board of Library Trustees receive and file the Director of Library Services report.

STATEMENT ON SUBJECT:

San Diego State University Partnership

Carl Adkins, our Technical Services Librarian, and I met with Jessica Barlow (Head of the Center for Regional Sustainability), Lisa Lamont (Head of Digital Collections), and Matt Ferrill (Digital Archivist) from San Diego State University to discuss a potential partnership on digitizing materials in the Local History Room. The meeting was very productive, and we are pleased to share that we will be moving forward with this collaboration. Together, we plan to apply for grants—along with another agency (TBD)—with SDSU serving as the grant holder. These grants will support equipment, staff time, and student workers dedicated to the project. We are excited to work with SDSU to expand access to our collection and preserve these important materials for the community.

Library Improvements

The library has recently received some much-needed attention from Public Works. They've repainted several walls, completed a deep cleaning of the floors, and repaired the long-standing water damage on the ceiling. Even more exciting, we'll be getting a brand-new roof! The initial stages of that project are already underway, and I'll continue to share updates as the work progresses.

Highlighting the Friends of the Library

This month, our wonderful Friends of the Library were featured in our family literacy video. They gave a tour of the bookstore, shared all the amazing ways they support the library, and read the book of the month. The video turned out beautifully, and they did a fantastic job. It is now available for our families to enjoy.