

RESOLUTION NO. 2014 – 04

RESOLUTION OF THE OVERSIGHT BOARD OF THE SUCCESSOR AGENCY  
TO THE COMMUNITY DEVELOPMENT COMMISSION  
AS THE NATIONAL CITY REDEVELOPMENT AGENCY  
APPROVING AN ADMINISTRATIVE BUDGET FOR THE ROPS 14-15A PERIOD (JULY 1,  
2014 THROUGH DECEMBER 31, 2014)

WHEREAS, Health and Safety Code section 34177(j) requires that the Successor Agency prepare a proposed administrative budget for each upcoming six-month period and submit it to the oversight board for its approval; and

WHEREAS, said administrative budget is to include estimated amounts for successor agency administrative costs, the proposed sources of payment, and proposals for arrangements for administrative and operations services provided by a city, county, city and county, or other entity; and

WHEREAS, on June 17, 2014, the Executive Director submitted to the Board of the Successor Agency a proposed administrative budget for the Recognized Obligation Payment Schedule (ROPS) 14-15A period, and said budget has been discussed and deliberated in public session; and

WHEREAS, on June 17, 2014, the Board of the Successor Agency approved an administrative budget for the ROPS 14-15A period and directed that it be submitted to the Oversight Board; and

WHEREAS, on June 18, 2014, the Oversight Board reviewed said administrative budget and determined that it meets the statutory requirement.

NOW, THEREFORE, BE IT RESOLVED by the Board of the Successor Agency to the Community Development Commission as the National City Redevelopment Agency that the administrative budget for the ROPS period beginning July 1, 2014, with expenditures totaling \$246,450 is hereby approved.

— SIGNATURE PAGE TO FOLLOW —

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NOW, THEREFORE, BE IT RESOLVED that the foregoing Resolution 2014-04 was duly and regularly adopted at a regular meeting of the Oversight Board to the Successor Agency to the Community Development Commission as the National City Redevelopment Agency held on the 18<sup>th</sup> day of June 2014 by the following vote:

AYES: Carson, Fellows, Desrochers, Perri, Hentschke

NOES: None

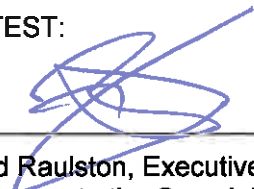
ABSENT: Donaldson, Morrison

ABSTAIN: None




Ron Morrison, Chairman

ATTEST:



Brad Raulston, Executive Director  
Secretary to the Oversight Board

APPROVED AS TO FORM:



Oversight Board Counsel  
Edward Z. Kotkin, Esq.  
Law Offices of Edward Z. Kotkin

**Successor Agency to the Community Development Commission  
as the National City Redevelopment Agency**

**ROPS 14-15A Administrative Budget**

**Expenditures**

	Annual Salaries & Benefits	% Allocated	Annual Cost	Six Month Cost ROPS 14-15A
<b>Personnel*</b>				
Executive Director	194,600	40%	77,840	38,920
Executive Secretary	64,100	75%	48,075	24,038
City Manager	244,000	15%	36,600	18,300
Executive Assistant	85,800	5%	4,290	2,145
City Attorney	263,500	15%	39,525	19,763
Executive Assistant	81,300	5%	4,065	2,033
City Clerk/Records Management Officer	136,800	15%	20,520	10,260
Administrative Secretary	69,700	10%	6,970	3,485
Property Agent	87,000	50%	43,500	21,750
Director of Finance	170,300	5%	8,515	4,258
Financial Services Officer	120,500	10%	12,050	6,025
Management Analyst	99,000	10%	9,900	4,950
Financial Analyst (part time)	25,300	90%	22,770	11,385
Senior Accountant	89,600	10%	8,960	4,480
Accountant	68,900	5%	3,445	1,723
Accountant	73,500	10%	7,350	3,675
Buyer	68,500	5%	3,425	1,713
Accounting Assistant	57,500	5%	2,875	1,438
Accounting Assistant	55,100	5%	2,755	1,378
Accounting Assistant	57,600	5%	2,880	1,440
Accounting Assistant	51,800	5%	2,590	1,295
<b>Total Personnel</b>			<b>368,900</b>	<b>184,450</b>

**Maintenance & Operations**

Contract Services - Legal Services for Successor Agency	10,000
Contract Services - Legal Services for Oversight Board	10,000
Contract Services - Accounting/Audit Support	12,000
Other Operating Expenditures	30,000
<b>Total M&amp;O</b>	<b>62,000</b>

**Total Expenditures**

**246,450**

**Funding Sources**

Administrative Allowance	155,407
Other Revenues	60,000
City of National City General Fund	31,043
<b>Total Funding</b>	<b>246,450</b>

\* Personnel responsibilities include, but are not limited to, providing executive direction and legal guidance for the operations of the SA, scheduling and maintaining records of the meetings of the Successor Agency and the Oversight Board, preparing agenda materials for the SA and the Oversight Board, managing litigation, developing the ROPS for each six-month period, projecting and managing the cash flow of the SA, developing and implementing a long range property management plan, managing contracts with vendors, managing the payments to vendors, accounting for all transactions of the SA in the general ledger, and preparing annual financial statements.