CALIFORNIA

NATIONAL CITY

1887

INCORPORATED

FISCAL YEAR 2020 ADOPTED BUDGET

Cover Photo:

Stephen Manganiello (Photographer)

Directory of City Officials

City Council

Alejandra Sotelo-Solis
Mayor

Ron Morrison
Vice Mayor

Jerry Cano
Councilmember

Gonzalo Quintero
Councilmember

Mona Rios
Councilmember

City Treasurer

R. Mitchel Beauchamp

City Clerk

Michael R. Dalla

City Manager

Brad Raulston

City Attorney

Angil Morris-Jones

Department Heads

Alfredo Ybarra	Assistant City Manager
Frank Parra	Chief of Emergency Services
Stephen Manganiello	Director of Engineering & Public Works
Mark Roberts	Director of Finance
Carlos Aguirre	Director of Housing
Minh Duong	City Librarian
Armando Vergara	Director of Community Development
Jose Tellez	Chief of Police

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City Manager's Budget Message

Honorable Mayor and City Council:

The City of National City continues the "Together We Can!" campaign, and we have proven that we are stronger together as a community that supports efforts to keep our city clean, safe, and livable for the enjoyment of all. We are delivering quality services and programs to our residents, businesses, and visitors which demonstrate the pride we have in our community, and we will strive to do more.

Our capital improvement program continues to deliver a variety of projects to enhance safety and quality of life for National City residents and guests. In fiscal year 2019, we completed approximately $12 million in projects, including citywide midblock pedestrian crossing enhancements, Safe Routes to School pedestrian and bicycle enhancements, drainage improvements, traffic signal upgrades, and energy efficient equipment upgrades for a number of public buildings and parks. Approximately $80 million in capital needs have been identified over the next five years.

Most of our projects could not be completed without aggressively applying for competitive grants. Since 2011, National City has been awarded approximately $64 million in competitive federal, state, and regional grants for capital projects. In addition, National City's capital projects and long-range planning efforts have been recognized by professional organizations throughout the state for achievements in innovation, design, and public safety. Since 2014, National City has received twenty-three distinguished project awards from regional and state-wide organizations, such as American Public Works Association, American Society of Civil Engineers, Institute of Transportation Engineers, American Planning Association, Circulate San Diego, and San Diego Architectural Foundation. In addition, Paradise Creek Apartments, which received financial assistance from the Housing Authority and the City's Successor Agency (the former Redevelopment Agency), has been completed, providing over two hundred homes for low-income families in National City. Construction of a new community park along Paradise Creek is underway.

While we're proud to have been able to fund these and many other noteworthy projects, the City Council has recognized the need for other, less immediately visible efforts which will provide long term quality of life benefits to the City's residents and growth in City revenues that can keep pace with the cost of providing services. Our integrated approach includes:

- continuing to collaborate with the San Diego Unified Port District on the "Balanced Plan" for the Marina District, to increase the efficiency of the National City Marine Terminal, provide more commercial opportunities, and create better public access to the Bayfront;
- implementing a strategic economic development plan, wherein we are working with local and regional partners, to align efforts and leverage networks for economic growth, support businesses, promote vibrant neighborhoods, support employment, and increase City revenues;
- actively seeking developers to perpetuate smart growth with the goal of making Downtown National City a vibrant place to live, work, play, and learn; and
- building upon the "Together We Can!" campaign to explore opportunities for City staff, residents, and businesses to work together to ensure National City's neighborhoods, streets, homes, and businesses are clean, healthy, and safe; examples include programs to improve storefronts and activate public spaces.

As always, public safety remains a priority, and we're pleased to say we remain fully staffed in both the Police and Fire Departments and are implementing a "succession plan" which provides growth opportunities and employee development. The recent appointment of Chief Tellez to lead the Police Department after serving NCPD for over 30 years is a clear indication of that commitment. Crime rates, as a whole, are down, and the Fire Department's squad program, which operates from a new facility at El Toyon Park, has proven to improve emergency response times.

This budget continues our efforts to fund the highest service and capital improvement priorities of the community in a fiscally responsible manner. As was necessary last year, however, the budget relies on the use of General Fund unassigned fund balance, to bridge the gap between projected revenues and estimated expenditure requirements. In addition, it provides for the use of a portion of the City's committed fund balance, the Facilities Maintenance Reserve, to fund urgent capital projects at City facilities. To help minimize the use of fund balance, all staff positions have been reviewed to ensure costs are being correctly captured, and Maintenance & Operations appropriations have been maintained at the fiscal year 2019 levels. In addition, net capital costs have been limited to those deemed to be of a critical nature and/or to ensure that the City receives the level of transportation-related funding to which it is entitled.

The General Fund's fund balance is sufficient to absorb the expenditure-revenue imbalance in fiscal year 2020, but it will not be available indefinitely. We must continue to vigilantly control costs, aggressively pursue strategies to expand and enhance ongoing revenues, and tirelessly seek grant funds to fund capital improvement needs. We must also be mindful of future anticipated budgetary requirements and events, such as accelerating pension contributions.

We would like to express our gratitude to City staff, who, through their hard work and dedication to the community, make it possible to provide high quality public safety, public works, housing, nutritional, educational, cultural, and recreational services and programs to our residents and businesses. As always, we would like to give a special "thank you" to the staff of the Department of Finance for their diligence and long hours spent preparing this budget.

Finally, as your newly appointed City Manager, I want to thank you for the opportunity to lead and manage this exceptional organization Your staff embodies its core values and delivers incredible customer service every day I'm hitting the ground running and excited about our future. Please let me know how I can be of service to you and the community.

Sincerely,

Brad Raulston
City Manager

The budget is the annual financial operating plan for the City of National City. The City's budget process begins with meetings of the Capital Improvement Program Committee to discuss capital needs for the upcoming fiscal year and concludes with the City Council's adoption of the budget in June.

The fiscal year 2020 budget process commenced in November with the initial development of the preliminary Capital Improvement Program (CIP). In January, development of the operating budget began with analysis of revenues and the call to departments to begin entering appropriation requests into the City's budget system. After departmental budget entries were completed, meetings and discussions were held with departments and the City Manager to refine them prior to presentation of the preliminary budget to the City Council. Public budget workshops were held in April and May to present the preliminary budget, discuss budget priorities, and seek input from the City Council and community. The City's fiscal year runs from July 1st through June 30th of the following year.

TOTAL REVENUES – ALL FUNDS

City of National City
Total Revenues by Fund
Fiscal Year 2020 vs Fiscal Year 2019
(Millions)

Fund	FY 19 Adopted	FY 20 Adopted	Change
General Fund	$54.6	$55.1	$0.5
Housing Choice Voucher Fund	11.4	13.3	1.9
Internal Service Funds	10.8	10.7	(0.1)
Gas Taxes Fund	2.6	2.7	0.1
Other Funds	6.6	7.5	0.9
Total	**$93.1**	**$96.3**	**$3.2**

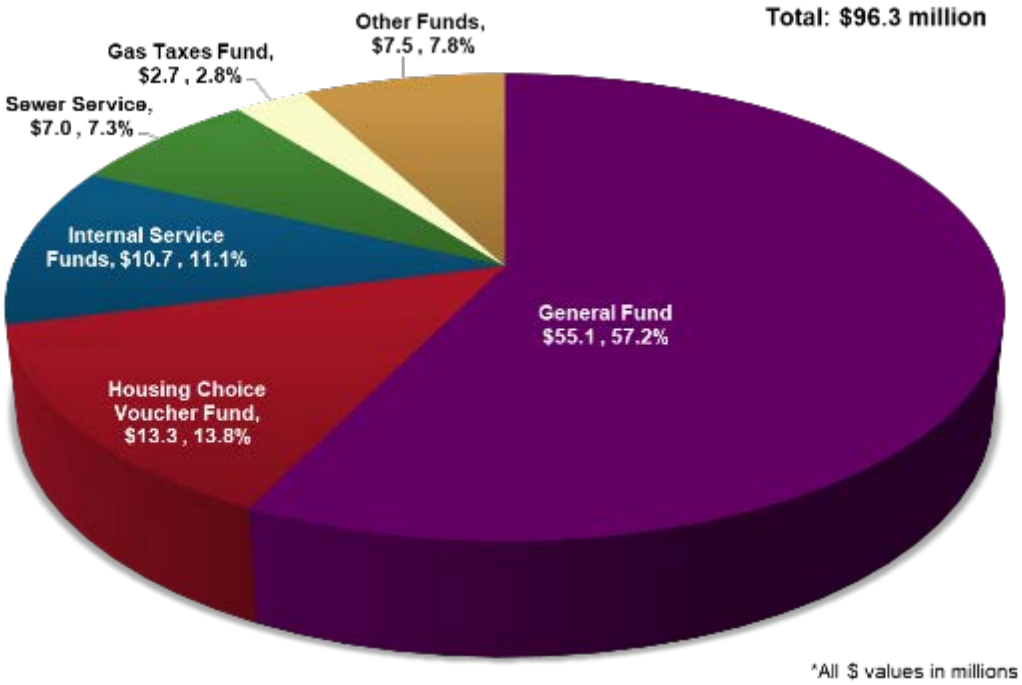
*Due to rounding, overall totals may not equal sum of individual fund totals.

Total revenue is projected to be $96.3 million for fiscal year 2020, an increase of $3.2 million over the fiscal year 2019 budgeted total of $93.1 million. The Housing Choice Voucher fund has increased by $1.9 million, primarily in the category of federally funded housing assistance payments to eligible families. The addition of $0.9 million to "Other funds" is due to the establishment of a Housing Authority fund, the resources of which will be used to assist housing programs and projects by complementing existing federal and state funding sources..

General Fund revenues, which are discussed in the following section, are expected to increase by $0.5 million. Gas taxes revenues are estimated to be greater by $0.1 million, while revenues of the City's five primary internal service funds have a combined net decrease of $0.1 million.

The pie chart below reflects the components of the adopted budget's total revenues for fiscal year 2020.

City of National City
Projected Revenues - All Fund
Fiscal Year 2020



Revenues received by the General Fund, the City's primary operating fund, represent 57.2% of total revenues. The most significant General Fund revenues are retail sales-related taxes, the property tax in lieu of vehicle license fees, and property taxes.

Housing Choice Voucher Program Fund revenues, federal funds the City receives from the United States Department of Housing & Urban Development (HUD) to provide rental assistance to low income families by paying a portion of the rent directly to landlords, are 13.8% of revenues.

Sewer Service Fund revenues, funds used for the construction and maintenance of the City sewer system, are 7.3% of the total. Residential sewer customer charges are based

upon home classification (single family residential, multi-family residential, or mobile). Commercial and industrial customers are billed on the basis of prior-year water consumption and a sewage-generation strength (low, medium, or high) assigned by business/industry class.

The combined revenues of the five internal service funds account for 11.1% of the overall total. This category comprises the Facilities Maintenance, Liability Insurance, Information Systems, Motor Vehicle Service, and Vehicle Replacement funds. The departments reported within these funds provide support to and enable other City staff to deliver services to the public. The costs for these support services are allocated to City departments and funds to enable the full cost of services provided to the public to be reflected in departmental budgets and to be taken into consideration in the development of any fees charged for those services.

Gas Taxes Fund revenues, representing 2.8% of the total, are determined by formulas developed by the State and are restricted for street improvement and maintenance costs.

The "Other Revenues" category, making up 7.8% of the total, is a combination of the remaining, smaller funds, the more significant of which include the Proposition A (TransNet), Housing Authority, Parks Maintenance, Library and Community Development Block Grant funds.

Revenues by fund for fiscal year 2020 are summarized in the schedule entitled "Budget Summary by Fund and Estimated Changes in Fund Balances," which can be found in Section II of this document, and are provided in more detail in the schedule entitled "Summary of Estimated Financing Sources by Fund," also in Section II. A description of each fund and its classification are provided in the "Schedule of Funds" section of the Appendix

GENERAL FUND REVENUES

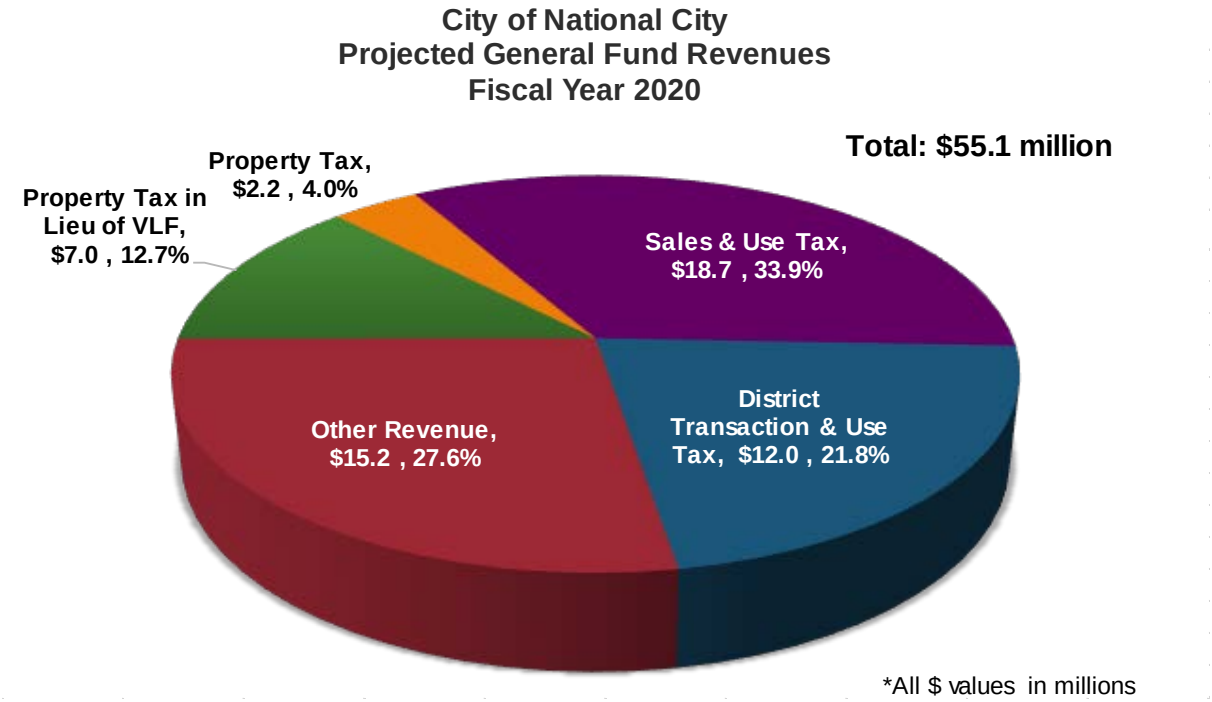
City of National City
General Fund Revenues
Fiscal Year 2020 vs Fiscal Year 2019
(Millions)

Fund	FY 19 Adopted	FY 20 Adopted	Change
Sales & Use Tax	$18.1	$18.7	$0.6
District Transaction & Use Tax	11.4	12.0	0.6
Property Tax in Lieu of VLF [2]	6.7	7.0	0.3
Property Tax [1]	2.1	2.2	0.1
Other Revenues	16.4	15.2	(1.2)
Total [3]	**$54.6**	**$55.1**	**$0.5**

[1] Totals do not include revenues allocated to the Library and Parks Funds.
[2] Vehicle License Fees
[3] Due to rounding, overall totals may not equal sum of individual fund totals.

Fiscal year 2020 General Fund revenues are expected to total $55.1 million, an increase of 0.9% over the prior fiscal year. The largest revenue changes are in Sales & Use Tax and the District Transactions & Use Tax, which combined, are expected to be higher than the fiscal year 2019 adopted budget by $1.2 million based upon analysis of local and statewide retail trends. Property Tax in Lieu of VLF is expected to increase by $0.3 million, based upon an assumed 4.5% growth in City-wide assessed property values, the same growth rate that was experienced in fiscal year 2019. The “Other Revenues” category is expected to decrease by $1.2 million from fiscal year 2019, primarily as a result of fluctuations in one-time revenues. Noteworthy, however, are anticipated increases in revenues from Fire department overtime reimbursements and operations (up $1.1 million) and Successor Agency residual balance distributions (up $0.6 million).

The pie chart below shows the components of General Fund revenues for fiscal year 2020.



Sales & Use Tax, the General Fund's largest revenue source, represents 33.9% of total General Fund projected revenue. The State of California imposes a sales and use tax upon the sale or rental of tangible personal property. Currently, the statewide rate is 7.25% of which the State receives 6.0%. The remaining 1.25% is distributed to local governments (cities and counties) in accordance with the "Bradley-Burns Uniform Local Sales and Use Tax Law" as follows: 0.25% to the countywide regional transportation fund and 1% to the city or county (in the case of retailers in unincorporated areas) in which the applicable sales occur. Throughout San Diego County an additional 0.5% is charged (for a total of 7.75%) to fund local transportation projects. This additional tax, referred to as TransNet, was initially approved by San Diego County voters in 1987 and was authorized to be extended for forty years in 2004.

The City's sales and use tax revenue, from the 1% local share described above, is estimated with the assistance of a consultant retained by the City on the basis of anticipated economic activity.

The City's District Transactions & Use Tax revenue accounts for 21.8% of the total. "Proposition D," as it is known in the City, the measure to implement a one-percent district transactions and use tax upon sales of tangible personal property occurring within National City or, when sales tax is not applicable, upon the storage, use, or other

consumption of tangible personal property within the City, was approved by voters in 2006 for a ten-year period. It was extended at the same rate for up to an additional twenty years in 2014. The measure results in a total local sales tax in National City of 8.75%.

As with sales and use tax revenue, district transactions and use tax revenue is estimated with the assistance of a consultant retained by the City using economic forecasting methods.

Property Tax in Lieu of VLF (Vehicle License Fees) makes up 12.7% of total General Fund revenues. Property tax in lieu of VLF revenue is property tax revenue (explained below) distributed to California local governments to replace those that prior to fiscal year 2005 were distributed from the State's Vehicle License Fee revenues. Property tax in lieu of VLF revenue is calculated by applying the year-over-year growth rate in net taxable assessed property values to the prior year's property tax in lieu of VLF revenue.

Property Tax revenues generate 4% of the total. Property taxes are ad valorem ("according to value") taxes. In California, property taxes are levied on real property (land and improvements, such as buildings) and certain tangible personal property, based upon their assessed values. Pursuant to California's Proposition 13 passed by California voters in 1978, when there is no change in ownership of real property, the annual increase in the assessed value of real property is restricted to the lower of the annual change in the Consumer Price Index (CPI) or 2%. Assessed value may be increased to full market value upon sale of the property, although certain exceptions apply.

Property tax revenue projections, which are developed with the assistance of a consultant retained by the City, are based upon estimates of total taxable assessed valuations and the change in the CPI. Property tax revenues have grown slowly because much of the City lies within the boundaries of the former National City redevelopment agency (RDA). The RDA was funded by tax increment revenues, whereby the property tax revenues that resulted from an increase in assessed value over a base value within its boundaries were allocated to the RDA. The only increases in property tax revenue for the City came from increases in assessed value within the territory that lies outside of the RDA boundaries. In 2012, the California legislature dissolved redevelopment agencies; however, the tax increment revenue, which was previously allocated to the RDA, is now allocated to its Successor Agency to pay for outstanding obligations as part of the "winding down" of the affairs of the former RDA. Tax increment revenues not required to pay for outstanding Successor Agency obligations are distributed to "affected taxing entities," including the City, in proportion to what their normal share of property taxes would have been without the redevelopment agency. These "residual balance distributions" are included in the "Other Revenues" category discussed below.

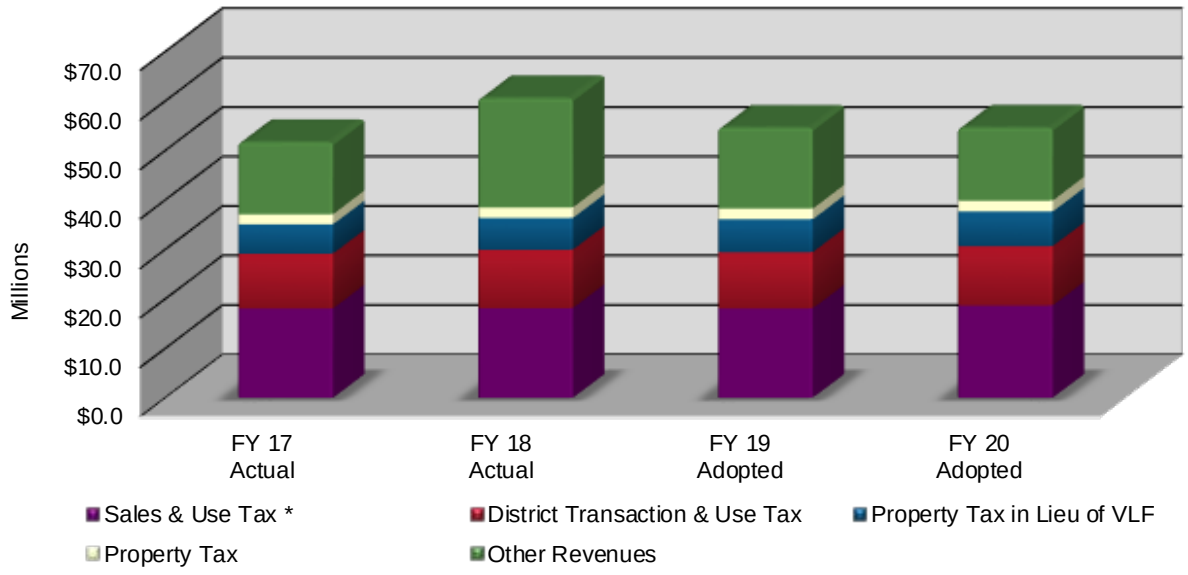
Property tax revenue available to the General Fund is also impacted by the long-time practice of allocating approximately 50% of property tax revenues received by the City to the Library Fund and Parks Maintenance Fund.

The "Other Revenues" category accounts for 27.6% of the total. The most significant revenues in the "Other Revenues" category include:

- $3.1 million in residual balance and other revenues received in accordance with State law governing the winding down of the former RDA; -
- $1.8 million from a combination of gas, electric, cable, and refuse franchise fees;
- $1.6 million from transient lodging ("hotel") tax;
- $1.4 million from the San Diego Unified Port District, as payment for the provision of police and fire services; and
- $1.1 million from Fire Department Strike Team deployment to assist with State fires.

The bar chart below shows the General Fund adopted budget revenues by category, as described above, compared to the adopted budget for fiscal year 2019 and actual amounts received in fiscal years 2017 and 2018.

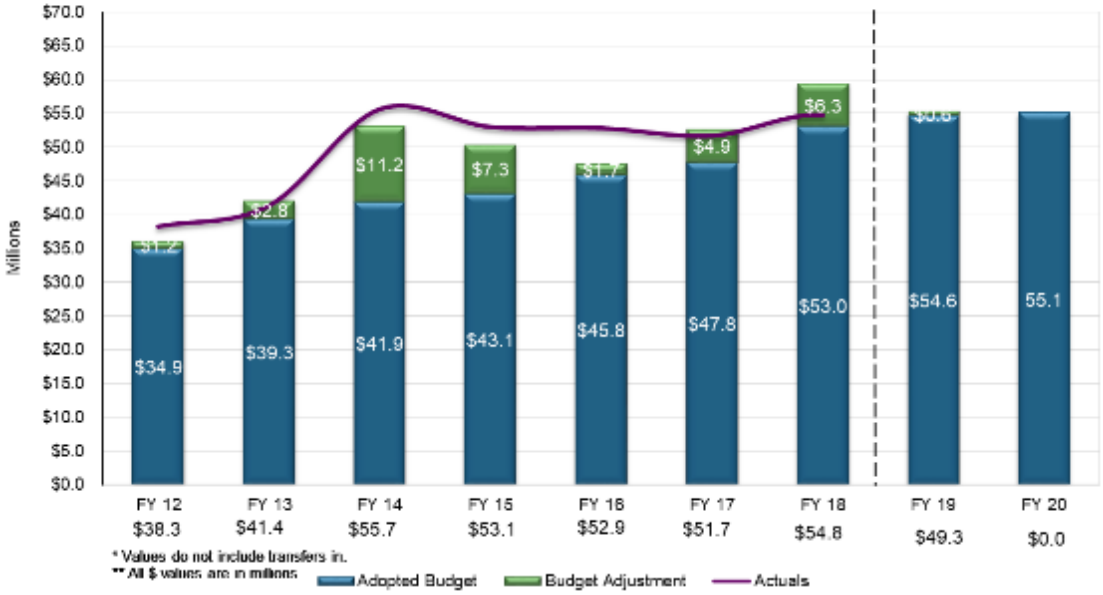
City of National City
General Fund Revenues by Category



Trends – Budget vs Actual – General Fund

The graph below compares the total projected revenues for fiscal year 2020 for the General Fund to budgeted and actual revenues for the prior eight fiscal years. For fiscal years 2012 through 2019, the graph depicts the adopted budget plus adjustments made to those budgets subsequent to adoption. In general, adjustments to budgeted revenues occur only when a new appropriation is approved by the Council which has a specific corresponding external funding source. The sum of the adopted budget and the adjustments represents the "adjusted budget" at fiscal-year-end. The adjusted budget amount for each of the years is displayed beneath the fiscal year label for the respective year. For fiscal years 2012 through 2018, the actual revenues are represented by the purple line. Actual revenues for fiscal year 2019 have not been finalized as of the publication date of this document and, therefore, are estimated. Actual revenues were higher than the adjusted budget in four of the six years shown. For the two years where actuals were below the adjusted budget – fiscal years 2013 and 2017, budgeted revenues included amounts that offset significant appropriations for capital projects, and because most of those appropriations were unspent at the end of the fiscal year, the associated revenues were not able to be recognized. Absent those capital project related revenues, actual revenues would have exceeded the adjusted budget in those two years as well.

City of National City
Total General Fund Revenues
Budget vs Actual



TOTAL EXPENDITURES – ALL FUNDS

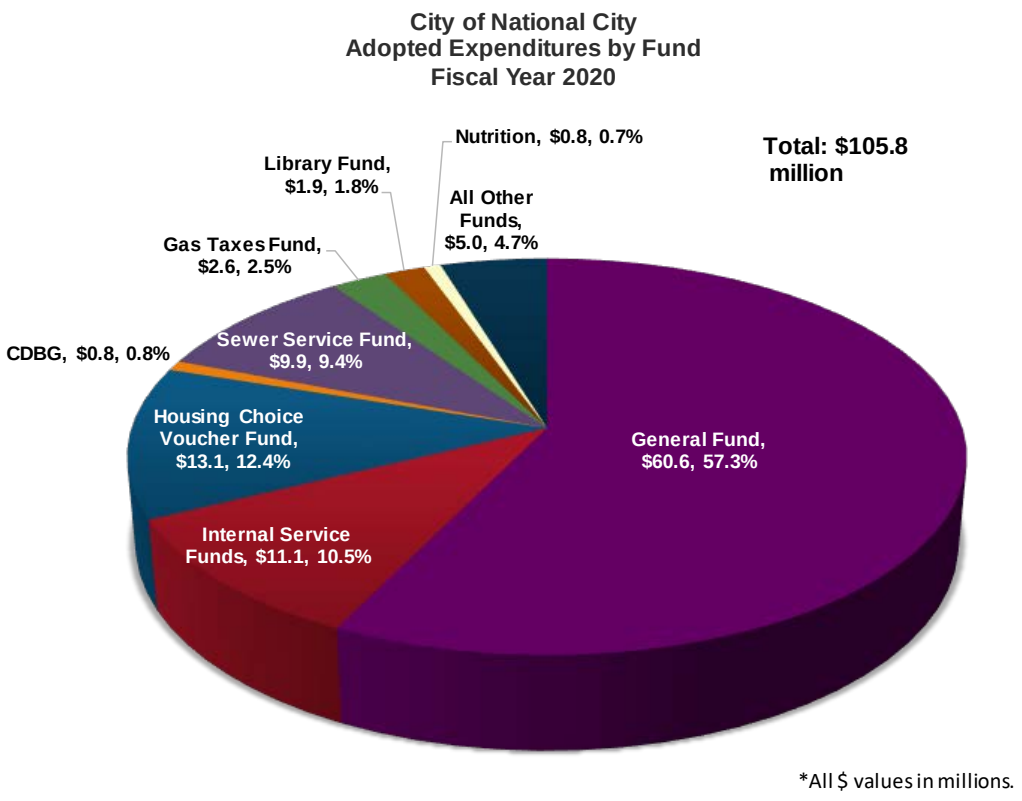
City of National City
Total Expenditures by Fund
Fiscal Year 2020 vs Fiscal Year 2019
(Millions)

Fund	FY 19 Adopted	FY 20 Adopted	Change
General Fund	$57.4	$60.6	$3.2
Housing Choice Voucher Fund	11.4	13.1	1.7
Internal Service Funds	11.8	11.1	(0.7)
Sewer Service	7.8	9.9	2.1
Gas Taxes Fund	2.6	2.6	0.0
Other Funds	8.4	8.5	0.1
Total	**$99.4**	**$105.8**	**$6.4**

*Due to rounding, overall totals may not equal sum of individual fund totals.

Fiscal year 2020 appropriations total $105.8 million, an increase of $6.4 million over the fiscal year 2019 total of $99.4 million. The change is led by a $3.2 million increase in General Fund expenditures, primarily attributable to personnel costs. The $ 2.1 million increase in Sewer service fund is due to the capital improvement projects for sewer upsizing. The Housing Choice Voucher fund has increased by $1.7 million, primarily in the category of federally funded housing assistance payments to eligible families. Overall, internal service fund appropriations are expected to decrease by $0.7 million, primarily as a result of a change in the mix and value of vehicles being acquired through the Vehicle Replacement Fund (down $1.0 million), increased requirements in the Liability Insurance Fund (up $0.8 million), and a shift of debt service payments to the General Fund from the Facilities Maintenance Fund (down $0.4 million).

The pie chart below shows the relative shares of the key operating funds or fund types that make up the City's total budget for fiscal year 2020.



The General Fund is the primary operating fund of the City, and as such, its expenditures represent the majority – 57.3% – of all City appropriations. Police, Fire, Planning, Community services, and Neighborhood Services are examples of departments whose activities are funded primarily from the General Fund. The Housing Choice Voucher Program Fund expenditures account for 12.4%. Most of this fund's expenditures are for housing assistance payments to low income families. Internal service fund expenditures are 10.5% of the overall total. As the name implies and as described in the "Total Revenues" section above, they account for services provided to support and enable other City staff to deliver services to the public. The largest of these funds is the Liability Insurance Fund followed closely by the Facilities Maintenance Fund. The other internal service funds include the Information Systems Maintenance Fund, the Motor Vehicle Service Fund and the Vehicle Replacement Fund. The Sewer Service Fund, which is classified as an enterprise fund, follows at 9.4%. Its funding source is primarily sewer service charges that are described above in the "Total Revenues" section.

Total Expenditures by Category

The table below provides another perspective on the City's budget. Instead of looking at the budget by fund or fund type as described above, it shows the fiscal year 2020 adopted budget compared to the adopted budget for fiscal year 2019 by expenditure category. Personnel costs are greater than the fiscal year 2019 adopted budget by $3.5 million, with fulltime salaries, overtime, and retirement plan charges accounting for most of the increased costs. The Maintenance & Operations category has increased by $2.1 million, with some departments having increasing or decreasing amounts depending primarily upon contractual obligations or professional services requirements. The most significant increases are in the Housing Choice Voucher Fund with $1.6 million more in housing assistance payments and in the Liability Insurance Fund with $0.8 million more in anticipated workers compensation and insurance costs. The Capital Improvement category totals $8.9 million. The amount budgeted in this category can fluctuate from year to year depending upon the mix of projects and available funding. Of this total, $4.6 million is for General Fund projects that are detailed in the General Fund expenditures section below. The Sewer Fund includes $2.0 million for sewer line replacement and upsizing. The Gas Tax fund will spend $1.0 million on street resurfacing, while $1.2 million in TransNet funds will be used to pay for a combination of traffic signal upgrades, street repair and Safe Routes to School safety enhancements. All capital projects are described in the Capital Improvement Program section of this document. Capital Outlay expenditures, which include those for automotive equipment, automotive leases, computer equipment and firefighting apparatus, are decreasing by $0.6 million primarily as a result of less money being spent on vehicle acquisition. New vehicles that are being acquired in fiscal year 2020 are detailed in the Capital Improvement Program section of this document.

City of National City
Total Expenditures by Category
Fiscal Year 2020 vs Fiscal Year 2019
(Millions)

Category	FY 19 Adopted	FY 20 Adopted	Change
Personnel	$46.4	$49.9	$3.5
Maintenance & Operations	33.5	35.6	$2.1
Capital Improvements	7.2	8.9	$1.7
Capital Outlay	2.5	1.9	($0.6)
Internal Service Charges	9.8	9.4	($0.4)
Total	**$99.4**	**$105.8**	**$6.4**

*Due to rounding, overall totals may not equal sum of individual fund totals

Expenditures by fund and category for fiscal year 2020 are summarized in the schedule titled "Expenditure Summary by Category – All Funds" that can be found in Section II of this document. A description of each fund and its classification can be found in the "Schedule of Funds" section of the Appendix. An expenditure summary comparing the adopted budget for fiscal year 2020 to the adopted budget for fiscal year 2019 and the actuals for fiscal years 2017 and 2018 for each department can be found in Section III of this document.

GENERAL FUND EXPENDITURES

City of National City
General Fund Expenditures by Category
Fiscal Year 2020 vs Fiscal Year 2019
(Millions)

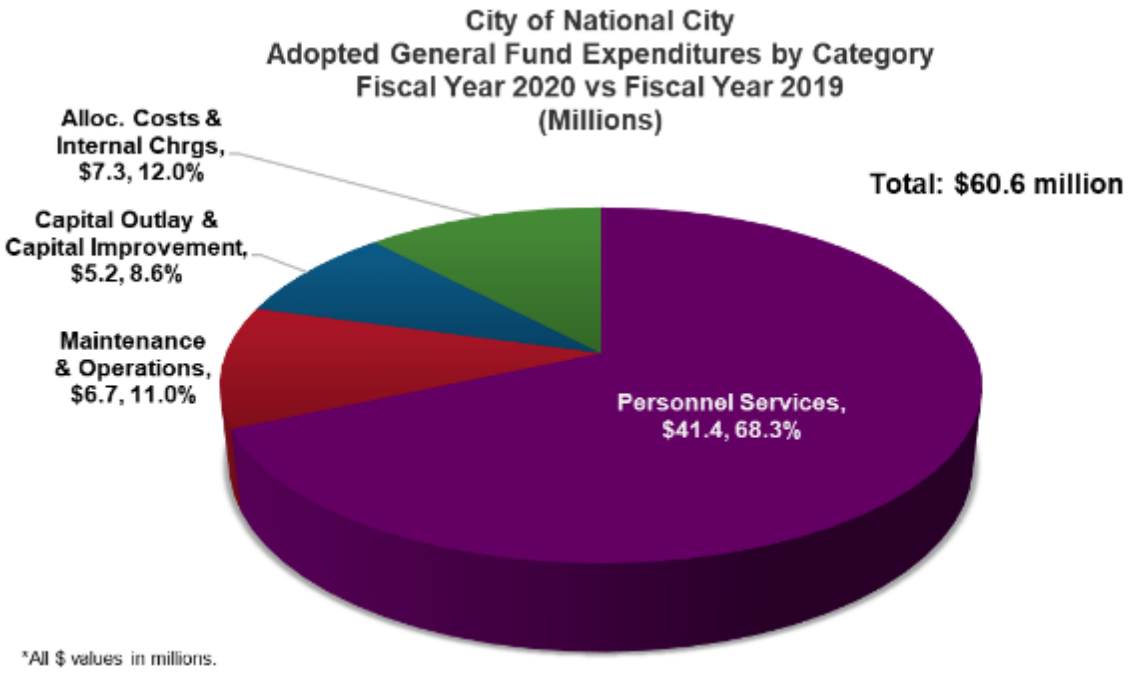
Category	FY 19 Adopted	FY 20 Adopted	Change
Personnel	$38.2	$41.4	$3.2
Capital Outlay	0.1	0.6	$0.5
Maintenance & Operations	6.5	6.7	$0.2
Internal Service Charges	7.6	7.3	($0.3)
Capital Improvements	5.0	4.6	($0.4)
Total	**$57.4**	**$60.6**	**$3.2**

* Due to rounding, overall totals may not equal sum of individual fund totals.

In the fiscal year 2020 adopted budget, General Fund expenditures total $60.6 million, an increase of $3.2 million, or 5.25%, over the prior fiscal year. As shown in the table above, personnel costs are increasing by $3.2 million, primarily in the fulltime salaries, overtime, and retirement plan charges accounts. Fulltime salary expenses are increasing as the result of negotiated compensation agreements with employee bargaining groups. The increase in the budget for overtime is associated with the potential for deployment of the Fire Department's Strike Team to assist with fighting wild fires similar to the activity level experienced during fiscal year 2019. Should deployment be necessary, the City will be reimbursed for the overtime costs. The increase in retirement plan charges is due to the impact of increased fulltime salary costs as well as increases in pension rates charged by CalPERS to meet the City's pension liabilities. Capital outlay costs are expected to increase due primarily to the acquisition of computer, public safety, and communications equipment for the police department. Maintenance and operations costs are increasing overall by $0.2 million, with some departments having increasing or decreasing amounts depending primarily upon contractual obligations or professional services requirements.

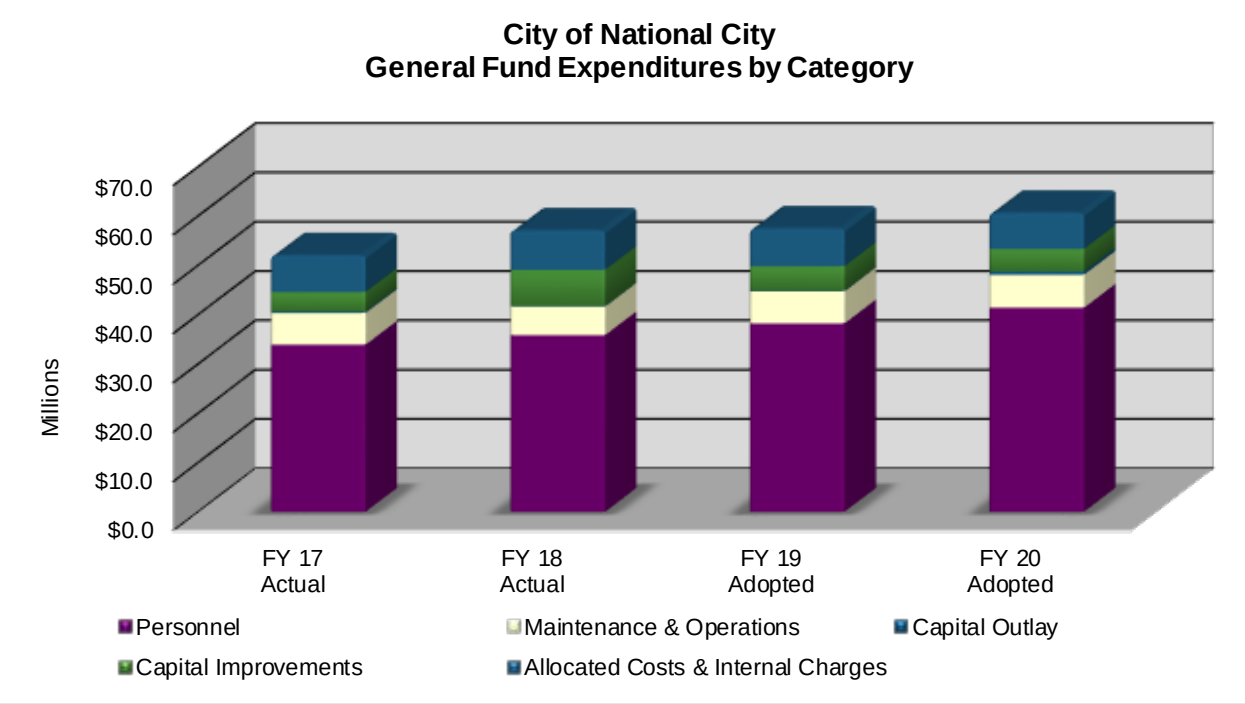
The amount budgeted for Capital Improvements is $4.6 million, which will provide $1.3 million in funding for drainage improvements and street infrastructure and $3.3 million for repairs and upgrades to various City community centers and other City facilities. In comparison, the fiscal year 2019 budget included $1.0 million for drainage and street infrastructure projects, $0.4 million for City facility repairs and $3.6 million for environmental remediation work at the Paradise Creek park site funded by the City's Successor Agency.

The pie chart below displays the adopted budget for fiscal year 2020 by expenditure category. The most significant General Fund expense category is personnel costs. For fiscal year 2020, these appropriations represent 68.3% of the General Fund total. Internal service charges account for 12%. Maintenance & operations expenses are 11% of the total. Capital costs are 8.6%.



Historical Comparison by Category

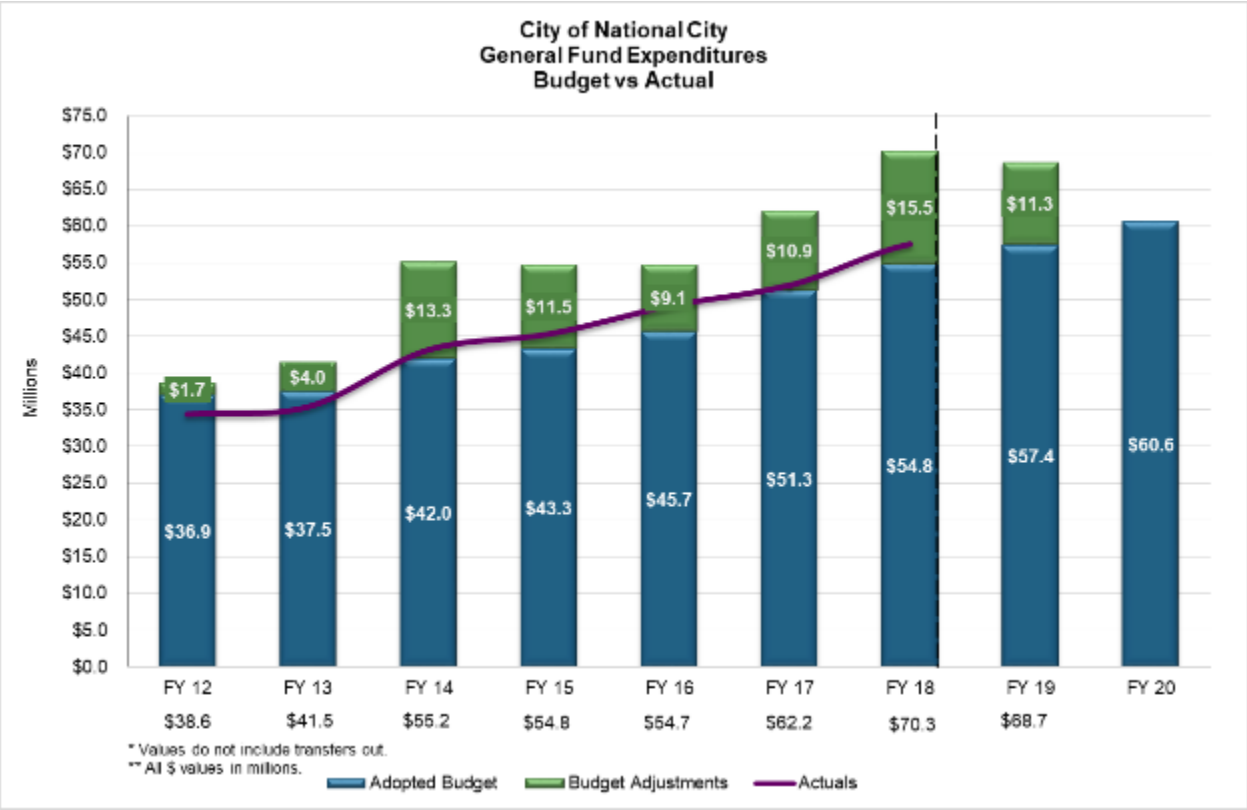
The bar chart below compares the fiscal year 2020 adopted budget by category to the adopted budget for fiscal year 2019 and to actuals for fiscal years 2017 and 2018. The greatest growth has occurred in personnel costs as a result of negotiated agreements with employee bargaining groups, increased costs for health insurance, and higher payments to CalPERS for pension liabilities. Maintenance and operations costs have remained relatively flat while internal service charges increased moderately from fiscal year 2017 through fiscal year 2020. The capital outlay category varies from year to year depending upon City requirements and available funding.



Trends – Budget vs Actual

The following graph shows a comparison of the General Fund adopted budget as a whole for fiscal year 2020 to the eight preceding years. For fiscal years 2012 through 2018, the graph depicts the adopted budget and the amount of adjustments made to those budgets subsequent to adoption. Budget adjustments may include additional appropriations authorized by the City Council or unspent appropriations, primarily for capital projects, carried over from the prior year. The sum of the adopted budget and the adjustments comprises the "adjusted budget" at year end. The adjusted budget amount for each of the years is displayed beneath the fiscal year label for the respective year. For fiscal years 2012 through 2018, the actual expenditures are represented by the purple line. Actual expenditures for fiscal year 2019 have not been finalized as of the publication date of this document.

As the graph illustrates, actual spending has ended each year within the total adjusted appropriations.



Another way to look at the City's budget is by function or type of activity. As with most other municipalities, public safety makes up the largest portion of the City's budget. As the dollar graphic above displays, approximately forty-three cents, or 43%, of every budget dollar goes toward police, fire, building permit and inspection services. Community development captures 18% of the budget and includes activities such as advance and current land use planning, graffiti removal, code and parking enforcement, homeless outreach, efforts to expand the supply of safe and affordable housing, administering the Federal Housing Choice Voucher Program that provides housing assistance payments to eligible families, operating the Senior Nutrition Center Program, encouraging economic development, and managing all of the City-owned real estate assets. The health function is 9% of the budget and incorporates maintenance and operations of the City's wastewater system and enforcement of Clean Water Act standards. General government, which includes the costs of departments responsible for the governance, management, and administration of the City's operations account for 8% of the budget. This function includes the offices of City Council, City Clerk, City Manager, City Attorney, City Treasurer, Finance, and Human Resources. The transportation services function, at 5% of the total, is the responsibility of the Engineering & Public Works Department. It encompasses the construction, maintenance, and repair of streets and related facilities, traffic safety operations, and the issuance of engineering permits and performance of related inspections. The culture and leisure category makes up 6% of the budget and comprises library services, Las Palmas Municipal Pool, parks operations, and various recreational programs. Capital expenditures are 10% of the budget. Included in this category is the construction, acquisition, and maintenance of City buildings, infrastructure, vehicles, and certain types of equipment. The final category is debt

service. About one cent of the City's budget dollar goes toward retiring debt that was issued to finance construction of facilities such as the Library and Fire Station 34.

USE OF FUND BALANCE – GENERAL FUND–

For fiscal year 2020, total General Fund appropriations exceed projected revenues, resulting in a planned use of fund balance of $7.4 million. Of this $7.4 million, $3.3 million will come from the City's Facilities Maintenance Reserve, committed fund balance, to address urgent facilities maintenance needs. The remaining use of fund balance, $4.1 million, will come from the City's unassigned fund balance. Of the $4.1 million, $2.2 million will cover operational costs and $1.9 million will be used to pay for capital expenses. As noted in the City Manager's budget message, the General Fund has sufficient fund balance available to absorb this expenditure-revenue imbalance for the upcoming fiscal year. Staff will continue to seek both revenue enhancement and cost saving measures and will provide periodic budget status reports to the City Council. The first schedule in Section II of this document, titled "Budget Summary by Fund and Estimated Changes in Fund Balances," provides the estimated beginning and ending fund balances for all funds for which budgets have been adopted for fiscal year 2020.

Five-Year General Fund Financial Outlook

Overview

The City's budget provides a spending plan and an estimate of the resources available to support that plan for the upcoming fiscal year. Integral to the development of the budget is a look at anticipated longer-term trends for both revenues and expenditures. This section describes some of the data and assumptions used to provide a five-year General Fund financial outlook which gives a broad assessment of the City's current and anticipated future fiscal health. The outlook is an important planning tool to aid us in evaluating our ability to deliver services in the near term that are consistent with the long-term objectives of our Strategic Plan (see section that follows).

As part of this outlook over the past two years, the City has addressed economic trends and included a discussion of key revenue and expenditure drivers and projected growth rates. During the recent fiscal year 2020 budget process this past spring, City staff worked closely with its municipal advisor and property and sales tax consultants to develop a more robust, dynamic forecasting model. The results were presented to the city council and were used to develop proactive strategies to enhance long-term fiscal sustainability for the City, including deploying $11.9 million from a combination of a one-time unanticipated revenue and unrestricted reserves to address pension ($4.4 million) and OPEB ($3.1 million) liabilities and deferred facilities maintenance ($4.4 million).

Included below is a brief discussion of economic trends impacting the City, the growth assumptions used for key revenue and expense components of the 5-year forecast, and two 5-year forecast scenarios: (1) a "status-quo" scenario that assumes no steps are taken to address the City's structural budget imbalance and (2) a scenario that includes $1.7 million of annual increases in sales tax revenues from various revenue enhancement strategies being pursued by the city.

Local Economy and Sales and Property-Related Tax Revenue Drivers

For municipal governments in California, revenues from retail sales and real property-related activity are significant sources of funding for services to residents. For that reason, it is important to actively monitor trends in these areas. The City of National City does so with the assistance of a consultant.

After the longest single period of expansion on record, signs are pointing to a general leveling in sales tax revenue. New car registrations have begun to decline while on-demand services such as Lyft and Uber are allowing debt burdened millennials to avoid buying autos altogether. Consumer priorities are shifting to non-taxable services and experiences rather than goods, and the rising costs of housing, healthcare, and education are reducing discretionary spending in other areas. Growth, if any, is likely to occur at a much slower rate than in recent years and depend more upon development within individual jurisdictions, than state-wide spending trends.

For National City, overall gains in sales-related tax revenues (sales & use tax and transactions & use tax, as described in the Budget Highlights section above), which represent approximately 55% of the City's General Fund revenues, are slowing in comparison to those occurring earlier in the recovery from the Great Recession. After growing, on average, approximately 7.5% per year from 2010 to 2016, sales-related revenues flattened with growth of less than 1% during fiscal year 2017 and 2.7% in 2018. These revenues are expected to finish fiscal year 2019 up 3 - 4% from

the prior fiscal year, in part as the result of delays in the distribution of revenues by the State as it switched to a new sales tax reporting system in the spring of 2018. The autos & transportation, general consumer goods, and restaurants & hotels sectors are the most significant sales-related revenue generators for the City. Recent Supreme Court rulings related to the taxation of internet sales may benefit the City, but it is too soon to predict the impact. Many analysts have projected the onset of another recession sometime in the next couple years, though it is unclear what the anticipated catalyst will be.

While sales & use tax ("sales tax") revenues are allocated on a "place of sale" basis and transactions & use tax ("transactions tax") receipts on a "destination" basis, there are several business categories where place of sale and destination create the same revenue result, such as the Food & Drugs, Fuel & Service Stations, General Consumer Goods, and Restaurants & Hotels categories. Therefore, assumed year-over-year increases or declines in sales tax and transactions tax revenues from sales in these categories are nearly identical. Other business groupings, most particularly Autos & Transportation, show a large divergence in sales tax and transactions tax revenues allocated to the City, however. Business & Industry receipts also contribute to the deviation between sales and transaction tax revenues, as National City businesses and residents tend to consume more goods in this category than are available locally, resulting in a net transactions tax revenue gain when compared to the local sales tax.

There are two revenue categories that are driven by the assessed value of real property: property tax and property tax in lieu of vehicle license fees (VLF). Combined, these revenues represent about 17% of the City's General Fund revenues, much less than the retail sales driven funding. There are several reasons why property tax revenue is a relatively small source of funding for the General Fund budget. Of the nineteen municipalities in San Diego County (eighteen cities and the County), National City ranks fourth from the bottom in total assessed property values and ranks lowest in assessed value per capita. An additional factor affecting total property tax revenues is that much of the City's territory was part of the City's former redevelopment area which, as discussed in the Budget Highlights section, means that the only contributors to growth in property tax revenues are changes in values of property that lie outside of the former redevelopment area. The City's General Fund does receive property tax revenues from properties that are within the former redevelopment area, but only on previously established base values. The former redevelopment area (now the Successor Agency) is entitled to all of the property tax revenues resulting from the incremental increases to those base values. Of note, however, is that a portion (approximately 21%) of the property tax revenues that are not required by the Successor Agency to fulfill outstanding obligations flows to the City as "residual balance" revenue and the amount is expected to grow at a moderate rate as assessed values grow and Successor Agency obligations stabilize or diminish. Finally, as also discussed in the Budget Highlights section, about 50% of the property tax revenues available to the General Fund are allocated to the Library and Parks Maintenance funds.

While assessed valuations have been steadily increasing throughout the County over the last 5 years (fiscal years 2015 through 2019) as home prices have hit all-time highs, the increase in gross values (as reported annually by municipality in June by the County Assessor) in National City has been below the countywide average in all but one year (fiscal year 2018 with a gross increase of 8.5%, the highest in the county). Gross assessed values are those values prior to deducting the values for those properties that are exempt from taxation. Further, the gross values reported by the Assessor are for all property lying within each municipality's boundaries without regard to whether any of its territory is part of a former redevelopment agency. When we look at

the increase in taxable assessed value for fiscal year 2019 for the City as a whole, the 5.2% gross increase yielded a net increase (after exemptions) of 4.5%, with the Successor Agency territory seeing a 7.4% increase and the City's general fund realizing a 1.8% increase.

The City's property tax consultant projects that the majority of the property tax growth in the City's General Fund going forward to be from the Proposition 13 mandated CPI and annual transfers of ownership. The single-family median sale price increased by 16.2 percent in calendar year 2018. This increase will likely a mean a General Fund growth percentage of over 4% in fiscal year 2020. However, they project a cooling of the market in calendar year 2019 with a correction or recession beginning in 2020 and directly impacting growth for the 2021 fiscal year with a rebound beginning in fiscal year 2023.

Revenue Assumptions & Outlook

As noted above, the City receives assistance in forecasting its retail sales-related and property tax-related revenues from a tax consultant. The consultant prepares projections on the basis of analyses of various economic factors. This year, the City has also worked with its financial advisor to develop growth assumptions for many of the other key revenue and expense items separate from property and sales tax. The projections of remaining General Fund revenues ("other revenues") were developed primarily by extrapolation of historical and current trends with adjustments for expected economic, legislative, and policy impacts.

Over the next five years, only modest gains are anticipated for both sales and transaction tax revenues, due to an anticipated overall slowing of retail sales growth. A 2% reduction in sales tax is projected for fiscal year 2020 from expected actuals for fiscal year 2019, and then 1% annual increases are projected for fiscal years 2021 through FY 2024, with sales revenue growing from $30.5 million to $31.8 million during that time.

Similarly, and partially attributable to the low turnover of properties in National City, the City's tax consultant expects most of the growth in the City's General Fund assessed value going forward to be limited to changes allowed under 1978's Proposition 13 whereby properties under the same ownership are limited to an increase in assessed value that is the lesser of 2% or the annual change in the consumer price index (CPI). Because the City is almost fully developed, significant increases in assessed value are not likely unless existing structures are replaced with those of a higher value. Property tax in lieu of vehicle license fee ("VLF") revenue is expected to grow by 3 – 4%, benefitting from an expected stabilizing at a moderate pace of growth in the city-wide assessed values. Overall, these two revenue streams are projected to grow by about 3% annually on average ($10.9 million to $12.6 million) over the 5-year period.

Of the "other revenues," the most significant are residual balance revenues from the Successor Agency, the transient occupancy tax, franchise fees, licenses and permits, and revenue derived from providing public safety services to other communities. Growth assumptions are shown below:

- Residual Revenues from Successor Agency – due to anticipated growth in assessed property values within the former redevelopment area's boundaries and a flattening of the Successor Agency's obligations, this revenue stream is projected to increase from $1.8 million in FY 2019 to above $2.0 million in FY 2020, and close to $2.5 million by FY 2024.

- Transient Occupancy Tax – Transient occupancy tax revenue is dependent upon room rental and occupancy rates. We've seen a significant increase in these revenues since fiscal years 2013 and 2014 ($1.0 million and $1.1 million, respectively). In more recent years they have climbed to about $1.7 million annually and are expected to grow modestly for the foreseeable future. Thus, the forecast model assumes a conservative 2% growth rate.
- Franchise Fees – Franchise fees are paid by companies in certain industries that use City rights-of way to conduct their businesses. The City currently maintains franchise agreements with companies that provide cable television, solid waste, gas, and electric services. Telephone companies, railroads, and wharves and piers are exempt from local franchising authority. Franchise fees contribute approximately $1.95 million in revenues annually to the City's general fund and are assumed to grow at a conservative rate of 2%.
- Licenses and Permits – Licenses and permits comprise various fees charged to ensure that activities or endeavors by homeowners, residents, and businesses comply with applicable statutes. Examples include business licenses, building permits, and grading permits. These revenues are currently at about $1.8 million and a 2% annual growth assumption has been used for the forecast.
- Public Safety Services Provided to Other Communities – The City is reimbursed by the Port of San Diego for the provision of police and fire protection services and by the Lower Sweetwater Fire Protection District for fire protection services. These revenues are currently approximately $1.8 million and a 3% annual growth assumption has been used for the forecast.

Expenditure Assumptions & Outlook

The City combines known financial factors and extrapolation of recent historical trends to estimate expenditures. In addition, input regarding short-term future needs is sought from the City's departments.

Personnel costs represent over 68% of General Fund expenses. Certain of these costs, including salaries and certain benefits, are subject to negotiation with the City's represented employee bargaining groups, the Police Officer's Association (POA), the Fire Fighters Association (FFA) and the Municipal Employees Association (MEA), that together comprise 66% of the City's employees. The remaining employees are considered non-represented and include those in confidential, management, and executive classifications. New two-year agreements with the FFA and the MEA, were reached during fiscal year 2019 and a three–year agreement was executed with the POA. The agreements include upward adjustments to salaries and health/dental insurance premiums, but also an employee contribution towards the employer (City) CalPERS rate (see pension cost discussion below). Health insurance premium charges are estimated by the City's health insurance broker based upon quotes received from insurance providers. The forecast has assumed annual growth of approximately 3.5%.

One other significant component of personnel costs is the payments to CalPERS to fund the retirement plans for City employees. Lower investment performance than expected, combined with changing assumptions (including the lowering of the discount rate from 7.5% to 7.0%) have significantly increased the City's pension costs. The most recent CalPERS actuarial valuation (as of June 30, 2017) showed a total unfunded accrued liability (UAL) of $100 million for the City, an increase of $52 million or 33% over the past five years. The required UAL amortization payment

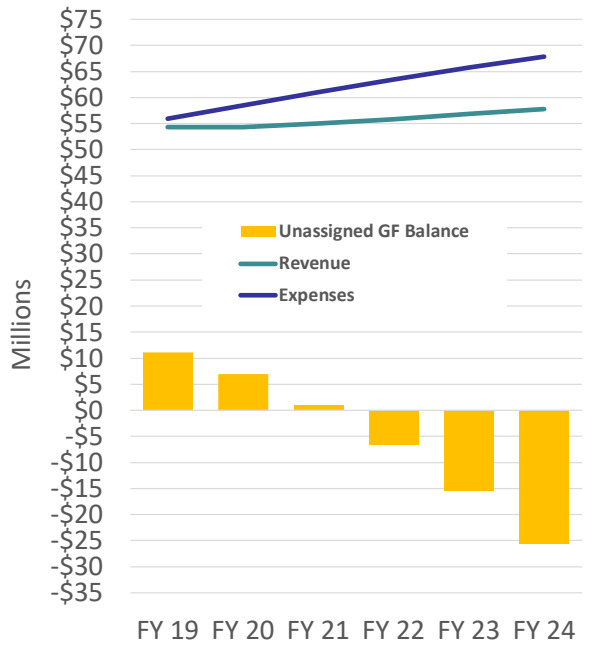
for fiscal year 2018 was $5.1 million and $6.0 million for fiscal year 2019 and is projected by the actuary to climb to $10 million by fiscal year 2024. In addition to the City's fixed UAL amortization payment to Cal PERS, the City and individual employees make what is termed as "normal cost" contributions to CalPERS that are expressed as a percentage of payroll. The City's contribution rate for Safety employees will increase from 20.2% in fiscal year 2019 to an estimated 22.6% in fiscal year 2021. For all other employees, termed "Miscellaneous," the contribution rate will increase from 11.1% in fiscal year 2019 to an estimated 12.3% in fiscal year 2021. Both future UAL and normal cost payments are subject to change as updated valuations are prepared. The City has taken proactive steps to address rising pension liabilities by creating a Section 115 Trust and depositing into it an initial $1.0 million in fiscal year 2018. As part of this recent budget process, Council also approved an increase of $4.4 million to the Section 115 trust to address pension liabilities, and directed that an Other Post-Employment Benefits (OPEB) trust be established with an initial deposit of $3.1 million to address liabilities for retiree health benefits. Funds deposited in these trust accounts are solely dedicated to the purposes for which they were established and will be invested conservatively, but interest earnings are expected to be greater than would otherwise be possible under the City's investment policy.

Maintenance & operations costs are expected to grow more slowly (2% to 3%) than personnel costs, but certain areas are likely to see more upward pressure than others. Aging City facilities are experiencing the need for more repairs, and certain contracted services costs, such as for emergency animal services provided by the City of Chula Vista and for operation of Las Palmas pool, are growing faster than other expenditure categories. The City continues to pursue grant awards to fund the majority of its capital improvement program (CIP) projects. However, given the backlog of projects, a $2 million target for annual CIP funding has been incorporated into both of the forecast scenarios provided below. The City will continuously monitor financial performance to determine how much of the CIP can feasibly be funded while maintaining fiscal sustainability, and whether it is more optimal to utilize a pay-as-you-go approach or debt financing for those projects.

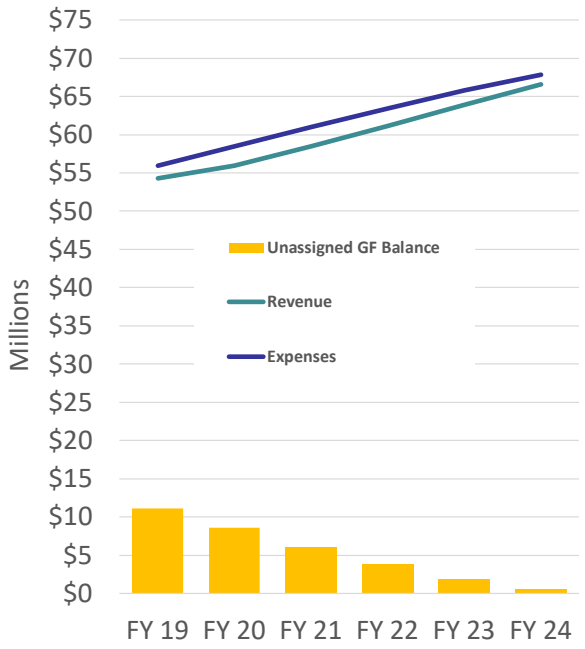
5-Year Forecast

Based on the growth assumptions detailed in the last section, below are two scenarios that chart projected revenues (teal line) and expenses (purple line), as well as the projected unassigned fund balance. It should be noted that the City currently has a $9.1 million reserve for economic contingencies (committed fund balance), but it is an important objective for the City to also maintain a positive unassigned fund balance to enhance liquidity and support continuity of services during periods of fluctuating resources or to meet unexpected expenditure requirements.

Scenario 1
Status Quo



Scenario 2
Additional $1.7M Annually in New Revenue Enhancements



As depicted in the Status Quo scenario, the City is facing a widening budget deficit. Driving this imbalance is a combination of (1) projected sales tax revenue stagnation, (2) personnel expenses, especially pension costs, increasing much faster than revenues, and (3) $2 million of annual CIP outlay, which is significantly higher than previous years.

Given the projected rapid depletion of unassigned fund balance depicted in the Status Quo scenario, a second scenario was created to quantify how much in annual additional revenue would be needed to maintain a positive unassigned fund balance through the next five years. The chart on the right side of the previous page depicts this scenario, which includes $1.7 million in annual new revenue enhancements. The City is currently pursuing several different revenue enhancement initiatives in order to meet this goal.

Concluding Remarks

At their current growth rates, expenditures will continue to outpace revenues, widening the gap as shown in the Status Quo 5-Year Forecast. To close the deficit, the City will continue to pursue opportunities to enhance current revenues, with an emphasis on economic development strategies to expand the City's tax base, and find additional ways to cut costs. The five-year forecast will be updated during fiscal year 2020 to determine whether any changes in assumptions would be appropriate and to incorporate actual revenues and expenditures for fiscal year 2019.

Objective # 1 – Provide Quality Services

a) Practice the five core values (Commitment, Customer Service, Courtesy, Communication, and Collaboration) with our diverse customer base.

b) Align workforce with City's objectives and provide training and support necessary to fully develop employees, Boards, Commissions, and City Council.

c) Expand public access to City services and information, by maintaining our website and making digital records accessible to the public.

d) Pursue public safety goals and objectives and enhance disaster preparedness (Police, Fire, Emergency Medical Services, and Homeland Security).

e) Analyze internal processes for efficiency and implement technology solutions where feasible. Continue efforts to automate and streamline work processes.

Objective # 2 – Achieve Fiscal Sustainability

a) Prepare effective budget, close deficit, accurately forecast funding sources, manage investments wisely, provide consistent financial reports, maintain clean audits, resolve findings/deficiencies in a timely manner, and update finance and budget policies.

b) Continue labor/management partnerships with an emphasis on strategic deployment and total compensation issues. Address long-term pension liability and other postemployment benefits (OPEB).

c) Establish economic development programs to retain and attract businesses, stimulate new investments, and increase revenues. Evaluate and update fee schedules to promote development and recover costs.

d) Continue to implement plans to fund replacement reserves and to finance the acquisition, replacement, and maintenance of the City's fleet, facilities, and other assets.

e) Build cooperative and sustainable partnerships with community organizations, schools, and other public agencies in the efficient and cost effective delivery of services.

Objective # 3 – Improve Quality of Life

a) Enhance crime prevention and emergency service through community outreach, procedural justice, critical incident response, City/regional partnerships, and employee development.

b) Pursue green initiatives and build a sustainable city by implementing the climate action plan and energy roadmap.

c) Help organize community events and support social gatherings that benefit the total community.

d) Update sign ordinance to improve community character and draw attention to important gateways, corridors, and intersections with improved signage and wayfinding.

e) Support Pier 32 (GB Capital Holdings) expansion plans and work with San Diego Unified Port District and its tenants to fund public process and public improvements.

Objective # 4 – Enhance Housing and Community Assets

a) Continue providing housing opportunities at all income levels and develop programs to improve existing conditions. Adopt a comprehensive long term strategy to address homelessness.

b) Complete Paradise Creek Apartments and Educational Park. Continue to plan and build transit-oriented developments/districts.

c) Maintain and improve City's infrastructure and find alternative funding to construct public facilities, park improvements, street maintenance, and other capital needs. Complete comprehensive needs assessment and establish priorities through funding options.

d) Preserve and promote cultural assets and historic resources, such as Granger Music Hall, Kimball House, Stein Farm, and the Depot. Formalize a public art program that provides funding for art and culture through a "percent for art" program.

e) Administer real property assets and property management plans to achieve the City's long term goals.

Objective # 5 – Promote a Healthy Community

a) Expand opportunities for walking and biking through the development of community corridors and safe routes to schools consistent with the National City General Plan and Bicycle Master Plan.

b) Continue to provide affordable City programs, activities, and services that are accessible for all users, including individuals with disabilities (Americans with Disabilities Act).

c) Enhance neighborhood services programs, such as graffiti abatement, parking enforcement, and code enforcement and increase efficiency with new technology. Adopt a parking management plan as part of an update to the Downtown Specific Plan.

d) Implement neighborhood action plans and continue amortization efforts by working with residents and businesses.

e) Advance National City wellness programs for youth, families, seniors, and City employees that encourage a healthy lifestyle and develop a workplace safety program.

Budget Document Reader's Guide

The budget document has been designed to provide the public concise and readable information about the City of National City's Fiscal Year 2020 Adopted Budget. The budget is separated into five major sections: General Information, Summary Schedules, Operating Budget (organized by department), Capital Improvement Program, and the Appendix.

Section I - General Information

The beginning of the budget document contains general information about the City of National City, a list of the City's Boards and Commissions, and a description of the City's Budget Controls, Process, Basis, and Policies.

Section II – Summary Schedules

The summary section includes an analysis of the budget's impact on fund balances, a schedule of operating transfers, revenue and expenditure summary reports, a schedule of internal service fund charges, and schedules showing authorized positions by classification for the City as a whole and by fund. Also provided in this section is a summary of unfunded positions by department.

Section III – Operating Budget

The operating budget section is organized by department. Each departmental section includes:

Department/Division Description. This summary provides an overview of the department or division, its goals and objectives, significant changes during the past fiscal year, and productivity/workload statistics, as applicable.

Department Organizational Chart. The organizational chart summarizes the department structure and lists the titles and numbers of full-time-equivalent employees ("FTEs") under each department and division or group within the department, followed by a position schedule, which reflects staffing by fund.

Expenditure Account Summary. The table provides the summary for each department by funding source and expenditure category. The columns show actual expenditure totals for Fiscal Year 2017 & Fiscal Year 2018, the adopted budget for Fiscal Year 2019, and the preliminary budget for Fiscal Year 2020.

Section IV – Capital Improvement Program

This section includes general information about the City's capital improvement program ("CIP") and its funding sources, a list of new capital projects recommended for Fiscal Year 2020, a five-year outlook for the CIP, and forms showing the projects by fund, compared to prior year actuals and budgets.

Section V – Appendix

The Appendix includes a glossary of terms and acronyms used throughout the budget's narrative, schedule of funds, and object (i.e., expenditure) accounts.

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

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City of National City

California

For the Fiscal Year Beginning

July 1, 2018

Christopher P. Morrill

Executive Director

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Section

I.

General Information

Adopted Budget
Fiscal Year 2020

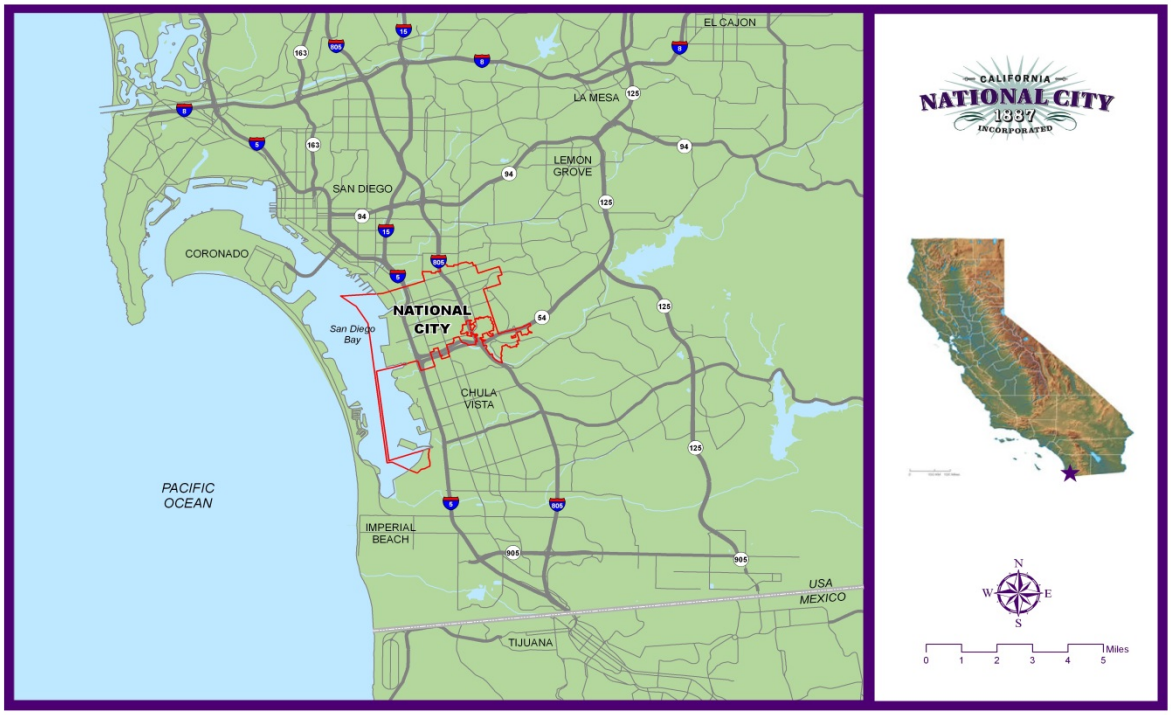
About National City

"In the Center of it all"

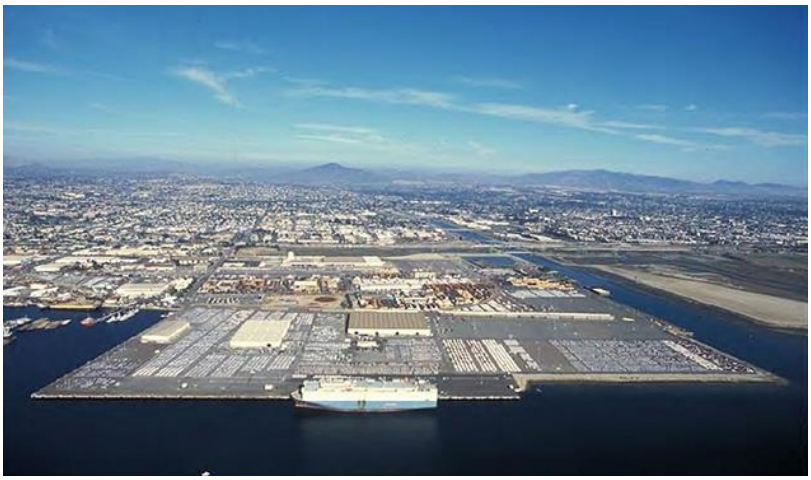
The Spanish Land Grant, El Rancho de la Nacion, was purchased by Frank, Warren, and Levi Kimball in 1868. The Kimball brothers cleared the lands, built roads, constructed the City's first wharf, and brought the railroad to the City. They successfully advertised National City as the most healthful climate on earth. Tree-lined streets soon connected graceful Victorian homes, and orchards flourished over rolling hills.

National City, San Diego County's second oldest city, is truly "*in the center of it all*:" a thriving bi-national region of five million consumers. The City's competitive edge is its central location, transportation network, and business industry. National City is 10 minutes from everywhere and positioned for prosperity, with proximity to the San Diego Bay, US-Mexico border, downtown San Diego, international airport, rail, San Diego State University, and other colleges and universities.

National City is encircled by interstates 5 and 805 and highways 54 and 15. The San Diego Trolley and the Metropolitan Transit System (MTS) service National City seven days a week. These transportation resources conveniently connect the City to the region.



National City is home to more than two thousand businesses – a remarkable number for a city with an estimated population of 61,000. As one of the healthiest business climates in Southern California, National City attracts businesses from various industries and sectors. Business types range from small family-owned operations to multi-million dollar corporations. National City also boasts the highest sales tax revenue per capita in the County.



The National City Marine Terminal, part of the Unified Port of San Diego, is the most advanced vehicle import and export facility on the West Coast, processing more than 500,000 vehicles annually. Lumber is also imported from the Pacific Northwest for construction use throughout the region. National City's port area extends three miles along San Diego Bay and is part of the largest US Navy installation on the West Coast.

City Attractions

Shopping. National City is a great place for shopping. The City is served by several major shopping centers: South Bay Plaza, the first regional shopping center in San Diego; National City Plaza Shopping Center; Sweetwater Crossing; Bay Plaza Shopping Center; Grove Shopping Center; and Westfield Plaza Bonita, the largest enclosed mall in the South Bay. If you are shopping for a car, visit the "Mile of Cars," where you will find nine automobile dealers offering more than five thousand cars from twenty-one manufacturers. The Mile of Cars leads the San Diego area in per capita vehicle sales.

Dining. If you're in the mood for food, whether it be Mexican, Japanese, or a good old fashioned cheeseburger, National City has it all. The National City restaurant scene has over two hundred restaurants to choose from, running the full range from affordable fast food to interesting ethnic restaurants to fine dining.

Historical Sightseeing. National City's Victorian heritage is one of its most important assets. Visit one of the four buildings in the City that are listed in the National Register of Historic Places: Brick Row on Heritage Square, Granger Music Hall, the Santa Fe Rail Depot, and St Matthews Episcopal Church.

City Parks. National City's 87.2 acres of park land exceed the statewide norm. The City's four major parks include El Toyon Park, Kimball Park, Las Palmas Park, and Sweetwater Heights Park.

Recreation. Golfers of all ages are invited to golf the National City Golf Course. The nine-hole course offers discount rates for City residents and economical rates for non-residents as well. The National City recreation division provides programs at three recreation centers, a senior citizen center and a municipal pool. Instruction classes are offered at the various centers in athletics,

fitness, dance, music and crafts. National City's recreation division offers a diverse year-round program of activities for all ages.

City Government

National City is a general law city and operates under the council-manager form of government. The City Council has five members who are elected at-large for a term of four years. The citizens of National City also elect the City Treasurer and the City Clerk.

The City Council is responsible for setting policies, enacting ordinances, adopting the budget, reviewing the General Plan, appointing committees, and appointing the City Manager. The City Manager is responsible for carrying out the policies and ordinances of the City Council, appointing City department heads, and overseeing the day-to-day operations of the City. The City Manager also serves as executive director and secretary of the Community Development Commission of the City of National City although that authority may be delegated.

General information

Date of Incorporation: September 17, 1887

Population: 61,431 (2018, US Census Bureau)

Area: 9.2 square miles
(Land Area: 7.3 square miles)

Location: National City is bordered by the City of San Diego to the north and east, the City of Chula Vista to the south, the unincorporated areas of Lincoln Acres and Bonita to the south and southeast, and San Diego Bay to the west.

Transportation Facilities and Services

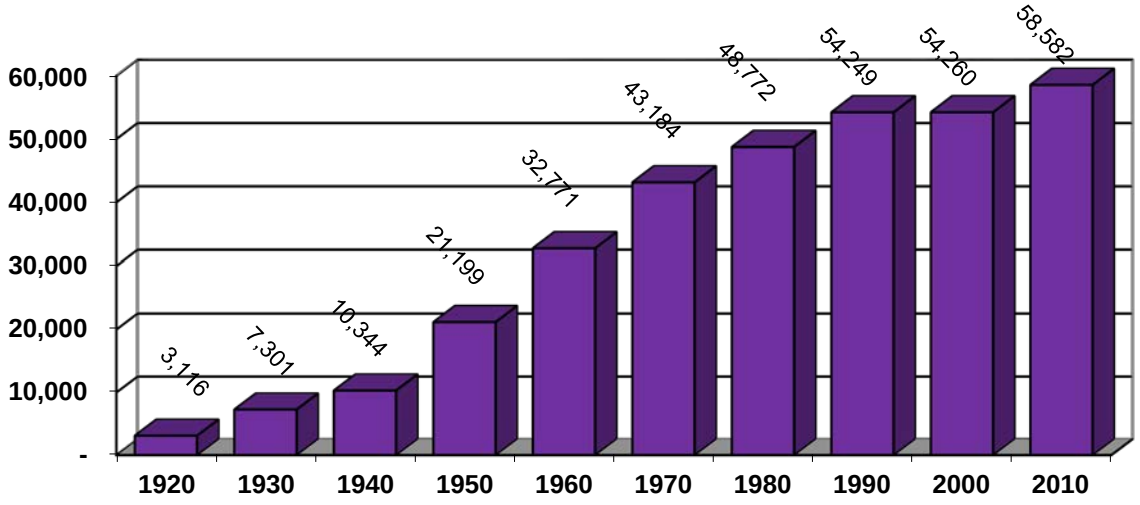
Interstate Freeways:	I-5 and I-805 cross the City from north to south, and State Route 54 traverses the southern edge of town.
Port and Rail Facilities:	National City Marine Terminal, San Diego Unified Port District, Burlington Northern Santa Fe Railroad, San Diego & Arizona Eastern Railway
Public Transit:	Metropolitan Transit System (bus service through the City and adjacent areas) San Diego Trolley – two stations

Land Use and Development Pattern (2012 National City General Plan)

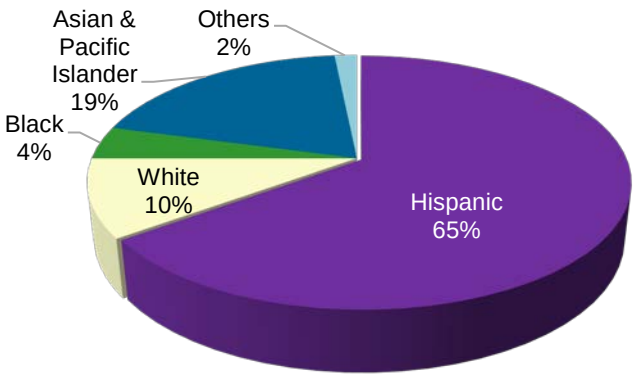
The following are estimates of land use areas within the City. Percentages are based on net acreage, excluding streets, highways, and other transportation facilities:

Land Use	% of Land
Residential	28.2%
Transportation	16.7%
Water	13.1%
Industrial	12.6%
Military	9.5%
Commercial	5.4%
Institution/Education	4.9%
Parks & Recreation	4.7%
Shopping Center	2.6%
Vacant	2.3%

National City Historic Population Data (US Census Bureau)



Population by Ethnic Group*



Property Valuation (Fiscal Year 2018, San Diego County Assessor)

Total Assessed Net Property Value:	$3,851,998,161
Number of Assessed Parcels:	9,856

Housing Characteristics *

Total Housing Units:	16,851
% vacant:	6.3%
Average Household Size (persons):	3.3
Household Population:	55,212
Group Quarters Population:	5,556
Owner-Occupied Housing:	30.7%
Renter-Occupied Housing:	69.3%

(Group quarters population is primarily those onboard military ships in addition to persons in residential care facilities or convalescent homes.)

Median Household Income:	$42,178 (US Census, 2017)
Median Age:	31.1 (US Census, 2017)

City Employment *

Civilian:	24,065	(79%)
Military:	3,845	(13%)
Total:	30,509	

Elementary Schools:	11
Intermediate Schools:	2
High Schools:	1
Community Colleges:	1

* Source: US Census Bureau 2016 American Community Survey

We Pledge to Provide…

Commitment

We strive for excellence, as we serve the public and each other with integrity, compassion, responsiveness, and professionalism.

Customer Service

We provide excellent service to residents, businesses, visitors, and colleagues.

Courtesy

We treat everyone with dignity and respect.

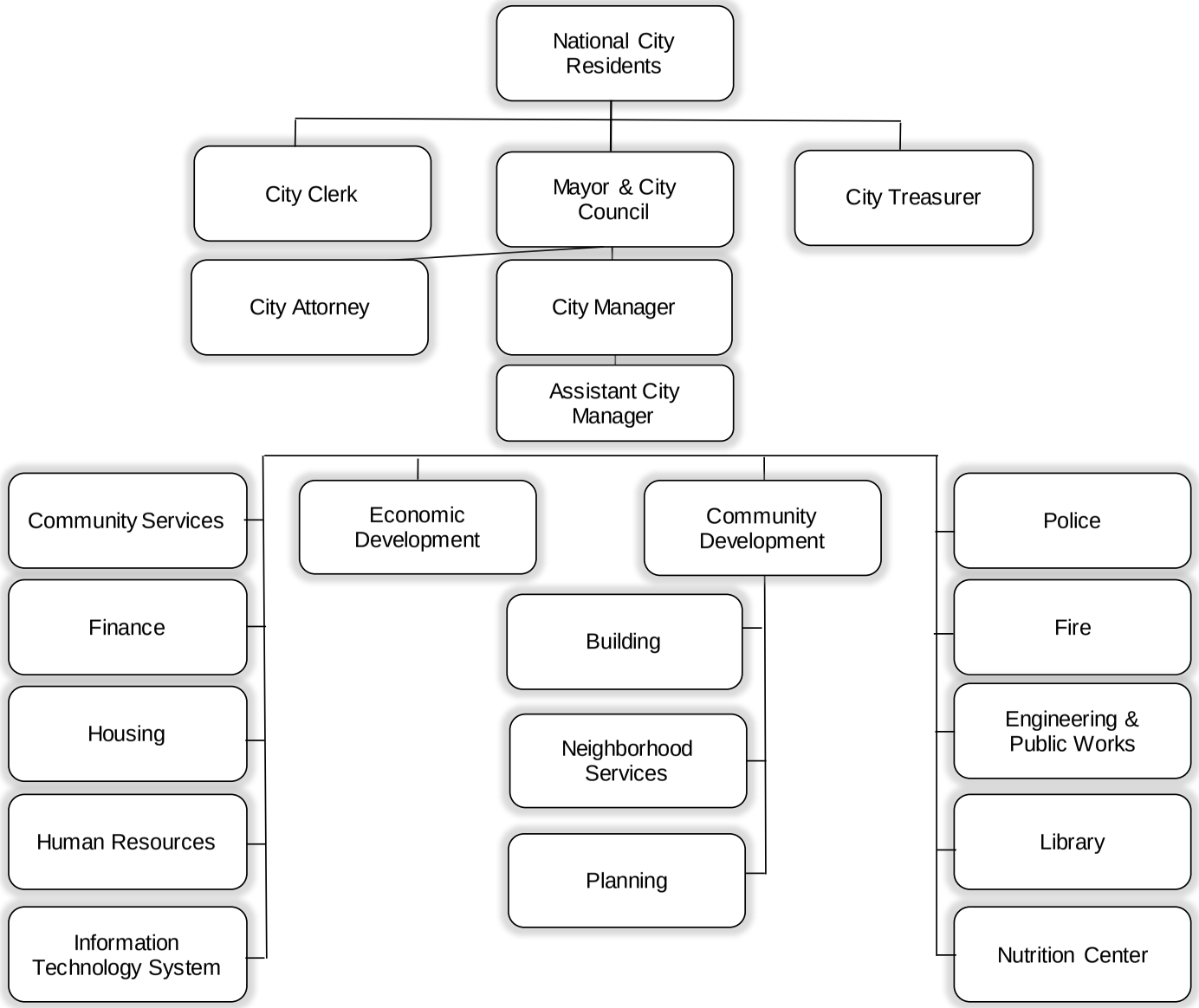
Communication

We communicate openly, honestly, and with clear, consistent messages.

Collaboration

We work to achieve common goals and wavlue our differences.

City Organization Chart



Boards & Commissions

The following boards and commissions on which citizens of National City may serve as advisors to the Mayor and City Council:

Civil Service Commission – advises the Director of Human Resources and the City Council on personnel matters and hears appeals of any person in the competitive service relative to any alleged infringement upon their rights and privileges granted by the Civil Service Rules.

Community and Police Relations Commission – provides a forum for citizens to voice their concerns about issues related to police-community relations and advises the City Council on police department operations and policy issues.

Board of Library Trustees – acts in accordance with the Education Code Section 18900 et seq.; coordinates the activities of the City Library; advises the City Librarian on operational policies; and recommends to the Council the adoption of rules and regulations.

Parks, Recreation, and Senior Citizens' Advisory Committee – advises the Council on matters of policy and administration of City owned parks and the recreation programs operated in them, as well as on all matters pertaining to the senior citizens of the City of National City.

Planning Commission – renders determinations and makes recommendations to the Council on land use matters, including recommendations on changes to the City's General Plan, Specific Plans, and land use codes.

Public Art Committee – advises the Council on matters relating to the selection and installation of public art.

Traffic Safety Committee – reviews and makes recommendations on matters related to vehicular and pedestrian safety within the City of National City. The Committee addresses traffic safety matters, such as parking, speeding, sight distance, school safety, and installation or removal of traffic control devices.

Veterans and Military Families Advisory Committee – advises the City Council on matters related to the support of our veterans and military community; makes recommendations to the City Council with respect to veterans and military service member related issues, ceremonies, and other activities that occur within National City; and provides a forum for discussion of issues relating to veterans and military families.

BUDGETARY CONTROLS

National City maintains budgetary controls at the individual fund level. The objective of these budgetary controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the City Council. The budget includes estimated revenues and appropriations for the City's funds categorized into five fund types: a general fund, special revenue funds, debt service funds, capital projects funds, and internal service funds.

Using the City's automated accounting system, each department's expenditures are restricted to the amount of that department's budgeted appropriations for the year. No department is permitted to spend more than its available appropriations.

An increase in a department's total appropriation must be approved by the Council when it involves a transfer from the contingency reserve, use of fund balance, or an appropriation of unanticipated or over-realized revenue identified to a specific source. There is no "floor" in the amount requiring approval. The Council has authorized the City Manager to make budgetary revisions between departments within a fund.

BUDGET BASIS

Budgets are adopted on a basis consistent with generally accepted accounting principles ("GAAP"). Both governmental and internal service funds utilize the modified accrual basis of accounting under which revenues and related assets are recorded when measurable and available to finance operations during the year. Budget appropriations for expenditures that have been encumbered or are under contract at fiscal year-end are carried forward to the following fiscal year.

BUDGET POLICIES

This section of the budget document describes the fiscal policies that provide the framework for budget development and guide the decision-making process.

Balanced Budget Policy

It is the City's policy to prepare a balanced budget whereby funding sources are sufficient to accommodate appropriations. The Department of Finance is responsible for preparing revenue estimates for the budget and uses a variety of sources, including historical trends and information obtained from the County, State, and other agencies, to ensure projections are realistic and conservative. Appropriation requests are submitted by departments to the Department of Finance. The Department of Finance then reviews all requested appropriations with the City Manager to ensure they align with the objectives of the City's strategic plan and other Council priorities before presentation to Council for adoption.

Reserves

It is the City's policy to accumulate and maintain a series of reserves to strengthen its ability to withstand unexpected financial emergencies such as those that may result from national disasters, revenue shortfalls, or unanticipated expenditures of a non-recurring nature and to accumulate funds for large-scale purchases. Many of these reserves are at their minimum target

levels. As the City continues to recover from the recent global recessions it continues to strive to meet the target levels for all reserves.

Cash Management

The basic tool for management of the City's cash is the investment policy approved by the Council in compliance with California law. Staff monitors cash regularly in order to maximize investment opportunities. The City pools it funds for investment purposes and participates in both the State Local Agency Investment Fund ("LAIF") and the San Diego County Treasurer's Pooled Money Fund. Additionally, some funds are invested in instruments such as US treasury and agency securities and certificates of deposit. Investment earnings are allocated to the General Fund unless otherwise required by law. Statutory allocations to restricted funds are made in proportion to the ratio of cash balances to the total pooled balances.

Revenue Projections

The Department of Finance is responsible for preparing the revenue estimates for the budget and uses a variety of sources, including historical trends and information obtained from the County, State, and other governmental organizations, to ensure projections are realistic and conservative. Current revenues must equal expenditures in order to achieve a structurally balanced budget, and the City believes fiscal conservatism provides a strong basis upon which to achieve long run stability.

Debt Policy / Capital Financing

The City's policy is to incur debt only in certain specific circumstances. Borrowing is restricted to the financing of large capital projects. Several factors are considered prior to making a decision to finance debt. Staff evaluates whether there are continuing revenues sufficient to service the debt, the potential cost in increased construction costs resulting from a delay, current market conditions, and any additional on-going operational costs that will result from a new facility or project. The City has limited debt obligations, and most capital improvements are completed on a pay-as-you-go basis. Current bond debt obligations include payments on a $4.885 million general obligation bond issued in 2012 to refund the general obligation bonds issued in 2003 for construction of the City's Library and on a $5.5 million facilities lease issued in 2017 related to the Police facility to finance the City's energy and water conservation project.

Budget Schedule
Fiscal Year 2020

DATE & TIME	DESCRIPTION	DEPARTMENT
Thursday, Nov. 8th	Distribution of calendar to department heads	Finance
Tuesday, Dec. 4th (City Council Meeting)	Request Direction from City Council for budget workshop and budget adoption dates.	City Council Finance
Wednesday, Jan. 9th	Budget instructions & budget forms distribution. Eden open for departments to enter budget requests.	Finance
January 22, 2019 (City Council Meeting)	FY 20 Budget Priorities.	City Council City Staff
Thursday, Feb. 14th	Departments complete entries of revenue estimates in the budget module.	All Departments
Thursday, Feb. 21th	CIP and Fleet appropriations requests entries into Eden completed by 5 pm	Engineering & Public Works
Monday, Feb. 25th through Wednesday, Mar. 6th	Departmental budget meetings with Finance to review & discuss appropriation proposals.	Finance All Departments
Wednesday, Mar.20th	Budget review with City Manager	City Manager Deputy City Manager Finance
Monday, Mar 25th	Department budget recall(s)	All Departments
Tuesday, Apr. 2nd	City Council Rescheduling of budget workshop dates	Finance
Wednesday, Apr 24th (City Council Workshop)	Budget Workshop- CIP & Preliminary Budget Presentation	City Council Finance
Tuesday, May 21st (City Council Meeting)	Revised Preliminary Budget Presentation to City Council	City Council Finance
Tuesday, Jun. 4th (City Council Meeting)	Budget Hearing/ Adoption of Budget.	City Council Finance

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Section

II.

Summaries & Schedules

Adopted Budget
Fiscal Year 2020

Adopted Budget
Fiscal Year 2020

Fund Balances

CITY OF NATIONAL CITY
BUDGET ANALYSIS BY FUND
FISCAL YEAR 2020

Fund	Fund Name	Est. Beg. Fund Bal., 7/1/19	Estimated Revenues	Transfers In	Transfers Out	Adopted Expenditures	Est. End. Fund Bal., 6/30/20
001	General Fund	$ 38,001,696	$ 55,057,718	$ 6,000	$ (1,924,479)	$ (60,580,983)	$ 30,559,952
103	General Capital Outlay Fund	$ 7,682	$ -	$ -	$ -	$ -	$ 7,682
104	Library Fund	-	851,472.00	1,061,970.00	-	(1,913,442.00)	-
105	Parks Maintenance Fund	-	992,355.00	602,168.00	-	(1,594,523.00)	-
108	Library Capital Outlay Fund	759,406.00	176,000.00	-	-	(72,700.00)	862,706.00
109	Gas Taxes Fund	39,550.00	2,671,258.00	-	-	(2,619,089.00)	91,719.00
120	Plan Checking Revolving Fund	51,027.00	-	-	-	-	51,027.00
125	Sewer Service Fund	11,661,201.00	7,028,400.00	-	(87,500.00)	(9,931,849.00)	8,670,252.00
130	EMT-D Revolving Fund	619,149.00	318,213.00	-	-	(321,032.00)	616,330.00
131	Asset Forfeiture Fund	240,800.00	45,000.00	-	-	-	285,800.00
166	Nutrition Fund	213,241.00	409,600.00	491,625.00	-	(790,924.00)	323,542.00
171	Library School District Contract Fund	-	-	-	-	-	-
172	Trash Rate Stabilization Fund	297,289.00	175,000.00	-	-	(115,291.00)	356,998.00
195	Mile of Cars Landscape Maint. Dist. Fund	18,355.00	161,355.00	-	(6,000.00)	(155,355.00)	18,355.00
201	National City JPFA Debt Service Fund	-	-	-	-	-	-
208	Supplemental Law Enforcement Svcs Fund	514,801.00	100,000.00	-	-	-	614,801.00
211	Security & Alarm Regulation Fund	44,619.00	4,000.00	-	-	-	48,619.00
212	Post-Employment Benefits Fund	65,904.00	-	260,340.00	-	(260,340.00)	65,904.00
259	Library Bonds Debt Service Fund	1,114,279.00	382,075.00	-	-	(382,075.00)	1,114,279.00
277	National City Public Library Donations Fund	227,330.00	-	-	-	(3,900.00)	223,430.00
282	Reimbursable Grants City-Wide Fund	319,414.00	2,500.00	-	-	-	321,914.00
290	Police Department Grants Fund	342,406.00	-	-	-	-	342,406.00
301	Community Development Block Grant Fund	-	842,964.00	-	-	(842,963.00)	1.00
307	Proposition A Fund	-	1,212,000.00	-	-	(1,212,000.00)	-
308	Grant-Highway Bridge Rehabilitation Fund	547,854.41	-	-	-		547,854.41
320	Library Grants Fund	328,760.00	-	-	-	(44,695.00)	284,065.00
323	Safe Routes to School Program	24,828.00	-	-	-	-	24,828.00
325	Development Impact Fees Fund	699,493.00	114,000.00	-	-	-	813,493.00
326	Development Impact Fees Fund	777,046.00	180,000.00	-	-	-	957,046.00
343	State-Local Partnership Fund	127,967.00	-	-	-	-	127,967.00
501	Housing Authority Fund	5,000,000.00	1,006,625.00	-	(491,625.00)	-	5,515,000.00
502	Housing Choice Voucher Fund	(57,916.00)	13,326,154.00	-	-	(13,080,495.00)	187,743.00
505	HOME Fund	1,295,246.00	511,487.00	-	-	(626,578.00)	1,180,155.00
532	Low & Moderate Income Housing Asset Fund	569,759.00	-	-	-	(202,717.00)	367,042.00
626	Facilities Maintenance Fund	-	2,932,151.00	-	-	(2,932,150.00)	1.00
627	Liability Insurance Fund	2,050,770.00	3,262,535.00	-	-	(3,647,907.00)	1,665,398.00
629	Information Systems Maintenance Fund	-	2,293,728.00	-	-	(2,308,731.00)	(15,003.00)
630	Office Equipment Depreciation Fund	-	-	-	-	-	-
643	Motor Vehicle Service Fund	-	1,178,584.00	-	-	(1,178,584.00)	-
644	Vehicle Replacement Fund	1,888,031.22	1,007,773.00	87,500.00	-	(990,000.00)	1,993,304.22
729	Irrevocable Supplemental Pension Trust Fund	1,650,000.00	-	-	-	-	1,650,000.00
731	Construction & Demolition Debris Fund	352,641.00	-	-	-	-	352,641.00
	Other Funds Total	**$ 31,783,251**	**$ 41,185,229**	**$ 2,503,603**	**$ (585,125)**	**$ (45,227,340)**	**$ 29,659,618**
	Total, All Funds	**$ 69,784,947**	**$ 96,242,947**	**$ 2,509,603**	**$ (2,509,604)**	**$ (105,808,323)**	**$ 60,219,570**

Note: Funds projected to have no beginning available fund balance and no budgetary activity (revenues and/or expenditures) in Fiscal Year 2020 are not included.

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Adopted Budget
Fiscal Year 2020

Interfund Transfers

CITY OF NATIONAL CITY
FUND TRANSFERS DETAIL
FISCAL YEAR 2020

From		To		Purpose	Adopted Transfers
001	General Fund	104	Library Fund	Operating Subsidy	$ 1,061,970
001	General Fund	105	Parks Maintenance Fund	Operating Subsidy	602,168
001	General Fund	212	Personnel Comp Fund	Retiree Health Benefits	260,340
				Total (Net) General Fund Impact	**$ 1,924,478**
195	Mile of Cars LMD	001	General Fund	Administrative Transfer	6,000
125	Sewer Service Fund	644	Vehicle Replacement Fund	Vehicle Purchases	87,500
501	Housing Authority Fund	166	Nutrition Center Fund	Annual Proceeds from Disposition of Assets	491,625
				Total (Net) Other Funds Impact	**$ 585,125**
				Total, All Funds	**$ 2,509,603**

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Adopted Budget
Fiscal Year 2020

Revenue Detail

CITY OF NATIONAL CITY
SUMMARY OF ESTIMATED FINANCING SOURCES BY FUND SOURCE
FISCAL YEAR 2020

Acct No.	Account Title	FY 17 Actual	FY 18 Actual	FY 19 Adopted	FY 20 Adopted
001	**GENERAL FUND**				
001-00000	Taxes				
3000	Property Taxes - Current Year, Secured	3,413,597	3,586,247	3,700,000	3,800,000
3001	Property Taxes - Current Year, Unsecured	109,304	109,636	105,000	105,000
3002	Supplemental Roll	169,194	170,879	125,000	125,000
3003	Property Taxes - Prior Year, Secured & Unsecured	(1,167)	(435)	720	720
3006	Interest, Penalties & Delinq.	6,300	7,138	3,000	3,000
3009	Property Taxes Allocated	(1,677,993)	(1,757,726)	(1,787,009)	(1,832,827)
3010	Sales & Use Taxes	18,078,608	18,141,269	18,078,000	18,690,000
3012	Property Tax in Lieu of VLF	5,936,618	6,425,372	6,661,664	7,000,000
3014	Proposition 172 - Public Safety Sales Tax	161,623	156,202	160,000	160,000
3015	District Transaction & Use Tax	11,044,638	11,787,204	11,359,000	11,965,000
3016	AB 1290 Property Tax Pass-through	352,429	437,873	425,000	450,000
3017	SA Residual Balance Distributions	1,210,344	1,339,064	1,800,000	2,400,000
3018	US Fish & Wildlife in Lieu of Property Tax	693	115	500	500
3020	Transient Lodging Tax	1,597,957	1,660,800	1,600,000	1,600,000
3030	Cable TV Franchise	446,762	446,042	460,000	445,000
3031	Electric Franchise	877,109	899,146	886,000	896,000
3032	Gas Franchise	60,406	69,939	60,000	65,000
3033	Refuse Franchise	471,762	494,926	470,000	470,000
3040	Business License Tax	708,419	521,160	428,080	428,000
3041	Residential Rental Fee	178,037	190,475	178,000	180,000
3043	SB 1186 Disability Access	2,560	12,970	2,500	2,500
Subtotal - Taxes		**43,147,200**	**44,698,294**	**44,715,455**	**46,952,893**
001-00000	Use of Money & Property				
3300	Investment Earnings	293,051	722,396	150,000	150,000
3302	Unrealized Gain/Loss on Investments	(52,983)	(281,948)	-	-
3314	Rental - Land	500,871	343,455	320,876	320,000
3326	Lease - Old National City Library	12,500	62,500	50,000	-
Subtotal - Use of Money & Property		**753,439**	**846,403**	**520,876**	**470,000**
001-00000	Inter-Governmental Revenues				
3420	State HOPTR	14,130	14,013	14,500	14,000
3452	Mandated Cost Reimbursement	30,187	30,684	30,000	30,000
Subtotal - Inter-Governmental Revenues		**44,317**	**44,697**	**44,500**	**44,000**
001-00000	Other Revenues				
3586	Photocopy Sales	70	20	100	70
3603	Litigation Recovery Proceeds	101	2,819	-	-
3608	Veterans Wall of Honor	5,685	1,330	-	-
3634	Miscellaneous Revenues	5,621	7,552	3,000	115,000
3636	Refunds & Reimbursements	27,510	40,344	1,000	1,000
3654	Administrative Costs from Successor Agency	371,875	306,440	235,000	235,000
3656	ROPS Funding from Successor Agency	5,788	-	-	-
3698	Indirect/Overhead Cost Recovery	1,601,882	1,638,221	557,741	591,707
Subtotal - Other Revenues		**2,018,532**	**2,001,726**	**796,841**	**942,777**
001-01002	Donations - Community Meeting				
3637	Donations State of the City Address	10,500	10,000	10,000	-
Subtotal - Donations - Community Meeting		**10,500**	**10,000**	**10,000**	**-**
001-02000	City Clerk Revenues				
3529	Sales of Miscellaneous Publications	-	200	-	-
3585	Miscellaneous User Charges	212	313	-	-
3634	Miscellaneous Revenues	4,900	760	-	-
Subtotal - City Clerk Revenues		**5,112**	**1,273**	**-**	**-**
001-04045	Finance Revenues				
3101	Administrative Fees	7,586	8,063	7,500	8,000
3102	Administrative Fees - NCTMD	2,076		-	-
3141	Garage Sale Permits	2,015	1,885	2,500	2,000
3585	Miscellaneous User Charges	706	169	400	400
3589	Returned Check Charges	25	295	100	150
Subtotal - Finance Revenues		**12,408**	**10,411**	**10,500**	**10,550**
001-04046	Finance Revenues				
3102	Administrative Fees - NCTMD	284	-	-	-
3631	Cash Over/Short	(1)	5	-	-
Subtotal - Finance Revenues		**283**	**5**	**-**	**-**

CITY OF NATIONAL CITY
SUMMARY OF ESTIMATED FINANCING SOURCES BY FUND SOURCE
FISCAL YEAR 2020

Acct No.	Account Title	FY 17 Actual	FY 18 Actual	FY 19 Adopted	FY 20 Adopted
001-06027	Planning Revenues				
3143	Home Occupation Permits	6,160	6,524	5,280	5,280
3502	Conditional Use Permit	23,670	2,485	29,588	29,588
3503	GP/SP Changes	12,130	13,808	8,185	8,185
3504	Interpretations/Determinations	1,973	4,970	1,973	1,973
3509	Street Vacations	3,235	-	3,235	3,235
3510	Tentative Parcel Map	6,015	-	3,250	3,250
3511	Tentative Subdivision Map	7,455	2,485	2,485	2,485
3512	Zone Change Permit	2,485	4,970	4,093	4,093
3513	Zone Variance Permit	4,010	6,015	2,005	2,005
3514	Day Care Center	310	310	310	310
3521	Coastal Development Permit	2,485	2,485	4,970	4,970
3530	Appeal Fee	3,710	-	3,710	3,710
3546	Prelim Site Plan Review	600	360	400	400
3532	Banners/Signs - Processing Fee	2,803	2,840	700	700
3581	Environmental Assessment Form	1,818	3,635	3,635	3,635
3585	Miscellaneous User Charges	48	43	28	28
3588	Zoning/Rebuild Letter	750	375	1,000	1,000
3634	Miscellaneous Revenues	7,298	1,958	1,500	1,500
Subtotal - Planning Revenues		**86,955**	**52,019**	**76,347**	**76,347**
001-06028	Building Revenues				
3101	Administrative Fees	33,324	38,120	35,000	35,000
3120	Building Permits	595,887	629,271	650,000	450,000
3204	Enforcement Fines & Penalties	80,731	43,838	45,000	45,000
3545	Plan Checking Fee	332,301	514,879	610,000	500,000
3552	Construction & Demolition Administrative Fee	650	-	-	-
3585	Miscellaneous User Charges	4,228	325,068	4,000	-
Subtotal - Building Revenues		**1,047,121**	**1,551,176**	**1,344,000**	**1,030,000**
001-06029	Engineering Revenues				
3125	Sewer Permits	2,667	5,349	4,000	4,000
3130	Street & Curb Permits	-	368	500	500
3142	Grading Permits	107,125	83,346	50,000	50,000
3144	House Moving Permits	2,858	1,896	1,700	1,500
3146	Parking District Permit	6,720	6,055	5,000	5,000
3147	Miscellaneous Permits	201	-	-	-
3160	Utility Company Permits	119,808	194,422	-	100,000
3557	Traffic Control Plan / Impact Study Review	36,652	31,915	20,000	20,000
3585	Miscellaneous User Charges	400	-	500	600
3634	Miscellaneous Revenues	18,449	9,690	2,000	2,000
3636	Refunds & Reimbursements	108,905	-	-	-
3645	Paradise Creek Park Site Remediation	-	-	3,600,000	1,000,000
3648	WI-TOD Improvements	104,510	1,305,611	-	-
Subtotal - Engineering Revenues		**508,295**	**1,638,652**	**3,683,700**	**1,183,600**
001-06030	Engineering Utility Permits				
3164	SDGE	-	4,482	15,000	-
3165	Sweetwater Authority	-	11,323	15,000	-
3166	Cox Communications	-	2,561	15,000	-
3167	AT&T	-	4,611	15,000	-
3168	Crown Castle	-	60,512	15,000	-
Subtotal - Engineering Utility Permits		**-**	**83,490**	**75,000**	**-**
001-11000	Police Revenues				
3100	Licenses & Permits	5,436	5,804	7,000	5,500
3200	Vehicle Code Fines	141,437	109,091	100,000	100,000
3205	Citation Sign-Off Fee	2,650	1,240	2,000	2,000
3220	Other Forfeits & Penalties	2,394	1,843	2,000	2,000
3469	Overtime Reimbursements	46,277	101,831	50,000	50,000
3533	Booking Fees	23,955	30,433	20,000	20,000
3537	Miscellaneous Police Services	5,188	4,974	3,500	3,500
3550	Vehicle Impound Fees	11,437	4,327	8,000	9,000
3551	Administrative Impound Fee	71,548	47,492	60,000	60,000
3556	Police & Fire Services - Port of San Diego	652,157	665,200	665,200	694,356
3558	Tow/Impound Referral Fees	71,470	122,520	91,890	90,000
3586	Photocopy Sales	14,517	11,817	12,000	11,000
3634	Miscellaneous Revenues	10	13,933	-	-
3636	Refunds & Reimbursements	2,292	-	1,000	-
Subtotal - Police Revenues		**1,050,768**	**1,123,376**	**1,022,590**	**1,047,356**

CITY OF NATIONAL CITY
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Acct No.	Account Title	FY 17 Actual	FY 18 Actual	FY 19 Adopted	FY 20 Adopted
001-11107	National School District Contract (Police) Revenues				
3467	School District Contract Reimbursement	68,625	-	77,000	77,000
Subtotal - National School District Contract (Police) Revenues		**68,625**	**-**	**77,000**	**77,000**
001-11108	Sweetwater Union HS Contract (Police) Revenues				
3467	School District Contract Reimbursement	84,000	84,000	84,000	84,000
Subtotal - Sweetwater Union HS Contract (Police) Revenues		**84,000**	**84,000**	**84,000**	**84,000**
001-11110	STOP Project Revenues				
3550	Vehicle Impound Fees	23,494	20,806	40,000	20,000
Subtotal - STOP Project Revenues		**23,494**	**20,806**	**40,000**	**20,000**
001-11112	POST Grant Revenues				
3461	POST Reimbursement	11,512	24,005	10,000	4,000
Subtotal - POST Grant Revenues		**11,512**	**24,005**	**10,000**	**4,000**
001-12000	Fire Department Revenues				
3469	Overtime Reimbursements	376,599	794,447	425,000	1,100,000
Subtotal - Fire Department Revenues		**376,599**	**794,447**	**425,000**	**1,100,000**
001-12124	Fire Prevention Revenues				
3121	Uniform Fire Code Permits	144	451	-	-
3122	Storage Tank Permits	-	1,700	5,000	-
3541	Plan Review - Fire Systems	3,765	33,692	16,000	30,000
3553	Fire Permit Review Fee	112,322	49,354	95,000	75,000
3561	Weed Abatement	-	16,088	-	-
3634	Miscellaneous Revenues	300	-	-	-
Subtotal - Fire Prevention Revenues		**116,531**	**101,285**	**116,000**	**105,000**
001-12125	Fire Operations Revenues				
3202	False Alarm Fines	12,092	33,508	17,500	18,000
3322	AMR Lease - Fire Station	77,161	47,243	85,000	85,000
3544	Miscellaneous Fire Services	36,738	38,532	40,000	40,000
3555	Fire Protection Services - Lower Sweetwater	234,650	354,660	235,530	235,530
3556	Police & Fire Services - Port of San Diego	512,409	522,657	522,657	545,565
3558	LSWFPD Equipment Replacement	8,292	-	-	-
3566	Fire/Life Safe Annual Inspection	-	-	-	400,000
3636	Refunds & Reimbursements	2,556	-	-	-
3637	Donations	3,000	-	-	-
Subtotal - Fire Operations Revenues		**886,898**	**996,599**	**900,687**	**1,324,095**
001-14000	Risk Management Revenues				
3632	Comp Insurance Reimbursement	68,544	56,236	40,000	40,000
3643	Insurance Settlements	(2,673)	-	-	-
Subtotal - Risk Management Revenues		**65,871**	**56,236**	**40,000**	**40,000**
001-22000	Public Works Operations Revenues				
3475	Tonnage Diversion Grant	-	100	-	-
3634	Miscellaneous Revenues	8,992	7,018	4,000	4,000
3636	Refunds & Reimbursements	-	323	-	-
Subtotal - Public Works Operations Revenues		**8,992**	**7,441**	**4,000**	**4,000**
001-22223	Public Works Facilities Maintenance Revenues				
3634	Miscellaneous Revenues	5,255	3,951	1,000	-
Subtotal - Public Works Facilities Maintenance Revenues		**5,255**	**3,951**	**1,000**	**-**
001-41000	Recreation Revenues				
3312	Rental	-	1,800	6,000	4,000
3317	Rental - Las Palmas Golf Course	81,638	95,657	80,000	90,000
3572	Miscellaneous Recreation Charges	3,626	3,487	3,000	3,000
3574	Swimming Pool Revenue	341,259	232,033	223,000	150,000
3575	Tiny Tots Revenue	4,500	2,420	3,480	-
3598	Miscellaneous Recreation Revenue	11,132	10,980	40,000	40,000
3637	Donations	-	-	-	1,000
3650	Casa Youth Fundraising	-	-	-	750
Subtotal - Recreation Revenues		**442,155**	**346,377**	**355,480**	**288,750**

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Acct No.	Account Title	FY 17 Actual	FY 18 Actual	FY 19 Adopted	FY 20 Adopted
001-42000	Parks Revenues				
3585	Miscellaneous User Charges	16,010	34,895	-	20,000
3590	Street Tree Fees	65	195	-	-
3634	Miscellaneous Revenues	34,794	23,330	-	-
Subtotal - Parks Revenues		**50,869**	**58,420**	**-**	**20,000**
001-45462	Housing				
3019	Sale of Property - Residual Balance	58,474	-	-	-
3585	Misc User Charges	-	886	-	-
3634	Miscellaneous Revenues	547,499	3,345	-	-
3636	Refunds & Reimbursements	-	1,000	-	-
3655	Asset Management Fee	25,000	25,000	25,000	-
Subtotal - Housing		**630,973**	**30,231**	**25,000**	**-**
001-45464	Neighborhood Services Revenues				
3201	Parking Citations	209,308	200,737	210,000	210,000
3203	Parking Citations Administrative Fee	2,260	3,165	2,000	2,500
3206	RV Permits	760	846	800	850
3585	Miscellaneous User Charges	12,478	24,058	15,000	20,000
Subtotal - Neighborhood Services Revenues		**224,806**	**228,806**	**227,800**	**233,350**
3999	Transfer(s) from Other Fund(s)	519,672	5,780,465	8,606	6,000
	GENERAL FUND REVENUES	**51,681,510**	**54,814,126**	**54,605,776**	**55,057,718**
	Transfers In	**519,672**	**5,780,465**	**8,606**	**6,000**
	GENERAL FUND TOTAL	**52,201,182**	**60,594,591**	**54,614,382**	**55,063,718**
104	**LIBRARY FUND**				
104-00000	General Operating Revenues				
3009	Property Taxes Allocated	774,964	811,787	825,311	846,472
3420	State HOPTR	5,440	5,395	5,000	5,000
Subtotal - General Operating Revenues		**780,404**	**817,182**	**830,311**	**851,472**
3999	Transfer(s) from Other Fund(s)	1,126,582	876,641	1,093,308	1,061,970
	LIBRARY FUND REVENUES	**780,404**	**817,182**	**830,311**	**851,472**
	Transfers In	**1,126,582**	**876,641**	**1,093,308**	**1,061,970**
	LIBRARY FUND TOTAL	**1,906,986**	**1,693,823**	**1,923,619**	**1,913,442**
105	**PARKS MAINTENANCE FUND**				
105-00000	General Operating Revenues				
3009	Property Taxes Allocated	903,029	945,939	961,698	986,355
3420	State HOPTR	6,339	6,286	6,000	6,000
3634	Miscellaneous Revenues	-	(2)	-	-
Subtotal - General Operating Revenues		**909,368**	**952,223**	**967,698**	**992,355**
105-42000	Parks Revenues				
3636	Refunds & Reimbursements	-	28	-	-
Subtotal - Parks Revenues		**-**	**28**	**-**	**-**
3999	Transfer(s) from Other Fund(s)	629,182	414,940	587,511	602,168
	PARKS MAINTENANCE FUND REVENUES	**909,368**	**952,251**	**967,698**	**992,355**
	Transfers In	**629,182**	**414,940**	**587,511**	**602,168**
	PARKS MAINTENANCE FUND TOTAL	**1,538,550**	**1,367,191**	**1,555,209**	**1,594,523**
108	**LIBRARY CAPITAL OUTLAY FUND**				
108-00000	General Operating Revenues				
3050	Real Property Transfer Tax	190,709	106,284	136,429	136,000
Subtotal - General Operating Revenues		**190,709**	**106,284**	**136,429**	**136,000**
108-31310	Library Capital Outlay Revenues				
3565	Book Fines	39,443	48,144	39,786	40,000
Subtotal - Library Capital Outlay Revenues		**39,443**	**48,144**	**39,786**	**40,000**
	LIBRARY CAPITAL OUTLAY FUND TOTAL	**230,152**	**154,428**	**176,215**	**176,000**

CITY OF NATIONAL CITY
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Acct No.	Account Title	FY 17 Actual	FY 18 Actual	FY 19 Adopted	FY 20 Adopted
109	**GAS TAXES FUND**				
109-00000	General Operating Revenues				
3300	Investment Earnings	966	1,840	-	-
3302	Unrealized Gain/Loss on Investments	(280)	(1,426)	-	-
3410	Gas Tax 2106	227,976	227,552	230,798	232,146
3411	Gas Tax 2107	432,904	432,294	437,227	454,807
3412	Gas Tax 2107.5	7,500	7,500	7,500	7,500
3413	Gas Tax 2105	341,451	332,167	352,403	346,350
3414	R&T 7360	162,193	238,367	469,273	530,000
3415	Gas Tax 16321	-	69,585	69,585	70,000
3416	Gas Tax 2030	-	282,157	1,016,456	1,030,455
Subtotal - Gas Tax Revenues		**1,172,710**	**1,590,035**	**2,583,242**	**2,671,258**
	GAS TAXES FUND TOTAL	**1,172,710**	**1,590,035**	**2,583,242**	**2,671,258**
120	**PLAN CHECKING REVOLVING FUND**				
120-00000	General Operating Revenues				
3545	Plan Checking Fee	607,831	52,390	-	-
	PLAN CHECKING REVOLVING FUND TOTAL	**607,831**	**52,390**	**-**	**-**
125	**SEWER SERVICE FUND**				
125-00000	General Operating Revenues				
3300	Investment Earnings	86,289	256,314	60,644	60,000
3302	Unrealized Gain/Loss on Investments	(17,024)	(67,803)	-	-
Subtotal - General Operating Revenues		**69,265**	**188,511**	**60,644**	**60,000**
125-22222	Public Works Sewer Revenues				
3316	Rental - Sewer	-	410	400	400
3563	Sewer Service Charge	7,356,395	7,234,751	6,950,000	6,950,000
3564	Sewer Transportation Charge	723,724	1,000	8,000	8,000
3610	Sewer Connection Fees	15,472	-	15,000	10,000
3830	Loan Repayment	-	-	-	-
Subtotal - Public Works Sewer Revenues		**8,095,591**	**7,906,743**	**6,973,400**	**6,968,400**
	SEWER SERVICE FUND TOTAL	**8,164,856**	**8,095,254**	**7,034,044**	**7,028,400**
130	**EMT-D REVOLVING FUND**				
130-12000	Fire Revenues				
3034	Franchise - AMR	336,023	303,552	318,213	318,213
	EMT-D REVOLVING FUND TOTAL	**336,023**	**303,552**	**318,213**	**318,213**
131	**ASSET FORFEITURE FUND**				
131-00000	General Operating Revenues				
3300	Investment Earnings	3,017	6,989	2,131	-
3302	Unrealized Gain/Loss on Investments	(525)	(2,134)	-	-
3539	Seized Assets	61,846	23,596	45,000	45,000
3634	Misc. Revenue	7,465	-	-	-
Subtotal - General Operating Revenues		**71,803**	**28,450**	**47,131**	**45,000**
131-11139	County Asset Forfeiture Funds Revenues				
3636	Refunds & Reimbursements	-	53,031	-	-
Subtotal - County Asset Forfeiture Funds Revenues		**-**	**53,031**	**-**	**-**
	ASSET FORFEITURE FUND TOTAL	**71,803**	**81,481**	**47,131**	**45,000**

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SUMMARY OF ESTIMATED FINANCING SOURCES BY FUND SOURCE
FISCAL YEAR 2020

Acct No.	Account Title	FY 17 Actual	FY 18 Actual	FY 19 Adopted	FY 20 Adopted
166	**NUTRITION FUND**				
166-41429	Nutrition Center Revenues				
3470	County Grants	304,756	307,511	300,000	300,000
3514	Nutrition Income - Catered Meals	4,250	5,904	3,600	3,600
3515	Nutrition - Program Income	94,660	91,396	95,000	95,000
3516	Nutrition Program - Non-Meals Donations		2,245	-	-
3517	Nutrition Income - Delivered Meals	11,119	11,310	11,000	11,000
3634	Miscellaneous Revenue	-	-	375,250	-
Subtotal - Nutrition Center Revenues		**414,785**	**418,365**	**784,850**	**409,600**
3999	Transfer(s) from Other Fund(s)	388,426	262,588	-	491,625
	NUTRITION FUND REVENUES	**414,785**	**418,365**	**784,850**	**409,600**
	Transfers In	**388,426**	**262,588**	**-**	**491,625**
	NUTRITION FUND TOTAL	**803,211**	**680,953**	**784,850**	**901,225**
172	**TRASH RATE STABILIZATION FUND**				
172-00000	General Operating Revenues				
3463	Other State Grants	30,818	15,428	-	-
3642	Rate Stabilization Receipts	196,297	209,075	200,000	175,000
	TRASH RATE STABILIZATION FUND TOTAL	**227,115**	**224,503**	**200,000**	**175,000**
195	**MILE OF CARS LMD**				
195-00000	General Operating Revenues				
3007	Mile of Cars Spec. Assessment	141,929	141,575	142,000	161,355
	MILES OF CAR LMD TOTAL	**141,929**	**141,575**	**142,000**	**161,355**
201	**NCJPFA DEBT SERVICE FUND**				
201-00000	General Operating Revenues				
3456	Police Facility Lease	496,825	493,879	-	-
3991	Bond Proceeds	-	5,523,602	-	-
	NCJPFA DEBT SERVICE FUND TOTAL	**496,825**	**6,017,481**	**-**	**-**
208	**SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND**				
208-00000	General Operating Revenues				
3463	Other State Grants	129,324	139,416	100,000	100,000
Subtotal - General Operating Revenues		**129,324**	**139,416**	**100,000**	**100,000**
	SUPP. LAW ENFORCEMENT SVCS FUND REVENUES	**129,324**	**139,416**	**100,000**	**100,000**
	Transfers In	**-**	**-**	**-**	**-**
	SUPP. LAW ENFORCEMENT SVCS FUND TOTAL	**129,324**	**139,416**	**100,000**	**100,000**
211	**SECURITY & ALARM REGULATION FUND**				
211-11000	Police Revenues				
3161	Security Alarm Permits	3,710	6,480	4,000	4,000
3202	False Alarm Fines	50	17,850	-	-
Subtotal - Police Revenues		**3,760**	**24,330**	**4,000**	**4,000**
	SECURITY & ALARM REGULATION FUND TOTAL	**3,760**	**24,330**	**4,000**	**4,000**
212	**POST - EMPLOYMENT BENEFITS FUND**				
3999	Transfer(s) from Other Fund(s)	172,300	186,350	197,580	260,340
	Transfers In	**172,300**	**186,350**	**197,580**	**260,340**
	POST - EMPLOYMENT BENEFITS FUND TOTAL	**172,300**	**186,350**	**197,580**	**260,340**

CITY OF NATIONAL CITY
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Acct No.	Account Title	FY 17 Actual	FY 18 Actual	FY 19 Adopted	FY 20 Adopted
259	**LIBRARY BONDS DEBT SERVICE FUND**				
259-00000	General Operating Revenues				
3008	Special Assessment - General Obligation Bonds	393,025	371,616	384,013	382,075
	LIBRARY BONDS DEBT SERVICE FUND TOTAL	**393,025**	**371,616**	**384,013**	**382,075**
277	**NATIONAL CITY PUBLIC LIBRARY DONATIONS FUND**				
277-31000	Library Revenues				
3637	Donations	1,250	550	-	-
	NATIONAL CITY PUBLIC LIBRARY DONATIONS FUND TOTAL	**1,250**	**550**	**-**	**-**
282	**REIMBURSABLE GRANTS CITY-WIDE FUND**				
282-00000	Miscellaneous Grants				
3470	Country Grants	-	10,000	-	-
3699	Misc Grants	5,000	-	-	-
Subtotal - Miscellanous Grants		**5,000**	**10,000**	**-**	**-**
282-11936	FY 08 Urban Area Security Initiative				
3498	Other Federal Grants	2,705	4,033	-	-
Subtotal - FY 08 Urban Area Security Initiative		**2,705**	**4,033**	**-**	**-**
282-11937	FY 16 Urban Area Security Initiative				
3498	Other Federal Grants	-	228,701	-	-
Subtotal - FY 16 Urban Area Security Initiative		**-**	**228,701**	**-**	**-**
282-11937	FY 16 Urban Area Security Initiative				
3498	Other Federal Grants	-	25,649	-	-
Subtotal - FY 16 Urban Area Security Initiative		**-**	**25,649**	**-**	**-**
282-12912	CRI - Mass Prophylaxis Program				
3498	Other Federal Grants	2,500	2,500	2,500	2,500
Subtotal - CRI - Mass Prophylaxis Program		**2,500**	**2,500**	**2,500**	**2,500**
282-12936	FY 08 Urban Area Security Initiative				
3498	Other Federal Grants	6,860	-	276,606	-
Subtotal - FY 08 Urban Area Security Initiative		**6,860**	**-**	**276,606**	**-**
282-12937	FY 08 Urban Area Security Initiative				
3498	Other Federal Grants	-	9,857	-	-
Subtotal - FY 08 Urban Area Security Initiative		**-**	**9,857**	**-**	**-**
282-12946	FY15 State Homeland Security Grant				
3498	Other Federal Grants	-	25,665	-	-
Subtotal - FY15 State Homeland Security Grant		**-**	**25,665**	**-**	**-**
	REIMBURSABLE GRANTS CITY-WIDE FUND TOTAL	**17,065**	**306,405**	**279,106**	**2,500**
290	**POLICE DEPARTMENT GRANTS FUND**				
290-11626	RATT Grant				
3470	County Grants	83,560	97,938	-	-
Subtotal - RATT Grant		**83,560**	**97,938**	**-**	**-**
290-11632	HIDTA Grant				
3498	Other Federal Grants	20,899	-	-	-
Subtotal HIDTA Grant		**20,899**	**-**	**-**	**-**
290-11642	JAG 2013-DJ-BX-0168				
3498	Other Federal Grants	195	-	-	-
Subtotal - JAG 2013-DJ-BX-0168		**195**	**-**	**-**	**-**
290-11647	ABC Grant				
3463	Other State Grants	-	28,761	-	-
Subtotal - ABC Grant		**-**	**28,761**	**-**	**-**

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Acct No.	Account Title	FY 17 Actual	FY 18 Actual	FY 19 Adopted	FY 20 Adopted
290-11648	JAG 2014-DJ-BX-0065				
3498	Other Federal Grants	31,948	-	-	-
Subtotal - JAG 2014-DJ-BX-0065		**31,948**	**-**	**-**	**-**
290-11654	STEP OTS GRANT PT16137				
3498	Other Federal Grants	29,379	-	-	-
Subtotal - STEP OTS GRANT PT1560		**29,379**	**-**	**-**	**-**
290-11655	2015 OPERATION STONE GARDEN				
3498	Other Federal Grants	41,995	5,224	-	-
Subtotal - 2015 OPERATION STONE GARDEN		**41,995**	**5,224**	**-**	**-**
290-11656	HIDTA - CY2016				
3498	Other Federal Grants	74,809	-	-	-
Subtotal - STEP OTS GRANT PT1560		**74,809**	**-**	**-**	**-**
290-11658	STEP OTS GRANT PT1779				
3498	Other Federal Grants	29,123	16,054	-	-
Subtotal - STEP OTS GRANT PT1779		**29,123**	**16,054**	**-**	**-**
290-11659	AB109 - OUTREACH TO HIGH RISK POPULATION				
3463	Other State Grants	331,937	-	-	-
Subtotal - AB109 - OUTREACH TO HIGH RISK POPULATION		**331,937**	**-**	**-**	**-**
290-11660	2016 OPERATION STONE GARDEN				
3463	Other State Grants	-	43,865	-	-
Subtotal - AB109 - OUTREACH TO HIGH RISK POPULATION		**-**	**43,865**	**-**	**-**
290-11661	OTHER FEDERAL GRANTS				
3463	Other State Grants	-	26,371	-	-
Subtotal - STEPS OTS GRANT PT18101		**-**	**26,371**	**-**	**-**
	POLICE DEPARTMENT GRANTS FUND TOTAL	**643,845**	**218,213**	**-**	**-**
296	**ENGINEERING DEPARTMENT GRANTS FUND**				
296-01015	Bicycle Parking Enhancements				
3463	Other State Grants	16,751	32,741	-	-
Subtotal - Bicycle Parking Enhancements		**16,751**	**32,741**	**-**	**-**
296-06001	CALTRANS Grant				
3498	Other Federal Grants	-	1,781	-	-
Subtotal - CALTRANS Grant		**-**	**1,781**	**-**	**-**
296-06029	Engineering Revenues				
3463	Other State Grants	-	74,426	-	-
3636	Refunds & Reimbursements	51,937		-	-
Subtotal - Engineering Revenues		**51,937**	**74,426**	**-**	**-**
296-06165	NC Intra-connect Plan Project				
3498	Other State Grants	-	10,915	-	-
Subtotal - NC Intra connect Plan Project		**-**	**10,915**	**-**	**-**
296-06185	A Ave Green St & Pedestrian Pathway				
3463	Other State Grants	250,000	-	-	-
Subtotal - A AVE Green ST & Pedestrian Pathway		**250,000**	**-**	**-**	**-**
296-06189	Wayfindings Signage Program				
3463	Other State Grants	132,043	534,461	-	-
3470	County Grants	97,733	205,220	-	-
Subtotal - Wayfindings Signage Program		**229,776**	**739,681**	**-**	**-**
296-06190	Storm Water Grant Program				
3463	Other State Grants	1,221,781	-	-	-
Subtotal - Storm Water Grant Program		**1,221,781**	**-**	**-**	**-**
296-06191	Paradise Creek Educational Park				
3463	Other State Grants	189,000	563,203	-	-
Subtotal - Paradise Creek Educational Park		**189,000**	**563,203**	**-**	**-**

CITY OF NATIONAL CITY
SUMMARY OF ESTIMATED FINANCING SOURCES BY FUND SOURCE
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Acct No.	Account Title	FY 17 Actual	FY 18 Actual	FY 19 Adopted	FY 20 Adopted
296-06513	SRTS Education & Encouragement Program				
3463	Other State Grants	42,704	-	-	-
Subtotal - SRTS Education & Encouragement Program		**42,704**	**-**	**-**	**-**
296-06571	Division Street Road Diet Project				
3463	Other State Grants	454,862	-	-	-
Subtotal - Division Street Road Diet Project		**454,862**	**-**	**-**	**-**
296-06572	Euclid Bicycle and Ped Enhancements				
3463	Other State Grants	282,626	51,817	-	-
Subtotal - Euclid Bicycle and Ped Enhancements		**282,626**	**51,817**	**-**	**-**
296-06574	30th Street Pedestrian & Bike Enhan-CALTRANS ATP				
3463	Other State Grants	-	118,136	-	-
Subtotal - 30th Street Pedestrian & Bike Enhan-CALTRANS ATP			**118,136**	**-**	**-**
296-06575	18th Street Bicycle & Pedestrian Enhancements				
3463	Other State Grants	214,951	1,231,237	-	-
Subtotal - 18th Street Bicycle & Pedestrian Enhancements		**214,951**	**1,231,237**	**-**	**-**
296-06577	Westside Mobility				
3463	Other State Grants	130,473	1,643,949	-	-
Subtotal - Westside Mobility		**130,473**	**1,643,949**	**-**	**-**
296-06578	Downtown Specific Plan Update				
3463	Other State Grants	121,337	131,537	-	-
Subtotal - Downtown Specific Plan Update		**121,337**	**131,537**	**-**	**-**
296-06579	El Toyon-Las Palmas Bicycle Corridor				
3463	Other State Grants	35,602	-	-	-
3498	Other Federal Grants		13,275		
Subtotal - El Toyon-Las Palmas Bicycle Corridor		**35,602**	**13,275**	**-**	**-**
296-06580	State Motor Vehicle in Lieu				
3498	Other Federal Grants	-	213,734	-	-
Subtotal - 18th Street Bicycle Enhance Project HSIP 031		**-**	**213,734**	**-**	**-**
296-06581	Mid-block Pedestrian Crossing Enhancement - NC28				
3463	Other State Grants	38,232	-	-	-
Subtotal - Mid-block Pedestrian Crossing Enhancement - NC28		**38,232**	**-**	**-**	**-**
296-06598	State Motor Vehicle in Lieu	-	553,450	-	-
3463	Other State Grants	-	553,450	-	-
Subtotal - HRPP- Housing Grant No 1					
296-21002	Service Authority Freeway Emergencies				
3463	Other State Grants	-	217,644	-	-
Subtotal - Service Authority Freeway Emergencies		**-**	**217,644**	**-**	**-**
296-21570	Federal HSIP-Grant Highland Ave				
3498	Other Federal Grants	23,397	259,832	-	-
Subtotal - Federal HSIP-Grant Highland Ave		**23,397**	**259,832**	**-**	**-**
	ENGINEERING DEPARTMENT GRANTS FUND TOTAL	**3,303,429**	**5,857,358**	**-**	**-**
301	**COMMUNITY DEVELOPMENT BLOCK GRANT FUND**				
301-00000	General Operating Revenues				
3321	HILP Payments - Interest	237	6,631	-	-
3498	Other Federal Grants	771,566	586,685	741,061	842,964
Subtotal - General Operating Revenues		**771,803**	**593,316**	**741,061**	**842,964**
	COMMUNITY DEVELOPMENT BLOCK GRANT FUND TOTAL	**771,803**	**593,316**	**741,061**	**842,964**
307	**PROPOSITION "A" FUND**				
307-00000	General Operating Revenues				
3300	Investment Earnings	-	898	-	-
3466	Transactions & Use Tax	1,440,000	955,000	1,066,000	1,212,000
	PROPOSITION "A" FUND TOTAL	**1,440,000**	**955,898**	**1,066,000**	**1,212,000**

CITY OF NATIONAL CITY
SUMMARY OF ESTIMATED FINANCING SOURCES BY FUND SOURCE
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Acct No.	Account Title	FY 17 Actual	FY 18 Actual	FY 19 Adopted	FY 20 Adopted
320	**LIBRARY GRANTS FUND**				
320-31000	Library Revenues	-		-	-
3636	Refunds & Reimbursements	-	21,964	-	-
Subtotal - Library Revenues		**-**	**21,964**	**-**	**-**
320-31339	Literacy Services Grants				
3463	Other State Grants	44,362	46,740	-	-
Subtotal - Literacy Services Grants		**44,362**	**46,740**	**-**	**-**
	LIBRARY GRANTS FUND TOTAL	**44,362**	**68,704**	**-**	**-**
323	**SAFE ROUTES TO SCHOOL FUND**				
323-00000	General Operating Revenues				
3463	Other State Grants	194,531	-	-	-
3498	Other Federal Grants	-	-	-	-
Subtotal - General Operating Revenues		**194,531**	**-**	**-**	**-**
323-06513	Safe Route to School Education & Encouragement Program				
3498	Other Federal Grants	7,107	-	-	-
Subtotal - Safe Route to School Education & Encouragement Program		**7,107**	**-**	**-**	**-**
	SAFE ROUTES TO SCHOOL FUND TOTAL	**201,638**	**-**	**-**	**-**
325	**DEVELOPMENT IMPACT FEES FUND**				
325-11000	Police Revenues				
3624	Development Impact Fees - Police	70,196	162,283	25,000	25,000
Subtotal - Police Revenues		**70,196**	**162,283**	**25,000**	**25,000**
325-12125	Fire Operations Revenues				
3623	Development Impact Fees - Fire/EMS	27,806	63,724	10,000	10,000
Subtotal - Fire Operations Revenues		**27,806**	**63,724**	**10,000**	**10,000**
325-31000	Library Revenues				
3622	Development Impact Fees - Library	17,037	33,492	13,000	13,000
Subtotal - Library Revenues		**17,037**	**33,492**	**13,000**	**13,000**
325-42000	Parks Revenues				
3621	Development Impact Fees - Parks & Recreation	73,102	166,744	66,000	66,000
Subtotal - Parks Revenues		**73,102**	**166,744**	**66,000**	**66,000**
	DEVELOPMENT IMPACT FEES FUND TOTAL	**188,141**	**426,243**	**114,000**	**114,000**
326	**TRANSPORTATION IMPACT FEES FUND**				
326-00000	General Operating Revenues				
3162	TDIF - SF Residential	28,096	17,304	24,000	24,000
3163	TDIF - MF Residential	-	477,304	156,000	156,000
3300	Investment Earnings	49	4,068	-	-
3302	Unrealized Gain/Loss on Investments	(1)	(2,160)	-	-
Subtotal - General Operating Revenues		**28,144**	**496,516**	**180,000**	**180,000**
3999	Transfer(s) from Other Fund(s)	**-**	**716,501**	**-**	**-**
	TRANSPORTATION IMPACT FEES FUND REVENUES	**28,144**	**496,516**	**180,000**	**180,000**
	Transfers In	**-**	**716,501**	**-**	**-**
	TRANSPORTATION IMPACT FEES FUND TOTAL	**28,144**	**1,213,017**	**180,000**	**180,000**
343	**STATE-LOCAL PARTNERSHIP FUND**				
343-00000	General Operating Revenues				
3300	Investment Earnings	641	1,506	434	-
3302	Unrealized Gain/Loss on Investments	(118)	(569)	-	-
	STATE-LOCAL PARTNERSHIP FUND TOTAL	**523**	**937**	**434**	**-**

CITY OF NATIONAL CITY
SUMMARY OF ESTIMATED FINANCING SOURCES BY FUND SOURCE
FISCAL YEAR 2020

Acct No.	Account Title	FY 17 Actual	FY 18 Actual	FY 19 Adopted	FY 20 Adopted
348	**STATE GRANT FUND**				
348-00000	General Operating Revenues				
3300	Investment Earnings	(653)	12	-	-
3302	Unrealized Gain/Loss on Investments	(469)	(5)	-	-
	STATE GRANT FUND TOTAL	**(1,122)**	**7**	**-**	**-**
501	**HOUSING AUTHORITY FUND**				
501-00000	Proceeds from the disposition of assets	-	-	-	1,006,625
	HOUSING AUTHORITY FUND TOTAL	**-**	**-**	**-**	**1,006,625**
502	**HOUSING CHOICE VOUCHER FUND**				
502-45462	Housing Choice Voucher Revenues				
3300	Other Revenue - Portability 80%	189	142	90	-
3600	Other Revenue - Portability 80%	17,487	22,851	18,000	6,000
3614	HUD Revenue - Housing Assistance Payment	9,927,607	9,704,038	10,000,000	11,674,764
3615	HUD Revenue - Administrative Fees	1,083,956	1,051,812	1,032,000	1,389,390
3616	Fraud Recovery - HAP	11,889	38,774	15,000	3,000
3617	Fraud Recovery - Administrative Fees	11,889	38,774	15,000	3,000
3618	Other Revenue - Portability Administration	216,303	318,401	360,000	250,000
3634	Miscellaneous Revenues	1,494	-	-	-
Subtotal - Housing Choice Voucher Fund		**11,270,814**	**11,174,792**	**11,440,090**	**13,326,154**
502-00000	General Operating Revenues				
3999	Transfer(s) from Other Fund(s)	96,005	-	-	-
	HOUSING CHOICE VOUCHER FUND REVENUES	**11,270,814**	**11,174,792**	**11,440,090**	**13,326,154**
	Transfers In	**96,005**	**-**	**-**	
	HOUSING CHOICE VOUCHER FUND TOTAL	**11,366,819**	**11,174,792**	**11,440,090**	**13,326,154**
505	**HOME FUND**				
505-00000	General Operating Revenues				
3300	Investment Earnings	787	3,364	-	-
3302	Unrealized Gain/Loss on Investments	(238)	(2,265)	-	-
3321	HILP Payments - Interest	12,301	27,586	12,000	-
3498	Other Federal Grants	474,820	279,126	246,830	511,487
	HOME FUND TOTAL	**487,670**	**307,811**	**258,830**	**511,487**
532	**LOW & MODERATE INCOME HOUSING ASSET FUND**				
532-00000	General Operating Revenues				
3300	Investment Earnings	1,816	4,211	-	-
3302	Unrealized Gain/Loss on Investments	(455)	(1,454)	-	-
3321	FTHB Payments - Interest	35,060	166,098	-	-
Subtotal - General Operating Revenues		**36,421**	**168,855**	**-**	**-**
3999	Transfer(s) from Other Fund(s)	-	-	-	-
	LOW & MODERATE INCOME HOUSING ASSET FUND REVENUES	**36,421**	**168,855**	**-**	**-**
	Transfers In	**-**	**-**	**-**	**-**
	LOW & MODERATE INCOME HOUSING ASSET FUND TOTAL	**36,421**	**168,855**	**-**	**-**
626	**FACILITIES MAINTENANCE FUND**				
626-00000	General Operating Revenues				
3700	Internal Service Charges	3,056,362	3,231,589	3,364,660	2,932,151
Subtotal - General Operating Revenues		**3,056,362**	**3,231,589**	**3,364,660**	**2,932,151**
626-22223	Public Works Facilities Maintenance Revenues				
3636	Refunds & Reimbursements	-	114	-	-
Subtotal - Public Works Facilities Maintenance Revenues		**-**	**114**	**-**	**-**
3999	Transfer(s) from Other Fund(s)	-	93,441	-	-
	FACILITIES MAINTENANCE FUND REVENUES	**3,056,362**	**3,231,703**	**3,364,660**	**2,932,151**
	Transfers In	**-**	**93,441**	**-**	**-**
	FACILITIES MAINTENANCE FUND TOTAL	**3,056,362**	**3,325,144**	**3,364,660**	**2,932,151**

CITY OF NATIONAL CITY
SUMMARY OF ESTIMATED FINANCING SOURCES BY FUND SOURCE
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Acct No.	Account Title	FY 17 Actual	FY 18 Actual	FY 19 Adopted	FY 20 Adopted
627	**LIABILITY INSURANCE FUND**				
627-00000	General Operating Revenues				
3634	Miscellaneous Revenues	7,042	308	-	-
3636	Refunds & Reimbursements	2,089,143	88,351	-	-
3700	Internal Service Charges	1,389,378	1,387,795	1,245,093	1,258,920
Subtotal - General Operating Revenues		**3,485,563**	**1,476,454**	**1,245,093**	**1,258,920**
627-14000	Risk Management Revenues				
3636	Refunds & Reimbursements	29,573	30,463	-	-
3700	Internal Service Charges	1,736,467	1,863,880	1,648,178	2,003,615
Subtotal - Risk Management Revenues		**1,766,040**	**1,894,343**	**1,648,178**	**2,003,615**
	LIABILITY INSURANCE FUND TOTAL	**5,251,603**	**3,370,797**	**2,893,271**	**3,262,535**
629	**INFORMATION SYSTEMS MAINTENANCE FUND**				
629-00000	General Operating Revenues				
3636	Refunds & Reimbursements	2,462	16,738	-	-
3700	Internal Service Charges	2,664,313	2,914,731	2,393,666	2,293,728
	INFORMATION SYSTEMS MAINTENANCE FUND TOTAL	**2,666,775**	**2,931,469**	**2,393,666**	**2,293,728**
643	**MOTOR VEHICLE SERVICE FUND**				
643-00000	General Operating Revenues				
3636	Refunds & Reimbursements	201	7	-	-
3700	Internal Service Charges	1,530,243	1,533,790	1,149,122	1,178,584
	MOTOR VEHICLE SERVICE FUND TOTAL	**1,530,444**	**1,533,797**	**1,149,122**	**1,178,584**
644	**VEHICLE REPLACEMENT RESERVE FUND**				
644-00000	General Operating Revenues				
3634	Miscellaneous Revenues	80,115	13,279	-	-
3700	Internal Service Charges	498,833	789,077	1,017,540	1,007,773
Subtotal - General Operating Revenues		**578,948**	**802,356**	**1,017,540**	**1,007,773**
3999	Transfer(s) from Other Fund(s)	182,200	470,000	-	87,500
	VEHICLE REPLACEMENT FUND REVENUES	**578,948**	**802,356**	**1,017,540**	**1,007,773**
	Transfers In	**182,200**	**470,000**	**-**	**87,500**
	VEHICLE REPLACEMENT FUND TOTAL	**761,148**	**1,272,356**	**1,017,540**	**1,095,273**
721	**LIBRARY TRUST FUND**				
721-00000	General Operating Revenues				
3300	Investment Earnings	259	608	-	-
3302	Unrealized Gain/Loss on Investments	(48)	(230)	-	-
Subtotal - Building Revenues		**211**	**378**	**-**	**-**
	LIBRARY TRUST FUND	**211**	**378**	**-**	**-**

CITY OF NATIONAL CITY
SUMMARY OF ESTIMATED FINANCING SOURCES BY FUND SOURCE
FISCAL YEAR 2020

Acct No.	Account Title	FY 17 Actual	FY 18 Actual	FY 19 Adopted	FY 20 Adopted
729	**IRREVOCABLE SUPPLEMENTAL PENSION FUND TRUST**				
3999	Transfer(s) from Other Fund(s)	-	1,000,000	650,000	-
	IRREVOCABLE SUPPLEMENTAL PENSION TRUST REVENUE	**-**	**-**	**-**	**-**
	Transfers In	**-**	**1,000,000**	**650,000**	**-**
	IRREVOCABLE SUPPLEMENTAL PENSION TRUST FUND TOTAL	**-**	**1,000,000**	**650,000**	**-**
731	**CONSTRUCTION & DEMOLITION DEBRIS FUND**				
731-00000	Building Revenues				
3552	Construction & Demolition Administrative Fee	-	472	-	-
Subtotal - Building Revenues		**-**	**472**	**-**	**-**
731-06028	Building Revenues				
3552	Construction & Demolition Administrative Fee	10,936	8,816	10,000	-
3815	Construction & Demolition Forfeited Deposit	189	3,721	2,000	-
Subtotal - Building Revenues		**11,125**	**12,537**	**12,000**	**-**
	CONSTRUCTION & DEMOLITION DEBRIS FUND TOTAL	**11,125**	**13,009**	**12,000**	**-**
TOTAL REVENUES		**97,290,871**	**106,657,099**	**93,087,273**	**96,242,947**
Transfers In		**3,018,362**	**9,800,926**	**2,537,005**	**2,509,603**
TOTAL, ALL FINANCING SOURCES		**100,309,233**	**116,458,025**	**95,624,278**	**98,752,550**

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Adopted Budget
Fiscal Year 2020

Expenditure Summary

CITY OF NATIONAL CITY
EXPENDITURE SUMMARY BY CATEGORY - ALL FUNDS
FISCAL YEAR 2020

Fund	Fund Name	Personnel Services	Maintenance & Operations[1]	Capital Outlay	Capital Improvements	Alloc Costs & Internal Chrgs[2]	Expenditure Total
001	General Fund						
	Department						
	401 City Council	$ 334,236	$ 45,176	$ -	$ -	$ 100,803	$ 480,215
	402 City Clerk	$ 251,084	$ 25,705	$ -	$ -	$ 40,956	$ 317,745
	410 City Treasurer	$ 25,498	$ 960	$ -	$ -	$ 15,780	$ 42,238
	403 City Manager	$ 1,040,148	$ 128,550	$ -	$ -	$ 101,350	$ 1,270,048
	405 City Attorney	$ 764,374	$ 129,050	$ -	$ -	$ 78,247	$ 971,671
	441 Community Services	$ 591,558	$ 629,050	$ 6,058	$ -	$ 790,098	$ 2,016,764
	416 Engineering & Public Works	$ 1,266,500	$ 1,270,550	$ 19,375	$ -	$ 1,080,760	$ 3,637,185
	404 Finance	$ 1,605,813	$ 129,620	$ 32,289	$ -	$ 258,595	$ 2,026,317
	412 Fire	$ 10,091,786	$ 1,461,093	$ 6,262	$ -	$ 995,529	$ 12,554,670
	419 Housing & Economic Development	$ 261,220	$ 67,100	$ -	$ -	$ 88,688	$ 417,008
	407 Human Resources	$ 492,981	$ 57,635	$ -	$ -	$ 139,186	$ 689,802
	420 Neighborhood Services	$ 1,133,085	$ 202,804	$ 28,417	$ -	$ 136,114	$ 1,500,420
	409 Non-Departmental	$ -	$ 932,564	$ 21,000	$ 4,600,000	$ 233,747	$ 5,787,311
	443 Planning	$ 562,724	$ 87,666	$ -	$ -	$ 56,496	$ 706,886
	411 Police	$ 22,958,048	$ 1,523,883	$ 526,426	$ -	$ 3,154,346	$ 28,162,703
001	**General Fund Total**	**$ 41,379,055**	**$ 6,691,406**	**$ 639,827**	**$ 4,600,000**	**$ 7,270,695**	**$ 60,580,983**
104	Library Fund	$ 1,094,985	$ 124,600	$ -	$ -	$ 693,857	$ 1,913,442
105	Parks Maintenance Fund	$ 1,166,445	$ 210,800	$ 50,312	$ -	$ 166,966	$ 1,594,523
108	Library Capital Outlay Fund	$ -	$ 50,900	$ 21,800	$ -	$ -	$ 72,700
109	Gas Taxes Fund	$ 897,419	$ 344,000	$ -	$ 1,030,455	$ 347,215	$ 2,619,089
125	Sewer Service Fund	$ 951,695	$ 6,437,300	$ 24,614	$ 2,000,000	$ 518,240	$ 9,931,849
130	EMT-D Revolving Fund	$ 291,550	$ 9,500	$ -	$ -	$ 19,982	$ 321,032
166	Nutrition Fund	$ 463,178	$ 307,800	$ -	$ -	$ 19,946	$ 790,924
172	Trash Rate Stabilization Fund	$ 90,551	$ 10,000	$ -	$ -	$ 14,740	$ 115,291
195	Mile of Cars Landscape Maint. Dist. Fund	$ -	$ 155,355	$ -	$ -	$ -	$ 155,355
212	Post-Employment Benefits Fund	$ 260,340	$ -	$ -	$ -	$ -	$ 260,340
259	Library Bonds Debt Service Fund	$ -	$ 382,075	$ -	$ -	$ -	$ 382,075
277	National City Public Library Donations Fund	$ -	$ 3,900	$ -	$ -	$ -	$ 3,900
301	Community Development Block Grant Fund	$ 201,527	$ 641,436	$ -	$ -	$ -	$ 842,963
307	Proposition "A" Fund	$ -	$ -	$ -	$ 1,212,000	$ -	$ 1,212,000
320	Library Grants Fund	$ 15,319	$ 29,376	$ -	$ -	$ -	$ 44,695
502	Housing Choice Voucher Fund	$ 815,353	$ 11,981,264	$ 6,262	$ -	$ 277,616	$ 13,080,495
505	HOME Fund	$ 27,230	$ 498,037	$ 101,311	$ -	$ -	$ 626,578
532	Low & Moderate Income Housing Asset Fund	$ 141,519	$ 50,000	$ -	$ -	$ 11,198	$ 202,717
626	Facilities Maintenance Fund	$ 955,461	$ 1,901,635	$ 18,527	$ -	$ 56,527	$ 2,932,150
627	Liability Insurance Fund	$ 67,071	$ 3,580,836	$ -	$ -	$ -	$ 3,647,907
629	Information Systems Maintenance Fund	$ 539,537	$ 1,575,765	$ 90,000	$ 100,000	$ 3,429	$ 2,308,731
643	Motor Vehicle Service Fund	$ 517,783	$ 658,350	$ -	$ -	$ 2,451	$ 1,178,584
644	Vehicle Replacement Fund	$ -	$ -	$ 990,000	$ -	$ -	$ 990,000
	Other Funds Total	**$ 8,496,963**	**$ 28,952,929**	**$ 1,302,826**	**$ 4,342,455**	**$ 2,132,167**	**$ 45,227,340**
	Total, All Funds	**$ 49,876,018**	**$ 35,644,335**	**$ 1,942,653**	**$ 8,942,455**	**$ 9,402,862**	**$ 105,808,323**

[1] includes Refunds, Contributions, & Special Payments

[2] Indirect/Overhead Costs + Internal Service Charges

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Adopted Budget
Fiscal Year 2020

Cost Recovery

CITY OF NATIONAL CITY
GENERAL FUND COST RECOVERY / COST ALLOCATION PLAN
FISCAL YEAR 2020

Fund	Fund Name	Total
109	Gas Taxes Fund [3]	$ 141,108.00
125	Sewer Service Fund [1]	238,550
130	EMT-D Revolving Fund	19,982
172	Trash Rate Stabilization Fund	14,250
502	Housing Choice Voucher [2]	177,816
	Total Costs Recovered By General Fund	**$ 591,706.00**

[1] Cost Allocation Plan rate charged is 25.00% of the calculated allocated rate for the fiscal year.

[2] Cost Allocation Plan rate charged is 33.33% of the calculated allocated rate for the fiscal year.

[3] Cost Allocation Plan rate charged is 50.00% of the calculated allocated rate for the fiscal year.

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Adopted Budget
Fiscal Year 2020

Internal Service Charges

CITY OF NATIONAL CITY
SUMMARY OF INTERNAL SERVICE CHARGES BY FUND & DEPARTMENT
FISCAL YEAR 2020

Fund / Dept	Fund/Dept/Div Name	Facilities Maintenance	Information Systems	Risk Management	Vehicle Leases	Vehicle Maintenance	Total
001-401	City Council	$ 49,096	$ 46,563	$ 5,144	$ -	$ -	**$ 100,803**
001-402	City Clerk	16,365	22,300	2,291	-	-	**40,956**
001-403	City Manager	57,278	37,494	6,578	-	-	**101,350**
001-405	City Attorney	40,913	29,407	7,927	-	-	**78,247**
001-410	City Treasurer	8,183	7,106	491	-	-	**15,780**
001-411	Police	458,360	1,158,795	581,683	521,658	433,850	**3,154,346**
001-412	Building (*028*)	32,730	40,438	4,006	-	2,031	**79,205**
001-416	Engineering & Public Works	98,191	70,082	236,806	167,669	34,525	**607,273**
001-412	Fire	239,310	137,455	45,094	281,262	213,203	**916,324**
001-404	Finance	159,561	90,656	8,378	-	-	**258,595**
001-416	Public Works - Operations (*052*)	352,019	78,642	11,160	-	31,666	**473,487**
001-419	Housing & Economic Develop.	35,349	39,574	3,197	-	10,568	**88,688**
001-407	Human Resources	93,577	40,675	4,934	-	-	**139,186**
001-420	Neighborhood Services	24,548	70,318	5,284	8,260	27,704	**136,114**
001-441	Community Services	679,237	68,119	24,247	-	18,495	**790,098**
001-443	Planning	32,730	20,337	3,429	-	-	**56,496**
001-409	Non-Departmental	-	100,000	-	8,747	-	**108,747**
104-431	Library	485,215	148,215	44,260	-	16,167	**693,857**
105-416	Parks Maintenance	-	14,213	20,486	12,680	119,587	**166,966**
109-416	Public Works - Streets	17,329	8,087	25,129	-	155,562	**206,107**
125-416	Sewer Service	17,329	12,250	195,457	-	54,654	**279,690**
166-419	Nutrition Fund	-	-	4,902	-	15,044	**19,946**
172-416	Refuse	-	-	490	-	-	**490**
502-419	Housing Choice Voucher	25,994	65,919	5,856	-	2,031	**99,800**
626-416	Facilities Maintenance	-	-	5,533	7,497	43,497	**56,527**
629-403	Information Technology Services	-	-	3,429	-	-	**3,429**
643-416	Motor Vehicle Service Fund	-	-	2,451	-	-	**2,451**
532-419	Housing	8,837	2,083	278	-	-	**11,198**
	Total	**$ 2,932,151.00**	**$ 2,308,728.00**	**$ 1,258,920.00**	**$ 1,007,773.00**	**$ 1,178,584.00**	**$ 8,686,156.00**

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Adopted Budget
Fiscal Year 2020

Staffing Levels

CITY OF NATIONAL CITY
SUMMARY OF FUNDED AUTHORIZED POSITIONS BY POSITION
FISCAL YEAR 2020

	Number of Full-Time Employees		
	FY 18 Adopted	**FY 19 Adopted**	**FY 20 Adopted**
Authorized Positions			
Academic Enrichment Program Coordinator	1.00	1.00	1.00
Accountant	2.00	2.00	2.00
Accounting Assistant	6.00	6.00	6.00
Administrative Secretary	5.00	5.00	5.00
Administrative Technician	1.00	1.00	1.00
Animal Control Officer	1.00	1.00	1.00
Animal Regulations Officer	1.00	1.00	1.00
Aquatics Manager	0.00	0.00	0.00
Assistant Chief of Police	0.00	1.00	1.00
Assistant City Manager	0.00	0.00	1.00
Assistant Civil Engineer	3.00	3.00	3.00
Assistant Director of Engineering & Public Works	0.00	0.00	0.00
Assistant Planner	1.00	1.00	1.00
Assistant Tree Trimmer	0.00	0.00	0.00
Associate Civil Engineer	0.00	1.00	1.00
Battalion Chief	1.00	1.00	1.00
Building Official	1.00	1.00	1.00
Building Trades Specialist	1.00	1.00	1.00
Buyer	1.00	1.00	1.00
City Attorney	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00
City Engineer	0.00	0.00	0.00
City Librarian	1.00	1.00	1.00
City Manager	1.00	1.00	1.00
City Treasurer	1.00	1.00	1.00
Civil Engineering Technician	2.00	1.00	1.00
Code Conformance Officer I	1.00	1.00	1.00
Code Conformance Officer II	2.00	2.00	2.00
Community Development Executive Director	0.00	0.00	0.00
Community Development Manager	1.00	1.00	1.00
Community Development Specialist I	0.00	0.00	0.00
Community Development Specialist II	2.00	2.00	2.00
Community Services Officer	1.00	2.00	2.00
Councilmember	4.00	4.00	4.00
Crime Analyst	1.00	1.00	1.00
Crime Scene Specialist	0.00	0.00	1.00
Confidential Assistant	0.00	0.00	1.00
Custodian	6.50	6.50	6.50
Deputy City Attorney	1.00	1.00	1.00
Deputy City Manager	2.00	2.00	0.00
Deputy Fire Marshall	1.00	1.00	1.00
Director of Administrative Services	0.00	0.00	0.00
Director of Community Development	0.00	0.00	1.00
Director of Emergency Services	1.00	1.00	1.00
Director of Finance	1.00	1.00	1.00
Director of Finance (Temp.)	0.29	0.29	0.29
Director of Housing & Economic Development	1.00	1.00	1.00
Director of Public Works/City Engineer	1.00	1.00	1.00

CITY OF NATIONAL CITY
SUMMARY OF FUNDED AUTHORIZED POSITIONS BY POSITION
FISCAL YEAR 2020

	Number of Full-Time Employees		
	FY 18 Adopted	**FY 19 Adopted**	**FY 20 Adopted**
Authorized Positions			
Director of Human Resources	0.00	0.00	1.00
Dishwasher	0.50	0.50	0.50
Electrician	1.00	1.00	1.00
Equipment Maintenance Supervisor	1.00	1.00	1.00
Equipment Mechanic	3.00	3.00	3.00
Equipment Operator	3.00	3.00	3.00
Executive Assistant II	2.00	2.00	1.00
Executive Assistant III	2.00	1.00	1.00
Executive Assistant IV	1.00	2.00	2.00
Executive Chef	1.00	1.00	1.00
Executive Secretary	3.00	3.00	3.00
Facilities Maintenance Supervisor	1.00	1.00	1.00
Financial Services Officer	1.00	1.00	1.00
Fire Battalion Chief	3.00	3.00	3.00
Fire Captain	9.00	12.00	12.00
Fire Engineer	9.00	9.00	9.00
Fire Inspector	2.00	2.00	2.00
Firefighter	18.00	15.00	15.00
Food Services Worker	2.50	2.50	2.50
Graffiti Removal Assistant	1.00	1.00	1.00
Graffiti Removal Technician	1.00	1.00	1.00
Home Delivered Meals Coordinator	1.00	1.00	1.00
Home Delivered Meals Driver	1.50	1.50	1.50
Housing Assistant	2.00	1.00	1.00
Housing Inspector II	1.00	1.00	1.00
Housing Programs Manager	1.00	1.00	1.00
Housing Specialist	3.00	4.00	4.00
Intern	0.00	0.00	0.00
Information Technology Manager	0.00	1.00	1.00
Information Technology Analyst	0.00	2.00	2.00
Information Technology Technician	0.00	2.50	2.50
Kitchen Aide	0.50	0.50	0.50
Lead Equipment Mechanic	1.00	1.00	1.00
Lead Housing Inspector	0.00	0.00	0.00
Lead Tree Trimmer	1.00	1.00	1.00
Librarian	5.30	5.30	5.30
Library Assistant	4.42	4.42	4.42
Library Clerk	0.00	0.00	0.00
Library Technician	4.50	4.50	4.50
Lifeguard	0.00	0.00	0.00
Junior Engineer - Civil	1.00	0.00	0.00
Maintenance Worker	6.00	6.00	6.00
Management Analyst II	4.00	4.00	5.00
Management Analyst III	1.00	1.00	1.00
Management Information Systems Manager	1.00	0.00	0.00
Management Information Systems Technician I	2.00	0.00	0.00
Management Information Systems Technician II	2.00	0.00	0.00
Mayor	1.00	1.00	1.00

CITY OF NATIONAL CITY
SUMMARY OF FUNDED AUTHORIZED POSITIONS BY POSITION
FISCAL YEAR 2020

	Number of Full-Time Employees		
	FY 18 Adopted	FY 19 Adopted	FY 20 Adopted
Authorized Positions			
Neighborhood Services Director	1.00	1.00	0.00
Neighborhood Services Manager	0.00	0.00	1.00
Nutrition Program Manager	1.00	1.00	1.00
Office Aide	3.63	3.63	3.63
Office Assistant	0.00	0.00	0.00
Park Caretaker	4.00	4.00	4.00
Park Superintendent	1.00	1.00	1.00
Park Supervisor	1.00	1.00	1.00
Parking Regulations Officer	3.00	3.00	3.00
Parks Equipment Operator	1.00	1.00	1.00
Payroll Technician	1.00	1.00	1.00
Permit Technician	2.00	2.00	2.00
Planning Technician	1.00	1.00	1.00
Plans Examiner	0.00	0.00	0.00
Plumber	1.00	1.00	1.00
Police Captain	2.00	1.00	1.00
Police Chief	1.00	1.00	1.00
Police Corporal	21.00	21.00	21.00
Police Dispatch Supervisor	1.00	1.00	0.00
Police Dispatcher	11.98	10.98	10.98
Police Investigator	3.50	3.50	3.50
Police Investigative Aide	0.00	1.00	0.00
Police Lieutenant	5.00	5.00	5.00
Police Officer	44.00	44.00	44.00
Police Operations Assistant	1.00	1.00	1.00
Police Records Clerk	6.50	6.50	6.50
Police Records Supervisor	1.00	1.00	1.00
Police Sergeant	13.00	13.00	13.00
Police Support Services Manager	0.00	0.00	1.00
Principal Civil Engineer	1.00	1.00	1.00
Principal Planner	2.00	2.00	2.00
Project Officer	0.00	0.00	0.00
Property & Evidence Specialist I	2.00	2.00	2.00
Property & Evidence Specialist II	1.00	1.00	1.00
Property & Evidence Supervisor	1.00	1.00	1.00
Property Agent	1.00	1.00	1.00
Records Management Officer	1.00	1.00	1.00
Recreation Aide	8.47	8.47	8.47
Recreation Center Supervisor	2.75	2.75	2.75
Recreation Leader I	0.75	0.75	0.75
Recreation Leader II	1.00	1.00	1.00
Recreation Leader III	2.20	2.20	2.20
Recreation Specialist	2.81	2.81	2.81
Recreation Superintendent	1.00	1.00	1.00
Reserve Police Officer [1]	0.50	0.50	0.50
Seasonal Park Aide	1.00	1.00	1.00
Senior Accountant	1.00	1.00	1.00

CITY OF NATIONAL CITY
SUMMARY OF FUNDED AUTHORIZED POSITIONS BY POSITION
FISCAL YEAR 2020

	Number of Full-Time Employees		
	FY 18 Adopted	**FY 19 Adopted**	**FY 20 Adopted**
Authorized Positions			
Senior Assistant City Attorney	1.00	1.00	1.00
Senior Building Inspector	1.00	1.00	1.00
Senior Civil Engineering Technician	1.00	1.00	1.00
Senior Construction Inspector	1.00	1.00	1.00
Senior Equipment Operator	1.00	1.00	2.00
Senior Housing Specialist	1.00	1.00	1.00
Senior Librarian	1.00	1.00	1.00
Senior Library Technician	1.00	1.00	1.00
Senior Lifeguard	0.00	0.00	0.00
Senior Office Assistant	10.00	10.00	9.00
Senior Park Caretaker	4.00	4.00	4.00
Senior Police Dispatcher	1.00	2.00	2.00
Senior Traffic Painter	1.00	1.00	1.00
Sous Chef	1.00	1.00	1.00
Stock Clerk / Storekeeper	0.48	0.00	0.00
STOP Grant Office Coordinator	1.00	1.00	1.00
Street Sweeper Operator	2.00	2.00	2.00
Street & Wastewater Maintenance Superintendent	1.00	1.00	1.00
Student Worker	0.50	0.00	0.00
Supervising Custodian	1.00	1.00	1.00
Traffic Painter	1.00	1.00	1.00
Training Coordinator	1.00	1.00	1.00
Tree Trimmer	1.00	1.00	1.00
Wastewater Crew Chief	1.00	1.00	1.00
Authorized Positions Total:	**365.08**	**365.60**	**367.60**

[1] This position is filled by multiple employees on an as needed bases.

CITY OF NATIONAL CITY
SUMMARY OF FUNDED AUTHORIZED POSITIONS BY DEPARTMENT
FISCAL YEAR 2020

	Number of Full-Time Employees		
	FY 18 Adopted	**FY 19 Adopted**	**FY 20 Adopted**
Authorized Positions			
City Council			
Mayor	1.00	1.00	1.00
Councilmember	4.00	4.00	4.00
Confidential Assistant	0.00	0.00	1.00
Executive Assistant IV	1.00	1.00	0.00
City Council Total:	**6.00**	**6.00**	**6.00**
City Clerk			
City Clerk	1.00	1.00	1.00
Executive Secretary	1.00	1.00	1.00
Records Management Officer	1.00	1.00	1.00
City Clerk Total:	**3.00**	**3.00**	**3.00**
City Treasurer			
City Treasurer	1.00	1.00	1.00
City Treasurer Total:	**1.00**	**1.00**	**1.00**
City Manager			
City Manager	1.00	1.00	1.00
Deputy City Manager	2.00	2.00	0.00
Assistant City Manager	0.00	0.00	1.00
Community Development Executive Director	0.00	0.00	0.00
Community Development Specialist II	0.00	0.00	1.00
Executive Assistant IV	1.00	1.00	1.00
Executive Assistant IV	0.00	0.00	0.00
Executive Assistant IV	0.00	0.00	0.00
Executive Secretary	0.00	0.00	0.00
Management Analyst II	1.00	1.00	1.00
Senior Office Assistant	2.00	2.00	1.00
Information Technology Manager	0.00	1.00	1.00
Information Technology Analyst	0.00	1.00	1.00
Information Technology Technician	0.00	2.00	2.00
Management Information Systems Manager	1.00	0.00	0.00
Management Information Systems Technician I	2.00	0.00	0.00
Management Information Systems Technician II	1.00	0.00	0.00
City Manager Total:	**11.00**	**11.00**	**10.00**
City Attorney			
City Attorney	1.00	1.00	1.00
Deputy City Attorney	1.00	1.00	1.00
Executive Assistant III	1.00	1.00	1.00
Intern	0.00	0.00	0.00
Senior Assistant City Attorney	1.00	1.00	1.00
Office Assistant	0.00	0.00	0.00
Senior Office Assistant	1.00	1.00	1.00
City Attorney Total:	**5.00**	**5.00**	**5.00**
Community Services			
Aquatics Manager	0.00	0.00	0.00

CITY OF NATIONAL CITY
SUMMARY OF FUNDED AUTHORIZED POSITIONS BY DEPARTMENT
FISCAL YEAR 2020

	Number of Full-Time Employees		
	FY 18 Adopted	**FY 19 Adopted**	**FY 20 Adopted**
Authorized Positions			
Lifeguard	0.00	0.00	0.00
Lifeguard	0.00	0.00	0.00
Recreation Superintendent	1.00	1.00	1.00
Recreation Aide - P/T	7.99	7.99	7.99
Recreation Aide	0.48	0.48	0.48
Recreation Center Supervisor	2.75	2.75	2.75
Recreation Leader I - P/T	0.75	0.75	0.75
Recreation Leader II - P/T	1.00	1.00	1.00
Recreation Leader III - P/T	2.20	2.20	2.20
Recreation Specialist - P/T	1.86	1.86	1.86
Recreation Specialist	0.95	0.95	0.95
Senior Lifeguard	0.00	0.00	0.00
Community Services Total:	**18.98**	**18.98**	**18.98**
Engineering & Public Works			
Director of Public Works / City Engineer	0.75	0.75	0.75
Director of Public Works / City Engineer	0.00	0.00	0.00
Director of Public Works / City Engineer	0.25	0.25	0.25
Director of Public Works	0.00	0.00	0.00
Director of Public Works	0.00	0.00	0.00
Administrative Secretary	0.00	0.00	0.00
Administrative Secretary	0.00	0.00	0.00
Assistant Civil Engineer	2.40	2.40	2.40
Assistant Civil Engineer	0.00	0.00	0.00
Assistant Civil Engineer	0.60	0.60	0.60
Associate Civil Engineer	0.00	0.80	0.80
Associate Civil Engineer	0.00	0.20	0.20
Assistant Director of Engineering & Public Works	0.00	0.00	0.00
Assistant Director of Engineering & Public Works	0.00	0.00	0.00
Assistant Director of Engineering & Public Works	0.00	0.00	0.00
Assistant Tree Trimmer	0.00	0.00	0.00
Associate Civil Engineer	0.00	0.00	0.00
Building Trades Specialist	1.00	1.00	1.00
Civil Engineering Technician	1.60	0.80	0.80
Civil Engineering Technician	0.00	0.00	0.00
Civil Engineering Technician	0.40	0.20	0.20
Custodian	6.50	6.50	6.50
Electrician	1.00	1.00	1.00
Equipment Maintenance Supervisor	1.00	1.00	1.00
Equipment Mechanic	3.00	3.00	3.00
Equipment Operator	2.00	2.00	2.00
Equipment Operator	1.00	1.00	1.00
Executive Secretary	0.80	0.80	0.80
Executive Secretary	0.00	0.00	0.00
Executive Secretary	0.20	0.20	0.20
Facilities Maintenance Supervisor	1.00	1.00	1.00
Junior Engineer - Civil	0.80	0.00	0.00
Junior Engineer - Civil	0.20	0.00	0.00

CITY OF NATIONAL CITY
SUMMARY OF FUNDED AUTHORIZED POSITIONS BY DEPARTMENT
FISCAL YEAR 2020

	Number of Full-Time Employees		
	FY 18 Adopted	**FY 19 Adopted**	**FY 20 Adopted**
Authorized Positions			
Lead Equipment Mechanic	1.00	1.00	1.00
Lead Tree Trimmer	1.00	1.00	1.00
Maintenance Worker	0.00	0.00	0.00
Maintenance Worker	2.50	2.50	2.50
Maintenance Worker	3.50	3.50	3.50
Management Analyst II	0.80	0.80	0.80
Management Analyst II	0.00	0.00	0.00
Management Analyst II	0.20	0.20	0.20
Park Caretaker	4.00	4.00	4.00
Park Superintendent	1.00	1.00	1.00
Park Supervisor	1.00	1.00	1.00
Parks Equipment Operator	1.00	1.00	1.00
Plumber	1.00	1.00	1.00
Principal Civil Engineer	0.75	0.75	0.75
Principal Civil Engineer	0.25	0.25	0.25
Project Officer	0.00	0.00	0.00
Project Officer	0.00	0.00	0.00
Project Officer	0.00	0.00	0.00
Seasonal Park Aide - P/T	1.00	1.00	1.00
Senior Civil Engineering Technician	0.80	0.80	0.80
Senior Civil Engineering Technician	0.00	0.00	0.00
Senior Civil Engineering Technician	0.20	0.20	0.20
Senior Construction Inspector	0.80	0.80	0.80
Senior Construction Inspector	0.00	0.00	0.00
Senior Construction Inspector	0.20	0.20	0.20
Senior Equipment Operator	1.00	1.00	1.00
Senior Equipment Operator	0.00	0.00	1.00
Senior Office Assistant	1.60	1.60	1.60
Senior Office Assistant	0.00	0.00	0.00
Senior Office Assistant	0.40	0.40	0.40
Senior Park Caretaker	4.00	4.00	4.00
Senior Traffic Painter	1.00	1.00	1.00
Street & Wastewater Maintenance Superintendent	0.50	0.50	0.50
Street & Wastewater Maintenance Superintendent	0.50	0.50	0.50
Street Sweeper Operator	1.00	0.00	0.00
Street Sweeper Operator	0.00	0.00	0.00
Street Sweeper Operator	0.00	1.00	1.00
Street Sweeper Operator	1.00	1.00	1.00
Supervising Custodian	1.00	1.00	1.00
Traffic Painter	1.00	1.00	1.00
Tree Trimmer	1.00	1.00	1.00
Wastewater Crew Chief	0.25	0.25	0.25
Wastewater Crew Chief	0.75	0.75	0.75
Engineering & Public Works Total:	**60.50**	**59.50**	**60.50**
Finance			
Director of Finance	1.00	1.00	1.00
Accountant	2.00	2.00	2.00

CITY OF NATIONAL CITY
SUMMARY OF FUNDED AUTHORIZED POSITIONS BY DEPARTMENT
FISCAL YEAR 2020

	Number of Full-Time Employees		
	FY 18 Adopted	**FY 19 Adopted**	**FY 20 Adopted**
Authorized Positions			
Accounting Assistant	6.00	6.00	6.00
Administrative Technician	1.00	1.00	1.00
Buyer	1.00	1.00	1.00
Director of Finance (Temp.)	0.29	0.29	0.29
Financial Services Officer	1.00	1.00	1.00
Management Analyst II	1.00	1.00	1.00
Payroll Technician	1.00	1.00	1.00
Senior Accountant	1.00	1.00	1.00
Stock Clerk / Storekeeper	0.48	0.00	0.00
Finance Total:	**15.77**	**15.29**	**15.29**
Fire			
Director of Emergency Services	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00
Battalion Chief	1.00	1.00	1.00
Building Official	1.00	1.00	1.00
Deputy Fire Marshall	1.00	1.00	1.00
Fire Battalion Chief	3.00	3.00	3.00
Fire Captain	9.00	12.00	12.00
Fire Engineer	9.00	9.00	9.00
Fire Inspector	2.00	2.00	2.00
Firefighter	18.00	15.00	15.00
Management Analyst III	1.00	1.00	1.00
Permit Technician	2.00	2.00	2.00
Plans Examiner	0.00	0.00	0.00
Senior Building Inspector	1.00	1.00	1.00
Senior Office Assistant	1.00	1.00	1.00
Fire Total:	**51.00**	**51.00**	**51.00**
Housing & Economic Development			
Director of Housing & Economic Development	0.50	0.50	0.50
Director of Housing & Economic Development	0.10	0.10	0.10
Director of Housing & Economic Development	0.40	0.40	0.40
Community Development Manager	1.00	1.00	1.00
Community Development Specialist II	1.00	1.00	1.00
Community Development Specialist I	0.00	0.00	0.00
Community Development Specialist II	1.00	1.00	0.00
Dishwasher	0.50	0.50	0.50
Executive Assistant IV	0.00	0.00	1.00
Executive Chef	1.00	1.00	1.00
Food Service Worker	2.50	2.50	2.50
Home Delivered Meals Coordinator	1.00	1.00	1.00
Home Delivered Meals Driver	1.50	1.50	1.50
Housing Assistant	1.80	0.90	0.90
Housing Assistant	0.20	0.10	0.10
Housing Inspector II	1.00	1.00	1.00
Housing Inspector II	0.00	0.00	0.00
Housing Inspector II	0.00	0.00	0.00

CITY OF NATIONAL CITY
SUMMARY OF FUNDED AUTHORIZED POSITIONS BY DEPARTMENT
FISCAL YEAR 2020

	Number of Full-Time Employees		
	FY 18 Adopted	**FY 19 Adopted**	**FY 20 Adopted**
Authorized Positions			
Housing Programs Manager	1.00	1.00	1.00
Housing Specialist	3.00	4.00	4.00
Kitchen Aide	0.50	0.50	0.50
Lead Housing Inspector [3]	0.00	0.00	0.00
Lead Housing Inspector [3]	0.00	0.00	0.00
Nutrition Program Manager	1.00	1.00	1.00
Office Assistant	0.00	0.00	0.00
Property Agent	0.50	0.50	0.50
Property Agent	0.50	0.50	0.50
Senior Housing Specialist	1.00	1.00	1.00
Senior Office Assistant	1.00	1.00	1.00
Senior Office Assistant	0.80	0.80	0.80
Senior Office Assistant	0.20	0.20	0.20
Sous Chef	1.00	1.00	1.00
Housing & Economic Development Total:	**24.00**	**24.00**	**24.00**
Human Resources			
Director of Administrative Services	0.00	0.00	0.00
Director of Human Resources	0.00	0.00	1.00
Administrative Secretary	1.00	1.00	1.00
Executive Assistant II	1.00	1.00	0.00
Management Analyst II	1.00	1.00	2.00
Office Assistant	0.00	0.00	0.00
Senior Office Assistant	0.00	0.00	0.00
Human Resources Total:	**3.00**	**3.00**	**4.00**
Library			
City Librarian	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00
Academic Enrichment Coordinator	0.32	0.32	0.32
Academic Enrichment Coordinator	0.68	0.68	0.68
Librarian	5.30	5.30	5.30
Librarian	0.00	0.00	0.00
Library Assistant - P/T	3.92	3.92	3.92
Library Assistant	0.00	0.00	0.00
Library Assistant - P/T	0.50	0.50	0.50
Library Clerk	0.00	0.00	0.00
Library Technician	4.50	4.50	4.50
Office Aide - P/T	3.63	3.63	3.63
Office Aide	0.00	0.00	0.00
Senior Librarian	1.00	1.00	1.00
Senior Library Technician	1.00	1.00	1.00
Senior Library Technician	0.00	0.00	0.00
Library Total:	**22.85**	**22.85**	**22.85**
Neighborhood Services			
Director of Neighborhood Services	1.00	1.00	0.00
Director of Community Development (	0.00	0.00	1.00

CITY OF NATIONAL CITY
SUMMARY OF FUNDED AUTHORIZED POSITIONS BY DEPARTMENT
FISCAL YEAR 2020

	Number of Full-Time Employees		
	FY 18 Adopted	**FY 19 Adopted**	**FY 20 Adopted**
Authorized Positions			
Administrative Secretary	1.00	1.00	1.00
Code Conformance Officer I	1.00	1.00	1.00
Code Conformance Officer II	2.00	2.00	2.00
Graffiti Removal Assistant	1.00	1.00	1.00
Graffiti Removal Technician	1.00	1.00	1.00
Neighborhood Services Manager	0.00	0.00	1.00
Parking Regulations Officer	3.00	3.00	3.00
Senior Office Assistant	1.00	1.00	1.00
Neighborhood Services Total:	**11.00**	**11.00**	**12.00**
Planning			
Assistant Planner	1.00	1.00	1.00
Executive Secretary	1.00	1.00	1.00
Planning Technician	1.00	1.00	1.00
Principal Planner	2.00	2.00	2.00
Planning Total:	**5.00**	**5.00**	**5.00**
Police			
Police Chief	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00
Animal Control Officer	1.00	1.00	1.00
Animal Regulations Officer	1.00	1.00	1.00
Assistant Chief of Police	0.00	1.00	1.00
Community Services Officer	1.00	2.00	2.00
Crime Analyst	1.00	1.00	1.00
Crime Scene Specialist	0.00	0.00	1.00
Executive Assistant II	1.00	1.00	1.00
Information Technology Analyst	0.00	1.50	1.50
Management Information Systems Technician II	1.00	0.00	0.00
Police Captain	2.00	1.00	1.00
Police Corporal	21.00	21.00	21.00
Police Dispatcher Supervisor	1.00	1.00	0.00
Police Dispatcher	11.98	10.98	10.98
Police Investigator	3.50	3.50	3.50
Police Investigative Aide	0.00	1.00	0.00
Police Lieutenant	5.00	5.00	5.00
Police Officer	42.44	42.44	42.44
Police Officer	1.56	1.56	1.56
Police Operations Assistant	1.00	1.00	1.00
Police Records Clerk	6.50	6.50	6.50
Police Records Supervisor	1.00	1.00	1.00
Police Sergeant	13.00	13.00	13.00
Police Support Services Manager	0.00	0.00	1.00
Property & Evidence Specialist I	2.00	2.00	2.00
Property & Evidence Specialist II	1.00	1.00	1.00
Property & Evidence Supervisor	1.00	1.00	1.00
Reserve Police Officer [2]	0.50	0.50	0.50
Senior Office Assistant	1.00	1.00	1.00

CITY OF NATIONAL CITY
SUMMARY OF FUNDED AUTHORIZED POSITIONS BY DEPARTMENT
FISCAL YEAR 2020

	Number of Full-Time Employees		
	FY 18 Adopted	**FY 19 Adopted**	**FY 20 Adopted**
Authorized Positions			
Senior Police Dispatcher	1.00	2.00	2.00
STOP Grant Office Coordinator	1.00	1.00	1.00
Student Worker - P/T	0.50	0.00	0.00
Training Coordinator	1.00	1.00	1.00
Police Total:	**126.98**	**128.98**	**128.98**
Authorized Positions Total:	**365.08**	**365.60**	**367.60**

[1] Fund Name located in Section V. of Appendix
[2] This position is filled by multiple employees on an as needed bases.

CITY OF NATIONAL CITY
SUMMARY OF FUNDED AUTHORIZED POSITIONS BY FUND
FISCAL YEAR 2020

	Number of Full-Time Employees		
	FY 18 Adopted	FY 19 Adopted	FY 20 Adopted
Authorized Positions			
General Fund (001)			
Accountant	2.00	2.00	2.00
Accounting Assistant	6.00	6.00	6.00
Administrative Secretary	0.00	0.00	0.00
Administrative Secretary	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00
Administrative Technician	1.00	1.00	1.00
Animal Control Officer	1.00	1.00	1.00
Animal Regulations Officer	1.00	1.00	1.00
Aquatics Manager	0.00	0.00	0.00
Assistant Chief of Police	0.00	1.00	1.00
Assistant City Manager	0.00	0.00	1.00
Assistant Civil Engineer	2.40	2.40	2.40
Associate Civil Engineer	0.00	0.80	0.80
Assistant Director of Engineering & Public Works	0.00	0.00	0.00
Assistant Planner	1.00	1.00	1.00
Associate Civil Engineer	0.00	0.00	0.00
Battalion Chief	1.00	1.00	1.00
Building Official	1.00	1.00	1.00
Buyer	1.00	1.00	1.00
City Attorney	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00
City Manager	1.00	1.00	1.00
City Treasurer	1.00	1.00	1.00
Civil Engineering Technician	1.60	0.80	0.80
Code Conformance Officer I	1.00	1.00	1.00
Code Conformance Officer II	2.00	2.00	2.00
Community Development Executive Director	0.00	0.00	0.00
Community Development Specialist II	1.00	1.00	1.00
Community Services Officer	1.00	2.00	2.00
Councilmember	4.00	4.00	4.00
Crime Analyst	1.00	1.00	1.00
Crime Scene Specialist	0.00	0.00	1.00
Confidential Assistant	0.00	0.00	1.00
Deputy City Attorney	1.00	1.00	1.00
Deputy City Manager	2.00	2.00	0.00
Deputy Fire Marshall	1.00	1.00	1.00
Director of Administrative Services	0.00	0.00	0.00
Director of Community Development	0.00	0.00	1.00
Director of Emergency Services	1.00	1.00	1.00
Director of Finance	1.00	1.00	1.00
Director of Finance (Temp.)	0.29	0.29	0.29
Director of Housing & Economic Development	0.50	0.50	0.50
Director of Human Resources	0.00	0.00	1.00
Director of Neighborhood Services	1.00	1.00	0.00
Director of Public Works	0.00	0.00	0.00

CITY OF NATIONAL CITY
SUMMARY OF FUNDED AUTHORIZED POSITIONS BY FUND
FISCAL YEAR 2020

	Number of Full-Time Employees		
	FY 18 Adopted	FY 19 Adopted	FY 20 Adopted
Authorized Positions			
Director of Public Works / City Engineer	0.75	0.75	0.75
Executive Assistant II	1.00	1.00	0.00
Executive Assistant II	1.00	1.00	1.00
Executive Assistant III	1.00	1.00	1.00
Executive Assistant III	1.00	0.00	0.00
Executive Assistant IV	1.00	2.00	2.00
Executive Secretary	1.00	1.00	1.00
Executive Secretary	0.00	0.00	0.00
Executive Secretary	0.80	0.80	0.80
Executive Secretary	1.00	1.00	1.00
Financial Services Officer	1.00	1.00	1.00
Fire Battalion Chief	3.00	3.00	3.00
Fire Captain	9.00	12.00	12.00
Fire Engineer	9.00	9.00	9.00
Fire Inspector	2.00	2.00	2.00
Firefighter	18.00	15.00	15.00
Graffiti Removal Assistant	1.00	1.00	1.00
Graffiti Removal Technician	1.00	1.00	1.00
Information Technology Analyst	0.00	1.50	1.50
Intern	0.00	0.00	0.00
Junior Engineer - Civil	0.80	0.00	0.00
Lead Housing Inspector	0.00	0.00	0.00
Lifeguard	0.00	0.00	0.00
Maintenance Worker	0.00	0.00	0.00
Management Analyst II	1.00	1.00	2.00
Management Analyst II	0.80	0.80	0.80
Management Analyst II	1.00	1.00	1.00
Management Analyst II	1.00	1.00	1.00
Management Analyst III	1.00	1.00	1.00
Management Information Systems Technician II	1.00	0.00	0.00
Mayor	1.00	1.00	1.00
Neighborhood Services Manager	0.00	0.00	1.00
Parking Regulations Officer	3.00	3.00	3.00
Payroll Technician	1.00	1.00	1.00
Permit Technician	2.00	2.00	2.00
Planning Technician	1.00	1.00	1.00
Plans Examiner	0.00	0.00	0.00
Police Captain	2.00	1.00	1.00
Police Chief	1.00	1.00	1.00
Police Corporal	21.00	21.00	21.00
Police Dispatcher	11.98	10.98	10.98
Police Dispatcher Supervisor	1.00	1.00	0.00
Police Investigative Aide	0.00	1.00	0.00
Police Investigator	3.50	3.50	3.50
Police Lieutenant	5.00	5.00	5.00
Police Officer	42.44	42.44	42.44
Police Operations Assistant	1.00	1.00	1.00
Police Records Clerk	6.50	6.50	6.50

CITY OF NATIONAL CITY
SUMMARY OF FUNDED AUTHORIZED POSITIONS BY FUND
FISCAL YEAR 2020

	Number of Full-Time Employees		
	FY 18 Adopted	**FY 19 Adopted**	**FY 20 Adopted**
Authorized Positions			
Police Records Supervisor	1.00	1.00	1.00
Police Sergeant	13.00	13.00	13.00
Police Support Services Manager	0.00	0.00	1.00
Principal Planner	2.00	2.00	2.00
Principal Civil Engineer	0.75	0.75	0.75
Project Officer	0.00	0.00	0.00
Property & Evidence Specialist I	2.00	2.00	2.00
Property & Evidence Specialist II	1.00	1.00	1.00
Property & Evidence Supervisor	1.00	1.00	1.00
Property Agent	0.50	0.50	0.50
Records Management Officer	1.00	1.00	1.00
Recreation Aide - P/T	7.99	7.99	7.99
Recreation Center Supervisor	2.75	2.75	2.75
Recreation Leader I - P/T	0.75	0.75	0.75
Recreation Leader II - P/T	1.00	1.00	1.00
Recreation Leader III - P/T	2.20	2.20	2.20
Recreation Specialist - P/T	1.86	1.86	1.86
Recreation Superintendent	1.00	1.00	1.00
Reserve Police Officer [2]	0.50	0.50	0.50
Senior Accountant	1.00	1.00	1.00
Senior Assistant City Attorney	1.00	1.00	1.00
Senior Building Inspector	1.00	1.00	1.00
Senior Civil Engineering Technician	0.80	0.80	0.80
Senior Construction Inspector	0.80	0.80	0.80
Senior Lifeguard	0.00	0.00	0.00
Senior Office Assistant	2.00	2.00	1.00
Senior Office Assistant	1.60	1.60	1.60
Senior Office Assistant	1.00	1.00	1.00
Senior Office Assistant	1.00	1.00	1.00
Senior Office Assistant	1.00	1.00	1.00
Senior Police Dispatcher	1.00	2.00	2.00
Stock Clerk / Storekeeper	0.48	0.00	0.00
STOP Grant Office Coordinator	1.00	1.00	1.00
Street Sweeper Operator	1.00	0.00	0.00
Student Worker - P/T	0.50	0.00	0.00
Training Coordinator	1.00	1.00	1.00
General Fund Total:	**263.84**	**263.56**	**264.56**
Library Fund (104)			
Academic Enrichment Coordinator	0.32	0.32	0.32
Administrative Secretary	1.00	1.00	1.00
City Librarian	1.00	1.00	1.00
Librarian	5.30	5.30	5.30
Library Assistant - P/T	3.92	3.92	3.92
Library Technician	4.50	4.50	4.50
Office Aide - P/T	3.63	3.63	3.63
Senior Librarian	1.00	1.00	1.00

CITY OF NATIONAL CITY
SUMMARY OF FUNDED AUTHORIZED POSITIONS BY FUND
FISCAL YEAR 2020

	Number of Full-Time Employees		
	FY 18 Adopted	**FY 19 Adopted**	**FY 20 Adopted**
Authorized Positions			
Senior Library Technician	1.00	1.00	1.00
Library Fund Total:	**21.67**	**21.67**	**21.67**
Parks Maintenance Fund (105)			
Lead Tree Trimmer	1.00	1.00	1.00
Park Caretaker	4.00	4.00	4.00
Park Superintendent	1.00	1.00	1.00
Park Supervisor	1.00	1.00	1.00
Parks Equipment Operator	1.00	1.00	1.00
Seasonal Park Aide - P/T	1.00	1.00	1.00
Senior Park Caretaker	4.00	4.00	4.00
Tree Trimmer	1.00	1.00	1.00
Parks Maintenance Fund Total:	**14.00**	**14.00**	**14.00**
Gas Taxes Fund (109)			
Assistant Civil Engineer	0.00	0.00	0.00
Director of Public Works / City Engineer	0.00	0.00	0.00
Equipment Operator	2.00	2.00	2.00
Maintenance Worker	2.50	2.50	2.50
Senior Equipment Operator	1.00	1.00	1.00
Senior Traffic Painter	1.00	1.00	1.00
Street & Wastewater Maintenance Superintendent	0.50	0.50	0.50
Street Sweeper Operator	0.00	1.00	1.00
Traffic Painter	1.00	1.00	1.00
Wastewater Crew Chief	0.25	0.25	0.25
Gas Taxes Fund Total:	**8.25**	**9.25**	**9.25**
Sewer Service Fund (125)			
Junior Engineer - Civil	0.20	0.00	0.00
Principle Civil Engineer	0.25	0.25	0.25
Assistant Civil Engineer	0.60	0.60	0.60
Associate Civil Engineer	0.00	0.20	0.20
Assistant Director of Engineering & Public Works	0.00	0.00	0.00
Civil Engineering Technician	0.40	0.20	0.20
Director of Public Works / City Engineer	0.25	0.25	0.25
Equipment Operator	1.00	1.00	1.00
Executive Secretary	0.20	0.20	0.20
Maintenance Worker	3.50	3.50	3.50
Management Analyst II	0.20	0.20	0.20
Senior Civil Engineering Technician	0.20	0.20	0.20
Senior Construction Inspector	0.20	0.20	0.20
Senior Equipment Operator	0.00	0.00	1.00
Senior Office Assistant	0.40	0.40	0.40
Street & Wastewater Maintenance Superintendent	0.50	0.50	0.50
Wastewater Crew Chief	0.75	0.75	0.75
Sewer Service Fund Total:	**8.65**	**8.45**	**9.45**

CITY OF NATIONAL CITY
SUMMARY OF FUNDED AUTHORIZED POSITIONS BY FUND
FISCAL YEAR 2020

	Number of Full-Time Employees		
	FY 18 Adopted	**FY 19 Adopted**	**FY 20 Adopted**
Authorized Positions			
Nutrition Fund (166)			
Dishwasher	0.50	0.50	0.50
Executive Chef	1.00	1.00	1.00
Food Service Worker	2.50	2.50	2.50
Home Delivered Meals Coordinator	1.00	1.00	1.00
Home Delivered Meals Driver	1.50	1.50	1.50
Kitchen Aide	0.50	0.50	0.50
Nutrition Program Manager	1.00	1.00	1.00
Senior Office Assistant	1.00	1.00	1.00
Sous Chef	1.00	1.00	1.00
Nutrition Fund Total:	**10.00**	**10.00**	**10.00**
Trash Rate Stabilization Fund (172)			
Street Sweeper Operator	1.00	1.00	1.00
Trash Rate Stabilization Fund Total:	**1.00**	**1.00**	**1.00**
Police Department Grants Fund (290)			
Police Officer	1.56	1.56	1.56
Police Department Grants Fund Total:	**1.56**	**1.56**	**1.56**
Community Development Block Grant Fund (301)			
Academic Enrichment Coordinator	0.68	0.68	0.68
Community Development Specialist II	1.00	1.00	1.00
Housing Inspector II	1.00	1.00	1.00
Lead Housing Inspector	0.00	0.00	0.00
Recreation Aide	0.48	0.48	0.48
Recreation Specialist	0.95	0.95	0.95
Senior Library Technician	0.00	0.00	0.00
Community Development Block Grant Fund Total:	**4.11**	**4.11**	**4.11**
Library Grants Fund (320)			
Library Assistant - P/T	0.50	0.50	0.50
Library Grants Fund Total:	**0.50**	**0.50**	**0.50**
Housing Choice Voucher Fund (502)			
Director of Housing & Economic Development	0.10	0.10	0.10
Housing Assistant	1.80	0.90	0.90
Housing Programs Manager	1.00	1.00	1.00
Housing Specialist	3.00	4.00	4.00
Senior Housing Specialist	1.00	1.00	1.00
Senior Office Assistant	0.80	0.80	0.80
Housing Choice Voucher Fund Total:	**7.70**	**7.80**	**7.80**
HOME Fund (505)			
Housing Inspector II	0.00	0.00	0.00
HOME Fund (505)	**0.00**	**0.00**	**0.00**

CITY OF NATIONAL CITY
SUMMARY OF FUNDED AUTHORIZED POSITIONS BY FUND
FISCAL YEAR 2020

	Number of Full-Time Employees		
	FY 18 Adopted	**FY 19 Adopted**	**FY 20 Adopted**
Authorized Positions			
Low & Moderate Income Housing Asset Fund (532)			
Community Development Manager	1.00	1.00	1.00
Director of Housing & Economic Development	0.40	0.40	0.40
Housing Assistant	0.20	0.10	0.10
Housing Inspector II	0.00	0.00	0.00
Property Agent	0.50	0.50	0.50
Senior Office Assistant	0.20	0.20	0.20
Low & Moderate Income Housing Asset Fund Total:	**2.30**	**2.20**	**2.20**
Facilities Maintenance Fund (626)			
Building Trades Specialist	1.00	1.00	1.00
Custodian	6.50	6.50	6.50
Electrician	1.00	1.00	1.00
Facilities Maintenance Supervisor	1.00	1.00	1.00
Plumber	1.00	1.00	1.00
Supervising Custodian	1.00	1.00	1.00
Facilities Maintenance Fund Total:	**11.50**	**11.50**	**11.50**
Liability Insurance Fund (627)			
Office Assistant	0.00	0.00	0.00
Senior Office Assistant	1.00	1.00	1.00
Liability Insurance Fund Total:	**1.00**	**1.00**	**1.00**
Information Systems Maintenance Fund (629)			
Information Technology Manager	0.00	1.00	1.00
Information Technology Technician	0.00	2.00	2.00
Information Technology Analyst	0.00	1.00	1.00
Management Information Systems Manager	1.00	0.00	0.00
Management Information Systems Technician I	2.00	0.00	0.00
Management Information Systems Technician II	1.00	0.00	0.00
Information Systems Maintenance Fund Total:	**4.00**	**4.00**	**4.00**
Motor Vehicle Service Fund (643)			
Equipment Maintenance Supervisor	1.00	1.00	1.00
Equipment Mechanic	3.00	3.00	3.00
Lead Equipment Mechanic	1.00	1.00	1.00
Motor Vehicle Service Fund Total:	**5.00**	**5.00**	**5.00**
Authorized Positions Total:	**365.08**	**365.60**	**367.60**

[1] Fund Name located in Section V. of Appendix
[2] This position is filled by multiple employees on an as needed bases.

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Section

III.

Operating Budget

Adopted Budget
Fiscal Year 2020

Adopted Budget
Fiscal Year 2020

Mayor
&
City Council

CITY COUNCIL

DEPARTMENT DESCRIPTION

The City of National City's five-member City Council is comprised of four council members and the Mayor who are the legislative and policy-making body of the City.

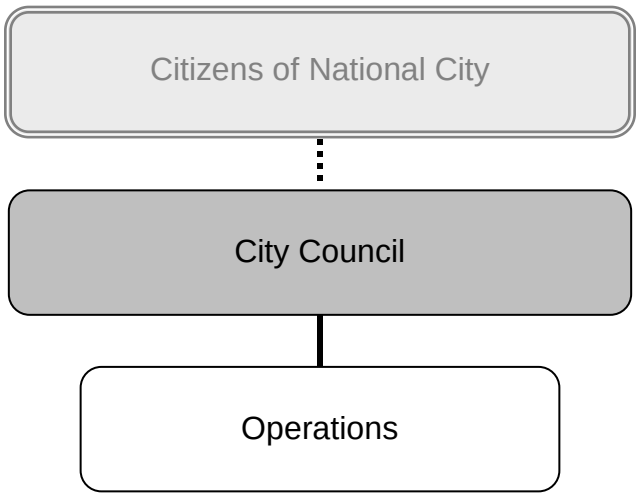
The Mayor and council members are elected citywide to serve four-year terms for no more than three consecutive years. The Mayor acts as the presiding officer of the City Council, which works closely with the City Manager to ensure policies are effectively put into action. Goals and objectives of the governing body are accomplished through adoption of ordinances and policy resolutions, adoption, of the City budget, approval of contracts and agreements, and review of the City's General Plan.

City Council meetings are held the first and third Tuesdays at 6 p.m. in the council chambers. Meetings are streamed live on the city's website and archived online.

GOALS & OBJECTIVES

1. Serve the best interests of all National City residents and ensure the City is a desirable place to live, work, do business, and visit by implementing the objectives set forth in the City Council's adopted Strategic Plan.
2. Engage, inform, and empower the community by improving communications and building programs that leverage the efforts of residents and businesses.
3. Attract diverse revenue generating projects, leverage financial incentives, and maximize funding sources such as grants.
4. Build the image of the City by distinguishing important community assets and marketing them to the region.

DEPARTMENT ORGANIZATIONAL CHART



SIGNIFICANT CHANGES

During fiscal year 2019 the Executive Assistant IV was moved to the Housing Department and was replaced with a Confidential Assistant.

STAFFING SUMMARY

CITY COUNCIL	Fund [1]	FY 17 Adopted	FY 18 Adopted	FY 19 Adopted	FY 20 Adopted
Mayor	001	1.00	1.00	1.00	1.00
Confidential Assistant	001	0.00	0.00	0.00	1.00
Councilmember	001	4.00	4.00	4.00	4.00
Executive Assistant IV*	001	1.00	1.00	1.00	0.00
CITY COUNCIL TOTAL		**6.00**	**6.00**	**6.00**	**6.00**

[1] Fund name located in Section V of Appendix
.[2] Transferred to the Housing & Economic Development department in FY 19.

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**	**Activity**			**Activity No.**
General Fund	City Council	Operations			001-401-000
Personnel					
100	Part-Time Salaries	-	(539)	-	-
101	Full-Time Salaries	168,257	179,962	179,568	177,944
102	Overtime	5,045	4,595	3,000	3,000
110	Allowances & Stipends	36,657	38,013	30,000	26,598
120	Differential Pay	1,300	1,303	1,300	-
140	Workers' Compensation	7,486	7,689	7,379	6,939
150	Health Insurance	68,654	67,917	74,193	57,196
160	Retirement Plan Charges	39,552	39,974	47,168	55,963
161	Medicare	3,317	3,340	3,044	3,096
199	Personnel Compensation	3,789	1,309	3,500	3,500
Personnel Total		**334,057**	**343,563**	**349,152**	**334,236**
Maintenance & Operations					
212	Governmental Purposes	1,693	-	5,100	5,100
212	Govt Purpose- Sotelo- Solis	100	100	1,050	1,836
212	Governmental Purposes - Morrison	1,977	2,571	1,836	1,050
212	Governmental Purposes - State	12,301	12,801	18,000	18,000
212	Governmental Purposes - Cano	999	839	1,050	1,050
212	Governmental Purposes - Rios	547	370	1,050	1,050
212	Governmental Purposes - Mendivil	659	600	1,050	-
212	Governmental Purposes - Quintero	-	-	-	1,050
226	Training Travel & Subsistence	-	-	3,060	3,060
226	Training - Sotelo-Solis	600	-	2,000	2,000
226	Training - Cano	-	-	2,000	2,000
226	Training - Morrison	299	250	2,000	2,000
226	Training - Rios	-	-	2,000	2,000
226	Training - Mendivil	1,100	153	2,000	-
226	Training - Quintero	-	-	-	2,000
307	Duplicating Supplies	-	118	140	140
399	Materials & Supplies	2,625	1,260	2,840	2,840
Maintenance & Operations Total		**22,900**	**19,062**	**45,176**	**45,176**
Allocated Costs & Internal Service Charges					
740	Building Services Charges	52,577	55,997	56,817	49,096
755	Info. Systems Maint. Charge	71,989	78,253	48,685	46,563
790	Insurance Charges	14,643	9,289	4,911	5,144
Allocated Costs & Internal Service Charges Total		**139,209**	**143,539**	**110,413**	**100,803**
General Fund Total		**496,166**	**506,164**	**504,741**	**480,215**
Grand Total		**496,166**	**506,164**	**504,741**	**480,215**

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Adopted Budget
Fiscal Year 2020

City Clerk

DEPARTMENT DESCRIPTION

The City Clerk is an elected position responsible for executing the legal obligations set forth in the California Government Code and also serves as the City's Records Manager.

The person who serves in this position maintains, manages and stores important City records and documents including ordinances, resolutions, contracts, deeds and bonds. The City Clerk is also responsible for preparing City Council minutes, overseeing records maintenance and document imaging programs and responding to general inquiries and public records requests.

In addition the City Clerk manages City elections, serving as the filing officer for campaign disclosure and economic interest statements as well as prepares, publishes, posts and mails legal notices. The City Clerk certifies City documents, administers all oaths of office, maintains the Municipal Code, processes all incoming mail, provides interpretation and translation services, and manages the boards and commissions application and appointment process.

GOALS & OBJECTIVES

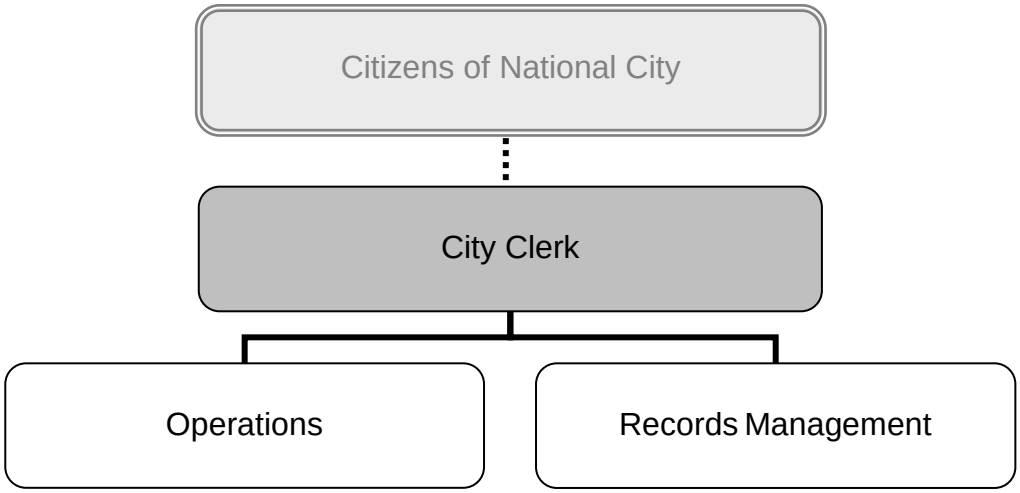
- Develop a more efficient Public Records Act request process.
- Expand database of records and documents available on-line for public view.
- Inform and train staff on the availability and use of our digital records database.
- Expand the document imaging and Records Management System to other departments.
- Apply available technology to improve efficiency and service to the staff and public.

PRODUCTIVITY/WORKLOAD STATISTICS

	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Projected
Information Requests:				
Incoming phone calls	4,098	4,073	4,100	4,105
Public counter visits	3,335	3,317	3,330	3,340
Requests for records/documents	700	858	900	950
Requests for information	2,300	2,477	2,500	2,550
Legislative Records Maintained:				
City Council/CDC resolutions	278	232	250	270
Ordinance & resolution copies certified, signed, & distributed	1,220	1,225	1,230	1,235
Meeting minutes prepared / # of pages	74 / 282	54 / 234	60 / 250	70 / 280
Contracts processed, filed, & distributed	240	176	180	185
Incoming mail processed	22,634	23,520	23,530	24,000
Economic Interest Form 700s received	86	131	140	150

	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Projected
Other:				
Oaths administered	67	73	75	80
Claims / Subpoenas Processed	58	76	80	90

DEPARTMENT ORGANIZATIONAL CHART



SIGNIFICANT CHANGES

No significant changes anticipated.

STAFFING SUMMARY

CITY CLERK	Fund [1]	FY 17 Adopted	FY 18 Adopted	FY 19 Adopted	FY 20 Adopted
Operations					
City Clerk [2]	001	1.00	1.00	1.00	1.00
Executive Secretary	001	1.00	1.00	1.00	1.00
Operations Total		**2.00**	**2.00**	**2.00**	**2.00**
Records Management					
Records Management Officer [2]	001	1.00	1.00	1.00	1.00
Records Management Total		**1.00**	**1.00**	**1.00**	**1.00**
CITY CLERK TOTAL		**3.00**	**3.00**	**3.00**	**3.00**

[1] Fund name located in Section V of Appendix.
[2] The elected City Clerk serves concurrently as the Records Management Officer.

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**	**Activity**			**Activity No.**
General Fund	City Clerk	Operations			001-402-000
Personnel					
101	Full-Time Salaries	42,922	42,161	50,396	55,994
102	Overtime	-	-	500	500
120	Differential Pay	2,580	-	-	
140	Workers' Compensation	443	413	494	549
150	Health Insurance	10,551	9,907	10,988	10,818
160	Retirement Plan Charges	11,366	12,358	13,930	16,514
161	Medicare	599	568	689	780
199	Personnel Compensation	(798)	-	2,000	1,000
Personnel Total		**67,663**	**65,407**	**78,997**	**86,155**
Maintenance & Operations					
212	Governmental Purposes	289	173	300	200
213	Professional Services	7,437	7,987	7,500	7,500
222	Memberships & Subscriptions	317	801	125	125
226	Training, Travel & Subsistence	-	-	500	500
230	Printing & Binding	-	-	90	90
260	Advertising	21,260	9,486	20,100	9,000
281	R & M - Office Equipment	-	-	-	350
307	Duplicating Supplies	2,509	1,690	1,200	1,200
399	Materials & Supplies	-	7	60	60
Maintenance & Operations Total		**31,812**	**20,144**	**29,875**	**19,025**
Allocated Costs & Internal Service Charges					
740	Building Services Charges	26,289	27,999	18,939	16,365
755	Info. Systems Maint. Charge	25,184	26,456	23,316	22,300
790	Insurance Charges	7,321	4,645	2,214	2,291
Allocated Costs & Internal Service Charges Total		**58,794**	**59,100**	**44,469**	**40,956**
000 Operations Total		**158,269**	**144,651**	**153,341**	**146,136**
Fund	**Department**	**Activity**			**Activity No.**
General Fund	City Clerk	Records Management			001-402-020
Personnel					
101	Full-Time Salaries	103,289	103,556	103,317	103,324
110	Allowances & Stipends	3,600	3,609	3,600	3,450
140	Workers' Compensation	1,105	1,105	1,101	1,096
150	Health Insurance	14,604	14,641	14,605	14,296
151	Ltd Insurance	675	677	675	647
160	Retirement Plan Charges	26,174	24,899	29,253	32,495
161	Medicare	1,715	1,736	1,629	1,621
199	Personnel Compensation	5,556	7,004	7,000	8,000
Personnel Total		**156,718**	**157,227**	**161,180**	**164,929**

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**	**Activity**			**Activity No.**
General Fund	City Clerk	Records Management			001-402-020
Maintenance & Operations					
212	Governmental Purposes	3,613	2,821	4,000	3,500
268	Rentals &Leases	2,190	2,259	2,180	2,180
281	R & M - Office Equipment	279	-	80	-
399	Materials & Supplies	1,532	1,747	1,000	1,000
Maintenance & Operations Total		**7,614**	**6,827**	**7,260**	**6,680**
020 Records Management Total		**164,332**	**164,054**	**168,440**	**171,609**
Fund	**Department**	**Activity**			**Activity No.**
General Fund	City Clerk	Elections			001-402-021
Maintenance & Operations					
212	Governmental Purposes	29,777	95,423	50,000	-
Maintenance & Operations Total		**29,777**	**95,423**	**50,000**	-
021 Elections Total		**29,777**	**95,423**	**50,000**	**-**
001 General Fund Total		**352,378**	**404,128**	**371,781**	**317,745**
Grand Total		**352,378**	**404,128**	**371,781**	**317,745**

Adopted Budget
Fiscal Year 2020

City Treasurer

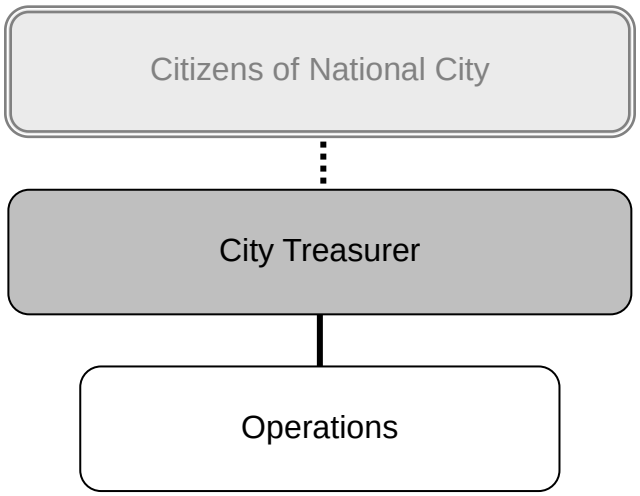
DEPARTMENT DESCRIPTION

The City Treasurer is an elected position that serves National City residents acting as the custodian of public funds under control of the City. The official duties of the City Treasurer are mandated by state law and city policies and include managing all money coming into the public trust, compliance with laws governing, depositing and securing those funds, distributing accounts payable, submitting monthly reports to the City Council and other interested parties accounting for receipts, disbursements, and balances in the City Treasury.

GOALS & OBJECTIVES

To serve the citizens of National City with honesty and transparency.

DEPARTMENT ORGANIZATIONAL CHART



SIGNIFICANT CHANGES

No significant changes anticipated.

STAFFING SUMMARY

CITY TREASURER	Fund [1]	FY 17 Adopted	FY 18 Adopted	FY 19 Adopted	FY 20 Adopted
City Treasurer	001	1.00	1.00	1.00	1.00
CITY TREASURER TOTAL		**1.00**	**1.00**	**1.00**	**1.00**

[1] Fund name located in Section V of Appendix.

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**	**Activity**			**Activity No.**
General Fund	City Treasurer	Operations			001-410-000
Personnel					
101	Full-Time Salaries	11,031	10,632	11,031	11,024
140	Workers' Compensation	204	196	113	121
150	Health Insurance	10,752	10,789	10,729	10,707
160	Retirement Plan Charges	2,795	2,611	3,123	3,467
161	Medicare	301	290	167	179
Personnel Total		**25,083**	**24,518**	**25,163**	**25,498**
Maintenance & Operations					
222	Memberships & Subscriptions	200	198	250	250
258	Travel & Subsistence	-	-	700	700
301	Office Supplies	80	-	40	10
Maintenance & Operations Total		**280**	**198**	**990**	**960**
Allocated Costs & Internal Service Charges					
740	Building Services Charges	8,764	9,333	9,469	8,183
755	Info. Systems Maint. Charge	7,954	8,337	7,430	7,106
790	Insurance Charges	2,125	1,229	452	491
Allocated Costs & Internal Service Charges Total		**18,843**	**18,899**	**17,351**	**15,780**
000 Operations Total		**44,206**	**43,615**	**43,504**	**42,238**
001 General Fund Total		**44,206**	**43,615**	**43,504**	**42,238**
Grand Total		**44,206**	**43,615**	**43,504**	**42,238**

Adopted Budget
Fiscal Year 2020

City Manager

DEPARTMENT DESCRIPTION

The City Manager is appointed by the five-member City Council, which acts as a board of directors to the City of National City. The position acts in the way a CEO would serve a private corporation, except in a public capacity. In general, the City Manager provides the overall management, leadership and guidance regarding all City services and activities, while ensuring City Council policies are applied throughout the organization.

The City Manager is responsible for overseeing the work of all City departments and directing the fiscal accountability of the City such as planning, budget preparation, long-term capital financing, as assigned by the City Council.

A core duty of the City Manager is to ensure the needs and concerns of the community are addressed in a manner that maintains National City's quality of life. In addition, the position is focused on providing an efficient, cost-effective delivery of public services to taxpayers, citizens, visitors, business owners and developers.

The Neighborhood Council Program, Community & Police Relations Commission and Veterans and Military Families Advisory Committee, along with Social Media are managed by the City Manager's Office.

INFORMATION TECHNOLOGY SERVICES PROGRAM

The Information Technology Services Program (ITS) is responsible for the overall security of the City's computer systems, network and applications. That includes maintaining, managing, repairing, and overseeing all City's information technology (IT) infrastructure (hardware and software). This Department is responsible for developing and implementing IT operational polices and standards, managing IT contracts and budgets, providing support for citywide technologies and applications, coordinating major citywide IT activities, IT procurement, and managing the network and communication systems.

GOALS & OBJECTIVES

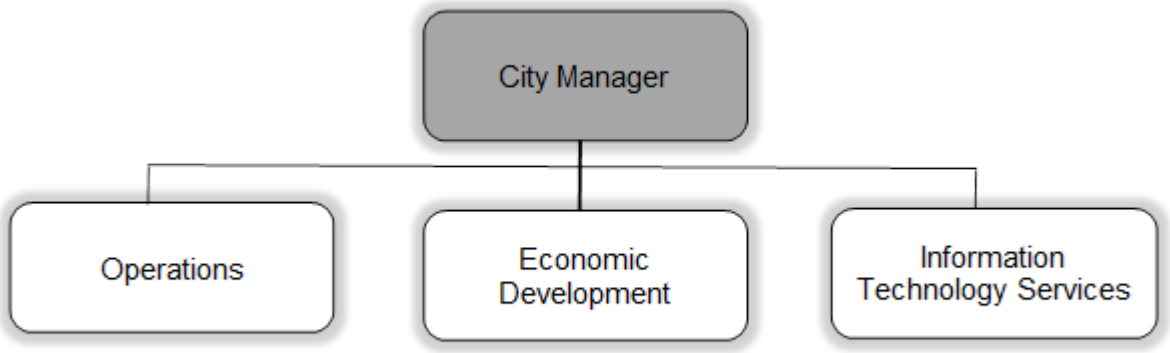
1. Promote confidence and transparency in municipal government through open communication with the public.
2. Provide quality services with an efficient organization.
3. Provide a balanced budget.
4. Carry out the objectives set forth in the City Council's Strategic Plan to provide quality services, achieve fiscal sustainability, improve quality of life, enhance housing and community assets, and promote a healthy community.
5. Work within the County, State, and Federal legislative processes to promote laws of importance and interest to National City.
6. Provide technologies to expand public access to City services.
   a. Improve access to Web Services.

7. Implement technologies to improve internal processes.
   a. Police records management system implementation.
   b. Data management (virtualization).
8. Train and develop IT staff:
   a. IT staff technology classroom training.
   b. IT staff cross-training.
9. Implement new technologies to secure IT infrastructure.
   a. New generation firewall implementation.
   b. New security service implementation.
10. Disaster Recovery and Resiliency.
   a. Implement set of policies, tools and procedures to enable continuation of vital technology infrastructure.
   b. New hardware implementation.

PRODUCTIVITY/WORKLOAD STATISTICS

	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Projected
City Council / CDC / Housing Authority / Successor Agency meeting agendas	50	50	50	50
Electronic newsletters	5	6	4	4
Subscribers to weekly e-mail updates	29	50	62	70
E-mail notifications	23,840	26,220	28,840	34,950
Website updates	1878	2096	2305	2675
Facebook followers / posts	3,850 / 519	4,000 / 525	4,100 / 550	4,200 / 575
Twitter followers / posts (“tweets”)	1,977 / 376	2,000 / 400	2,100 / 425	2,150 / 450
Scheduled network uptime	99%	99%	99%	99%

DEPARTMENT ORGANIZATIONAL CHART



SIGNIFICANT CHANGES

The Community Development Specialist position and Economic Development Division previously reporting to the Housing & Economic Development Department now reports to the City Manager.

STAFFING SUMMARY

CITY MANAGER	Fund [1]	FY 17 Adopted	FY 18 Adopted	FY 19 Adopted	FY 20 Adopted
Operations					
City Manager	001	1.00	1.00	1.00	1.00
Deputy City Manager	001	0.00	2.00	2.00	0.00
Assistant City Manager	001	1.00	0.00	0.00	1.00
Community Development Executive Director	001	1.00	0.00	0.00	0.00
Executive Assistant IV	001	1.00	1.00	1.00	1.00
Executive Secretary	001	1.00	0.00	0.00	0.00
Management Analyst II	001	1.00	1.00	1.00	1.00
Senior Office Assistant	001	2.00	2.00	2.00	1.00
Operations Total		**8.00**	**7.00**	**7.00**	**5.00**
Economic Development					
Community Development Specialist II[3]	001	0.00	0.00	0.00	1.00
Economic Development Total		**0.00**	**0.00**	**0.00**	**1.00**
Information Technology Services					
Management Information Systems Manager [2]	629	1.00	1.00	0.00	0.00
Management Information Systems Tech I [2]	629	2.00	2.00	0.00	0.00
Management Information Systems Tech II [2]	629	1.00	1.00	0.00	0.00
Information Technology Manager [2]	629	0.00	0.00	1.00	1.00
Information Technology Technician [2]	629	0.00	0.00	2.00	2.00
Information Technology Analyst [2]	629	0.00	0.00	1.00	1.00
Information Technology Services Total		**4.00**	**4.00**	**4.00**	**4.00**
CITY MANAGER TOTAL		**12.00**	**11.00**	**11.00**	**10.00**

[1] Fund name located in Section V of Appendix.
[2] Position reported to Administrative Services Department in FY17.
[3] Position reported to Housing & Economic Development prior to FY20.

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**	**Activity**			**Activity No.**
General Fund	City Manager	Operations			001-403-000
Personnel					
100	Part-Time Salaries	-	21,105	-	50,000
101	Full-Time Salaries	720,535	700,315	741,522	563,902
100	Part-Time Salaries	-	-	35,568	-
102	Overtime	-	-	500	500
105	Longevity	203	-	-	-
110	Allowances & Stipends	7,135	6,189	3,600	4,800
120	Differential Pay	1,632	2,716	1,300	4,600
140	Workers' Compensation	8,919	8,834	9,322	5,881
150	Health Insurance	78,978	81,039	89,365	72,458
151	Ltd Insurance	2,693	2,518	2,577	1,875
160	Retirement Plan Charges	183,009	169,910	210,571	183,701
161	Medicare	11,731	11,299	11,533	8,586
199	Personnel Compensation	33,342	86,206	30,000	30,000
Personnel Total		**1,048,177**	**1,090,131**	**1,135,858**	**926,303**
Maintenance & Operations					
212	Governmental Purposes	41	109	100	100
213	Professional Services	-	-	2,000	2,000
222	Memberships & Subscriptions	1,425	4,380	5,000	4,500
226	Training, Travel & Subsistence	3,486	4,137	7,000	7,000
230	Printing & Binding	-	19	-	250
264	Promotional Activities	15	-	-	-
307	Duplicating Supplies	461	547	550	500
399	Materials & Supplies	1,580	1,112	2,000	2,000
Maintenance & Operations Total		**7,008**	**10,304**	**16,650**	**16,350**
Allocated Costs & Internal Service Charges					
740	Building Services Charges	70,106	74,663	66,286	57,278
755	Info. Systems Maint. Charge	40,204	44,575	39,202	37,494
790	Insurance Charges	19,524	12,386	6,306	6,578
Allocated Costs & Internal Service Charges Total		**129,834**	**131,624**	**111,794**	**101,350**
000 Operations Total		**1,185,019**	**1,232,059**	**1,264,302**	**1,044,003**
Fund	**Department**	**Activity**			**Activity No.**
General Fund	City Manager	Neighborhood Council			001-403-414
Maintenance & Operations					
264	Promotional Activities	5,044	6,000	7,000	7,000
399	Materials & Supplies	179	2,379	500	500
Maintenance & Operations Total		**5,223**	**8,379**	**7,500**	**7,500**
414 Neighborhood Council Total		**5,223**	**8,379**	**7,500**	**7,500**

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**	**Activity**			**Activity No.**
General Fund	City Manager	Community & Police Relations Committee			001-403-415
Maintenance & Operations					
222	Memberships & Subscriptions	-	-	600	600
226	Training, Travel & Subsistence	3,038	3,802	3,500	3,500
399	Materials & Supplies	122	56	100	100
Maintenance & Operations Total		**3,160**	**3,858**	**4,200**	**4,200**
415 Community & Police Relations Committee Total		**3,160**	**3,858**	**4,200**	**4,200**
Fund	**Department**	**Activity**			**Activity No.**
General Fund	City Manager	Economic Development 1			001-403-476
Personnel					
101	Full-Time Salaries	-	-	-	78,338
120	Differential Pay	-	-	-	-
140	Workers' Compensation	-	-	-	768
150	Health Insurance	-	-	-	10,818
160	Retirement Plan Charges	-	-	-	22,817
161	Medicare	-	-	-	1,104
Personnel Total		**-**	**-**	**-**	**113,845**
Maintenance & Operations					
226	Training, Travel & Subsistence	-	-	-	1,000
299	Contract Services	-	-	-	8,500
399	Materials & Supplies	-	-	-	1,000
Maintenance & Operations Total		**-**	**-**	**-**	**10,500**
Refunds, Contributions, & Special Payments					
650	Agency Contributions	-	-	-	90,000
Refunds, Contributions, & Special Payments Total		**-**	**-**	**-**	**90,000**
476 Economic Development Total		**-**	**-**	**-**	**214,345**
001 General Fund Total		**1,193,402**	**1,244,296**	**1,276,002**	**1,270,048**

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**	**Activity**			**Activity No.**
Information System Maint. Fund *	City Manager	Information Techonology Services [2]			629-403-082
Personnel					
100	Part-Time Salaries	-	-	-	-
101	Full-Time Salariess	269,929	346,679	344,045	351,003
102	Overtime	-	11,163	3,000	10,000
120	Differential Pay	89	82	-	-
140	Workers' Compensation	2,652	3,366	3,372	3,440
150	Health Insurance	39,104	50,890	52,202	49,322
151	Ltd Insurance	675	677	675	647
160	Retirement Plan Charges	68,320	71,609	97,413	110,390
161	Medicare	3,887	4,826	4,676	4,735
199	Personnel Compensation	11,850	11,360	10,000	10,000
Personnel Total		**396,506**	**500,652**	**515,383**	**539,537**
Maintenance & Operations					
212	Governmental Purposes	29,048	22,282	26,300	26,300
226	Training, Travel & Subsistence	7,211	12,386	22,000	21,760
248	Tel & Tel & Telegraph	293,947	321,413	320,000	371,575
268	Rentals &Leases	-	72,765	69,000	69,000
281	R & M - Office Equipment	653,019	618,741	732,115	807,985
299	Contract Services	267,777	245,960	322,695	279,145
306	Computer Supplies	27,115	19,942	25,000	-
Maintenance & Operations Total		**1,278,117**	**1,313,489**	**1,517,110**	**1,575,765**
Capital Outlay					
502	Computer Equipment	175,081	224,602	257,900	75,000
Capital Outlay Total		**175,081**	**224,602**	**257,900**	**75,000**
Allocated Costs & Internal Service Charges					
698	Indirect/Overhead Costs	215,553	281,424	-	-
790	Insurance Charges	-	6,193	3,274	3,429
Allocated Costs & Internal Service Charges Total		**215,553**	**287,617**	**3,274**	**3,429**
082 Information Technology Services Total		**2,065,257**	**2,326,360**	**2,293,667**	**2,193,731**
629 Information Systems Maintenance Fund Total		**2,065,257**	**2,326,360**	**2,293,667**	**2,193,731**
Grand Total		**3,258,659**	**3,570,656**	**3,569,669**	**3,463,779**

[1] Position reported to Housing & Economic Development prior to FY 20.
[2] Budgeted under the Administrative Division in prior to FY19.

Adopted Budget
Fiscal Year 2020

City Attorney

DEPARTMENT DESCRIPTION

The City Attorney's Office acts as legal counsel to multiple entities including the City, Community Development Commission – Housing Authority, Successor Agency to the Community Development Commission ("Successor Agency"), the Parking Authority, and Joint Powers Financing Authority. In addition, The City Attorney's Office serves as the legal advisor to the City Council, City Manager, Departments, Boards, Commissions, Committees, and other City offices, providing a full range of legal services.

These services include legal advice regarding proposed actions, as well as the defense of civil actions filed against the City and/or its employees acting in the scope of employment. The issues include the exercise of police powers, land use, environmental regulations, public works, contracts, personnel and labor, economic development, and various other topics. In addition, this Office prepares and reviews City Council reports, legal opinions, ordinances, resolutions, contracts, agreements, leases, and other documents. The City Attorney and staff is tasked with enforcing the municipal code in civil actions, as well as serving as prosecutor involving violations of City ordinances.

In general, the City Attorney's Office provides the legal services needed to establish the programs desired by policy makers.

RISK MANAGEMENT – GENERAL LIABILITY

The City Attorney's Office manages the City's liability program and purchases property, fidelity, and special event coverage. It's the responsibility of the Risk Manager to adjust all liability claims against the City, assist the City Attorney in defending litigated claims, and handle the City's first party property and subrogation claims, and review contracts and permits for insurance compliance. The Risk Manager serves as the City's representative to the statewide (CSAC-EIA) insurance joint power authority, which provides training, risk-sharing mechanisms and group purchase insurance programs.

GOALS & OBJECTIVES

1. Continue to provide updates and training to City Council, City staff, and City Boards and Commissions on significant developments in municipal law, including the Brown Act, the Public Records Act, Political Reform Act, and other applicable areas of the law.

2. Continue to provide timely and thorough drafting and review of legal documents, including City ordinances, resolutions, contracts, and other agreements.

3. Update construction contracts to conform to evolving legal developments and provide training to City staff on the updates.

4. Bring forward to City Council the drafted major amendments to Municipal Code Title 1.

5. Continue to provide successful and cost-effective defense of civil litigation cases.

6. Continue to assist with the wind-down of redevelopment and the execution of remaining enforceable obligations, e.g., Westside Infill Transit Oriented Development.

7. Work with Department Directors to align legal support services with departmental support needs.

8. Provide legal support for specific upcoming planning related matters: Downtown Specific Plan Update; Amortization; and Port Balanced Plan.

9. Update existing policy and provide training pertaining to recent developments under the Public Records Act in response to the California Supreme Court's San Jose decision.

10. Work with the Police and Planning Departments to prepare new ordinances regulating the establishment and operation of massage businesses in the City.

11. Work with Police, Fire, Neighborhood Services, and Building Department to address vacant and other nuisance properties.

12. Assist with the comprehensive review and updating of leases and of maintenance and operating agreements for the lessees and operators of City facilities.

13. Administer the City's program of self-insurance for liability claims and suits.

14. Consistent with City Council Policy 1001, interpret and advise the Risk Manager on the Government Claims Act, as well as provide legal analysis in crafting proactive risk management policies and procedures.

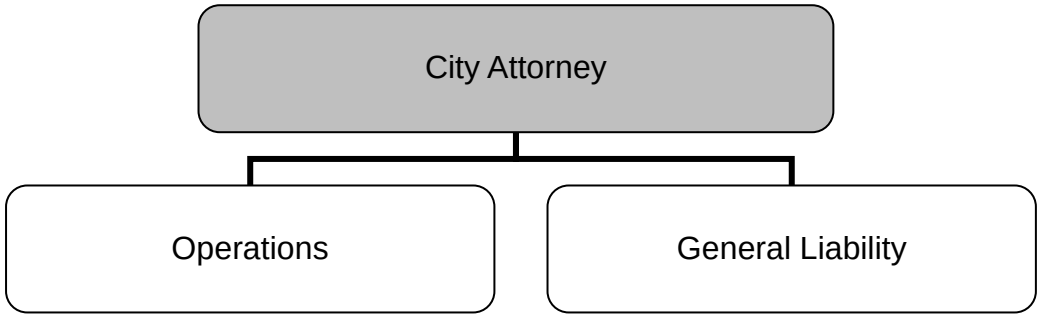
15. To serve as legal counsel at City Council, City boards, committee, and commission meetings.

16. Continue to represent the City Council and staff in administrative hearings, civil litigations, and legislative matters.

PRODUCTIVITY/WORKLOAD STATISTICS

	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Projected
Resolutions	197	245	215	240
Ordinances	14	16	15	15
Requests for Legal Services	267	326	360	365
Public Record Act Requests	40	42	109	125
Trainings	8	15	12	18
Liability Claims Processed	52	44	49	53

DEPARTMENT ORGANIZATIONAL CHART



SIGNIFICANT CHANGES

No significant changes anticipated.

STAFFING SUMMARY

CITY ATTORNEY	Fund [1]	FY 17 Adopted	FY 18 Adopted	FY 19 Adopted	FY 20 Proposed
Operations					
City Attorney	001	1.00	1.00	1.00	1.00
Deputy City Attorney	001	1.00	1.00	1.00	1.00
Executive Assistant III	001	1.00	1.00	1.00	1.00
Senior Assistant City Attorney	001	1.00	1.00	1.00	1.00
Operations Total		**4.00**	**4.00**	**4.00**	**4.00**
Risk Management					
Office Assistant [2]	627	0.00	0.00	0.00	0.00
Senior Office Assistant [2]	627	0.00	1.00	1.00	1.00
Risk Management Total		**0.00**	**1.00**	**1.00**	**1.00**
CITY ATTORNEY TOTAL		**4.00**	**5.00**	**5.00**	**5.00**

[1] Fund name located in Section V of Appendix.
[2] Position reported to the Human Resources Department in FY17.

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Proposed
Fund	**Department**	**Activity**			**Activity No.**
General Fund	City Attorney	Operations			001-405-000
Personnel					
100	Part-Time Salaries	4,806	-	-	
101	Full-Time Salaries	477,496	511,661	510,503	504,928
102	Overtime	331	-	500	500
110	Allowances & Stipends	3,600	3,609	3,600	3,450

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Proposed
Fund	**Department**	**Activity**			**Activity No.**
General Fund	City Attorney	Operations			001-405-000
120	Differential Pay	210	-	-	-
140	Workers' Compensation	4,959	5,199	5,188	7,414
150	Health Insurance	46,615	52,155	52,196	54,672
151	Ltd Insurance	1,643	2,132	2,126	2,038
160	Retirement Plan Charges	98,352	125,321	144,544	158,798
161	Medicare	7,288	7,712	7,492	7,574
199	Personnel Compensation	64,745	12,878	15,000	25,000
Personnel Total		**710,045**	**720,667**	**741,149**	**764,374**
Maintenance & Operations					
212	Governmental Purposes	1,368	1,569	2,350	2,200
213	Professional Services	27,875	32,290	80,000	80,000
222	Memberships & Subscriptions	2,711	3,612	4,100	4,100
226	Training, Travel & Subsistence	3,847	5,855	13,200	13,200
250	Postage	-	-	-	150
299	Contract Services	-	-	5,000	5,000
304	Books	20,349	22,455	22,400	22,400
399	Materials & Supplies	1,898	2,753	2,000	2,000
Maintenance & Operations Total		**58,048**	**68,534**	**129,050**	**129,050**
Allocated Costs & Internal Service Charges					
740	Building Services Charges	30,671	32,666	47,347	40,913
755	Info. Systems Maint. Charge	26,504	27,901	30,746	29,407
790	Insurance Charges	13,009	9,350	7,733	7,927
Allocated Costs & Internal Service Charges Total		**70,184**	**69,917**	**85,826**	**78,247**
000 Operations Total		**838,277**	**859,118**	**956,025**	**971,671**
001 General Fund Total		**838,277**	**859,118**	**956,025**	**971,671**
Fund	**Department**	**Activity**			**Activity No.**
Liability Insurance Fund	City Attorney	Risk Management *			627-405-081
Maintenance & Operations					
213	Professional Services	-	72,528	75,000	75,000
299	Contract Services	-	-	9,550	9,550
399	Materials & Supplies	-	723	600	600
410	Property Insurance	-	103,463	128,100	128,100
420	General Liability Insurance	-	224,078	300,700	300,700

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Proposed
Fund	**Department**	**Activity**			**Activity No.**
Liability Insurance Fund	City Attorney	Risk Management *			627-405-081
421	Pollution Program Insurance	-	-	15,000	15,000
430	Fidelity Insurance	-	-	4,971	4,971
432	Liability Claim Cost	-	494,638	725,000	725,000
Maintenance & Operations Total		**-**	**895,430**	**1,258,921**	**1,258,921**
081 Risk Management Total		**-**	**895,430**	**1,258,921**	**1,258,921**
627 Liability Insurance Fund Total		**-**	**895,430**	**1,258,921**	**1,258,921**
Grand Total		**838,277**	**1,754,548**	**2,214,946**	**2,230,592**

* General Liability included in Human Resources budget.

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Adopted Budget
Fiscal Year 2020

Community Development

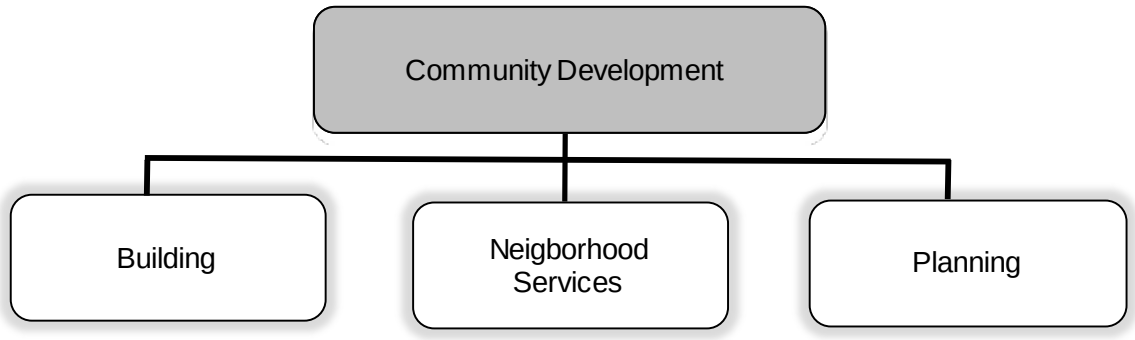
DEPARTMENT DESCRIPTION

The Community Development Department plays a key role in shaping the future of urban development in National City. The Planning and Building divisions develop guiding policies in the City's General Plan, and review new construction through zoning, building permits, subdivision regulations, code enforcement, and community design guidelines. The Community Development Department serves National City residents directly at the public counter, and indirectly by guiding the City's urban form from concept to construction. The Department's primary goal is to ensure and enhance the quality of life in the community.

The Community Development Department staff provides high quality service and we pledge Commitment-Customer Service-Courtesy-Communication and Collaboration. We will:

- Listen to understand your needs
- Give clear, accurate and prompt answers to your questions
- Explain how you can achieve your goals under the City's rules
- Help resolve problems in an open, objective manner
- Maintain high ethical standards
- Work to improve our service efficiency

DEPARTMENT ORGANIZATIONAL CHART



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Adopted Budget
Fiscal Year 2020

Building

DIVISION DESCRIPTION

The Building Division provides assistance to residents and the development community on building codes, reviews building plans, and conducts on-site inspections to ensure construction projects are safe and comply with the current adopted building codes. The Division maintains data on building permits issued throughout the City and coordinates final permits with the assessor's office to ensure accurate land use valuation for tax purposes.

GOALS AND OBJECTIVES

Strategic Goal 1 - Provide Quality Services with an Efficient Organization

- The Building Division will continue to explore ways to improve customer service at the building counter and to quickly resolve issues in the inspection process. One way is to provide the required training and certification of our Building Inspector and Permit Technicians so that they are up-to-date on current building methods, procedures and materials. The State of California will be mandating all jurisdictions to adopt the new California Building Codes effective January 1, 2020.
- The Building Division is an active member of the San Diego Chapter of the International Code Council. Participation in the chapter ensures staff members are updated on upcoming state mandates and regulations; and, new building products, methods and procedures. This will be especially helpful with the new Green Building Codes that may become mandatory with the new code adoption. This also provides consistency in code interpretation within the various jurisdictions that fall within the County of San Diego.
- The Building Division participates in regular Community Development staff meetings in an effort to coordinate activities between the three Divisions that will effectively reduce redundancy and streamline permit processing. The goal is to explore ways to better serve residents and the development community.

Strategic Goal 2 - Improve Quality of Life

- The Building Division is the primary enforcement department for the adopted "Construction and Demolition and Debris" regulations (Ordinance 2309). The purpose of the ordinance is to reduce the amount of construction debris that ends up in local landfills. The ordinance requires the builder to recycle 75% of inert debris and 50% of all other construction and demolition debris. This practice will allow our landfills to stay in operation longer and eliminate debris that can be recycled and reused.

- The Building Division assures that through the review of building plans, issuance of building permits, and inspection of residential/commercial projects, buildings are built safe and as per the approved plans.
- The Building Division also conducts inspections on complaints from citizens regarding construction without proper permits. Several building code violations were cited last year and owners are asked to bring their structures into compliance by obtaining a building permit if the zoning allows it in that area. These types of inspections assure that projects are constructed to the current building codes and are in compliance.

Strategic Goal 3 - Improve Housing Conditions

- In order to streamline building permit processes and assist homeowners and contractors, staff will conduct a comprehensive review of all counter handouts. The handouts will be revised to reflect current building codes and updated construction practices. Prior to the beginning of year 2020, we will also be working to update our handouts to reflect the adopted building codes that go into effect on January 1, 2020.
- Inspectors regularly look for non-permitted construction during routine inspection calls. If a project is found to be in violation, a stop work order is issued and the owner of the property is asked to submit plans and/or obtain a building permit to legalize the work. This practice helps to improve our housing stock in National City. We also work closely with the Housing Division and assist when needed.
- The City Council approved amended permit fees on May 21, 2019. Some of these amendments will assist our citizens and developers to construct their projects with the required permits and inspections, thus ensuring safer dwellings and structures.
- Beginning July 1, 2019, the Transportation Development Impact Fees will be increasing to $2,534.00 per dwelling unit, up from $2,484.00

SIGNIFICANT CHANGES

The Division is transitioning from the Fire Department into the Community Development Department. The Building Division's budget and staffing is currently reflected under the Fire Department. (see page III-73)

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Adopted Budget
Fiscal Year 2020

Neigborhood Services

DEPARTMENT DESCRIPTION

The Neighborhood Services Department houses the Code Enforcement Unit, Graffiti Abatement Unit, Parking Regulations Unit, and Homeless Outreach and is the department in which to apply for Special Events and Temporary Use permits.

Code Enforcement tackles quality of life issues, such as property appearance, land use, and zoning, and enforces the City's Municipal Code relating to these areas. The Code Conformance Officers also work with the Housing Inspector which deals with housing quality issues related to violations of the Health & Safety Code.

The Graffiti Abatement Unit removes graffiti on our public rights-of-way and private property.

The Parking Regulations Unit is responsible for the enforcement of local ordinances and California Vehicle Code regulations related to the parking of vehicles. Our Parking Unit also responds to service calls related to abandoned vehicles and works special traffic enforcement details.

The Housing Inspector will perform inspections of habitability to ensure that all residents are living in safe, sanitary environments and assist code enforcement staff with field inspections.

The Division addresses local homelessness issues as a part of Homeless Outreach and is currently working with the Alpha Project. The Code Enforcement Unit, along with other City departments including Housing, Grants, and Asset Management; Public Works; and, Police, work to address issues related to homelessness. This unit is responsible for conducting encampment cleanups, service outreach/referrals, and collaboration with other service organizations to decrease homelessness in National City.

The Neighborhood Services Division also processes Temporary Use Permits (TUP) used for special activities, events, or structures that are beneficial to the public for limited periods of time with coordination of temporary compliance with building, fire, zoning, and other local codes.

GOALS & OBJECTIVES

1. Customer Service:
   a. Efforts to increase community responsiveness, engagement & public outreach.
2. Improve Quality of Life:
   a. Implementing Neighborhood Action Plans, the Together We Can Campaign, and continue amortization efforts by working with residents/community.
3. Enhancing Neighborhood Service Programs:
   a. In addition to full-time staff, two part-time Code Conformance officers and one Housing Inspector provide six or seven day City-wide coverage and proactive enforcement efforts; and,
   b. Neighborhood Preservation clean-ups and Homeless Outreach Program with the Alpha Project.
4. Advancing Field Technology:
   a. Implementing new computer software technology for field reporting and tracking of complaints;
   b. Online and future capabilities with smartphone reporting for code officers; and,

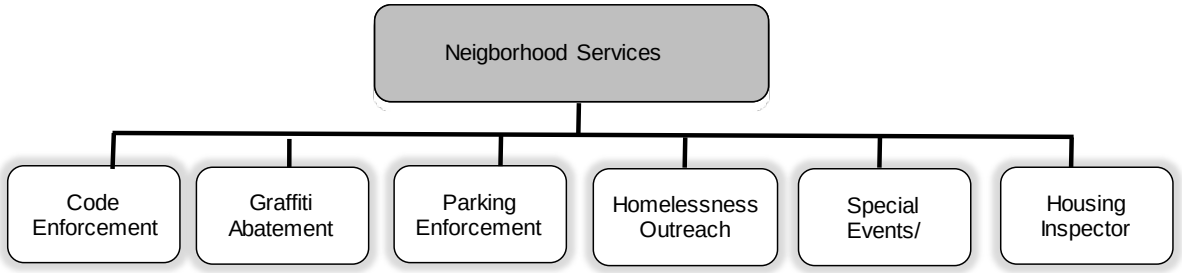
c. Enhanced parking enforcement technology using LPR-Autochalk Systems and smartphone handhelds for field officers.

5. Collaboration on City Ordinance and Policy:
   a. Constant review and development of policy with ordinance changes reflective of state and local codes.

PRODUCTIVITY/WORKLOAD STATISTICS

	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Projected
Graffiti removal incidents	10,343	11,00	10,50	11,00
Parking citations issued	7,964	8,000	6,500	7,000
Code conformance cases	539	825	850	900

DEPARTMENT ORGANIZATIONAL CHART



SIGNIFICANT CHANGES

The Division is in transition and will be merged into the Community Development Department.

STAFFING SUMMARY

NEIGHBORHOOD SERVICES	Fund [1]	FY 17 Adopted	FY 18 Adopted	FY 19 Adopted	FY 20 Adopted
Operations					
Director of Community Development	001	0.00	0.00	0.00	1.00
Director of Neighborhood Services	001	1.00	1.00	1.00	0.00
Neigborhood Service Manager	001	0.00	0.00	0.00	1.00
Administrative Secretary	001	1.00	1.00	1.00	1.00
Code Enforcement					
Code Conformance Officer I	001	1.00	1.00	1.00	1.00
Code Conformance Officer II	001	2.00	2.00	2.00	2.00
Code Enforcement Total		**5.00**	**5.00**	**5.00**	**6.00**
Graffiti Abatement					
Graffiti Removal Assistant	001	1.00	1.00	1.00	1.00
Graffiti Removal Technician	001	1.00	1.00	1.00	1.00
Graffiti Abatement Total		**2.00**	**2.00**	**2.00**	**2.00**
Parking Enforcement					
Parking Regulations Officer	001	3.00	3.00	3.00	3.00
Parking Enforcement Total		**3.00**	**3.00**	**3.00**	**3.00**
Special Events / TUP Administration					
Senior Office Assistant	001	1.00	1.00	1.00	1.00
Special Events / TUP Administration Total		**1.00**	**1.00**	**1.00**	**1.00**
NEIGHBORHOOD SERVICES TOTAL		**11.00**	**11.00**	**11.00**	**12.00**

[1] Fund name located in Section V of Appendix.

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**	**Activity**			**Activity No.**
General Fund	Neighborhood Services	Neighborhood Services			001-420-057
Personnel					
100	Part-Time Salaries	37,221	47,169	25,761	27,971
101	Full-Time Salaries	513,573	524,918	544,470	493,218
102	Overtime	19,902	7,080	7,000	7,000
110	Allowances & Stipends	5,309	5,373	5,160	3,450
120	Differential Pay	12,185	12,395	13,591	8,117
140	Workers' Compensation	37,486	38,787	36,089	21,505
150	Health Insurance	89,889	102,295	108,115	105,653
151	Ltd Insurance	675	677	675	1,294
160	Retirement Plan Charges	133,263	130,143	157,234	157,704
161	Medicare	7,844	8,063	7,813	7,465
199	Personnel Compensation	5,098	5,299	11,000	6,000
Personnel Total		**862,445**	**882,199**	**916,908**	**839,377**

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**	**Activity**			**Activity No.**
General Fund	Neighborhood Services	Neighborhood Services			001-420-057
Maintenance & Operations					
211	Laundry & Cleaning Services	1,365	2,000	1,300	-
212	Governmental Purposes	347	268	350	350
222	Memberships & Subscriptions	294	420	554	554
226	Training, Travel & Subsistence	6,012	4,214	6,500	6,500
299	Contract Services	115,934	105,637	121,000	121,000
301	Office Supplies	-	-	1,500	1,500
318	Wearing Apparel	1,147	965	800	2,100
329	Painting Supplies	16,958	14,952	14,000	14,000
399	Materials & Supplies	2,465	1,160	2,000	2,000
Maintenance & Operations Total		**144,523**	**129,616**	**148,004**	**148,004**
Capital Outlay					
511	Automotive Equipment	8,066	-	-	
512	Automotive Leases	23,855	30,493	28,417	28,417
Capital Outlay Total		**31,921**	**30,493**	**28,417**	**28,417**
Allocated Costs & Internal Service Charges					
740	Building Services Charges	17,525	18,666	28,408	24,548
750	Vehicle Services Charges	50,704	33,778	27,199	27,704
751	Vehicle Lease Charge	-	8,260	8,260	8,260
755	Info. Systems Maint. Charge	87,038	96,040	73,522	70,318
790	Insurance Charges	23,988	14,146	4,974	5,284
Allocated Costs & Internal Service Charges Total		**179,255**	**170,890**	**142,363**	**136,114**
057 Neighborhood Services Total		**1,218,145**	**1,213,198**	**1,235,692**	**1,151,912**
Fund	**Department**	**Activity**			**Activity No.**
General Fund	Neighborhood Services	Parking Enforcement			001-420-137
Personnel					
101	Full-Time Salaries	29,085	37,048	42,107	139,727
102	Overtime	-	703	1,200	1,200
110	Allowances & Stipends	448	-	520	1,040
120	Differential Pay	1,120	1,093	1,300	1,300
140	Workers' Compensation	1,466	1,721	1,923	6,320
150	Health Insurance	8,651	5,996	6,631	26,307
160	Retirement Plan Charges	7,815	10,389	12,290	41,150
161	Medicare	437	556	625	2,069
199	Personnel Compensation	2,796	-	1,000	1,000
Personnel Total		**51,818**	**57,506**	**67,596**	**220,113**

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**	**Activity**			**Activity No.**
General Fund	Neighborhood Services	Parking Enforcement			001-420-137
Maintenance & Operations					
226	Training, Travel & Subsistence	831	1,808	1,600	1,600
299	Contract Services	30,522	32,873	70,000	10,000
301	Office Supplies	745	1,422	1,500	1,500
318	Wearing Apparel	2,310	2,176	2,200	2,200
355	Minor Equipment- Less Than $5,000	-	-	2,000	2,000
Maintenance & Operations Total		**34,408**	**38,279**	**77,300**	**17,300**
137 Parking Enforcement Total		**86,226**	**95,785**	**144,896**	**237,413**
Fund	**Department**	**Activity**			**Activity No.**
General Fund	Neighborhood Services	Housing Inspection Program			001-420-467
Personnel					
101	Full-Time Salaries	1,315	-	-	50,149
120	Differential Pay	33	-	-	915
140	Workers' Compensation	60	-	-	2,262
150	Health Insurance	151	-	-	4,760
160	Retirement Plan Charges	347	-	-	14,769
161	Medicare	19	-	-	740
199	Personnel Compensation	-	-	1,000	-
Personnel Total		**1,925**	**-**	**1,000**	**73,595**
467 Housing Inspection Program Total		**1,925**	**-**	**1,000**	**73,595**
Fund	**Department**	**Activity**			**Activity No.**
General Fund	Neighborhood Services	Neighborhood Preservation			001-420-473
Maintenance & Operations					
355	Minor Equipment- Less Than $5,000	1,209	1,764	1,000	1,500
399	Materials & Supplies	38,165	34,301	36,000	36,000
Maintenance & Operations Total		**39,373**	**36,065**	**37,000**	**37,500**
473 Neighborhood Preservation Total		**39,373**	**36,065**	**37,000**	**37,500**
001 General Fund Total		**1,343,744**	**1,345,048**	**1,417,588**	**1,500,420**

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**	**Activity**			**Activity No.**
Veh. Replacement Fund	Neighborhood Services	Neighborhood Services			644-420-057
Capital Outlay					
511	Automotive Equipment	-	59,000	-	-
Capital Outlay Total		**-**	**59,000**	**-**	**-**
057 Neighborhood Services Total		**-**	**59,000**	**-**	**-**
Fund	**Department**	**Activity**			**Activity No.**
Community Development Block Grant Fund	Housing	Housing Inspection Program			301-419-467
Personnel					
101	Full-Time Salaries	58,899	63,065	67,142	21,066
120	Differential Pay	1,396	1,432	1,300	385
140	Workers' Compensation	2,666	2,852	3,032	950
150	Health Insurance	5,415	6,177	6,631	1,999
160	Retirement Plan Charges	15,242	21,914	19,379	6,203
161	Medicare	861	922	983	311
199	Personnel Compensation	-	-	-	-
Personnel Total		**84,479**	**96,362**	**98,467**	**30,914**
Maintenance & Operations					
226	Training, Travel & Subsistence	1,653	1,126	2,000	2,000
270	Permits & Licenses	215	-	250	250
301	Office Supplies	60	324	500	500
399	Materials & Supplies	14,339	1,302	1,498	20,000
Maintenance & Operations Total		**16,267**	**2,752**	**4,248**	**22,750**
Allocated Costs & Internal Service Charges					
740	Building Services Charges	1,097	-	-	-
755	Info. Systems Maint. Charge	1,015	-	-	-
790	Insurance Charges	306	-	-	-
Allocated Costs & Internal Service Charges Total		**2,418**	**-**	**-**	**-**
467 Housing Inspection Program Total		**103,164**	**99,114**	**102,715**	**53,664**
467 Housing Inspection Program Total		**-**	**59,000**	**-**	**53,664**
Grand Total		**1,343,744**	**1,404,048**	**1,417,588**	**1,554,084**

Adopted Budget
Fiscal Year 2020

Planning

CALIFORNIA
NATIONAL CITY
1887
INCORPORATED

DIVISION DESCRIPTION

The Planning Division is responsible for guiding city development in a way that achieves a balance between the economic stability of the City, quality of life for residents and sensitivity to the environment.

In order to maintain this stability, the City must follow a carefully prepared General Plan and Zoning regulations. Specifically, this Division is in charge of reviewing land development proposals as well as ensuring compliance with local and state land use regulations such as the Local Coastal Program and California Environmental Quality Act (CEQA).

The Planning Division also provides support to the City's Planning Commission and recommends and implements changes to the land use section of the Land Use Code.

This Division is focused on two strategies to accomplish City development goals.

CURRENT PLANNING

Current Planning exists to execute the City's General Plan and is achieved through the review of specific requests for property development or use.

This area is responsible for reviewing, analyzing, evaluating and acting or recommending action on land use and development proposals; as well as permit applications that involve environmental and natural resource impact analysis, infrastructure improvement, and best management practices for projects.

Planning staff in this area assists the public with questions relating to the Land Use Code, zoning verification, business licenses, and permitting, and application processes for zoning changes.

ADVANCE PLANNING

Advance Planning considers future development of the City and includes major long-range planning efforts such as reviewing, analyzing, evaluating, and developing policies on land use, growth and development, the environment and natural resources, infrastructure and capital improvements, sustainability, and other related policies.

An example of Advance Planning is the City's General Plan, which guides community development typically for 15 to 20 years. Other examples include the Housing Element, Five-Year Strategic Plan, Downtown, Harbor and Westside Specific plans.

The Advance Planning area is also responsible for recommending revisions, amendments and new policies as necessary to the Planning Commission and/or City Council.

GOALS & OBJECTIVES

1. Continue to implement online GIS mapping and explore additional technological opportunities including data and permit management.
2. Continue to pursue amortization of nonconforming businesses per Council policy.
3. Update the Westside Specific Plan.
4. Implement the Balanced Plan within the Marina/Tidelands Planning Area, and update the Local Coastal Plan.
5. Amend the Municipal Code to be consistent with changing local and state housing policies.
6. Implement Climate Action Plan, Energy Roadmap, and other sustainability policies.

PRODUCTIVITY/WORKLOAD STATISTICS

	FY 17 Actual	FY 18 Actual	FY 19 Projected	FY 20 Projected
Conditional Use Permits	7	10	9	10
Zone Variances	5	0	2	2
Subdivisions	6	2	3	5
Coastal Permits	1	1	2	2

SIGNIFICANT CHANGES

- Changes in housing policy at the state level has resulted in inconsistencies with the National City Municipal Code, which need to be remedied. Additional local discussion on affordable housing, and gentrification may also necessitate changes in City policy related to such matters.

- The Division is in transition and will be merged into the Community Development Department.

STAFFING SUMMARY

PLANNING	Fund [1]	FY 17 Adopted	FY 18 Adopted	FY 19 Adopted	FY 20 Adopted
Operations					
Assistant Planner	001	1.00	1.00	1.00	1.00
Executive Secretary	001	0.00	1.00	1.00	1.00
Planning Technician	001	1.00	1.00	1.00	1.00
Principal Planner	001	2.00	2.00	2.00	2.00
PLANNING TOTAL		**4.00**	**5.00**	**5.00**	**5.00**

[1] Fund name located in Section V of Appendix.

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**	**Activity**			**Activity No.**
General Fund	Planning	Planning			001-443-055
Personnel					
100	Part-Time Salaries	7,900	9,516	8,399	20,696
101	Full-Time Salaries	304,545	293,198	345,874	344,116
102	Overtime	-	-	500	500
120	Differential Pay	116	1,460	3,781	10,995
140	Workers' Compensation	3,236	3,185	3,575	3,844
150	Health Insurance	41,269	46,851	64,140	63,485
151	Ltd Insurance	1,240	1,246	1,243	1,191
160	Retirement Plan Charges	77,167	77,345	96,563	104,900
161	Medicare	4,649	4,547	5,099	5,497
199	Personnel Compensation	-	7,076	7,500	7,500
Personnel Total		**440,122**	**444,424**	**536,674**	**562,724**
Maintenance & Operations					
212	Governmental Purposes	3,051	2,645	2,500	2,500
213	Professional Services	47,708	65,395	75,000	65,000
222	Memberships & Subscriptions	299	1,050	2,315	2,716
226	Training, Travel & Subsistence	4,222	8,309	4,200	9,270
250	Postage	20	-	380	380
260	Advertising	5,494	6,966	8,000	6,000
399	Materials & Supplies	2,023	967	1,740	1,800
Maintenance & Operations Total		**62,817**	**85,332**	**94,135**	**87,666**

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**	**Activity**			**Activity No.**
General Fund	Planning	Planning			001-443-055
Allocated Costs & Internal Service Charges					
740	Building Services Charges	26,289	27,999	37,878	32,730
755	Info. Systems Maint. Charge	25,184	26,456	21,264	20,337
790	Insurance Charges	9,286	6,193	3,274	3,429
Allocated Costs & Internal Service Charges Total		**60,759**	**60,648**	**62,416**	**56,496**
055 Planning Total		**563,697**	**590,404**	**693,225**	**706,886**
001 General Fund Total		**563,697**	**590,404**	**693,225**	**706,886**
Fund	**Department**	**Activity**			**Activity No.**
Mile of Cars Landscape Maint.	Planning	Maintenance & Operations			195-443-055
Maintenance & Operations					
299	Contract Services	136,429	136,075	136,000	155,355
Maintenance & Operations Total		**136,429**	**136,075**	**136,000**	**155,355**
195 Mile of Cars LMD Total		**136,429**	**136,075**	**136,000**	**155,355**
195 Mile of Cars LMD Fund Total		**136,429**	**136,075**	**136,000**	**155,355**
Grand Total		**700,127**	**726,479**	**829,225**	**862,241**

Adopted Budget
Fiscal Year 2020

Community Services

CALIFORNIA
NATIONAL CITY
1887
INCORPORATED

DEPARTMENT DESCRIPTION

The Community Services Department enriches the community and improves the resident's quality of life through an exceptional blend of recreation, health and wellness as well as arts and cultural programs that encourage healthy living.

This Department provides cost-effective programs and services for youth, adults, and seniors at the Kimball Senior Center, El Toyon Recreation Center, Manuel Portillo Casa De Salud Youth Center, Camacho Recreation Center and Las Palmas Pool. It also manages partnerships with local community organizations in an effort to expand services and programs for residents.

The Community Services Department oversees the Parks, Recreation and Senior Citizens Advisory Board (PRAB), as well as the Public Art Committee, which celebrates community diversity through civic, cultural and social activities for our wide-ranging population.

GOALS & OBJECTIVES

1. Organize and highlight family-oriented events such as Community Service Day, NC Gets Active, the Miss National City Educational Pageant, Summer Movies in the Park, and A Kimball Holiday. Continue to partner with other City departments to assist with various events, such as National Night Out.
2. Begin managing facility rentals at recreation and community centers using recreation software to improve customer service.
3. Increase contract classes and camps and offer a variety of programs for all ages throughout the year.
4. Continue improving marketing and branding strategies to increase department's visibility within the community.

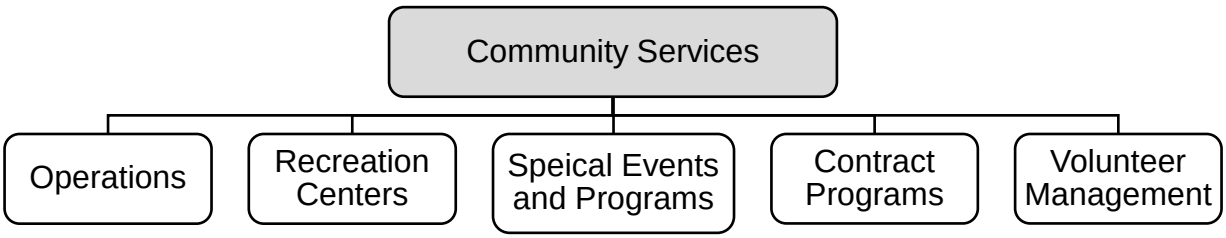
PRODUCTIVITY/WORKLOAD STATISTICS

	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Projecte
Kimball Senior Center Attendance	23,459	24,746	24,780	24,700
Manuel Portillo Casa De Salud Youth Center Attendance	6,964	3,736	2,300	4,500
Tiny Tots Program Enrollment[1]	96	97	0	0
Camacho Recreation Center	11,496	9,476	11,499	13,000
Contract classes	3,015	2,893	2,216	2,100
Special event attendance [2]	4,250	2,850	8,360	6,500

[1] Tiny Tots was canceled in FY19.

[2] Special events include Community Service Day, Summer Movies in the Park Series, A Kimball Holiday, Miss National City Educational Pageant, and NC Gets Active in FY19.

DEPARTMENT ORGANIZATIONAL CHART



SIGNIFICANT CHANGES

No significant changes anticipated.

STAFFING SUMMARY

COMMUNITY SERVICES	Fund [1]	FY 17 Adopted	FY 18 Adopted	FY 19 Adopted	FY 20 Adopted
Operations					
Recreation Superintendent	001	1.00	1.00	1.00	1.00
Recreation Aide – P/T	001	7.99	7.99	7.99	7.99
Recreation Center Supervisor	001	2.75	2.75	2.75	2.75
Recreation Leader I – P/T	001	0.75	0.75	0.75	0.75
Recreation Leader II – P/T	001	1.00	1.00	1.00	1.00
Recreation Leader III – P/T	001	2.20	2.20	2.20	2.20
Recreation Specialist – P/T	001	1.86	1.86	1.86	1.86
Recreation Aide	301	0.48	0.48	0.48	0.48
Recreation Specialist	301	0.95	0.95	0.95	0.95
COMMUNITY SERVICES TOTAL		**18.98**	**18.98**	**18.98**	**18.98**

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**	**Activity**			**Activity No.**
General Fund	Community Services	Community Services			001-441-058
Personnel					
100	Part-Time Salaries	133,000	166,027	164,298	205,089
101	Full-Time Salaries	203,441	205,081	233,622	234,218
102	Overtime	-	8,009	3,000	9,000
120	Differential Pay	1,153	3,427	6,276	9,864
140	Workers' Compensation	12,337	14,169	13,292	13,473
150	Health Insurance	32,967	29,989	37,103	36,853
151	Ltd Insurance	646	650	648	621
160	Retirement Plan Charges	57,991	59,454	68,672	71,016
161	Medicare	4,994	5,432	5,434	6,424
199	Personnel Compensation	-	4,833	5,000	5,000
Personnel Total		**446,529**	**497,071**	**537,345**	**591,558**
Maintenance & Operations					
222	Memberships & Subscriptions	1,090	1,574	2,790	2,720
226	Training, Travel & Subsistence	1,216	2,017	3,225	3,225
264	Promotional Activities	7,256	30,204	45,600	55,250
286	Rec. & Playground Equip.	1,968	450,445	-	-
299	Contract Services	462,489	3,591	548,000	548,005
301	Office Supplies	-	-	4,500	4,500
305	Medical Supplies	662	699	1,000	800
307	Duplicating Supplies	840	847	850	700
311	Recreational Supplies	19,128	17,500	8,600	8,600
318	Wearing Apparel	794	1,041	1,500	1,500
399	Materials & Supplies	5,508	39	-	-
455	Lease Payment	2,000	2,000	2,000	2,000
Maintenance & Operations Total		**502,951**	**509,957**	**618,065**	**627,300**
Capital Outlay					
512	Automotive Leases	6,193	6,058	6,058	6,058
Capital Outlay Total		**6,193**	**6,058**	**6,058**	**6,058**
Refunds, Contributions, & Special Payments					
650	Sponsorships & Donations	-	-	-	1,750
Refunds, Contributions, & Special Payments Total		**-**	**-**	**-**	**1,750**
Allocated Costs & Internal Service Charges					
740	Building Services Charges	728,802	752,216	757,436	679,237
750	Vehicle Services Charges	23,289	23,166	18,107	18,495
755	Info. Systems Maint. Charge	84,367	93,483	71,222	68,119
790	Insurance Charges	52,014	35,300	23,511	24,247
Allocated Costs & Internal Service Charges Total		**888,472**	**904,165**	**870,276**	**790,098**
058 Community Services Total		**1,844,145**	**1,917,251**	**2,031,744**	**2,016,764**

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**	**Activity**			**Activity No.**
General Fund	Community Services	Tiny Tots			001-441-412
Personnel					
100	Part-Time Salaries	13,937	-	-	-
140	Workers' Compensation	637	-	-	-
160	Retirement Plan Charges	187	16	-	-
161	Medicare	71	-	-	-
Personnel Total		**14,832**	**16**	**-**	**-**
412 Tiny Tots Total		**14,832**	**16**	**-**	**-**
001 General Fund Total		**1,858,977**	**1,917,267**	**2,031,744**	**2,016,764**
Fund	**Department**	**Activity**			**Activity No.**
Reimbursable Grant Citywide	Community Services	Community Services			282-441-058
Maintenance & Operations					
264	Promotional Activities	-	10,397	-	-
Maintenance & Operations Total		**-**	**10,397**	**-**	-
340 Contract Services Total		**-**	**10,397**	**-**	**-**
Fund	**Department**	**Activity**			**Activity No.**
Reimbursable Grant Citywide	Community Services	County of San Diego Community Grant			282-441-340
Maintenance & Operations					
264	Promotional Activities	-	10,000	-	-
Maintenance & Operations Total		**-**	**10,000**	**-**	-
340 Contract Services Total		**-**	**10,000**	**-**	**-**
282 Reimbursable Grants Citywide Total		**-**	**20,397**	**-**	**-**
Fund	**Department**	**Activity**			**Activity No.**
Police Dept Grants	Community Services	AB109-Outreach to High Risk Population			290-441-659
Maintenance & Operations					
299	Contract Services	-	324	-	-

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**	**Activity**			**Activity No.**
Police Dept Grants	Community Services	AB109-Outreach to High Risk Population			290-441-659
Maintenance & Operations					
311	Recreational Supplies	-	22,205	-	-
Maintenance & Operations Total		**-**	**22,529**	**-**	**-**
659 AB109-Outreach to High Risk Population Total		**-**	**22,529**	**-**	**-**
290 Police Dept Grants Total		**-**	**22,529**	**-**	**-**
Fund	**Department**	**Activity**			**Activity No.**
Community Development Block Grant Fund	Community Services	Tiny Tots			301-441-412
Personnel					
100	Part-Time Salaries	13,021	4,222	11,979	-
140	Workers' Compensation	557	187	531	-
160	Retirement Plan Charges	164	55	156	-
161	Medicare				-
Personnel Total		**13,742**	**4,464**	**12,666**	**-**
Maintenance & Operations					
399	Materials & Supplies	14,592	11,493	11,695	
Maintenance & Operations Total		**14,592**	**11,493**	**11,695**	**-**
Capital Outlay					
503	Furniture & Furnishings	1,003	-	-	-
Capital Outlay Total		**1,003**	**-**	**-**	**-**
412 Tiny Tots Total		**29,337**	**15,957**	**24,361**	**-**
Fund	**Department**	**Activity**			**Activity No.**
Community Development Block Grant Fund	Community Services	Supreme Teen Program			301-441-419
Personnel					
100	Part-Time Salaries	20,932	24,475	17,168	34,423
140	Workers' Compensation	759	924	667	1,448
160	Retirement Plan Charges	269	316	223	448
161	Medicare	304	353	249	499
Personnel Total		**22,264**	**26,068**	**18,307**	**36,818**

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**	**Activity**			**Activity No.**
Community Development Block Grant Fund	Community Services	Supreme Teen Program			301-441-419
Maintenance & Operations					
399	Materials & Supplies	3,100	4,933	7,487	12,000
Maintenance & Operations Total		**3,100**	**4,933**	**7,487**	**12,000**
419 Supreme Teen Program Total		**25,364**	**31,001**	**25,794**	**48,818**
301 Community Development Block Grant Fund Total		**54,701**	**46,958**	**50,155**	**48,818**
Grand Total		**1,913,678**	**2,007,151**	**2,081,899**	**2,065,582**

Adopted Budget
Fiscal Year 2020

Engineering & Public Works

DEPARTMENT DESCRIPTION

The Department of Engineering & Public Works oversees the following core activities on behalf of the City of National City: 1) planning, design, engineering, construction and management of capital projects; 2) maintenance of City-owned facilities, parks, streets and other physical infrastructure; and 3) environmental compliance.

ENGINEERING DIVISION

Environmental Compliance:

- Coordinates with environmental regulatory agencies, residents, local businesses, and other City departments to implement and enforce programs and best management practices (BMPs) to protect the environment.
- Oversees compliance, inspections and reporting requirements related to storm water pollution prevention; air pollution controls; wastewater discharges; Fats, Oils and Grease (FOG) and organic waste programs for local businesses; and hazardous materials (HAZMAT).
- Regulates and enforces Clean Water Act standards as prescribed by the National Pollutant Discharge Elimination System (NPDES) permit program, which controls water pollution by regulating point sources that discharge pollutants into water bodies. Examples include, 1) inspection and educational programs for local businesses, 2) preparation and enforcement of National City's Jurisdictional Urban Runoff Management Plan (JURMP) used to reduce the discharge of pollutants to water bodies (to the maximum extent practicable), and 3) preparation and enforcement of National City's Standard Urban Storm Water Mitigation Plan (SUSMP) designed to reduce pollutants and runoff flows from new development and redevelopment projects.

Capital Improvement Program (CIP):

- Manages National City's CIP, which represents a "sliding" five-year budgeting process for establishing the City's capital priorities and funding plan. The CIP addresses the repair, replacement and expansion of the City's physical infrastructure including streets, sidewalks, sewers, storm drains, street lights, traffic signals, buildings, and parks.
- Oversees planning, design, engineering, construction and management for National City's capital projects, including implementation of National City's Pavement Management Program, Sewer Master Plan, Circulation Element to the General Plan, Bicycle Master Plan, Active Transportation Plan, and Americans with Disabilities Act (ADA) Transition Plan.
- Prepares grant applications to obtain funding for capital projects.

Traffic Safety:

- Manages traffic signal timing and operations.

Provides data collection and analysis related to traffic safety and operations, including sight distance evaluations, speed surveys and counter measures, traffic control warrants, parking surveys, and evaluation of traffic calming measures.

- Prepares reports to the Traffic Safety Committee, a panel of five volunteers from the Community appointed by City Council, whose primary function is to review and make recommendations on matters related to driver, bicycle and pedestrian safety.

Engineering Permits & Inspections:

- Reviews plans and permit applications, and provides inspections for grading, utilities, traffic control, construction of retaining walls, driveways, sidewalks, curb and gutter, pedestrian curb ramps and storm water BMPs.
- Reviews subdivision maps, plat and legal descriptions, encroachment permits, easements, grant deeds, and requests for lot line adjustments.

Records Management:

- Manages engineering records and files such as engineering permits, utility permits, engineering plans and as-builts, grading certifications, sewer maps, right of way maps, and flood plain documents.
- Provides records and maps to the public upon request.

PUBLIC WORKS DIVISION

Streets:

- Responsible for maintenance and repair of street infrastructure, including patching potholes; sidewalk repairs; street light and traffic signal maintenance; traffic signage and striping (such as crosswalks, pavement legends and curb markings); street sweeping; and traffic control.
- Provides “Quality of Life” services such as removing trash, illegal postings, shopping carts and weeds; repairing potholes and sidewalks; and clearing debris from storm drains and channels.

Wastewater:

- Responsible for maintenance of sewer mains, including flushing, rotting, repairs, raising manholes and CCTV inspections.
- Responsible for maintenance of pump stations, storm drains and catch basins; and responding to citizen concerns regarding sewer issues.

Equipment Maintenance:

- Provides inspections, preventative maintenance and repairs for the City’s fleet, which consists of approximately 225 vehicles and heavy equipment used to support City departments in delivering municipal services to residents, local businesses and visitors.
- Coordinates with City departments to assess vehicle and equipment needs; provides specifications, cost estimates and recommendations for repair, replacement and modernization of the City’s fleet.

Facilities Maintenance:

- Responsible for the repair, maintenance and operation of City-owned facilities

- Provides custodial services for City-owned facilities, including set-up / clean-up for special events held at the City's community and recreation centers.

Parks:

- Responsible for landscape maintenance and irrigation of Community parks, roadway medians, bioretention / infiltration basins, and City-owned buildings.
- Provides tree planting, trimming and removal services for City-owned trees along roadway corridors and within Community parks.

GOALS & OBJECTIVES

1. Implement online permit tracking software to streamline process for private development plan checks, permits and inspections.
2. Implement online parking permit management software.
3. Implement GIS-based asset management software.
4. Implement project accounting software for management of capital improvement projects.
5. Perform management, inspections and reporting to ensure environmental compliance with Federal, State and Regional regulations involving storm water pollution prevention; air pollution controls; wastewater discharges; Fats, Oils and Grease (FOG) and organic waste programs for local businesses; and hazardous materials (HAZMAT).
6. Provide opportunities for City crews to construct smaller capital projects related to sidewalk removal and replacement for compliance with the Americans with Disabilities Act (ADA), roadway signing and striping, slurry seals, and drainage improvements.
7. Update Sewer Master Plan.
8. Prepare Storm Drain Master Plan.
9. Update ADA Transition Plan.
10. Continue implementation of a grid-based system for tree trimming and landscaped maintenance services to provide residents a consistent schedule, with prioritization given to emergency work and calls for service related to safety.
11. Continue to provide "Quality of Life" services such as removing trash, illegal postings, shopping carts and weeds; repairing potholes and sidewalks; and clearing debris from storm drains and channels.
12. Complete construction of the following capital projects in fiscal year 2020:
    - 30th St Bicycle Corridor ("D" Ave to N. 2nd Ave);
    - Euclid Ave Bicycle Corridor (Cervantes Ave to E. 24th St);
    - Division St Traffic Calming (Euclid Ave to Harbison Ave);
    - Safe Routes to School Pedestrian and Bicycle Safety Enhancements;
    - Street Resurfacing (Palm Ave from Division St to 18th St);
    - Facilities Upgrades;

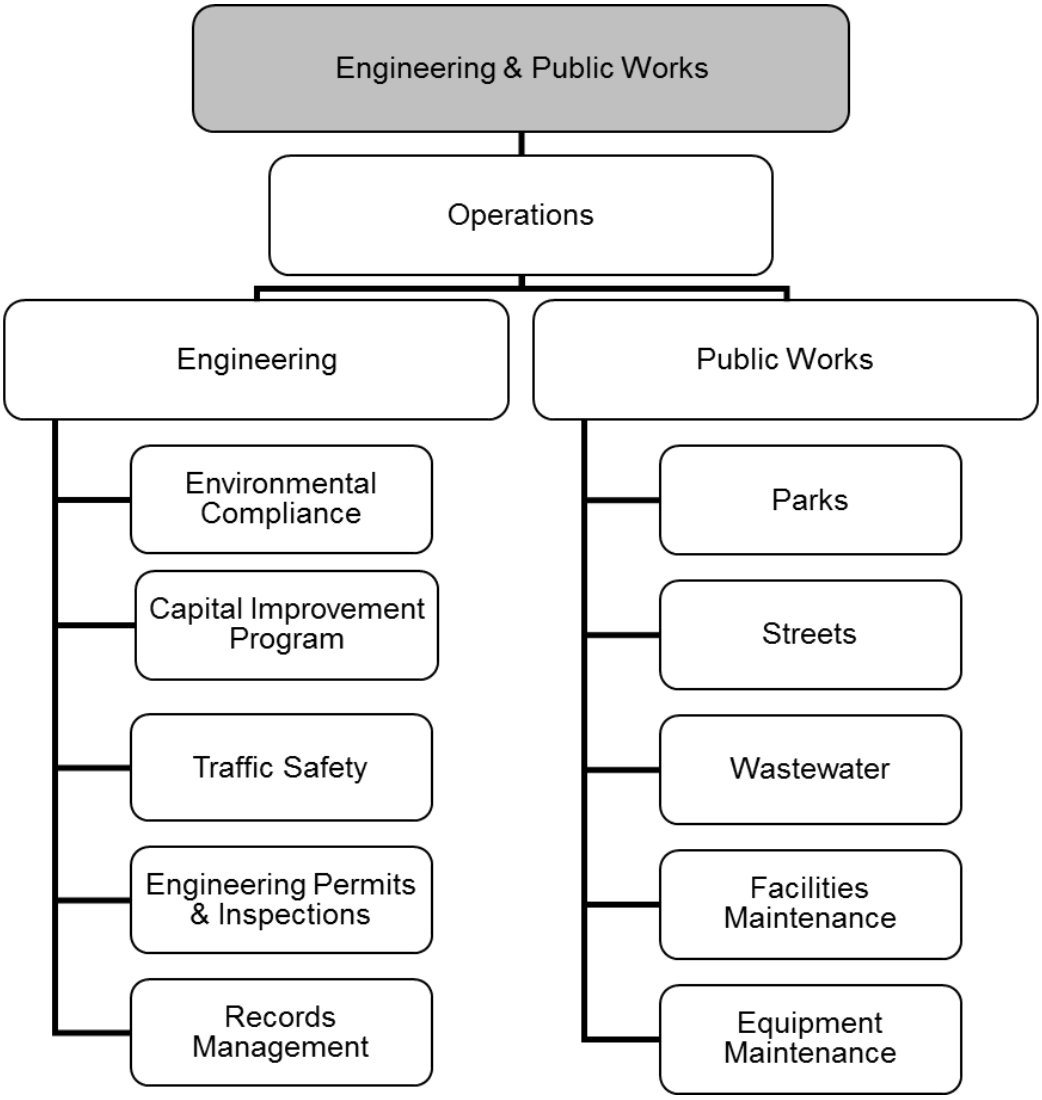
- Traffic Signal Upgrades;
- Communications Infrastructure Expansion / Public Safety Cameras;
- Paradise Creek Park Expansion;
- Paradise Creek Biofiltration (Paradise Valley Rd);
- Urban Forest Expansion and Improvements;
- Sewer Replacement / Upsizing;
- Drainage Improvements.

13. Continue implementation of Citywide Safe Routes to School Education and Encouragement Sustainability Program, including partnerships with the school districts, local schools, parents, teachers, non-profit organizations, National City Police Department, and volunteers.
14. Continue implementation of community-based Active Transportation programs and projects.
15. Enhance public outreach for capital projects through workshops, presentations, and management of the nationalcityprojects.com website.
16. Continue to aggressively apply for competitive grants to fund capital projects with a goal of achieving a minimum of $5 million in grant awards for fiscal year 2020.
17. Continue to review procedures for management of capital projects to ensure compliance with Federal and State regulations involving public contracting, labor laws and project accounting.
18. Provide professional training opportunities for staff.

PRODUCTIVITY/WORKLOAD STATISTICS

	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Projected
Public Works:				
Park permits issued	13	14	15	16
Jumper permits issued	70	95	110	110
Trees trimmed	2,118	2,398	2,300	2,400
Potholes repaired	2,417	1,669	1,600	1,700
Sidewalks repaired	103	287	150	150
Shopping cart removals	143	574	750	600
Illegal dumping / trash removals	450	863	700	800
Illegal posting removals	350	1,894	1,700	1,800
Misc. clean-ups (medians, parkways, sidewalks, bus stops, alleys, etc.)	210	577	630	600
Streetlights maintained	771	771	790	790
Traffic signals maintained	75	76	77	77
Linear feet of sewers cleaned	238,993	244,936	180,000	240,000
Storm drains / catch basins cleaned	123	136	170	150
Channels Cleaned	97	50	80	70
Engineering:				
Annual parking permits issued	190	223	200	210
Temporary parking permits issued	1,020	1,029	1,050	1,040
Temporary RV parking permits issued	24	404	400	400
Engineering permits issued	446	586	400	500
Private development plans / maps reviewed	360	526	380	500
Engineering inspections conducted	1,784	1,852	1,640	1,700
Miles of streets resurfaced (grinding and overlay 1” thick or greater)	0.25	2.2	1.9	4.7
Miles of streets slurry sealed (less than 1” thick overlay)	2.2	0.7	0.5	0.5
Number of items taken to Traffic Safety Committee	13	39	36	40

DEPARTMENT ORGANIZATIONAL CHART



SIGNIFICANT CHANGES

No significant changes anticipated.

STAFFING SUMMARY

ENGINEERING & PUBLIC WORKS	Fund [1]	FY 17 Adopted	FY 18 Adopted	FY 19 Adopted	FY 20 Adopted
Operations					
Director of Public Works / City Engineer	001	0.75	0.75	0.75	0.75
Asst Director of Engineering & Public Works	001	0.75	0.00	0.00	0.00
Executive Secretary	001	0.80	0.80	0.80	0.80
Management Analyst II	001	0.80	0.80	0.80	0.80
Principle Civil Engineer	001	0.00	0.75	0.75	0.75
Senior Office Assistant	001	1.60	1.60	1.60	1.60
Director of Public Works / City Engineer	125	0.25	0.25	0.25	0.25
Asst Director of Engineering & Public Works	125	0.25	0.00	0.00	0.00
Executive Secretary	125	0.20	0.20	0.20	0.20
Management Analyst II	125	0.20	0.20	0.20	0.20
Senior Office Assistant	125	0.40	0.40	0.40	0.40
Principal Civil Engineer	125	0.00	0.25	0.25	0.25
Operations Total		**6.00**	**6.00**	**6.00**	**6.00**
Engineering					
Assistant Civil Engineer	001	1.90	2.40	2.40	2.40
Associate Civil Engineer	001	0.00	0.00	0.80	0.80
Civil Engineering Technician	001	1.60	1.60	0.80	0.80
Junior Engineer - Civil	001	1.60	0.80	0.00	0.00
Senior Civil Engineering Technician	001	0.80	0.80	0.80	0.80
Senior Construction Inspector	001	0.80	0.80	0.80	0.80
Assistant Civil Engineer	109	0.50	0.00	0.00	0.00
Assistant Civil Engineer	125	0.60	0.60	0.60	0.60
Associate Civil Engineer	125	0.00	0.00	0.20	0.20
Civil Engineering Technician	125	0.40	0.40	0.20	0.20
Junior Engineer - Civil	125	0.40	0.20	0.00	0.00
Senior Civil Engineering Technician	125	0.20	0.20	0.20	0.20
Senior Construction Inspector	125	0.20	0.20	0.20	0.20
Engineering Total		**9.00**	**8.00**	**7.00**	**7.00**
Public Works – Parks					
Lead Tree Trimmer	105	1.00	1.00	1.00	1.00
Park Caretaker	105	4.00	4.00	4.00	4.00
Park Superintendent	105	1.00	1.00	1.00	1.00
Park Supervisor	105	1.00	1.00	1.00	1.00
Parks Equipment Operator	105	1.00	1.00	1.00	1.00
Seasonal Park Aide – P/T	105	1.00	1.00	1.00	1.00
Senior Park Caretaker	105	4.00	4.00	4.00	4.00
Tree Trimmer	105	1.00	1.00	1.00	1.00
Public Works – Parks Total		**14.00**	**14.00**	**14.00**	**14.00**

[1] Fund name located in Section V of Appendix.

STAFFING SUMMARY

ENGINEERING & PUBLIC WORKS	Fund [1]	FY 17 Adopted	FY 18 Adopted	FY 19 Adopted	FY 20 Adopted
Public Works – Streets					
Maintenance Worker	001	1.00	0.00	0.00	0.00
Street Sweeper Operator	001	1.00	1.00	0.00	0.00
Equipment Operator	109	2.00	2.00	2.00	2.00
Maintenance Worker	109	2.00	2.50	2.50	2.50
Senior Equipment Operator	109	1.00	1.00	1.00	1.00
Senior Traffic Painter	109	1.00	1.00	1.00	1.00
Street & Wastewater Maint. Superintendent	109	0.50	0.50	0.50	0.50
Street Sweeper Operator	109	0.00	0.00	1.00	1.00
Traffic Painter	109	1.00	1.00	1.00	1.00
Maintenance Worker	125	1.00	1.50	1.50	1.50
Street Sweeper Operator	172	1.00	1.00	1.00	1.00
Public Works – Streets Total		**11.50**	**11.50**	**11.50**	**11.50**
Public Works – Wastewater					
Wastewater Crew Chief	109	0.25	0.25	0.25	0.25
Equipment Operator	125	1.00	1.00	1.00	1.00
Maintenance Worker	125	2.00	2.00	2.00	2.00
Street & Wastewater Maint. Superintendent	125	0.50	0.50	0.50	0.50
Senior Equipment Operator	125	0.00	0.00	0.00	1.00
Wastewater Crew Chief	125	0.75	0.75	0.75	0.75
Public Works – Wastewater Total		**4.50**	**4.50**	**4.50**	**5.50**
Public Works – Facilities Maintenance					
Building Trades Specialists	626	1.00	1.00	1.00	1.00
Custodian	626	6.50	6.50	6.50	6.50
Electrician	626	1.00	1.00	1.00	1.00
Facilities Maintenance Supervisor	626	1.00	1.00	1.00	1.00
Plumber	626	1.00	1.00	1.00	1.00
Supervising Custodian	626	1.00	1.00	1.00	1.00
Public Works – Facilities Maintenance Total		**11.50**	**11.50**	**11.50**	**11.50**
Public Works – Equipment Maintenance					
Equipment Maintenance Supervisor	643	1.00	1.00	1.00	1.00
Equipment Mechanic	643	3.00	3.00	3.00	3.00
Lead Equipment Mechanic	643	1.00	1.00	1.00	1.00
Public Works – Equipment Maintenance Total		**5.00**	**5.00**	**5.00**	**5.00**
ENGINEERING & PUBLIC WORKS TOTAL		**61.50**	**60.50**	**59.50**	**60.50**

[1] Fund name located in Section V of Appendix.

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**	**Activity**			**Activity No.**
General Fund	Engineering & Public Works	Operations			001-416-029
Personnel					
100	Part-Time Salaries	30,712	18,418	-	33,620
101	Full-Time Salaries	609,656	645,747	812,515	758,904
102	Overtime	12,607	3,984	9,000	9,000
110	Allowances & Stipends	2,700	2,707	2,700	2,588
120	Differential Pay	7,519	5,808	5,200	50,698
140	Workers' Compensation	23,399	23,395	29,388	31,474
150	Health Insurance	78,501	76,737	128,502	98,241
151	Ltd Insurance	1,557	1,339	3,945	1,078
160	Retirement Plan Charges	156,029	173,544	229,552	245,932
161	Medicare	9,472	9,746	11,976	17,965
199	Personnel Compensation	2,595	14,636	17,000	17,000
Personnel Total		**934,747**	**976,061**	**1,249,778**	**1,266,500**
Maintenance & Operations					
213	Professional Services	74,416	43,980	60,000	60,000
222	Memberships & Subscriptions	1,132	300	1,200	1,200
226	Training, Travel & Subsistence	6,154	4,764	6,800	8,000
230	Printing & Binding	393	532	-	-
299	Contract Services	145,710	288,422	270,000	270,000
307	Duplicating Supplies	276	-	80	2,000
318	Wearing Apparel	244	274	370	350
399	Materials & Supplies	7,386	12,155	10,250	9,000
Maintenance & Operations Total		**235,711**	**350,427**	**348,700**	**350,550**
Capital Outlay					
512	Automotive Leases	5,521	5,375	5,375	5,375
Capital Outlay Total		**5,521**	**5,375**	**5,375**	**5,375**
Allocated Costs & Internal Service Charges					
740	Building Services Charges	87,631	93,329	113,633	98,191
750	Vehicle Services Charges	43,877	43,672	33,766	34,525
755	Info. Systems Maint. Charge	87,008	96,372	73,274	70,082
790	Insurance Charges	18,512	18,578	236,341	236,806
Allocated Costs & Internal Service Charges Total		**237,028**	**251,951**	**457,014**	**439,604**
029 Engineering Total		**1,413,007**	**1,583,814**	**2,060,867**	**2,062,029**

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**	**Activity**			**Activity No.**
General Fund	Engineering & Public Works	Environmental Compliance Division			001-416-030
Maintenance & Operations					
299	Contract Services	619,580	430,179	450,000	450,000
399	Materials & Supplies	-	-	-	-
Maintenance & Operations Total		**619,580**	**430,179**	**450,000**	**450,000**
030 Environmental Compliance Division Total		**619,580**	**430,179**	**450,000**	**450,000**
Fund	**Department**	**Activity**			**Activity No.**
General Fund	Engineering & Public Works	Public Works - Operations			001-416-052
Maintenance & Operations					
226	Training, Travel & Subsistence	-	-	-	-
299	Contract Services	-	-	-	-
399	Materials & Supplies	37	-	-	-
400	Fixed Charges & Debt Services	-	-	-	-
Maintenance & Operations Total		**37**	**-**	**-**	**-**
Allocated Costs & Internal Service Charges					
740	Building Services Charges	363,751	387,402	407,380	352,019
750	Vehicle Services Charges	40,573	40,439	30,938	31,666
755	Info. Systems Maint. Charge	87,103	95,379	82,225	78,642
790	Insurance Charges	154,819	203,877	10,927	11,160
Allocated Costs & Internal Service Charges Total		**646,246**	**727,097**	**531,470**	**473,487**
052 Public Works - Operations Total		**646,283**	**727,097**	**531,470**	**473,487**
Fund	**Department**	**Activity**			**Activity No.**
General Fund	Engineering & Public Works	Streets			001-416-221
Maintenance & Operations					
235	Street Lights & Signals	419,955	505,332	450,000	470,000
Maintenance & Operations Total		**419,955**	**505,332**	**450,000**	**470,000**
Allocated Costs & Internal Service Charges					
751	Vehicle Lease Charge	24,946	78,286	155,550	134,669
Allocated Costs & Internal Service Charges Total		**24,946**	**78,286**	**155,550**	**134,669**
221 Streets Total		**444,901**	**583,618**	**605,550**	**604,669**

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**	**Activity**			**Activity No.**
General Fund	Engineering & Public Works	Facilities Maintenance			001-416-223
Allocated Costs & Internal Service Charges					
512	Automotive Leases	-	-	-	5,000
751	Vehicle Lease Charge	-	-	-	23,500
Allocated Costs & Internal Service Charges Total		**-**	**-**	**-**	**28,500**
223 Facilities Maintenance Total		**-**	**-**	**-**	**28,500**
Fund	**Department**	**Activity**			**Activity No.**
General Fund	Engineering & Public Works	Parks			001-416-227
Allocated Costs & Internal Service Charges					
512	Automotive Leases	-	-	-	9,000
751	Vehicle Lease Charge	-	-	-	9,500
Allocated Costs & Internal Service Charges Total		**-**	**-**	**-**	**18,500**
227 ParksTotal		**-**	**-**	**-**	**18,500**
001 General Fund Total		**3,123,771**	**3,324,708**	**3,647,887**	**3,637,185**
Fund	**Department**	**Activity**			**Activity No.**
Parks Maintenance Fund	Engineering & Public Works	Parks			105-416-227
Personnel					
100	Part-Time Salaries	9,075	9,738	11,315	12,792
101	Full-Time Salaries	619,973	564,458	632,042	671,134
102	Overtime	67,508	66,438	55,000	55,000
105	Longevity	404	94	-	-
120	Differential Pay	8,420	9,914	7,971	6,734
140	Workers' Compensation	48,707	46,199	49,220	48,298
150	Health Insurance	131,557	122,445	157,283	140,090
151	Ltd Insurance	609	524	552	555
160	Retirement Plan Charges	159,184	148,118	181,360	202,082
161	Medicare	8,497	8,627	9,103	9,760
199	Personnel Compensation	9,132	25,192	22,000	20,000
Personnel Total		**1,063,066**	**1,001,747**	**1,125,846**	**1,166,445**
Maintenance & Operations					
211	Laundry & Cleaning Services	5,137	5,773	6,000	-
226	Training, Travel & Subsistence	1,470	448	2,000	1,500
236	Water	51,356	61,993	57,000	57,000
268	Rentals & Leases	-	-	500	500
274	Dumping Fees	-	-	100	-

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**	**Activity**			**Activity No.**
Parks Maintenance Fund	Engineering & Public Works	Parks			105-416-227
Maintenance & Operations					
299	Contract Services	99,607	97,476	108,000	105,000
318	Wearing Apparel	3,278	2,940	3,200	9,200
321	Planting Materials	8,287	9,184	8,900	8,900
331	Horticultural Items	3,864	3,221	4,000	4,000
337	Small Tools	1,954	2,121	2,300	2,300
348	Water Pipe Valves & Fittings	7,979	7,761	7,400	7,400
399	Materials & Supplies	15,939	13,453	15,000	15,000
Maintenance & Operations Total		**198,871**	**204,370**	**214,400**	**210,800**
Capital Outlay					
512	Automotive Leases	51,579	53,202	50,312	50,312
Capital Outlay Total		**51,579**	**53,202**	**50,312**	**50,312**
Allocated Costs & Internal Service Charges					
750	Vehicle Services Charges	127,537	148,749	117,168	119,587
751	Vehicle Lease Charge	-	12,680	12,680	12,680
755	Info. Systems Maint. Charge	18,550	19,562	14,860	14,213
790	Insurance Charges	37,700	28,953	19,943	20,486
Allocated Costs & Internal Service Charges Total		**183,787**	**209,944**	**164,651**	**166,966**
227 Parks Total		**1,497,303**	**1,469,263**	**1,555,209**	**1,594,523**
105 Parks Maintenance Fund Total		**1,497,303**	**1,469,263**	**1,555,209**	**1,594,523**
Fund	**Department**	**Activity**			**Activity No.**
Gas Taxes Fund	Engineering & Public Works	Streets			109-416-221
Personnel					
101	Full-Time Salaries	357,506	401,436	488,220	529,937
102	Overtime	37,518	55,706	44,000	44,000
105	Longevity	1,234	1,030	990	1,001
120	Differential Pay	3,880	4,288	2,925	4,875
140	Workers' Compensation	29,855	34,875	43,812	42,410
150	Health Insurance	78,272	84,555	87,990	100,469
151	Ltd Insurance	283	289	14,003	278
160	Retirement Plan Charges	91,566	101,208	139,343	156,842
161	Medicare	5,061	6,214	6,791	7,607
199	Personnel Compensation	7,133	6,463	17,000	10,000
Personnel Total		**612,308**	**696,064**	**845,074**	**897,419**

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**	**Activity**			**Activity No.**
Gas Taxes Fund	Engineering & Public Works	Streets			109-416-221
Maintenance & Operations					
211	Laundry & Cleaning Services	5,891	6,658	6,000	-
235	Street Lights & Signals	-	10,444	-	-
236	Water	1,673	-	2,000	2,000
240	Equipment Rental	181	-	5,500	1,000
285	R&M Traffic Control Devices	219,664	187,790	220,000	220,000
289	R&M Nonstructural Items	365	-	4,000	4,000
318	Wearing Apparel	4,179	4,589	4,900	10,900
337	Small Tools	3,840	2,799	3,500	3,500
340	Shop Supplies	645	922	800	800
346	Traffic Control Supply	82,031	101,883	74,000	74,000
356	Rock & Sand	2,587	3,585	4,800	4,800
360	Sidewalk Curb & Gutter Mater.	3,670	3,426	5,000	5,000
362	Roadway Materials	13,912	12,853	15,000	15,000
399	Materials & Supplies	3,483	3,200	3,000	3,000
Maintenance & Operations Total		**342,121**	**338,149**	**348,500**	**344,000**
Allocated Costs & Internal Service Charges					
698	Indirect/Overhead Costs	150,735	107,934	136,131	141,108
740	Building Services Charges	17,908	19,071	20,054	17,329
750	Vehicle Services Charges	205,381	205,505	151,420	155,562
755	Info. Systems Maint. Charge	10,594	11,225	8,456	8,087
790	Insurance Charges	31,708	28,979	24,702	25,129
Allocated Costs & Internal Service Charges Total		**416,326**	**372,714**	**340,763**	**347,215**
221 Streets Total		**1,370,755**	**1,406,927**	**1,534,337**	**1,588,634**
109 Gas Taxes Fund Total		**1,370,755**	**1,406,927**	**1,534,337**	**1,588,634**
Fund	**Department**	**Activity**			**Activity No.**
Sewer Service Fund	Engineering & Public Works	Engineering			125-416-029
Personnel					
100	Part-Time Salaries	7,678	4,604	-	8,405
101	Full-Time Salaries	170,163	173,182	218,307	206,660
102	Overtime	3,152	996	2,500	2,500
110	Allowances & Stipends	900	902	900	863
120	Differential Pay	1,891	1,463	1,300	15,084
140	Workers' Compensation	6,704	6,451	8,185	8,772
150	Health Insurance	20,942	20,367	28,609	26,343

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**	**Activity**			**Activity No.**
Sewer Service Fund	Engineering & Public Works	Engineering			125-416-029
Personnel					
151	Ltd Insurance	480	394	1,077	356
160	Retirement Plan Charges	43,506	47,020	62,180	66,805
161	Medicare	2,648	2,633	3,267	4,795
199	Personnel Compensation	649	4,301	3,000	3,000
Personnel Total		**258,713**	**262,313**	**329,325**	**343,583**
Maintenance & Operations					
299	Contract Services	61,062	64,377	75,000	75,000
Maintenance & Operations Total		**61,062**	**64,377**	**75,000**	**75,000**
029 Engineering Total		**319,775**	**326,690**	**404,325**	**418,583**
Fund	**Department**	**Activity**			**Activity No.**
Sewer Service Fund	Engineering & Public Works	Streets			125-416-221
Personnel					
101	Full-Time Salaries	123,307	128,322	83,636	151,247
102	Overtime	17,975	22,597	17,500	17,500
105	Longevity	-	-	-	-
120	Differential Pay	726	861	650	2,503
140	Workers' Compensation	11,255	12,030	6,685	12,203
150	Health Insurance	25,454	26,534	18,629	33,270
160	Retirement Plan Charges	31,344	33,970	23,865	26,790
161	Medicare	1,986	2,124	1,156	2,182
199	Personnel Compensation	499	563	550	800
Personnel Total		**212,546**	**227,001**	**152,671**	**246,495**
221 Streets Total		**212,546**	**227,001**	**152,671**	**246,495**
Fund	**Department**	**Activity**			**Activity No.**
Sewer Service Fund	Engineering & Public Works	Sewer Services			125-416-222
Personnel					
101	Full-Time Salaries	194,571	202,594	189,320	200,025
102	Overtime	24,155	25,643	25,000	25,000
105	Longevity	867	865	451	455
120	Differential Pay	2,508	2,510	2,925	2,925
140	Workers' Compensation	17,568	18,337	14,059	15,136
150	Health Insurance	50,013	51,047	50,095	48,756

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**	**Activity**			**Activity No.**
Sewer Service Fund	Engineering & Public Works	Sewer Services			125-416-222
151	Ltd Insurance	283	289	290	278
160	Retirement Plan Charges	50,049	49,641	54,560	59,680
161	Medicare	3,064	3,186	2,584	2,862
199	Personnel Compensation	5,924	4,514	6,500	6,500
Personnel Total		**349,002**	**358,626**	**345,784**	**361,617**
Maintenance & Operations					
211	Laundry & Cleaning Services	1,624	1,443	1,800	-
213	Professional Services	90,120	63,697	120,000	100,000
226	Training, Travel & Subsistence	1,692	1,989	1,700	2,000
234	Electricity & Gas	2,239	1,926	2,400	6,000
236	Water	1,980	1,729	2,200	2,200
268	Rentals &Leases	-	-	800	500
272	Sewage Trans. & Treatment	5,814,806	4,993,991	6,200,000	6,200,000
291	R & M - Audio Visual Equipt.	4,936	4,889	5,000	5,000
299	Contract Services	2,654	18,393	15,000	15,000
318	Wearing Apparel	2,033	2,126	2,000	3,800
329	Painting Supplies	-	-	-	-
337	Small Tools	6,485	829	1,400	1,200
340	Shop Supplies	-	-	-	-
346	Traffic Control Supply	790	-	800	800
352	Sewer Pipe & Materials	4,278	4,341	4,000	4,000
354	Chemical Products	3,622	2,199	2,400	2,200
355	Minor Equipment less than 5000	-	-	-	15,000
360	Sidewalk Curb & Gutter Mater.	-	-	-	-
399	Materials & Supplies	6,220	6,026	4,800	4,600
Maintenance & Operations Total		**5,943,479**	**5,103,578**	**6,364,300**	**6,362,300**
Capital Outlay					
512	Automotive Leases	25,299	24,719	24,614	24,614
Capital Outlay Total		**25,299**	**24,719**	**24,614**	**24,614**
Refunds, Contributions & Special Payments					
698	Indirect/Overhead Cost	255,019	244,417	228,776	238,550
Refunds, Contributions & Special Payments Total		**255,019**	**244,417**	**228,776**	**238,550**

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**	**Activity**			**Activity No.**
Sewer Service Fund	Engineering & Public Works	Sewer Services			125-416-222
Allocated Costs & Internal Service Charges					
700	Internal Service Charges And Reserves				
740	Building Services Charges	17,908	19,071	20,054	17,329
750	Vehicle Services Charges	71,944	71,952	53,219	54,654
755	Info. Systems Maint. Charge	15,910	16,674	12,808	12,250
790	Insurance Charges	126,297	172,497	195,129	195,457
Allocated Costs & Internal Service Charges Total		**232,059**	**280,194**	**281,210**	**279,690**
222 Sewer Service Total		**6,804,858**	**6,011,534**	**7,244,684**	**7,266,771**
125 Sewer Service Fund Total		**7,337,179**	**7,875,415**	**7,801,680**	**7,931,849**
Fund	**Department**	**Activity**			**Activity No.**
Trash Rate Stabilization Fund	Engineering & Public Works	Refuse			172-416-225
Personnel					
101	Full-Time Salaries	50,471	51,612	53,485	56,732
102	Overtime	8,068	6,910	7,500	-
140	Workers' Compensation	4,642	4,641	4,700	4,499
150	Health Insurance	10,187	10,240	11,000	10,829
160	Retirement Plan Charges	12,791	12,541	15,144	16,708
161	Medicare	794	795	810	783
199	Personnel Compensation	-	-	1,000	1,000
Personnel Total		**86,953**	**86,739**	**93,639**	**90,551**
Maintenance & Operations					
299	Contract Services	362	-	3,000	3,000
355	Minor Equipment- Less Than $5,000.00	-	-	2,500	2,000
399	Materials & Supplies	-	4,776	5,000	5,000
399	Materials & Supplies	-	15,398	-	-
399	Materials & Supplies	-	15,859	-	-
Maintenance & Operations Total		**362**	**36,033**	**10,500**	**10,000**
Refunds, Contributions & Special Payments					
698	Indirect/Overhead Costs	23,929	24,031	12,959	14,250
Refunds, Contributions & Special Payments Total		**23,929**	**24,031**	**12,959**	**14,250**

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**	**Activity**			**Activity No.**
Trash Rate Stabilization Fund	Engineering & Public Works	Refuse			172-416-225
Allocated Costs & Internal Service Charges					
751	Vehicle Lease Charge	-	57,000	-	-
790	Insurance Charges	2,123	1,228	451	490
Allocated Costs & Internal Service Charges Total		**26,052**	**82,259**	**13,410**	**14,740**
225 Refuse Total		**113,367**	**205,031**	**117,549**	**115,291**
172 Trash Rate Stabilization Fund Total		**113,367**	**205,031**	**117,549**	**115,291**
Fund	**Department**	**Activity**			**Activity No.**
Facilities Maintenance Fund	Engineering & Public Works	Facilities Maintenance			626-416-223
Personnel					
100	Part-Time Salaries	5,919	11,022	7,105	15,124
101	Full-Time Salaries	414,116	455,520	483,791	512,468
102	Overtime	90,540	107,026	90,000	100,000
120	Differential Pay	1,862	1,548	1,545	1,534
140	Workers' Compensation	40,158	43,824	40,553	43,589
150	Health Insurance	82,607	95,260	104,124	102,004
151	Ltd Insurance	514	605	579	555
160	Retirement Plan Charges	106,755	112,726	137,510	152,466
161	Medicare	7,182	7,711	7,099	7,721
199	Personnel Compensation	25,042	3,865	23,000	20,000
Personnel Total		**774,695**	**839,107**	**895,306**	**955,461**
Maintenance & Operations					
211	Laundry & Cleaning Services	3,199	3,368	2,500	-
234	Electricity & Gas	858,681	828,587	790,000	664,884
236	Water	356,554	384,272	333,000	325,551
288	R&M Buildings & Structures	413,755	214,192	306,000	310,000
299	Contract Services	37,318	368,482	444,000	435,000
303	Janitorial Supplies	52,038	49,362	45,000	45,000
318	Wearing Apparel	1,097	1,159	1,200	3,700
323	Plumbing Materials	22,947	36,217	25,000	25,000
325	Electrical Materials	25,932	32,813	31,000	31,000
327	Building Materials	10,554	-	-	-
329	Painting Supplies	10,487	6,369	7,500	7,500
337	Small Tools	7,759	2,523	2,900	2,500
340	Shop Supplies	3,241	290	2,800	2,500
354	Chemical Products	43,121	31,388	45,000	45,000
399	Materials & Supplies	3,018	841	4,000	4,000
483	Loan Interest Payment	62,935	53,916	47,941	-
Maintenance & Operations Total		**1,912,636**	**2,013,779**	**2,087,841**	**1,901,635**

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**	**Activity**			**Activity No.**
Facilities Maintenance Fund	Engineering & Public Works	Facilities Maintenance			626-416-223
Capital Outlay					
512	Automotive Leases	670	18,422	18,527	18,527
Capital Outlay Total		**670**	**18,422**	**18,527**	**18,527**
Allocated Costs & Internal Service Charges					
698	Indirect/Overhead Costs	273,391	277,506	-	-
750	Vehicle Services Charges	54,304	53,940	42,630	43,497
751	Vehicle Lease Charge	7,497	7,497	7,497	7,497
790	Insurance Charges	-	13,505	5,087	5,533
Allocated Costs & Internal Service Charges Total		**335,192**	**352,448**	**55,214**	**56,527**
223 Facilities Maintenance Total		**3,023,193**	**3,223,756**	**3,056,888**	**2,932,150**
Fund	**Department**	**Activity**			**Activity No.**
Facilities Maintenance Fund	Engineering & Public Works	GAAP Adjustment			626-416-999
Allocated Costs & Internal Service Charges					
720	Depreciation Expense	150,749	-	-	-
Allocated Costs & Internal Service Charges Total		**150,749**	**-**	**-**	-
999 GAAP Adjustment		**150,749**	**-**	**-**	**-**
626 Facilities Maintenance Fund Total		**3,173,942**	**3,223,756**	**3,056,888**	**2,932,150**
Fund	**Department**	**Activity**			**Activity No.**
Motor Vehicle Service Fund	Engineering & Public Works	Equipment Maintenance			643-416-224
Personnel					
101	Full-Time Salaries	246,835	221,569	289,692	291,718
102	Overtime	13,722	12,062	16,000	15,000
105	Longevity	400	142	-	-
120	Differential Pay	3,929	3,351	2,860	2,262
140	Workers' Compensation	20,731	19,440	23,200	23,313
150	Health Insurance	40,050	53,870	80,224	81,441
151	Ltd Insurance	578	581	579	529
160	Retirement Plan Charges	61,547	57,352	68,616	87,382
161	Medicare	2,361	2,101	3,005	4,138
199	Personnel Compensation	5,941	10,879	12,000	12,000
Personnel Total		**396,094**	**381,347**	**496,176**	**517,783**

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**	**Activity**			**Activity No.**
Motor Vehicle Service Fund	Engineering & Public Works	Equipment Maintenance			643-416-224
Maintenance & Operations					
211	Laundry & Cleaning Services	2,628	2,726	2,600	-
240	Equipment Rental	-	6,934	2,600	2,300
282	R&M Automotive Equipment	72,778	80,161	100,000	100,000
283	R & M - Fire Equipment	31,263	30,979	40,800	40,000
314	Gas, Oil & Lubricants	306,703	373,981	365,000	375,000
318	Wearing Apparel	579	1,140	750	3,350
334	Automotive Parts	126,657	103,860	97,200	97,200
335	Tires	30,454	39,754	35,000	35,000
337	Small Tools	-	87	1,500	-
340	Shop Supplies	2,455	195	1,700	1,000
355	Minor Equipment- Less Than $5,000.00	4,829	-	2,500	3,500
399	Materials & Supplies	603	172	1,000	1,000
Maintenance & Operations Total		**578,949**	**639,989**	**650,650**	**658,350**
Allocated Costs & Internal Service Charges					
698	Indirect/Overhead Cost	360,689	387,684	-	-
790	Insurance Charges	-	6,139	2,257	2,451
Allocated Costs & Internal Service Charges Total		**360,689**	**393,823**	**2,257**	**2,451**
224 Equipment Maintenance Total		**1,335,732**	**1,415,159**	**1,149,083**	**1,178,584**
Fund	**Department**	**Activity**			**Activity No.**
Motor Vehicle Service Fund	Engineering & Public Works	GAAP Adjustment			643-416-999
Allocated Costs & Internal Service Charges					
720	Depreciation Expense	50,171	-	-	-
Allocated Costs & Internal Service Charges Total		**50,171**	**-**	**-**	**-**
					-
999 GAAP Adjustment Total		**50,171**	**-**	**-**	**-**
643 Motor Vehicle Service Fund Total		**1,385,903**	**1,415,159**	**1,149,083**	**1,178,584**

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**	**Activity**			**Activity No.**
Vehicle Replacement	Engineering & Public Works	Streets			644-416-221
Capital Outlay					
511	Automotive Equipment	-	4,162	365,000	180,000
Capital Outlay Total		**-**	**4,162**	**365,000**	**180,000**
221Streets Total		**-**	**4,162**	**365,000**	**180,000**
Fund	**Department**	**Activity**			**Activity No.**
Vehicle Replacement	Engineering & Public Works	Facilities Maintenance			644-416-223
Capital Outlay					
511	Automotive Equipment	-	-	200,000	25,000
Capital Outlay Total		**-**	**-**	**200,000**	**25,000**
223 Facilities Maintainance Total		**-**	**-**	**200,000**	**25,000**
Fund	**Department**	**Activity**			**Activity No.**
Vehicle Replacement	Engineering & Public Works	Parks			644-416-227
Capital Outlay					
511	Automotive Equipment	-	-	-	75,000
Capital Outlay Total		**-**	**-**	**-**	**75,000**
227 Parks Total		**-**	**-**	**-**	**75,000**
Fund	**Department**	**Activity**			**Activity No.**
Vehicle Replacement	Engineering & Public Works	GAAP Adjustments			644-416-999
Allocated Costs & Internal Service Charges					
720	Depreciation Expense	289,567	436,966	-	-
Allocated Costs & Internal Service Charges Total		**289,567**	**436,966**	**-**	**-**
999 GAAP Adjustment		**289,567**	**436,966**	**-**	**-**
644 Vehicle Replacement Fund Total		**289,567**	**441,128**	**565,000**	**280,000**
Grand Total		**18,291,787**	**19,361,387**	**19,427,633**	**19,258,216**

Adopted Budget
Fiscal Year 2020

Finance

DEPARTMENT DESCRIPTION

The Finance Department is dedicated to supporting the long-term financial stability of the City as well as improving public trust through an open and transparent government.

This Department is responsible for the management and supervision of the ethical financial practices for all City departments as well as maintaining the City's financial records. It is comprised of three divisions: Accounting & Reporting, Budgeting and Purchasing.

ACCOUNTING & REPORTING

The Accounting & Reporting Division is responsible for maintenance of the City's general financial account, which includes journal entries, annual report preparation, bank account reconciliation, accounts payable and payroll.

Within that Division, the Revenue Services area manages the collection of all City revenues, including those received from the Federal, State and County. It also manages grants and local revenues from fees, taxes license and permits such as transient occupancy, business license, residential rentals, pet licensing, garage sales, building and parking citations.

The Finance Department is required to maintain certain financial records and prepare annual reports in accordance with generally accepted accounting principles (GAAP), the Government Accounting Standards Board (GASB), and City policies.

BUDGETING

The Budget Division prepares the citywide budget, provides financial assistance to departments, monitors and reports on expenditures and revenue collections, and submits reports for federal and state grants.

PURCHASING

The Purchasing Division is responsible for acquiring goods such as supplies, equipment and certain services, as well as disposal of surplus City property and unclaimed personal property.

GOALS & OBJECTIVES

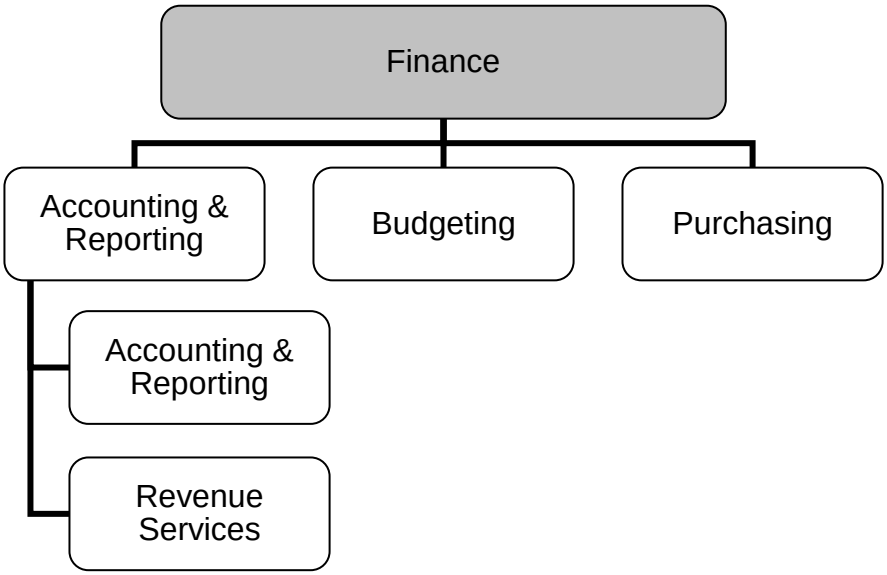
1. Post revenues and expenditure transactions in a timely manner and maintain the general ledger in a manner which ensures accountability and provision of up-to-date and accurate financial information.
2. Provide quarterly financial reports, analyzing revenues and expenditures in comparison to budget.
3. Uphold high accounting standards to ensure continued "clean" audit opinions.
4. Issue the City's Comprehensive Annual Financial Report (CAFR) and Popular Annual Financial Report (PAFR) for the fiscal year ended June 30, 2019 by the end of December 2019.
5. Earn the Government Finance Officers Association's (GFOA's) Certificate of Achievement for Excellence in Financial Reporting and Award for Outstanding Achievement in Popular Annual Financial Reporting.

6. Review and/or update financial policies and procedures, to ensure effectiveness and efficiency of operations.

PRODUCTIVITY/WORKLOAD STATISTICS

	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Projected
Finance:				
Accounts payable invoices processed	11,548	12,387	12,100	12,100
Accounts payable checks processed	5,621	6,454	7,545	7,545
Accounts payable wire payments	99	108	105	120
Accounts payable electronic (HCVP) payments processed	5,724	5,850	5,675	5,700
Business licenses renewed	3,715	3,858	3,870	3,900
Business licenses issued (New)	785	785	790	800
Pet licenses renewed	284	291	300	300
Pet licenses issued	612	566	500	500
Payroll direct deposits processed	10,345	10,057	10,200	10,250
Payroll checks processed	156	112	125	150
Purchasing:				
Purchase orders processed	1,270	1,180	1,062	1,100
(Purchase order) change orders	500	443	462	480
Requests for bids/quotes generated	7/228	3/230	2/230	3/224

DEPARTMENT ORGANIZATIONAL CHART



SIGNIFICANT CHANGES

No significant changes anticipated.

STAFFING SUMMARY

FINANCE	Fund [1]	FY 17 Adopted	FY 18 Adopted	FY 19 Adopted	FY 20 Proposed
Operations					
Director of Finance	001	1.00	1.00	1.00	1.00
Financial Services Officer	001	1.00	1.00	1.00	1.00
Accounting & Reporting					
Director of Finance (Temp.)	001	0.29	0.29	0.29	0.29
Accountant	001	2.00	2.00	2.00	2.00
Accounting Assistant	001	6.00	6.00	6.00	6.00
Payroll Technician	001	1.00	1.00	1.00	1.00
Senior Accountant	001	1.00	1.00	1.00	1.00
Accounting & Reporting Total		**10.29**	**10.29**	**10.29**	**10.29**
Budgeting					
Administrative Technician	001	1.00	1.00	1.00	1.00
Management Analyst II	001	1.00	1.00	1.00	1.00
Budgeting Total		**2.00**	**2.00**	**2.00**	**2.00**
Purchasing					
Buyer	001	1.00	1.00	1.00	1.00
Stock Clerk / Storekeeper	001	0.48	0.48	0.00	0.00
Purchasing Total		**1.48**	**1.48**	**1.00**	**1.00**
FINANCE TOTAL		**15.77**	**15.77**	**15.29**	**15.29**

[1] Fund name located in Section V of Appendix.

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Proposed
Fund	**Department**	**Activity**			**Activity No.**
General Fund	Finance	General Accounting Services			001-404-045
Personnel					
100	Part-Time Salaries	34,805	53,633	36,700	36,700
101	Full-Time Salaries	859,665	782,300	905,435	976,344
102	Overtime	3,268	6,906	6,500	8,000
110	Allowances & Stipends	3,600	3,609	3,600	3,450
120	Differential Pay	8,435	8,704	8,737	7,800
140	Workers' Compensation	9,308	8,731	9,593	10,041
150	Health Insurance	110,271	98,710	113,579	133,528
151	Ltd Insurance	2,433	2,172	2,354	2,274
160	Retirement Plan Charges	219,840	203,219	249,835	274,143
161	Medicare	14,035	13,118	13,971	14,629
199	Personnel Compensation	33,243	39,089	55,000	55,000
Personnel Total		**1,298,903**	**1,220,191**	**1,405,304**	**1,521,909**
Maintenance & Operations					
201	Auditing Services	44,625	46,855	50,000	45,000
213	Professional Services	32,034	39,307	40,000	61,560
222	Memberships & Subscriptions	3,005	2,932	3,700	2,680
226	Training, Travel & Subsistence	1,532	1,073	4,000	4,000
230	Printing & Binding	6,930	7,251	8,240	6,540
250	Postage	207	20	150	150
281	R & M Office Equipment	-	-		130
299	Contract Services	5,016	44,061	3,250	3,250
399	Materials & Supplies	4,473	3,298	4,000	4,000
491	Recording Fees				125
Maintenance & Operations Total		**97,822**	**144,797**	**113,340**	**127,435**
Allocated Costs & Internal Service Charges					
740	Building Services Charges	126,889	135,140	127,838	159,561
755	Info. Systems Maint. Charge	113,546	123,941	94,785	90,656
790	Insurance Charges	34,386	20,484	7,855	8,378
Allocated Costs & Internal Service Charges Total		**274,821**	**279,565**	**230,478**	**258,595**
045 General Accounting Services Total		**1,671,546**	**1,644,553**	**1,749,122**	**1,907,939**

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Proposed
Fund	**Department**	**Activity**			**Activity No.**
General Fund	Finance	Purchasing			001-404-047
Personnel					
100	Part-Time Salaries	-	-	-	-
101	Full-Time Salaries	49,554	50,688	52,527	55,744
102	Overtime	-	-	300	300
120	Differential Pay	1,554	1,478	1,300	1,300
140	Workers' Compensation	498	510	528	559
150	Health Insurance	9,933	6,996	6,631	6,760
160	Retirement Plan Charges	12,888	12,692	15,241	16,417
161	Medicare	710	761	769	824
199	Personnel Compensation	1,944	1,983	3,000	2,000
Personnel Total		**77,081**	**75,108**	**80,296**	**83,904**
Maintenance & Operations					
222	Memberships & Subscriptions	130	130	135	135
226	Training, Travel & Subsistence	84	1,806	350	350
260	Advertising	661	277	500	500
268	Rentals & Leases	80,470	-	-	-
307	Duplicating Supplies	1,975	938	1,200	1,200
Maintenance & Operations Total		**83,320**	**3,151**	**2,185**	**2,185**
Capital Outlay					
503	Furniture & Furnishings	61,761	16,964	34,627	32,289
Capital Outlay Total		**61,761**	**16,964**	**34,627**	**32,289**
047 Purchasing Total		**222,162**	**95,223**	**117,108**	**118,378**
001 General Fund Total		**1,893,708**	**1,739,776**	**1,866,230**	**2,026,317**
Grand Total		**1,893,708**	**1,739,776**	**1,866,230**	**2,026,317**

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Adopted Budget
Fiscal Year 2020

Fire

DEPARTMENT DESCRIPTION

The National City Fire Department is dedicated to the protection of life and property of National City residents, citizens and business owners from fire and other hazards.

The Administration, Prevention and Operations divisions exist to improve the safety and economic security of the community by reducing the opportunity for fires and other threats.

This Department provides fire protection, emergency medical and related services to approximately 63,000 residents within roughly nine square miles. These services extend to citizens of the Lower Sweetwater Fire Protection District (under a contract between the City and the District), and the Port of San Diego.

Specifically, the Fire Department decreases the risk of fires from occurring through public education and code enforcement actions. When fires do occur, the Department uses specific tactics, including coordinated fire attacks, in order to confine and extinguish them early on. This minimizes the risk of further property damage, injury and death. In addition, the Department provides urgent rescue and medical aid to citizens in an emergency.

The Department also works with outside resources to reduce any “uncontrolled” releases of hazardous materials such as an oil spill or other exposures to toxic chemicals.

ADMINISTRATION

The Fire Administration Division, under supervision of the Director of Emergency Services, oversees operation of the Fire Department as well as multiple programs, including Dial 911 and 211, Alert San Diego, Community Emergency Response Team, Trauma Intervention Programs and Family Disaster Preparedness Classes.

PREVENTION

The primary purpose of the Fire Prevention Division is to reduce the opportunity for fires to occur through enforcement of its Uniform Fire Code as well as investigation. This Division also provides fire safety information to citizens by acting as a liaison between the City and San Diego County Department of Health Services regarding regulation of hazardous materials.

OPERATIONS

The Fire Operations Division, under supervision of the on duty battalion chief, oversees 39 full-time sworn personnel who respond to fires, emergency medical calls, rescues, hazardous incidents and other calls for service from two fire stations staffed 24 hours a day, 7 days a week.

The Operations Division manages several programs including CPR/AED and First-Aid classes, Emergency Medical Services, fire station tours and ride along programs.

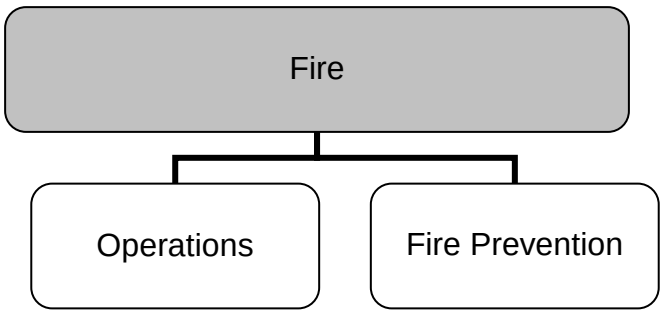
GOALS & OBJECTIVES

1. Hire and train all personnel:
   a. Promote based on active certified lists;
   b. Hire/train new firefighter/paramedics to fill vacancies.
   c. Hire another full-time Fire Inspector.
2. Evaluate current and future emergency service delivery:
   a. Maintain squad delivery services.
3. Enhance Emergency Operations Center staff development through exercises:
   a. Conduct quarterly trainings leading up to an annual full-scale exercise.
4. Develop and implement a public education program:
   a. Hire a part-time Public Education Coordinator.

PRODUCTIVITY/WORKLOAD STATISTICS

	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Projected
Fire:				
Responses	8,213	9,156	8,527	8,946
Emergency medical responses	4,263	4,767	4,731	5,055
Structure fires	28	30	31	33
Estimated property damage	$1,146,500	$750,300	$357,723	$357,723

DEPARTMENT ORGANIZATIONAL CHART



SIGNIFICANT CHANGES

The Building Division is transitioning from the Fire Department to the Community Development Department. The Building Division's budget and staffing is currently reflected under the Fire Department.

STAFFING SUMMARY

FIRE	Fund [1]	FY 17 Adopted	FY 18 Adopted	FY 19 Adopted	FY 20 Proposed
Operations					
Director of Emergency Services	001	1.00	1.00	1.00	1.00
Administrative Secretary	001	1.00	1.00	1.00	1.00
Fire Battalion Chief	001	3.00	3.00	3.00	3.00
Fire Captain	001	9.00	9.00	12.00	12.00
Fire Engineer	001	9.00	9.00	9.00	9.00
Firefighter	001	18.00	18.00	15.00	15.00
Management Analyst III	001	1.00	1.00	1.00	1.00
Operations Total		**42.00**	**42.00**	**42.00**	**42.00**
Fire Prevention					
Battalion Chief	001	1.00	1.00	1.00	1.00
Fire Inspector	001	2.00	2.00	2.00	2.00
Deputy Fire Marshall	001	1.00	1.00	1.00	1.00
Senior Office Assistant	001	1.00	1.00	1.00	1.00
Fire Prevention Total		**5.00**	**5.00**	**5.00**	**5.00**
Building Official	001	1.00	1.00	1.00	1.00
Permit Technician	001	2.00	2.00	2.00	2.00
Plans Examiner	001	1.00	0.00	0.00	0.00
Senior Building Inspector	001	1.00	1.00	1.00	1.00
Building Total		**5.00**	**4.00**	**4.00**	**4.00**
FIRE TOTAL		**52.00**	**51.00**	**51.00**	**51.00**

[1] Fund name located in Section V of Appendix.
[2] Building Division staff will be moved to Community Development during FY 20

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Proposed
Fund	**Department**	**Activity**			**Activity No.**
General Fund	Fire	Building			001-412-028
Personnel					
101	Full-Time Salaries	262,831	269,483	272,547	285,662
102	Overtime	2,531	404	3,500	800
120	Differential Pay	4,831	4,781	4,814	4,602
140	Workers' Compensation	9,332	9,481	9,492	9,870
150	Health Insurance	31,044	36,846	38,158	37,982
151	Ltd Insurance	675	677	675	647
160	Retirement Plan Charges	67,778	66,149	78,474	86,135
161	Medicare	4,102	4,144	4,164	4,368
199	Personnel Compensation	-	1,862	7,000	2,000
Personnel Total		**383,124**	**393,827**	**418,824**	**432,066**
Maintenance & Operations					
213	Professional Services	-	454,756	600,000	600,000
222	Memberships & Subscriptions	1,021	576	930	930
226	Training, Travel & Subsistence	1,035	305	2,750	2,750
230	Printing & Binding	443	6,281	7,000	7,000
304	Books	2,264	-	500	500
399	Materials & Supplies	841	1,456	1,500	1,500
Maintenance & Operations Total		**5,604**	**463,374**	**612,680**	**612,680**
Capital Outlay					
512	Automotive Leases	6,170	6,262	6,262	6,262
Capital Outlay Total		**6,170**	**6,262**	**6,262**	**6,262**
Allocated Costs & Internal Service Charges					
740	Building Services Charges	35,052	37,332	37,878	32,730
750	Vehicle Services Charges	2,094	2,031	2,031	2,031
755	Info. Systems Maint. Charge	50,767	56,131	42,281	40,438
790	Insurance Charges	13,690	7,741	3,851	4,006
Allocated Costs & Internal Service Charges Total		**101,603**	**103,235**	**86,041**	**79,205**
028 Building Total		**496,501**	**966,698**	**1,123,807**	**1,130,213**

[2] Building Division expenditures will be moved to Community Development during FY 20

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Proposed
Fund	**Department**	**Activity**			**Activity No.**
General Fund	Fire	Operations			001-412-125
Personnel					
101	Full-Time Salaries	3,774,804	3,845,034	4,056,166	4,284,663
102	Overtime	1,011,298	1,710,797	1,400,000	1,900,000
105	Longevity	405	405	360	364
110	Allowances & Stipends	35,700	32,995	36,000	34,000
120	Differential Pay	194,068	197,281	198,500	209,780
140	Workers' Compensation	410,558	473,548	481,998	535,138
150	Health Insurance	399,057	413,259	475,301	422,803
151	Ltd Insurance	17,983	17,227	17,435	15,602
160	Retirement Plan Charges	1,858,464	1,853,730	2,030,708	2,122,170
161	Medicare	73,586	84,464	86,414	65,200
199	Personnel Compensation	61,323	42,591	75,000	70,000
Personnel Total		**7,837,246**	**8,671,331**	**8,857,882**	**9,659,720**
Maintenance & Operations					
205	Medical Services	56,494	51,236	68,021	68,000
213	Professional Services	52,541	36,783	70,000	70,000
222	Memberships & Subscriptions	1,535	1,871	2,725	2,725
226	Training, Travel & Subsistence	24,924	12,729	20,200	20,200
230	Printing & Binding	650	222	850	850
258	Travel & Subsistence	-	-	-	-
268	Rentals &Leases	2,303	20,726	-	-
283	R & M - Fire Equipment	6,887	6,971	8,900	8,900
287	R & M - Communications Equipt.	32,623	4,255	6,300	2,800
299	Contract Services	289,152	293,889	320,552	454,465
301	Office Supplies	2,714	3,157	3,540	3,000
303	Janitorial Supplies	3,076	8,631	7,825	7,500
304	Books	921	-	1,150	1,150
305	Medical Supplies	1,091	4,366	1,800	1,800
307	Duplicating Supplies	643	-	-	500
318	Wearing Apparel	34,555	42,844	107,250	89,850
319	Uniform Accessories	262	-	500	500
342	Communication Materials	973	280	33,875	2,500
355	Minor Equipment- Less Than $5,000	42,494	18,188	68,600	60,000
399	Materials & Supplies	29,315	36,970	20,000	20,000
400	Fixed Charges & Debt Services	-	-	-	-
470	Bond Principal Redemption	25,572	26,286	26,286	27,773
480	Bond Interest Redemption	8,101	7,387	7,387	5,900
Maintenance & Operations Total		**616,826**	**576,791**	**775,761**	**848,413**

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Proposed
Fund	**Department**	**Activity**			**Activity No.**
General Fund	Fire	Operations			001-412-125
Capital Outlay					
521	Fire Fighting Accessories	91,450	-	-	-
Capital Outlay Total		91,450	-	-	-
Allocated Costs & Internal Service Charges					
740	Building Services Charges	308,626	328,695	333,763	239,310
750	Vehicle Services Charges	294,446	296,427	206,299	213,203
751	Vehicle Lease Charge	162,879	188,762	281,262	281,262
755	Info. Systems Maint. Charge	172,299	188,078	143,717	137,455
790	Insurance Charges	115,448	79,106	43,620	45,094
Allocated Costs & Internal Service Charges Total		**1,053,698**	**1,081,068**	**1,008,661**	**916,324**
125 Operations Total		**9,599,220**	**10,329,190**	**10,642,304**	**11,424,457**
001 General Fund Total		**10,095,721**	**11,295,888**	**11,766,111**	**12,554,670**
Fund	**Department**	**Activity**			**Activity No.**
Plan Check Revolving Fund	Fire	Building			120-412-028
Maintenance & Operations					
213	Professional Services	559,420	-	-	-
Maintenance & Operations Total		**559,420**	**-**	**-**	**-**
Allocated Costs & Internal Service Charges					
698	Indirect/Overhead Costs	24,621	-	-	-
Allocated Costs & Internal Service Charges Total		**24,621**	**-**	**-**	**-**
028 Building Total		**584,041**	**-**	**-**	**-**
120 Plan Checking Revolving Fund Total		**584,041**	**-**	**-**	**-**
Fund	**Department**	**Activity**			**Activity No.**
EMT-D Revolving Fund	Fire	Operations			130-412-125
Personnel					
102	Overtime	5,882	5,141	20,000	20,000
120	Differential Pay	258,958	273,303	282,350	271,550
Personnel Total		**264,840**	**278,444**	**302,350**	**291,550**
Maintenance & Operations					
226	Training, Travel & Subsistence	2,219	4,281	4,500	4,500
355	Minor Equipment- Less Than $5,000	3,412	4,554	5,000	5,000
Maintenance & Operations Total		**5,631**	**8,835**	**9,500**	**9,500**

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Proposed
Fund	**Department**	**Activity**			**Activity No.**
EMT-D Revolving Fund	Fire	Operations			130-412-125
Allocated Costs & Internal Service Charges					
698	Indirect/Overhead Costs	-	-	17,854	19,982
Allocated Costs & Internal Service Charges Total		**-**	**-**	**17,854**	**19,982**
125 Operations Total		**270,471**	**287,279**	**329,704**	**321,032**
130 EMT-D Revolving Fund Total		**270,471**	**287,279**	**329,704**	**321,032**
Fund	**Department**	**Activity**			**Activity No.**
Reim.Grants City-Wide Fund	Fire	CRI - Mass Prophylaxis Program			282-412-912
Maintenance & Operations					
355	Minor Equipment- Less Than $5,000	3,649	787	-	-
Maintenance & Operations Total		**3,649**	**787**	**-**	**-**
912 CRI - Mass Prophylaxis Program Total		**3,649**	**787**	**-**	**-**
Fund	**Department**	**Activity**			**Activity No.**
Reim.Grants City-Wide Fund	Fire	FY09 Assistance To Firefighters Grant			282-412-937
Maintenance & Operations					
226	Training, Travel & Subsistence	-	1,119	-	-
Maintenance & Operations Total		**-**	**1,119**	**-**	**-**
Capital Outlay					
502	Computer Equipment	9,857	-	-	-
Capital Outlay Total		**9,857**	**-**	**-**	**-**
937 FY09 Assistance To Firefighters Grant Total		**9,857**	**-**	**-**	**-**
Fund	**Department**	**Activity**			**Activity No.**
Reim.Grants City-Wide Fund	Fire	NC Public Safety Foundation			282-412-945
Maintenance & Operations					
355	Minor Equipment- Less Than $5,000	21,027	2,467	-	-
Maintenance & Operations Total		**21,027**	**2,467**	**-**	**-**
945 NC Public Safety Foundation Total		**21,027**	**2,467**	**-**	**-**

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Proposed
Fund	**Department**	**Activity**			**Activity No.**
Reim.Grants City-Wide Fund	Fire	FY 16 State Homeland Security Grant			282-412-947
Maintenance & Operations					
355	Minor Equipment- Less Than $5,000	-	25,270	-	-
Maintenance & Operations Total		**-**	**25,270**	**-**	**-**
947 FY 17 Urban Area Security Initiative Total		**-**	**25,270**	**-**	**-**
Fund	**Department**	**Activity**			**Activity No.**
Reim.Grants City-Wide Fund	Fire	FY 17 Urban Area Security Initiative			282-412-947
Maintenance & Operations					
355	Minor Equipment- Less Than $5,000	-	1,119	-	-
Maintenance & Operations Total		**-**	**1,119**	**-**	**-**
Capital Outlay					
502	Computer Equipment	-	10,000	-	-
Capital Outlay Total		**-**	**10,000**	**-**	**-**
947 FY17 Urban Area Security Initiative Total		**-**	**11,119**	**-**	**-**
282 Reimbursable Grants City-Wide Fund Total		**34,533**	**39,643**	**-**	**-**
Fund	**Department**	**Activity**			**Activity No.**
Community Development Block Grant Fund Total	Fire	Operations			301-412-125
Maintenance & Operations					
470	Bond Principal Redemption	365,000	390,000	420,000	455,000
480	Bond Interest Redemption	71,887	68,559	63,953	56,883
Maintenance & Operations Total		**436,887**	**458,559**	**483,953**	**511,883**
125 Operations Total		**436,887**	**458,559**	**483,953**	**511,883**
301 Community Development Block Grant Fund Total		**436,887**	**458,559**	**483,953**	**511,883**

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Proposed
Fund	**Department**	**Activity**			**Activity No.**
Vehicle Replacement	Fire	Operations			644-412-125
Capital Outlay					
511	Automotive Equipment	95,430	-	-	-
519	Fire Fighting Apparatus	(62,324)	-	750,000	-
Capital Outlay Total		**33,106**	**-**	**750,000**	**-**
125 Operations Total		**33,106**	**-**	**750,000**	**-**
644 Vehicle Replacement Fund Total		**33,106**	**-**	**750,000**	**-**
Grand Total		**11,454,759**	**12,081,369**	**13,329,768**	**13,387,585**

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Adopted Budget
Fiscal Year 2020

Housing

DEPARTMENT DESCRIPTION

The mission of the Department of Housing is to be a leader in preservation, revitalization and the development of affordable housing in National City's neighborhoods. To accomplish this goal, the Department focuses on five main areas of service. They include increasing the availability of safe, quality affordable housing, improving neighborhood infrastructure, creating projects that expand economic prosperity, providing services that sustain neighborhoods and healthy families, and regularly pursuing grants that improve the quality of life for residents.

SECTION 8 HOUSING CHOICE VOUCHER PROGRAM

This Department administers the Housing Choice Voucher Program for eligible low-income households and seniors that either live or work in National City. It is a federally funded program under the U.S. Department of Housing and Urban Development (HUD) which enables participants to obtain decent, safe, and sanitary housing.

HOUSING PROGRAMS AND GRANTS

This Department also manages the HOME Investment Partnerships Program and Community Development Block Grant Program (CDBG). Other federal, state, and local funds are also leveraged to further develop and preserve affordable housing and provide services to low and moderate income residents, neighborhoods, and targeted redevelopment areas of the City.

ASSET MANAGEMENT

This Department is responsible for the tracking and management of all City-owned real estate assets including acquisition, disposition, and leasing.

NUTRITION CENTER

The goal of the George H. Waters Senior Nutrition Center Program ("Nutrition Center") is to educate our older adults in proper nutrition as well as reduce isolation in order to prevent problems before they occur.

The Center also provides exercise classes that enable this population to maintain good health and avoid lengthy illnesses as well as nursing home confinement.

The Nutrition Center is an anchor institution and source of energy in the National City community, where a large number of people in this population has outlived their social circles and for whom isolation can become a critical issue. The Center's dining room helps combat that reality by serving as a social hub for community members and improving the mental and physical well-being of older adults.

In addition, delivery drivers for the Nutrition Center are trained in doing welfare checks on homebound and frail participants. Often the only contact these seniors may have throughout the day, home delivery drivers play a crucial part in ensuring their needs are met, such as receiving at least one warm, well-balanced meal a day.

The Nutrition Center is funded in part by the City of National City, program donations and a grant through the federal Older American Act Title III. This federal grant is manages by the State and County and is regulated by the California Department of Agriculture (CDA). In the past year the Nutrition Center has served more than 42,000 meals and made more than 17,000 meal deliveries to seniors.

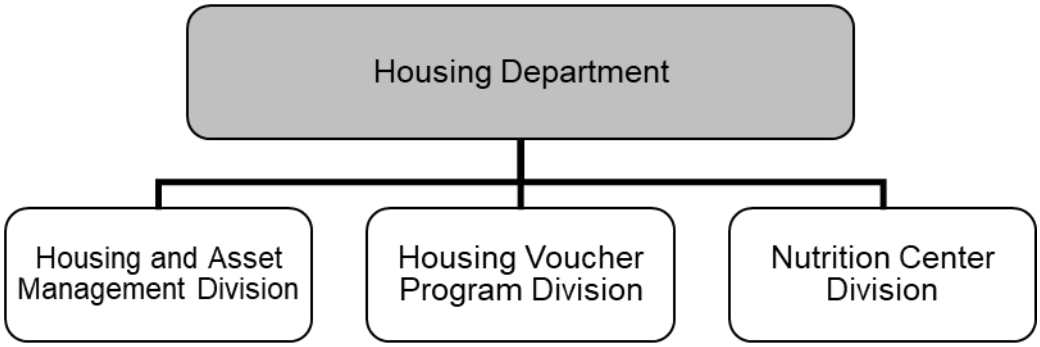
GOALS & OBJECTIVES

1. Assist an affordable housing developer to complete the renovation of Kimball and Morgan Tower, 303 senior affordable housing units prior to the deadline imposed by Tax Credit Allocation Committee.
2. Assist an affordable housing developer with the relocation and rehabilitation of the George Waters Nutrition Center.
3. Sustain top 20 average state ranking and timeliness requirements for the HOME Investment Partnership Program.
4. Maintain the Housing Choice Voucher Program's "High Performance" HUD rating.
5. Meet HUD's requirement that prior to 60 days to the end of the program year (April 30), there is no more than 1.5 times of our annual CDBG grant remaining in the line-of-credit.
6. Continue to implement the Long-term Property Management Plan for the Successor Agency to the Community Development Commission of the City of National City and the develop a comprehensive Property Management Plan for the City of National City.
7. Serve 40,000 congregate meals and 17,500 home meal deliveries at the George H. Waters Nutrition Center.

PRODUCTIVITY/WORKLOAD STATISTICS

	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Projected
Area-wide benefit programs assisted through CDBG	5	5	5	5
Housing:				
Tenant based rental assistance through HOME for homeless/victims of domestic violence families	3	7	8	14
Affordable units rehabilitated	1	0	0	303
First-time homebuyer units (HOME)	1	0	2	9
Housing Choice Voucher Program:				
Applications taken	473	276	350	250
Applications processed for initial	55	60	300	300
New admissions	7	20	50	50
Families assisted	13,140	13,140	13,250	
HQS inspections conducted	955	1,071	1,300	1,260
Incoming portability processed	30	34	38	10
Outgoing portability processed	13	8	10	10
Nutrition:				
Meals served (George H. Waters site)	41,244	42,100	42,500	42,500
Home delivered	16,917	17,300	17,500	17,500

DEPARTMENT ORGANIZATIONAL CHART



SIGNIFICANT CHANGES

- The Economic Development Division was moved to City Manager's Department in FY 20.
- The Housing Inpection Program was moved to the Neigborhood Services Division under the Community Deveoplment Department.
- During fiscal year 2019, the Executive Assistant IV position was transfer from the City Council.

STAFFING SUMMARY

HOUSING & ECONOMIC DEVELOPMENT	Fund [1]	FY 17 Adopted	FY 18 Adopted	FY 19 Adopted	FY 20 Adopted
Housing & Economic Development					
Director of Housing & Economic Development	001	0.50	0.50	0.50	0.50
Executive Assistant IV*	001	0.00	0.00	0.00	1.00
Lead Housing Inspector	001	0.50	0.00	0.00	0.00
Property Agent	001	0.50	0.50	0.50	0.50
Community Development Specialist II	301	1.00	1.00	1.00	1.00
Housing Inspector II	301	0.00	1.00	1.00	1.00
Lead Housing Inspector	301	0.50	0.00	0.00	0.00
Director of Housing & Economic Development	502	0.10	0.10	0.10	0.10
Housing Inspector II	505	0.50	0.00	0.00	0.00
Community Development Manager	532	1.00	1.00	1.00	1.00
Director of Housing & Economic Development	532	0.40	0.40	0.40	0.40
Housing Inspector II	532	0.50	0.00	0.00	0.00
Housing Assistant	532	0.20	0.20	0.10	0.10
Property Agent	532	0.50	0.50	0.50	0.50
Senior Office Assistant	532	0.20	0.20	0.20	0.20
Housing & Economic Development Total		**6.40**	**5.40**	**5.30**	**6.30**

[1] Fund name located in Section V of Appendi.
* Transferred from City Council Department in FY 19.

STAFFING SUMMARY

HOUSING & ECONOMIC DEVELOPMENT	Fund [1]	FY 17 Adopted	FY 18 Adopted	FY 19 Adopted	FY 20 Adopted
Housing Choice Voucher Program					
Housing Assistant	502	1.80	1.80	0.90	0.90
Housing Programs Manager	502	1.00	1.00	1.00	1.00
Housing Specialist	502	4.00	3.00	4.00	4.00
Senior Housing Specialist	502	1.00	1.00	1.00	1.00
Senior Office Assistant	502	0.80	0.80	0.80	0.80
Housing Choice Voucher Program Total		**8.60**	**7.60**	**7.70**	**7.70**
Economic Development					
Community Development Specialist II*	001	1.00	1.00	1.00	0.00
Economic Development Total		**1.00**	**1.00**	**1.00**	**0.00**
Nutrition					
Nutrition Program Manager	166	1.00	1.00	1.00	1.00
Dishwasher	166	0.50	0.50	0.50	0.50
Executive Chef	166	1.00	1.00	1.00	1.00
Food Services Worker	166	2.50	2.50	2.50	2.50
Home Delivered Meals Coordinator	166	1.00	1.00	1.00	1.00
Home Delivered Meals Driver	166	1.50	1.50	1.50	1.50
Kitchen Aide	166	0.50	0.50	0.50	0.50
Senior Office Assistant	166	1.00	1.00	1.00	1.00
Sous Chef	166	1.00	1.00	1.00	1.00
Nutrition Total		**10.00**	**10.00**	**10.00**	**10.00**
HOUSING & ECONOMIC DEVELOPMENT TOTAL		**26.00**	**24.00**	**24.00**	**24.00**

[1] Fund name located in Section V of Appendix.
* Transferred from City Council Department in FY 19.
* Transfer to the City Manager in FY20

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**	**Activity**			**Activity No.**
General Fund	Housing	Housing			001-419-462
Personnel					
101	Full-Time Salaries	65,259	65,452	65,301	126,123
110	Allowances & Stipends	1,800	1,805	1,800	2,400
120	Differential Pay	1,402	2,211	4,571	2,392
140	Workers' Compensation	709	719	739	1,360

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**	**Activity**			**Activity No.**
General Fund	Housing	Housing			001-419-462
150	Health Insurance	7,328	7,347	7,329	16,000
151	Ltd Insurance	338	339	338	324
160	Retirement Plan Charges	16,878	16,151	19,784	50,416
161	Medicare	1,075	1,063	1,094	2,012
199	Personnel Compensation	1,507	-	3,000	-
Personnel Total		**96,296**	**95,087**	**103,956**	**201,027**
Maintenance & Operations					
299	Contract Services	12,171	47,829	-	-
307	Duplicating Supplies	-	307	410	400
445	Legal Settlements	-	119	3,000	3,000
Maintenance & Operations Total		**12,171**	**48,255**	**3,410**	**3,400**
Allocated Costs & Internal Service Charges					
740	Building Services Charges	4,381	31,342	38,161	35,349
750	Vehicle Services Charges	-	13,499	10,326	10,568
755	Info. Systems Maint. Charge	3,584	34,426	41,377	39,574
790	Insurance Charges	1,220	7,526	2,928	3,197
Allocated Costs & Internal Service Charges Total		**9,185**	**86,793**	**92,792**	**88,688**
462 Housing Total		**117,652**	**230,135**	**200,158**	**293,115**
Fund	**Department**	**Activity**			**Activity No.**
General Fund	Housing	Housing Inspection Program			001-419-467
Personnel					
101	Full-Time Salaries	1,315	-	-	-
120	Differential Pay	33	-	-	-
140	Workers' Compensation	60	-	-	-
150	Health Insurance	151	-	-	-
160	Retirement Plan Charges	347	-	-	-
161	Medicare	19	-	-	-
199	Personnel Compensation	-	-	1,000	-
Personnel Total		**1,925**	**-**	**1,000**	**-**
467 Housing Inspection Program Total		**1,925**	**-**	**1,000**	**-**
Fund	**Department**	**Activity**			**Activity No.**
General Fund	Housing	Asset Management			001-419-475
Personnel					
101	Full-Time Salaries	32,474	34,876	36,759	39,000
140	Workers' Compensation	1,439	1,545	1,628	1,728
150	Health Insurance	7,120	7,282	7,684	7,448

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**	**Activity**			**Activity No.**
General Fund	Housing	Asset Management			001-419-475
160	Retirement Plan Charges	8,227	8,354	10,408	11,486
161	Medicare	428	462	492	531
199	Personnel Compensation	-	-	1,000	-
Personnel Total		**49,688**	**52,519**	**57,971**	**60,193**
Maintenance & Operations					
213	Professional Services	750	-	29,000	20,000
213-3700	Professional Svc's - SA Sale of Property	15,345	10,488	35,000	35,000
226	Training, Travel & Subsistence	190	3,697	1,500	1,500
299	Contract Services	5,000	5,700	7,000	7,000
399	Materials & Supplies	164	388	200	200
Maintenance & Operations Total		**21,449**	**20,273**	**72,700**	**63,700**
475 Asset Management Total		**71,137**	**72,792**	**130,671**	**123,893**
Fund	**Department**	**Activity**			**Activity No.**
General Fund	Housing	Economic Development			001-419-476
Personnel					
101	Full-Time Salaries	51,025	63,191	65,933	-
120	Differential Pay	-	-	-	-
140	Workers' Compensation	500	619	646	-
150	Health Insurance	5,363	8,522	10,988	-
160	Retirement Plan Charges	12,894	15,160	18,668	-
161	Medicare	733	889	914	-
Personnel Total		**70,515**	**88,381**	**97,149**	**-**
Maintenance & Operations					
226	Training, Travel & Subsistence	-	615	1,000	-
299	Contract Services	-	10,000	8,500	-
399	Materials & Supplies	7,700	1,924	2,000	-
Maintenance & Operations Total		**7,700**	**12,539**	**11,500**	**-**
Refunds, Contributions, & Special Payments					
650	Agency Contributions	-	15,000	90,000	-
Refunds, Contributions, & Special Payments Total		**-**	**15,000**	**90,000**	**-**
476 Economic Development Total		**78,215**	**115,920**	**198,649**	**-**
001 General Fund Total		**268,929**	**418,847**	**530,478**	**417,008**

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**	**Activity**			**Activity No.**
Nutrition Fund	Housing	Nutrition Center			166-419-429
Personnel					
100	Part-Time Salaries	37,476	46,658	35,862	23,088
101	Full-Time Salaries	292,860	308,147	268,285	274,352
102	Overtime	1,417	3,481	1,000	2,000
120	Differential Pay	3,886	4,050	3,575	2,600
140	Workers' Compensation	10,783	11,903	8,915	9,085
150	Health Insurance	49,951	54,119	56,210	54,833
151	Ltd Insurance	610	612	611	585
160	Retirement Plan Charges	75,555	74,356	77,246	82,618
161	Medicare	4,892	5,091	3,996	4,017
199	Personnel Compensation	9,804	8,035	10,000	10,000
Personnel Total		**487,234**	**516,452**	**465,700**	**463,178**
Maintenance & Operations					
211	Laundry & Cleaning Services	-	-	2,800	2,800
234	Electricity & Gas	29,226	25,888	32,280	30,000
236	Water	1,283	1,438	2,000	2,000
270	Permits & Licenses	250	279	300	300
292	R&M Kitchen Equipment	598	598	2,000	2,200
299	Contract Services	-	-	-	10,000
301	Office Supplies	939	2,362	1,500	1,500
307	Duplicating Supplies	-	-	45	-
312	Consumable Supplies	25,601	35,286	34,000	34,000
313	Food Supplies	212,288	216,795	225,000	225,000
318	Wearing Apparel	2,467	-	-	-
Maintenance & Operations Total		**272,652**	**282,646**	**299,925**	**307,800**
Capital Outlay					
510	NCNP Equipment	15,135	-	-	-
Capital Outlay Total		**15,135**	**-**	**-**	-
Allocated Costs & Internal Service Charges					
750	Vehicle Services Charges	19,190	19,076	14,710	15,044
790	Insurance Charges	-	12,278	4,515	4,902
Allocated Costs & Internal Service Charges Total		**19,190**	**31,354**	**19,225**	**19,946**
429 Nutrition Center Total		**794,211**	**830,452**	**784,850**	**790,924**
166 Nutrition Fund Total		**794,211**	**830,452**	**784,850**	**790,924**

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**	**Activity**			**Activity No.**
Community Development Block Grant Fund	Housing	Housing			301-419-462
Personnel					
101	Full-Time Salaries	66,286	71,190	71,454	58,110
120	Differential Pay	-	960	-	-
140	Workers' Compensation	650	707	648	570
150	Health Insurance	6,188	6,305	6,631	5,069
160	Retirement Plan Charges	16,796	16,567	21,243	17,114
161	Medicare	971	1,016	958	823
199	Personnel Compensation	2,566	-	1,500	1,500
Personnel Total		**93,457**	**96,745**	**102,434**	**83,186**
Maintenance & Operations					
201	Auditing Services	-		2,000	2,000
226	Training, Travel & Subsistence	209	2,495	1,250	1,250
250	Postage	52	101	200	200
260	Advertising	2,009	1,674	4,000	4,000
299	Contract Services	-	-	16,800	30,564
301	Office Supplies	255	177	500	500
399	Materials & Supplies	1,503	-	-	1,324
Maintenance & Operations Total		**4,028**	**4,447**	**24,750**	**39,838**
Allocated Costs & Internal Service Charges					
740	Building Services Charges	9,642	-	-	-
750	Vehicle Services Charges	-	-	-	-
755	Info. Systems Maint. Charge	7,738	-	-	-
790	Insurance Charges	2,685	-	-	-
Allocated Costs & Internal Service Charges Total		**20,065**	**-**	**-**	**-**
462 Housing Total		**117,550**	**101,192**	**127,184**	**123,024**
Fund	**Department**	**Activity**			**Activity No.**
Community Development Block Grant Fund	Housing	Housing Inspection Program			301-419-467
Personnel					
101	Full-Time Salaries	58,899	63,065	67,142	-
120	Differential Pay	1,396	1,432	1,300	-
140	Workers' Compensation	2,666	2,852	3,032	-
150	Health Insurance	5,415	6,177	6,631	-
151	Ltd Insurance	-		-	-
160	Retirement Plan Charges	15,242	21,914	19,379	-
161	Medicare	861	922	983	-
199	Personnel Compensation	-	-	-	-
Personnel Total		**84,479**	**96,362**	**98,467**	**-**

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**	**Activity**			**Activity No.**
Community Development Block Grant Fund	Housing	Housing Inspection Program			301-419-467
Maintenance & Operations					
226	Training, Travel & Subsistence	1,653	1,126	2,000	-
270	Permits & Licenses	215	-	250	-
301	Office Supplies	60	324	500	-
399	Materials & Supplies	14,339	1,302	1,498	-
Maintenance & Operations Total		**16,267**	**2,752**	**4,248**	**-**
Allocated Costs & Internal Service Charges					
740	Building Services Charges	1,097	-	-	-
755	Info. Systems Maint. Charge	1,015	-	-	-
790	Insurance Charges	306	-	-	-
Allocated Costs & Internal Service Charges Total		**2,418**	**-**	**-**	**-**
467 Housing Inspection Program Total		**103,164**	**99,114**	**102,715**	**-**
301 Community Development Block Grant Fund Total		**220,714**	**200,306**	**229,899**	**123,024**
Fund	**Department**	**Activity**			**Activity No.**
Housing Choice Voucher Fund	Housing	Housing			502-419-462
Personnel					
100	Part-Time Salaries	-	-	-	15,548
101	Full-Time Salaries	514,143	487,333	477,840	508,082
102	Overtime	-	-	500	-
105	Longevity	827	800	720	364
110	Allowances & Stipends	360	361	360	480
120	Differential Pay	13,732	12,907	10,686	8,304
140	Workers' Compensation	5,197	4,886	4,982	5,258
150	Health Insurance	94,295	86,180	93,754	97,607
151	Ltd Insurance	743	744	729	65
160	Retirement Plan Charges	133,635	120,829	143,202	152,127
161	Medicare	7,307	6,843	6,936	7,518
199	Personnel Compensation	12,789	12,635	20,000	20,000
Personnel Total		**783,028**	**733,518**	**759,709**	**815,353**
Maintenance & Operations					
201	Auditing Services	3,675	3,859	4,000	4,000
213	Professional Services	-	-	-	-
222	Memberships & Subscriptions	3,412	3,163	3,600	3,800
226	Training, Travel & Subsistence	2,748	2,639	4,000	7,000

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**	**Activity**			**Activity No.**
Housing Choice Voucher Fund	Housing	Housing			502-419-462
250	Postage	8,921	7,865	8,500	8,000
260	Advertising	463	286	400	400
299	Contract Services	15,852	13,705	15,000	20,300
399	Materials & Supplies	5,001	3,445	5,000	8,000
Maintenance & Operations Total		**40,072**	**34,962**	**40,500**	**51,500**
Capital Outlay					
512	Automotive Leases	6,170	6,262	6,262	6,262
Capital Outlay Total		**6,170**	**6,262**	**6,262**	**6,262**
Refunds, Contributions, & Special Payments					
602	Housing Assistance Payments	9,832,210	10,317,731	10,000,000	11,674,764
603	Other General Expenses	3,679	7,060	5,000	5,000
606	HAP Portability-In	216,303	318,401	360,000	250,000
698	Indirect/Overhead Costs	109,291	103,103	162,021	177,816
Refunds, Contributions, & Special Payments Total		**10,161,483**	**10,746,295**	**10,527,021**	**12,107,580**
Allocated Costs & Internal Service Charges					
740	Building Services Charges	26,860	28,606	30,082	25,994
750	Vehicle Services Charges	2,094	2,031	2,031	2,031
755	Info. Systems Maint. Charge	70,701	76,478	68,922	65,919
790	Insurance Charges	20,125	12,236	5,562	5,856
Allocated Costs & Internal Service Charges Total		**119,780**	**119,351**	**106,597**	**99,800**
462 Housing Total		**11,110,533**	**11,640,388**	**11,440,089**	**13,080,495**
502 Housing Choice Voucher Fund Total		**11,110,533**	**11,640,388**	**11,440,089**	**13,080,495**

Fund	**Department**	**Activity**			**Activity No.**
HOME Fund	Housing	Housing			505-419-462
Personnel					
101	Full-Time Salaries	-	-	-	19,370
120	Differential Pay	-	-	-	-
140	Workers' Compensation	-	-	-	-
150	Health Insurance	-	-	-	1,690
151	Ltd Insurance	-	-	-	-
160	Retirement Plan Charges	-	-	-	5,705
161	Medicare	-	-	-	275
199	Personnel Compensation	-	-	-	190
Personnel Total		**-**	**-**	**-**	**27,230**

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**				**Activity No.**
HOME Fund	Housing				505-419-462
Maintenance & Operations					
213	Professional Services	2,585	-	20,000	10,000
222	Memberships & Subscriptions	611	550	700	700
226	Training, Travel & Subsistence	-	-	-	-
250	Postage	82	90	100	100
260	Advertising	-	-	-	-
299	Contract Services	-	11,688	25,000	7,403
399	Materials & Supplies	145	-	500	500
Maintenance & Operations Total		**3,423**	**12,328**	**46,300**	**18,703**
Refunds, Contributions, & Special Payments					
650	Agency Contributions	-	-	240,000	-
650	First Time Homebuyer Program	4,935	254,065	-	397,279
Refunds, Contributions, & Special Payments Total		**4,935**	**254,065**	**240,000**	**397,279**
Allocated Costs & Internal Service Charges					
740	Building Services Charges	322	-	-	-
750	Vehicle Services Charges	13,580	-	-	-
755	Info. Systems Maint. Charge	326	-	-	-
790	Insurance Charges	90	-	-	-
Allocated Costs & Internal Service Charges Total		**14,318**	**-**	**-**	**-**
462 Housing Total		**22,676**	**266,393**	**286,300**	**443,212**
505 HOME Fund Total		**22,676**	**266,393**	**286,300**	**443,212**
Fund	**Department**				**Activity No.**
Low & Moderate Income Housing Asset Fund	Housing				532-419-462
Personnel					
101	Full-Time Salaries	168,253	169,094	169,075	43,678
110	Allowances & Stipends	1,440	1,444	1,440	1,920
120	Differential Pay	6,523	7,529	5,541	874
140	Workers' Compensation	1,895	1,915	2,007	512
150	Health Insurance	25,195	25,359	25,731	5,898
151	Ltd Insurance	945	948	945	259
160	Retirement Plan Charges	44,259	41,952	52,661	16,427
161	Medicare	2,940	2,803	2,940	757
199	Personnel Compensation	11,134	-	-	11,000
Personnel Total		**262,584**	**251,044**	**260,340**	**81,325**

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**				**Activity No.**
Low & Moderate Income Housing Asset Fund	Housing				532-419-462
Maintenance & Operations					
209	Legal Services	-	8,000	25,000	25,000
213	Professional Services	-	24,648	50,000	25,000
Maintenance & Operations Total		**-**	**32,648**	**75,000**	**50,000**
Allocated Costs & Internal Service Charges					
740	Building Services Charges	23,556	10,656	12,974	8,837
750	Vehicle Services Charges	-	-	-	-
755	Info. Systems Maint. Charge	19,590	1,812	2,178	2,083
790	Insurance Charges	6,681	332	254	278
Allocated Costs & Internal Service Charges Total		**49,827**	**12,800**	**15,406**	**11,198**
462 Housing Total		**312,411**	**296,492**	**350,746**	**142,523**
Fund	**Department**	**Activity**			**Activity No.**
Low & Moderate Income Housing Asset Fund	Housing	Asset Management			532-419-475
Personnel					
101	Full-Time Salaries	32,474	34,875	36,758	39,000
140	Workers' Compensation	1,439	1,545	1,628	1,728
150	Health Insurance	7,119	7,282	7,684	7,449
160	Retirement Plan Charges	8,228	8,354	10,408	11,486
161	Medicare	428	463	492	531
199	Personnel Compensation	-	-	1,000	-
Personnel Total		**49,688**	**52,519**	**57,970**	**60,194**
475 Asset Management Total		**49,688**	**52,519**	**57,970**	**60,194**
532 Low & Moderate Income Housing Asset Fund Total		**362,099**	**349,011**	**408,716**	**202,717**
Grand Total		**12,779,162**	**13,705,397**	**13,680,332**	**15,057,380**

Adopted Budget
Fiscal Year 2020

Human Resources

DEPARTMENT DESCRIPTION

The Human Resources Department serves all City departments with a staff of approximately 400 full and part-time employees. This Department is responsible for providing a wide range of services including recruiting and selecting job applicants, training and development, employee benefit and equal opportunity programs, policy development and labor relations, among other things.

It also manages employee benefit programs and investigates potential disciplinary actions. While working closely with the Civil Service Commission, the Human Resources Department also provides technical assistance to other departments regarding staffing, discipline, organizational structure, and the interpretation of Civil Service Rules and State and Federal personnel laws and regulations.

It's the goal of the Human Resources Department to create a supportive working environment that fosters excellence in the workplace so we can provide National City residents and visitors with the utmost commitment, courtesy, collaboration, communication and customer service.

RISK MANAGEMENT– WORKERS' COMPENSATION

The Risk Management Division of the Human Resources Department manages the City's self-insured workers' compensation program, including oversight of employee injury claims and the City's light duty and return to work programs. The Risk Manager assists City departments with health and safety issues such as ergonomic evaluations, Occupational Safety and Health Administration (OSHA) required trainings and reporting, exposure and testing for communicable diseases, and safe driving; first aid; CPR; and AED education.

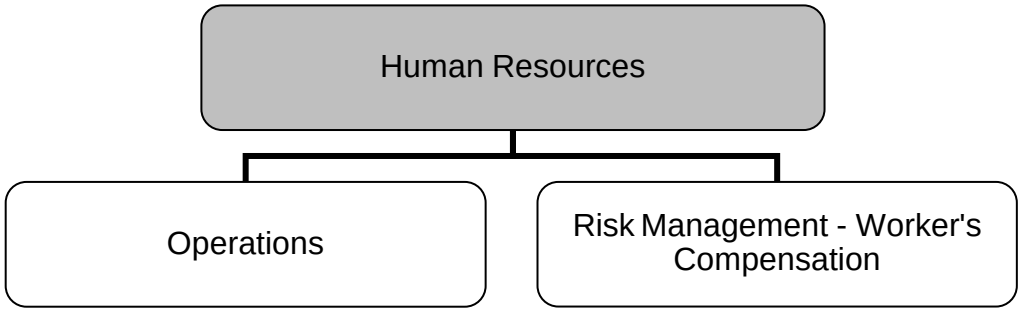
GOALS & OBJECTIVES

1. Conduct an organizational assessment and work closely with the City Manager and department directors in identifying critical staffing needs and in creating a long range workforce plan that encourages and supports operational efficiencies.
2. Continue to update existing and develop needed policy documents.
3. Develop and execute an occupational health and safety training program to reduce the likelihood of accidents and injuries.
4. Continue to provide assistance and response to departmental needs in a timely manner with quality employee replacements and sound personnel advice on discipline, grievances, complaints and the law.
5. Conduct job studies and surveys, staying abreast of current industry standards and trends.
6. Strengthen organizational development through such methods as the development of targeted employee and supervisor training; succession planning; career planning; and enhanced performance evaluation system.

PRODUCTIVITY/WORKLOAD STATISTICS

	FY 17 Actual	FY 18 Actual	FY 19 Estimated	FY 20 Projected
Human Resources:				
Recruitments conducted	42	47	47	47
Permanent positions filled	33	28	40	34
Temporary (part-time, hourly) positions filled	36	18	28	28
Medical exams conducted (i.e. pre-employment, DMV)	55	49	51	51
New and/or promotional employees passing probation	35	38	44	40
Risk Management:				
Workers' Compensation claims processed	35	31	45	45

DEPARTMENT ORGANIZATIONAL CHART



SIGNIFICANT CHANGES

FY 20 Adopted budget includes replacement of 1 Executive Assistant II position with 1 Management Analyst II position.

STAFFING SUMMARY

HUMAN RESOURCES	Fund [1]	FY 17 Adopted	FY 18 Adopted	FY 19 Adopted	FY 20 Adopted
Operations					
Director of Administrative Services	001	1.00	0.00	0.00	0.00
Director of Human Resources	001	0.00	0.00	1.00	1.00
Administrative Secretary	001	1.00	1.00	1.00	1.00
Executive Assistant II	001	1.00	1.00	1.00	0.00
Management Analyst II	001	1.00	1.00	1.00	2.00
Operations Total		**4.00**	**3.00**	**4.00**	**4.00**
Risk Management					
Office Assistant [2]	627	0.00	0.00	0.00	0.00
Senior Office Assistant [2]	627	1.00	0.00	0.00	0.00
Risk Management Total		**1.00**	**0.00**	**0.00**	**0.00**
HUMAN RESOURCES TOTAL		**5.00**	**3.00**	**4.00**	**4.00**

[1] Fund name located in Section V of Appendix.
[2] Position started reporting to the City Attorney Department in FY18
[3] Funded through savings in the City Manager Office in FY 19.

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**	**Activity**			**Activity No.**
General Fund	Human Resources	Human Resources			001-407-083
Personnel					
001	Part-Time Salaries	-	-	-	14,378
101	Full-Time Salaries	175,538	173,500	177,631	314,656
102	Overtime	42	-	500	500
110	Allowances & Stipends	180	-	-	3,450
120	Differential Pay	3,258	3,612	6,020	3,796
140	Workers' Compensation	1,769	1,746	1,806	3,367
150	Health Insurance	36,883	36,693	38,080	55,170
151	Ltd Insurance	544	507	506	1,542
160	Retirement Plan Charges	45,229	42,569	51,742	83,797
161	Medicare	2,660	2,525	2,533	4,825
199	Personnel Compensation	11,729	5,194	7,500	7,500
Personnel Total		**277,832**	**266,346**	**286,318**	**492,981**
Maintenance & Operations					
205	Medical Services	18,043	16,448	14,000	14,000
207	Technical Personnel Services	212	115	220	220
212	Governmental Purposes	7,166	7,980	8,100	8,100
213	Professional Services	12,697	18,417	11,000	11,000
217	Investigative Services	3,402	2,769	3,750	3,000
222	Memberships & Subscriptions	1,704	602	1,050	1,050
226	Training, Travel & Subsistence	2,996	3,236	3,855	3,855
230	Printing & Binding	309	113	300	300
260	Advertising	-	500	750	500
264	Promotional Activities	23,594	13,412	15,000	13,500
281	R & M - Office Equipment	-	-	200	200
307	Duplicating Supplies	575	735	600	600
399	Materials & Supplies	1,483	1,194	1,310	1,310
Maintenance & Operations Total		**72,181**	**65,521**	**60,135**	**57,635**
740	Building Services Charges	96,696	102,983	108,294	93,577
755	Info. Systems Maint. Charge	37,531	42,016	42,528	40,675
790	Insurance Charges	12,269	8,306	4,740	4,934
Allocated Costs & Internal Service Charges Total		**146,496**	**153,305**	**155,562**	**139,186**
083 Human Resources Total		**496,509**	**485,172**	**502,015**	**689,802**
001 General Fund Total		**496,509**	**485,172**	**502,015**	**689,802**

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**	**Activity**			**Activity No.**
Liability Insurance Fund	Human Resources	Risk Management [1,2]			627-407-081
Personnel					
101	Full-Time Salaries	38,145	38,928	40,364	42,822
120	Differential Pay	1,300	1,303	1,300	1,300
140	Workers' Compensation	387	394	408	435
150	Health Insurance	6,187	6,305	6,631	6,760
160	Retirement Plan Charges	10,012	9,779	11,797	12,611
161	Medicare	587	599	600	643
199	Personnel Compensation	1,494	1,524	2,500	2,500
Personnel Total		**58,113**	**58,832**	**63,600**	**67,071**
Maintenance & Operations					
213	Professional Services	112,190	34,125	39,000	35,000
226	Training, Travel & Subsistence	145	1,154	1,500	3,900
399	Materials & Supplies	890	168	450	400
410	Property Insurance	96,875	-	-	-
420	Excess Liability Insurance	211,964	-	-	-
430	Fidelity Insurance	-	-	-	-
432	Liability Claim Cost	1,024,662	(545,000)	-	-
433	WC Claim Costs	2,052,820	1,863,157	1,300,000	2,003,615
440	Excess WC Insurance	159,329	203,532	224,800	279,000
Maintenance & Operations Total		**3,658,874**	**1,557,136**	**1,565,750**	**2,321,915**
Capital Outlay					
503	Furniture & Furnishings	-	-	5,000	-
Capital Outlay Total		**-**	**-**	**5,000**	**-**
Allocated Costs & Internal Service Charges					
698	Indirect/Overhead Costs	161,001	138,222	-	-
710	Provision For Contingency	-	-	-	-
710	Provision For Contingency	-	-	-	-
Allocated Costs & Internal Service Charges Total		**161,001**	**138,222**	**-**	**-**
081 Risk Management Total		**3,877,989**	**1,754,190**	**1,634,350**	**2,388,986**
627 Liability Insurance Fund Total		**3,877,989**	**1,754,190**	**1,634,350**	**2,388,986**
Grand Total		**4,374,498**	**2,239,362**	**2,136,365**	**3,078,788**

[1] Worker's Compensation moved to City Attorney budget as of July 1, 2017
[2] General Liability expenditures

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Adopted Budget
Fiscal Year 2020

Library

DEPARTMENT DESCRIPTION

The National City Public Library recognizes the cultural, linguistic and economic diversity in the community and seeks to inform, educate and socialize the youth and adults within the city.

This Department supports lifelong learning, personal enrichment and empowerment by ensuring the community has free access to a variety of materials and current technology while enjoying a positive environment that honors and celebrates the rich traditions of National City.

The National City Public Library is a 55,000 square-foot, state-of-the-art facility. Built in 2005, it houses more than 200,000 book volumes, 25,000 audio-visual materials, 122 publication subscriptions and 35 electronic databases that support educational, vocational and informational activities. The Library also houses 100 computers, a 16-seat computer lab, three study rooms, a local history room, and bookstore operated by the Friends of the Library.

The National City Public Library is a transformative place where people can expand their knowledge, explore their potential, improve their workforce skills, express their talents, engage in community service and experience quiet reflective time.

GOALS & OBJECTIVES

To fully capitalize on its assets and opportunities now and in the future, the Library had developed a Five-Year Strategic Plan 2014-19 that acts as a guide for the Library to build an organization that is better equipped to meet the changing needs of the community.
A copy of the Library Five-Year Strategic Plan, 2014 – 2019 is available at:
http://www.nationalcityca.gov/Modules/ShowDocument.aspx?documentid=12373

❖ Fiscal Year 2019 In Review

FY2018-19 continued to reflect the hard work and dedication of library staff and volunteers, the support of the Friends of the Library, and the leadership of the Board of Trustees and City Council. The Library's main mission is to share and give access to learning and resources by teaching avid minds 21st century skills through introduction of more emerging technologies.

Highlights of the year 2019

- Spurred innovation in the Library with the use of new innovating technologies. The Emerging Trend Tech Lab officially opened its door in July 2018 with two 3D printers and several individual stations equipped with 3D software to allow tech minds to learn, experiment, use some of the most cutting-edge technology around, and possibly create prototype new products.
- Enabled the Library to more effectively preserve local history special collections thereby improving and redefining access. Photos, yearbooks, the Kimball Diaries, and Local Newspapers are being digitized to improve the way patrons discover and access content that is relevant to them.
- Built and expanded the digital collection to offer not just traditional print materials but also electronic books, magazines, and newspapers – *Flipster*, *RBDigital*, *Overdrive*, *Enki Books*, *Access World News*, which patrons can read or checkout any day, anytime, anywhere without having to make a trip to the Library.

- Subscribed to a plethora of databases that provide authoritative, accurate, and reliable information on specific subjects or disciplines such as business, health, history, genealogy, literature, Do-It-Yourself, etc.
- Restructured literacy services to include English as a Second Language, offering new immigrants the chance to learn English free and at their own level of comfort and pace. In additional, the Library just subscribed to three new language databases - Rosetta Stone, Mango Languages, and Pronunciator - to allow learners to pursue their learning endeavor even from home anytime of the day.
- Continued to pursue mutually beneficial collaboration and partnership with other community-based agencies to best leverage library and partner resources.
    - Partnership with the Jewish Family Service of San Diego to offer immigrants free citizenship classes and tutoring in preparation for the citizenship test and interview.
    - Partnership with Computers 2 San Diego Kids (C2SDK) to provide graduates of our basic computer classes free refurbished computers and low-cost Internet to via Cox Technology Assistance Program.

❖ Insight into Fiscal Year 2020

Connect, Innovate, Advocate is the future of libraries.

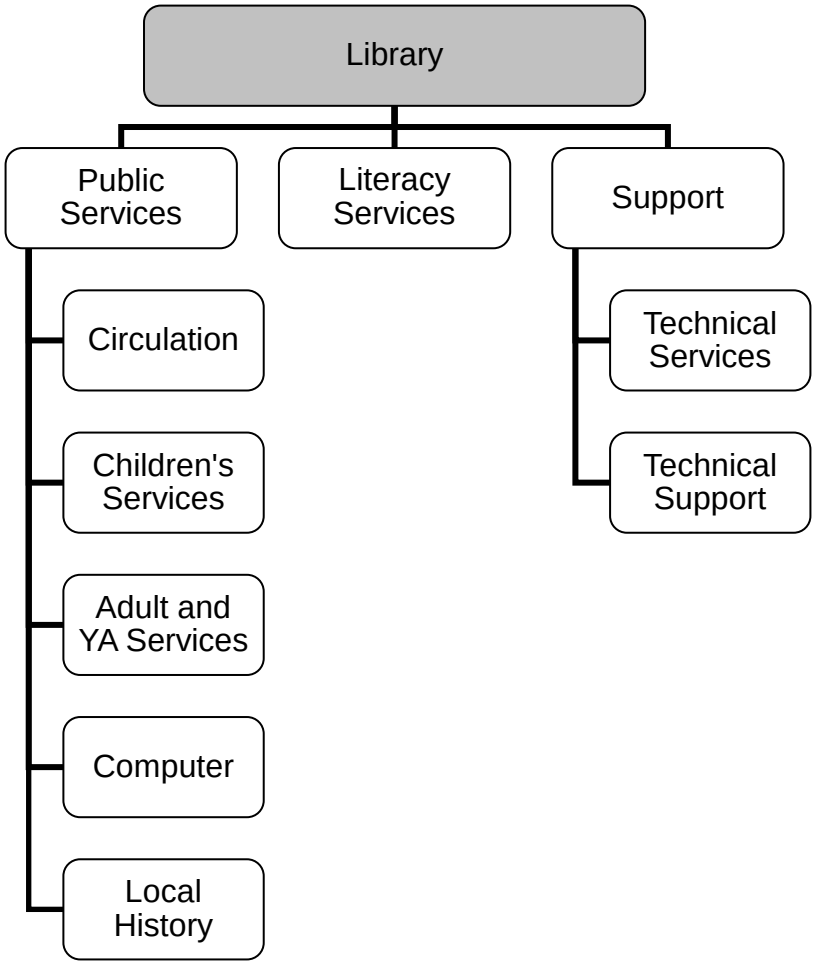
National City Library is rethinking its array of services to ensure it is aligned with modern expectations, operates with improved efficiency, and is prepared for the changes that are the norm of moving forward and ahead. Regardless of changes, the Library remains a place where everyone has the opportunity to improve their skills throughout their lifetime.

National City Library will keep expanding online access to digital resources; continue to undergo transition to move to virtual services with the help of technology and in response to the expectations of its patrons; re-task library space; and assist patrons in their pursuit for success and fulfillment.

PRODUCTIVITY/WORKLOAD STATISTICS

	FY17 Actual	FY18 Actual	FY 19 Estimated	FY 20 Projected
Visits to the Library	213,835	193,984	183,000	183,000
Virtual (Website) Visits	29,866	91,854	75,000	75,000
Computer and Wi-Fi Sessions	90,060	77,945	78,000	78,000
People Attended Programs	16,867	13,210	13,000	13,000
Reference Questions Answered	85,002	77,274	77,000	77,000
Items Borrowed	129,371	110,023	110,000	110,000
Resources				
Books	205,371	204,976	204,000	204,000
Audio-visual materials	27,738	23,792	23,000	23,000
Magazines	133	101	101	101
eBooks (shared collection)		67,450	67,000	67,000
eMagazines		161	150	150

DEPARTMENT ORGANIZATIONAL CHART



SIGNIFICANT CHANGES

- Expanded subscriptions databases and eCollections.
- Implemented new programs for teens and adults: Tuesdays with Books Book Club, Bagua Fitness, ESL1 and ESL2 classes among daily basic computer classes in both English and Spanish, Citizenship classes, Teen Leadership Council, Natural Wellness Program, etc.

STAFFING SUMMARY

LIBRARY	Fund [1]	FY 17 Adopted	FY 18 Adopted	FY 19 Adopted	FY 20 Adopted
Operations					
City Librarian	104	1.00	1.00	1.00	1.00
Academic Enrichment Coordinator	104	0.32	0.32	0.32	0.32
Administrative Secretary	104	1.00	1.00	1.00	1.00
Librarian	104	1.00	1.00	1.00	1.00
Librarian – P/T	104	4.30	4.30	4.30	4.30
Library Assistant – P/T	104	3.92	3.92	3.92	3.92
Library Technician	104	4.00	4.00	4.00	4.00
Library Technician – P/T	104	0.50	0.50	0.50	0.50
Office Aide – P/T	104	3.63	3.63	3.63	3.63
Senior Librarian	104	1.00	1.00	1.00	1.00
Senior Library Technician	104	0.32	1.00	1.00	1.00
Senior Library Technician	301	0.68	0.00	0.00	0.00
Academic Enrichment Coordinator	301	0.68	0.68	0.68	0.68
Library Assistant – P/T	320	0.50	0.50	0.50	0.50
LIBRARY TOTAL		**22.85**	**22.85**	**22.85**	**22.85**

[1] Fund name located in Section V of Appendix.

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**	**Activity**			**Activity No.**
Library Fund	Library	Library			104-431-056
Personnel					
100	Part-Time Salaries	263,020	292,474	300,000	255,575
101	Full-Time Salaries	467,683	412,270	462,510	538,372
105	Longevity	1,286	493	360	364
110	Allowances & Stipends	3,600	3,609	3,600	3,450
120	Differential Pay	6,191	3,225	5,200	2,600
140	Workers' Compensation	7,535	6,902	7,335	7,919
150	Health Insurance	66,122	55,369	78,374	95,318
151	Ltd Insurance	675	677	675	647
160	Retirement Plan Charges	124,919	112,636	135,455	161,138
161	Medicare	10,102	10,052	10,691	11,602
199	Personnel Compensation	8,861	16,394	18,000	18,000
Personnel Total		**959,994**	**914,101**	**1,022,200**	**1,094,985**

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**	**Activity**			**Activity No.**
Library Fund	Library	Library			104-431-056
Maintenance & Operations					
222	Memberships & Subscriptions	525	400	600	600
226	Training, Travel & Subsistence	-	832	1,200	1,000
230	Printing & Binding	-	-	300	300
250	Postage	1,078	1,400	1,400	1,400
299	Contract Services	51,279	52,964	56,000	63,000
302	Periodicals & Newspapers	6,000	5,425	6,000	6,000
304	Books	44,119	48,026	45,000	45,000
307	Duplicating Supplies	1,140	1,429	1,300	1,300
399	Materials & Supplies	7,115	3,986	6,000	6,000
Maintenance & Operations Total		**111,255**	**114,462**	**117,800**	**124,600**
Allocated Costs & Internal Service Charges					
740	Building Services Charges	501,389	533,988	561,524	485,215
750	Vehicle Services Charges	21,610	21,619	15,715	16,167
755	Info. Systems Maint. Charge	183,417	201,201	154,967	148,215
790	Insurance Charges	80,164	59,271	43,413	44,260
Allocated Costs & Internal Service Charges Total		**786,580**	**816,079**	**775,619**	**693,857**
056 Library Total		**1,857,829**	**1,844,642**	**1,915,619**	**1,913,442**
Fund	**Department**	**Activity**			**Activity No.**
Library Fund	Library	Library School District Contract Serv.			104-431-171
Maintenance & Operations					
299	Contract Services	8,000	8,000	8,000	-
399	Materials & Supplies	-	-	-	
Maintenance & Operations Total		**8,000**	**8,000**	**8,000**	-
171 Library School District Contract Total		**8,000**	**8,000**	**8,000**	**-**
104 Library Fund Total		**1,865,829**	**1,852,642**	**1,923,619**	**1,913,442**
Fund	**Department**	**Activity**			**Activity No.**
Library Capital Outlay Fund	Library	Library			108-431-056
Maintenance & Operations					
299	Contract Services	22,783	17,863	28,000	20,000
302	Periodicals & Newspapers	16,899	17,065	18,000	18,000
304	Books	9,993	9,997	10,000	10,000
399	Materials & Supplies	5,283	2,885	2,900	2,900
Maintenance & Operations Total		**54,958**	**47,810**	**58,900**	**50,900**

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**	**Activity**			**Activity No.**
Library Capital Outlay Fund	Library	Library			108-431-056
Capital Outlay					
502	Computer Equipment	-	415	5,750	5,000
506	Audio-Visual Equipment	-	-	15,800	15,800
507	Library Equipment	-	-	1,000	1,000
Capital Outlay Total		**-**	**415**	**22,550**	**21,800**
Allocated Costs & Internal Service Charges					
698	Indirect/Overhead Costs	22,774	39,611	-	-
Allocated Costs & Internal Service Charges Total		**22,774**	**39,611**	**-**	-
056 Library Total		**77,732**	**87,836**	**81,450**	**72,700**
108 Library Capital Outlay Fund Total		**77,732**	**87,836**	**81,450**	**72,700**
Fund	**Department**	**Activity**			**Activity No.**
Library Bonds Debt Service Fund	Library	Library			259-431-056
Maintenance & Operations					
299	Contract Services	1,165	1,165	-	
470	Bond Principal Redemption	255,000	265,000	275,000	280,000
480	Bond Interest Redemption	122,262	115,755	109,013	102,075
Maintenance & Operations Total		**378,427**	**381,920**	**384,013**	**382,075**
056 Library Total		**378,427**	**381,920**	**384,013**	**382,075**
259 Library Bonds Debt Service Fund Total		**378,427**	**381,920**	**384,013**	**382,075**
Fund	**Department**	**Activity**			**Activity No.**
National City Public Library Donation Fund	Library	Library			277-431-056
Maintenance & Operations					
213	Professional Services	-	-	1,500	1,500
304	Books	658	784	1,400	1,400

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**	**Activity**			**Activity No.**
National City Public Library Donation Fund	Library	Library			277-431-056
Maintenance & Operations					
320	Operational/Instructional Supplies	220	-	-	-
399	Materials & Supplies	-	-	1,000	1,000
Maintenance & Operations Total		**878**	**784**	**3,900**	**3,900**
056 Library Total		**878**	**784**	**3,900**	**3,900**
277 National City Public Library Donations Fund Total		**878**	**784**	**3,900**	**3,900**
Fund	**Department**	**Activity**			**Activity No.**
Community Development Block Grant Fund	Library	Library Project Read			301-431-128
Personnel					
100	Part-Time Salaries	-	-	-	
101	Full-Time Salaries	31,755	31,055	58,990	33,283
110	Allowance & Stipends	-	-	-	-
120	Differential Pay	-	-	-	-
140	Workers' Compensation	313	530	591	327
150	Health Insurance	4,175	2,048	1,609	6,714
151	Ltd Insurance	-	-	-	-
160	Retirement Plan Charges	7,200	9,583	16,702	9,802
161	Medicare	453	784	873	484
199	Personnel Compensation	474	-	-	-
Personnel Total		**44,370**	**44,000**	**78,765**	**50,610**
128 Library Project Read Total		**44,370**	**44,000**	**78,765**	**50,610**
301 Community Development Block Grant Fund Total		**44,370**	**44,000**	**78,765**	**50,610**
Fund	**Department**	**Activity**			**Activity No.**
Library Grants Fund	Library	Literacy Service YR8 - FY2010/2011			320-431-336
Maintenance & Operations					
320	Operational/Instructional Supplies	(14)	-	-	-
399	Materials & Supplies	(42)	-	-	-
Maintenance & Operations Total		**(56)**	**-**	**-**	**-**
336 Literacy Services YR 8 - FY 2010/2011 Total		**(56)**	**-**	**-**	**-**

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**	**Activity**			**Activity No.**
Library Grants Fund	Library	Library Grants			320-431-339
Personnel					
100	Part-Time Salaries	7,974	6,694	7,919	14,768
140	Workers' Compensation	75	69	78	145
160	Retirement Plan Charges	100	110	103	192
161	Medicare	111	103	115	214
Personnel Total		**8,260**	**6,976**	**8,215**	**15,319**
Maintenance & Operations					
213	Professional Services	990	-	-	1,500
222	Memberships & Subscriptions	4,729	5,130	-	14,500
250	Postage	1,176	-	-	1,176
258	Travel & Subsistence	464	185	-	200
299	Contract Services	13,615	23,284	-	-
304	Books	5,231	2,000	-	2,000
320	Operational/Instructional Supplies	1,137	668	-	-
399	Materials & Supplies	8,761	7,367	-	10,000
Maintenance & Operations Total		**36,103**	**38,634**	**-**	**29,376**
339 Literacy Services Grant Total		**44,363**	**45,610**	**8,215**	**44,695**
320 Library Grants Fund Total		**44,307**	**45,610**	**8,215**	**44,695**
Grand Total		**2,411,543**	**2,412,792**	**2,479,962**	**2,467,422**

Adopted Budget
Fiscal Year 2020

Police

DEPARTMENT DESCRIPTION

It is the purpose of the National City Police Department is to protect the diverse community we serve with duty, honor and integrity in order to provide the highest level of public service possible to residents and visitors. Providing this kind of quality of life means improving public safety by working to prevent and reduce crime, while respecting the rights and dignity of others.

The Police Department is comprised of 86 sworn officers, 40 professional staff members and numerous volunteers who serve approximately 63,000 residents within nine square miles.

Through Crime Prevention tactics, this Department works to recognize potential crimes, then takes action on it. We are dedicated to public education on crime prevention techniques so that residents, citizens and business owners are less likely to become victims.

Our Department-wide goals are accomplished through intentions set by annual staffing recommendations, evaluation of the Department's organizational structure and continued improvement of the services we offer.

The National City Police Department practices continuous improvement of our community-based policing philosophy by increasing outreach; reform and expansion of detective-based duties and making ourselves more accessible to the public.

This Department has four divisions including, Investigations, Operations, Patrol and Volunteer Programs.

PATROL DIVISION: NEIGHBORHOOD POLICING TEAM I AND TEAM II

The Patrol Division is the largest division in the Police Department, providing the community with first responders 24 hours a day, 7 days a week.

Mobile Field Force (MFF)

These officers are specially trained to respond to public shows of civil disobedience such as riots by using organized tactics to disburse crowds and regain control of the situations.

Active Shooter Response Deployment

All sworn officers are trained to respond to active shooter situations in a school, workplace or public gathering.

Traffic Unit

Traffic enforcement continues to be a Department priority. The overall goal of the Traffic Unit is to provide safe and congestion-free streets for all motorists, bicyclists and pedestrians.

As part of the grants provided by the Office of Traffic Safety, the Traffic Unit conducts various operations throughout the year to include: DUI Checkpoints, DUI roving patrols, Primary Collision Factor and distracted driving enforcement. Additionally, the Traffic Unit conducts enforcement activities to ensure pedestrian and motorcycle safety.

Canine Unit (K-9)

Officers assigned to the Canine Unit work with police service dogs within the Patrol Division. They are responsible for building and area searches, tracking suspects and objects, and provide officer assistance during felony calls and tactical operations. During critical incidents, K-9 units provide

essential support that minimizes the risk and danger to officers and citizens. This unit routinely works cases involving felony vehicle and pedestrian stops, search warrants, and fleeing suspects.

Special Weapons and Tactics (SWAT) and Crisis Negotiations Team (CNT)

Officers selected from the Patrol and Investigations Divisions additionally are given the job of patrolling the streets and responding as members of the SWAT and CNT teams. These officers train on a monthly basis to maintain the ability to support division operations. Both teams are involved in high-risk search warrants, barricaded suspect and hostage situations, and active shooter incidents.

Animal Control Unit

The Police Department's Animal Control Unit is comprised of two full-time civilian officers responsible for enforcing state and local animal welfare laws who also function as Humane Officers within the scope of their authority. This Unit oversees and enforces California State Laws regarding Sentry dogs, assistance dogs, vicious dogs and guide dogs and performs pet store, circus, and petting zoo inspections.

Their duties include following leash and confinement laws as well as securing animal bite quarantines in order to limit human exposure from domestic and wild animals that may carry rabies.

Animal Control officers work with the public to resolve animal issues and protect them from aggressive or poisonous animals by tracking and transporting stray and/or unwanted animals.

In addition, Animal Regulations Officers (AROs) hold animal education seminars, coordinate public dog rabies vaccination and licensing clinics, and act as the liaison between the City, contract veterinarians and the animal shelter.

The on-duty lieutenant and/or sergeant, along with beat officers attend and participate in all Neighborhood Council meetings and assist in resolving community concerns.

COMMUNITY SERVICES UNIT

The Community Services Unit coordinates the efforts of School Resource Officers (SROs). These officers are assigned to 10 primary schools, two secondary schools and one high school with the goal of improving trust, communication, relationships and understanding between youth and police officers. This Unit has several youth outreach programs including Adopt-A-School, Stranger Awareness for Emergencies (SAFE), and Sports Training Academics and Recreation/ Police Athletics (STAR/PALS).

The Community Services Unit also facilitates other valuable juvenile and community services, such as Community Assessment Team, Department Diversion Program, Psychological Emergency Response Team (PERT), Domestic Violence Response Team, District Attorney's Victim Assistance Program, Safe Routes to School, and the Neighborhood Watch Program. The Unit also provides the opportunity for citizens and law enforcement candidates to get a first-hand look at the services officers provide to our community through the Department's Ride-Along program.

Business Liaison Program

The City along with the National City Police Department has created the Business Liaison Program with the goal of improving the partnership between city government and the business

community. Specifically, the program exists to resolve conflict and chronic quality of life issues such as illegal dumping, graffiti, loitering, prostitution and homelessness, affecting the business community in National City.

Officers assigned to the Business Liaison Program also make recommendations for security improvements in and around businesses.

Youth Advisory Group

Students from Sweetwater High School participate as members of the Chief's Youth Advisory Group, which meets quarterly to discuss youth, community, and law-related topics that concern the youth. Members of the Advisory Group also participate in community events such as the Filipino-American parade and Explorer program.

Explorer Post

The National City Police Department Explorer Post was established in the mid '60s. It is a component of the Explorer Scouts, part of the Scouts of America and Learning for Life. Participating students must be at least 14 years old and in the ninth grade, with a minimum 2.0 GPA. They must also pass a background investigation and oral interview.

Explorers attend weekly meetings and receive training to help patrol officers during various events in the City such as crowd control, traffic direction and provide other assistance at community events.

Before becoming an Explorer candidates are required to attend either a Beta Academy or live-in academy during the first year of membership. In these academies, Explorers learn defensive tactics, handcuffing techniques, traffic stops, physical training, firearms, arrest and control and criminal law. The Explorers also host one fundraiser to help offset costs of member events such as the end of year trip to Knott's Berry Farm and Padres Games. Explorers are encouraged to get involved in related social events such as field and camping trips as well as Explorer Scouting sponsored events throughout San Diego County.

Senior Volunteer Program (SVP)

The Senior Volunteer Program is made up of civilian volunteers who patrol the streets as an extra set of eyes and ears for the Police Department. In addition to patrolling their community, SVP members help alleviate police use by working community events. Members of the Senior Volunteer Patrol must pass a background check, have medical clearance, possess a valid driver's license, be at least 50 years old, and live within the County of San Diego.

Teddy Bear Drive

As part of a regional law enforcement tradition, the National City Police Department has collected more than 39,000 teddy bears to benefit Rady Children's Hospital. In 2007 the National City Police Department lead organization of the event and collected the most teddy bears since the drive began in 1990. The Police Department continues to participate in the annual event, which delivers teddy bears to Rady Children's Hospital during the holiday season.

INVESTIGATIONS DIVISION

Investigations Division detectives respond to homicides and serious violent crime incidents and manage complex and proactive crime scene investigations using emerging technology as part of "Homicide Cold Case" reviews.

Gang Enforcement Team (GET)

Members of the Gang Enforcement Team (GET) focus on gang crime and coordinate with detectives regarding gang-related investigations for proactive enforcement to prevent gang crime. These officers work in uniform performing nightly street patrols, present presentations on gang awareness at neighborhood council meetings and prevent "at risk" youth from joining gangs through a campaign of education, intervention and awareness. Gang Enforcement officers work with the San Diego District Attorney's Office to investigate complex gang cases and identify some of the most violent offenders.

Property and Evidence Unit

The Property & Evidence Unit is staffed by civilian personnel. The Unit's primary duty is to receive and safeguard impounded evidence and seized property from officers as well as maintain the integrity of the chain of custody. The Unit also processes evidence collected during National City Police Department investigations, which includes fingerprints, DNA, video, photographs and evidence work requests from the District Attorney's Office.

Crime Analysis Unit

The Crime Analysis Unit is the clearinghouse for Law Enforcement intelligence information and crime data for the Police Department. The Department's civilian Crime Analyst reviews all crime related reports and performs data mining and analysis to produce statistical reports on crime trends and series to assist in solving crimes. The Analyst tracks crime patterns and forecasts when and where future criminal activity is likely to occur, which often leads to arrests. The crime data and statistical reports from the Crime Analyst allow police administrators to use department resources in a more efficient manner. Crime information is also provided to officers and other agencies through the use of the Automated Regional Justice Information System (ARJIS).

Major responsibilities of the Crime Analyst include producing monthly and annual reports as well as tracking the Registered Sex Offender Program.

SUPPORT UNITS

Records Division

The Records Division processes all crime/incident reports, arrests and accidents, as well as prepares and reviews reports for the District Attorney's Office and Probation and Parole departments for completeness and accuracy. Records employees respond to requests for reports from the public, media, other law enforcement agencies, and insurance companies. They also process background check requests, court subpoenas and copies of criminal records.

Records Division staff is also responsible for the data entry of crime reports, field interviews, citations and traffic collisions for crime reporting by the Crime Analysis Unit, Department of Justice, FBI, and San Diego association of Governments (SANDAG).

In addition to performing critical records functions, Records Division staff provide fingerprinting services and update databases as required by law for registering sex, arson and narcotic

offenders. The Unit is also responsible for sealing criminal records when ordered by the court and purging records.

Megan's Law

On the Megan's Law Website the public can view sex offender lists that include their name, address, picture, aliases, tattoos, offenses and other information. A map of where sex offenders live can be accessed at: www.arjis.net or www.caag.state.ca.us

Communications Center

The Department is a member of the County's Regional Communication System (RCS). As part of the regional network, the Communications Center is able to contact other agencies directly, dispatch an all point bulletins (APB) countywide or regionally, work mutual-aid incidents, and communicate with other City departments. The System also enables individual officers to communicate directly with other agencies directly during emergencies via their hand held and vehicle police radios.

Communications Center personnel monitor public safety and security cameras. The Department and City are currently working to increase community safety by adding and upgrading these cameras throughout the City.

Training Unit

The Training Unit monitors continuing education so that all employees remain up-to-date on the latest trends and requirements in law enforcement. This Unit also assigns and coordinates POST Training as well as training within and outside of the county as needed.

In-house training includes: Canine, SWAT, qualification shoots, active shooter, vehicle pursuit and legal updates, among others. The Training Unit also coordinates other Federal, State and agency-mandated training.

SPECIAL UNITS

Homeland Security Unit

Since 2005 the Homeland Security Unit has had Department representatives practice and incorporate the Incident Command System (ICS), evacuation plans, critical incident management, and Homeland Security drills and exercises into their Department. These representatives attend regularly scheduled FBI's Joint Terrorism Task Force meetings and regional disaster / critical incidents table top exercises.

This Unit facilitates and supervises the Department's Terrorism Liaison Officers (TLO) using one officer from each squad or unit to brief fellow officers on intelligence information sent by the Homeland Security Unit. These TLOs acts as field resources for Homeland Security matters for proper inter-agency notification.

GOALS & OBJECTIVES

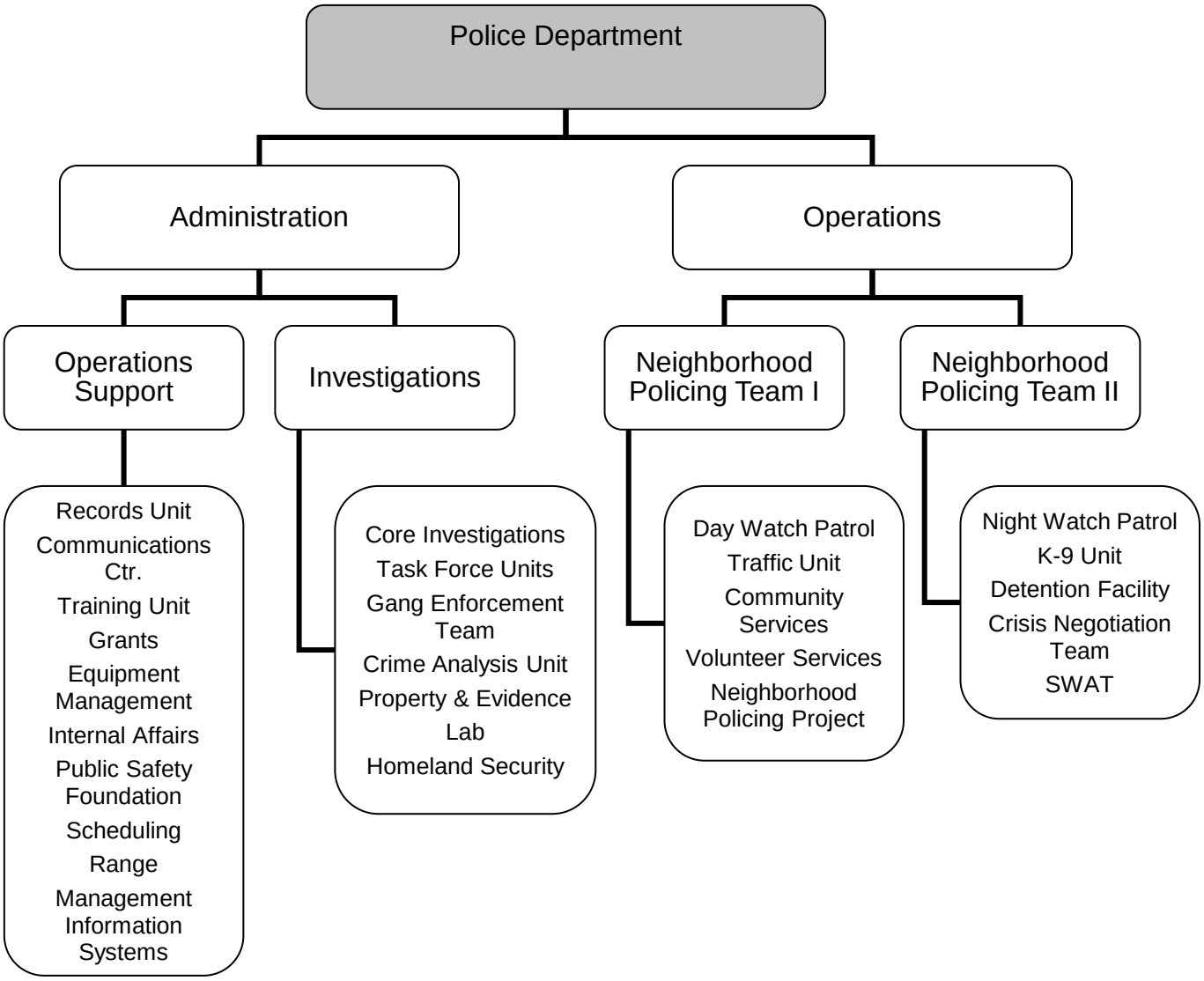
1. Have a 95% compliance of sex registrants.
2. Increase PERT, Homeless Outreach, Quality of Life Issues Enforcement and, Human Trafficking operations.

3. Monitor and reduce crimes committed by persons released under AB109.
4. Increase traffic safety.

PRODUCTIVITY/WORKLOAD STATISTICS

	FY 16 Actual	FY 17 Actual
Crime Statistics:		
Total crime incidents	1,730	1,438
Violent crime incidents	287	249
Property crime incidents	1,443	1,237
Domestic violence incidents	438	428
Value of stolen property	$3,570,01	$4,238,874
Value of recovered property	$2,004,28	$2,360,434
Percentage of stolen property recovered	52%	57%

DEPARTMENT ORGANIZATIONAL CHART



SIGNIFICANT CHANGES

During fiscal year 2019 mid-year review, Council approved the development of the Police Support Services Manager and Police Dispatcher Supervisor and unfunded the Police Investigative Aide and 1 Crime Analyst.

STAFFING SUMMARY

POLICE	Fund [1]	FY 17 Adopted	FY 18 Adopted	FY 19 Adopted	FY 20 Adopted
Police Chief	001	1.00	1.00	1.00	1.00
Administrative Secretary	001	1.00	1.00	1.00	1.00
Assistant Chief of Police	001	0.00	0.00	1.00	1.00
Animal Control Officer	001	1.00	1.00	1.00	1.00
Animal Regulations Officer	001	1.00	1.00	1.00	1.00
Community Service Officer	001	1.00	1.00	2.00	2.00
Crime Analyst	001	1.00	1.00	1.00	0.00
Crime Scene Specialist	001	0.00	0.00	0.00	1.00
Executive Assistant II	001	1.00	1.00	1.00	1.00
Management Information Systems Tech II [2]	001	1.00	1.00	0.00	0.00
Information Technology Analyst [2]	001	0.00	0.00	1.50	1.50
Police Captain	001	2.00	2.00	1.00	1.00
Police Corporal	001	21.00	21.00	21.00	21.00
Police Dispatcher Supervisor	001	1.00	1.00	1.00	1.00
Police Dispatcher	001	11.98	11.98	10.98	10.98
Police Investigator	001	3.50	3.50	3.50	3.50
Police Investigative Aide	001	0.00	0.00	1.00	0.00
Police Lieutenant	001	5.00	5.00	5.00	5.00
Police Officer	001	42.44	42.44	42.44	42.44
Police Operations Assistant	001	1.00	1.00	1.00	1.00
Police Records Clerk	001	6.50	6.50	6.50	6.50
Police Records Supervisor	001	1.00	1.00	1.00	1.00
Police Sergeant	001	13.00	13.00	13.00	13.00
Police Support Services Manager	001	0.00	0.00	0.00	1.00
Property & Evidence Spec I	001	2.00	2.00	2.00	2.00
Property & Evidence Spec II	001	1.00	1.00	1.00	1.00
Property & Evidence Supervisor	001	1.00	1.00	1.00	1.00
Reserve Police Officer	001	0.50	0.50	0.50	0.50
Senior Office Assistant	001	1.00	1.00	1.00	1.00
Senior Police Dispatcher	001	1.00	1.00	2.00	2.00
STOP Grant Office Coordinator	001	1.00	1.00	1.00	1.00
Student Worker – P/T	001	0.00	0.00	0.00	0.00
Training Coordinator	001	1.00	1.00	1.00	1.00
Police Officer	290	1.56	1.56	1.56	1.56
POLICE TOTAL		**126.48**	**126.48**	**128.98**	**128.98**

[1] Fund name located in Section V of Appendix.

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**				**Activity No.**
General Fund	Police				001-411-000
Personnel					
100	Part-Time Salaries	215,375	210,658	132,746	149,419
101	Full-Time Salaries	9,653,115	10,151,867	10,966,805	12,161,428
102	Overtime	951,945	1,009,619	850,000	927,162
105	Longevity	22,874	22,622	22,042	20,066
107	Educational Incentive Pay	357,409	407,154	390,656	436,033
110	Allowances & Stipends	96,270	90,685	50,200	1,040
120	Differential Pay	343,357	366,445	376,888	384,183
140	Workers' Compensation	957,412	1,008,895	1,004,621	1,086,498
150	Health Insurance	1,110,169	1,125,467	1,299,048	1,366,967
151	Ltd Insurance	27,840	27,417	26,602	24,231
160	Retirement Plan Charges	4,301,568	4,460,115	5,200,511	5,569,481
161	Medicare	166,487	175,311	176,815	185,320
199	Personnel Compensation	326,629	450,685	400,000	500,000
Personnel Total		**18,530,450**	**19,506,940**	**20,896,934**	**22,811,828**
Maintenance & Operations					
205	Medical Services	33,313	31,971	45,000	45,000
217	Investigative Services	24,248	43,871	30,000	30,000
222	Memberships & Subscriptions	19,672	9,569	24,000	24,000
226	Training, Travel & Subsistence	133,604	112,417	162,000	155,000
230	Printing & Binding	10,737	14,794	12,500	12,500
250	Postage	85	308	500	500
259	K-9 Care And Supplies	38,419	48,638	44,820	43,600
261	Emergency Animal Treatment	460,354	421,521	632,039	498,246
269	Facility Lease	496,825	493,879	-	-
281	R & M - Communications Equipt.	-	-	-	1,500
287	R & M - Communications Equipt.	108,894	30,560	44,000	4,000
299	Contract Services	201,333	230,324	235,000	320,500
304	Books	1,900	2,002	1,700	1,700
305	Medical Supplies	571	3,354	1,000	1,000
307	Duplicating Supplies	2,829	2,974	3,200	3,200
316	Ammunition	97,716	78,577	100,000	61,500
318	Wearing Apparel	15,232	9,299	14,000	14,000
318	Wearing Apparel-Vests	66,487	23,641	22,500	22,500
319	Uniform Accessories	8,422	7,357	11,000	10,000
353	Patrol/Crime Lab/Prop.Supplies	49,812	47,977	42,350	40,850
355	Minor Equipment- Less Than $5,000	9,914	14,491	7,000	6,000
399	Materials & Supplies	65,947	79,888	56,000	39,500
470	Principal Payment-Rcs	86,353	88,763	88,763	93,785
480	Interest Payment - Rcs	27,354	24,945	24,945	19,922
Maintenance & Operations Total		**1,960,021**	**1,821,120**	**1,602,317**	**1,448,803**

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**				**Activity No.**
General Fund	Police				001-411-000
Capital Outlay					
502	Computer Equipment	-	-	-	388,000
512	Automotive Leases	32,386	31,782	32,769	43,426
515	Communications Equipment	-	-	-	40,000
518	Public Safety Equipment	45,380	4,921	-	55,000
Capital Outlay Total		**77,766**	**36,703**	**32,769**	**526,426**
Allocated Costs & Internal Service Charges					
740	Building Services Charges	473,631	504,435	530,445	458,360
750	Vehicle Services Charges	559,620	557,906	423,561	433,850
751	Vehicle Lease Charge	303,511	436,591	552,291	521,658
755	Info. Systems Maint. Charge	1,416,211	1,549,936	1,195,900	1,158,795
790	Insurance Charges	589,246	608,028	576,872	581,683
Allocated Costs & Internal Service Charges Total		**3,342,219**	**3,656,896**	**3,279,069**	**3,154,346**
000 Operations Total		**23,910,456**	**25,021,659**	**25,811,089**	**27,941,403**
Fund	**Department**				**Activity No.**
General Fund	Police				001-411-107
Personnel					
101	Full-Time Salaries	39,495	40,563	41,945	36,383
102	Overtime	3,915	885	-	-
107	Educational Incentive Pay	421	2,034	1,818	-
110	Allowances & Stipends	405	216	-	-
120	Differential Pay	974	2,245	2,573	1,030
140	Workers' Compensation	4,401	4,489	4,521	3,640
150	Health Insurance	6,297	6,320	6,937	3,355
151	Ltd Insurance	151	149	133	58
160	Retirement Plan Charges	18,228	18,760	22,453	18,893
161	Medicare	637	651	643	543
199	Personnel Compensation	1,025	1,013	-	-
Personnel Total		**75,949**	**77,325**	**81,023**	**63,902**
107 National School District Contract Total		**75,949**	**77,325**	**81,023**	**63,902**
Fund	**Department**				**Activity No.**
General Fund	Police				001-411-108
Personnel					
101	Full-Time Salaries	50,904	52,253	54,062	46,905
102	Overtime	5,001	1,145	-	-
107	Educational Incentive Pay	527	2,676	2,386	-
110	Allowances & Stipends	522	270	-	-

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**				**Activity No.**
General Fund	Police				001-411-108
120	Differential Pay	1,218	2,875	3,281	1,373
140	Workers' Compensation	5,663	5,788	5,828	4,698
150	Health Insurance	8,120	8,145	8,942	4,198
151	Ltd Insurance	194	192	170	72
160	Retirement Plan Charges	23,472	24,170	28,944	24,371
161	Medicare	820	840	828	701
199	Personnel Compensation	1,366	1,350	-	-
Personnel Total		**97,807**	**99,704**	**104,441**	**82,318**
108 Sweetwater Union HS Contract Total		**97,807**	**99,704**	**104,441**	**82,318**
Fund	**Department**				**Activity No.**
General Fund	Police				001-411-112
Maintenance & Operations					
226	Training, Travel & Subsistence	30,130	15,944	50,000	35,000
Maintenance & Operations Total		**30,130**	**15,944**	**50,000**	**35,000**
112 POST Total		**30,130**	**15,944**	**50,000**	**35,000**
Fund	**Department**				**Activity No.**
General Fund	Police				001-411-131
Maintenance & Operations					
226	Training, Travel & Subsistence	516	-	-	-
Maintenance & Operations Total		**516**	**-**	**-**	**-**
131 Graffiti Program Total		**516**	**-**	**-**	**-**
Fund	**Department**				**Activity No.**
General Fund	Police				001-411-136
Maintenance & Operations					
226	Training, Travel & Subsistence	10,666	16,422	30,000	30,000
Maintenance & Operations Total		**10,666**	**16,422**	**30,000**	**30,000**
136 Tuition Reimbursement Total		**10,666**	**16,422**	**30,000**	**30,000**
Fund	**Department**				**Activity No.**
General Fund	Police				001-411-138
Maintenance & Operations					
318	Wearing Apparel	-	-	530	530
Maintenance & Operations Total		**-**	**-**	**530**	**530**
138 Senior Volunteer Program Total		**-**	**-**	**530**	**530**

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**				**Activity No.**
General Fund	Police				001-411-198
Maintenance & Operations					
399	Materials & Supplies	-	-	9,550	9,550
Maintenance & Operations Total		**-**	**-**	**9,550**	**9,550**
198 Property Evidence Seizure Total		**-**	**-**	**9,550**	**9,550**
001 General Fund Total		**24,125,524**	**25,231,054**	**26,086,633**	**28,162,703**
Fund	**Department**				**Activity No.**
Asset Forfeiture Fund	Police				131-411-000
Maintenance & Operations					
399	Materials & Supplies	-	626	-	-
Maintenance & Operations Total		**-**	**626**	**-**	**-**
Capital Outlay					
511	Automotive Equipment	-	-	-	-
Capital Outlay Total		**-**	**-**	**-**	**-**
Refunds, Contributions, & Special Payments					
650	Agency Contributions	5,000	-	-	-
Refunds, Contributions, & Special Payments Total		**5,000**	**-**	**-**	**-**
000 Operations Total		**5,000**	**626**	**-**	**-**
131 Asset Forfeiture Fund Total		**5,000**	**626**	**-**	**-**
Fund	**Department**	**Activity**			**Activity No.**
Information Systems Maintenance	Police	Operations			629-411-000
Capital Outlay					
511	Computer Equipment	-	-	-	15,000
Capital Outlay Total		**-**	**-**	**-**	**15,000**
000 Operations Total		**-**	**-**	**-**	**15,000**

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**				**Activity No.**
General Fund	Police				001-411-198
Maintenance & Operations					
399	Materials & Supplies	-	-	9,550	9,550
Maintenance & Operations Total		**-**	**-**	**9,550**	**9,550**
198 Property Evidence Seizure Total		**-**	**-**	**9,550**	**9,550**
001 General Fund Total		**24,125,524**	**25,231,054**	**26,086,633**	**28,162,703**
Fund	**Department**				**Activity No.**
Asset Forfeiture Fund	Police				131-411-000
Maintenance & Operations					
399	Materials & Supplies	-	626	-	-
Maintenance & Operations Total		**-**	**626**	**-**	**-**
Refunds, Contributions, & Special Payments					
650	Agency Contributions	5,000	-	-	-
Refunds, Contributions, & Special Payments Total		**5,000**	**-**	**-**	**-**
000 Operations Total		**5,000**	**626**	**-**	**-**
131 Asset Forfeiture Fund Total		**5,000**	**626**	**-**	**-**
Fund	**Department**				**Activity No.**
NCJPFA Debt Service Fund	Police				201-411-000
Maintenance & Operations					
470	Bond Principal Redemption	475,000	490,000	-	-
480	Bond Interest Redemption	21,825	3,879	-	-
Maintenance & Operations Total		**496,825**	**493,879**	**-**	**-**
000 Operations Total		**496,825**	**493,879**	**-**	**-**
201 NCJPFA Debt Service Fund Total		**496,825**	**493,879**	**-**	**-**

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**				**Activity No.**
Supp. Law Enforcement Svcs Fund	Police				208-411-916
Capital Outlay					
511	Automotive Equipment	-	-	-	-
518	Public Safety Equipment	9,871	13,106	-	-
Capital Outlay Total		**9,871**	**13,106**	**-**	**-**
916 COPS 2014 Grant Total		**9,871**	**13,106**	**-**	**-**
Fund	**Department**				**Activity No.**
Supp. Law Enforcement Svcs Fund	Police				208-411-917
Capital Outlay					
518	Public Safety Equipment	55,370	13,794	-	-
Capital Outlay Total		**55,370**	**13,794**	**-**	**-**
917 COPS 2015 Grant Total		**55,370**	**13,794**	**-**	**-**
208 Supp. Law Enforcement Svcs Fund Total		**65,241.0**	**26,900.0**	**-**	**-**
Fund	**Department**				**Activity No.**
Police Department Grant Fund	Police				290-411-626
Personnel					
101	Full-Time Salaries	41,270	47,311	-	-
102	Overtime	12,251	9,328	-	-
107	Educational Incentive Pay	2,515	3,312	-	-
110	Allowances & Stipends	716	-	-	-
120	Differential Pay	4,232	4,921	-	-
140	Workers' Compensation	5,928	6,526	-	-
150	Health Insurance	6,618	7,877	-	-
151	Ltd Insurance	157	175	-	-
160	Retirement Plan Charges	21,869	11,005	-	-
161	Medicare	844	915	-	-
199	Personnel Compensation		1,292		
Personnel Total		**96,400**	**92,662**	**-**	**-**
626 RATT Grant Total		**96,400**	**92,662**	**-**	**-**

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**				**Activity No.**
Police Department Grant Fund	Police				290-411-643
Maintenance & Operations					
314	Gas, Oil & Lubricants	179	-	-	-
Maintenance & Operations Total		**179**	**-**	**-**	**-**
643 JAG 2013-DJ-BX-0168 Total		**179**	**-**	**-**	**-**
Fund	**Department**				**Activity No.**
Police Department Grant Fund	Police				290-411-647
Personnel					
102	Overtime	-	33,674	-	-
140	Workers' Compensation	-	3,275	-	-
161	Medicare	-	490	-	-
Personnel Total		**-**	**37,439**	**-**	**-**
643 AB109 Funding Total		**-**	**37,439**	**-**	**-**
Fund	**Department**				**Activity No.**
Police Department Grant Fund	Police				290-411-654
Personnel					
102	Overtime	6,323	-	-	-
102	Overtime	20,102	-	-	-
140	Worker's Compensation	615	-	-	-
140	Worker's Compensation	1,956	-	-	-
161	Medicare	92	-	-	-
161	Medicare	291	-	-	-
Personnel Total		**29,379**	**-**	**-**	**-**
654 STEP OTS GRANT PT16137 Total		**29,379**	**-**	**-**	**-**

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**				**Activity No.**
Police Department Grant Fund	Police				290-411-655
102	Overtime	25,046	-	-	-
140	Worker's Compensation	2,437	-	-	-
161	Medicare	363	-	-	-
Personnel Total		**27,846**	**-**	**-**	**-**
Maintenance & Operations					
314	Gas, Oil & Lubricant	1,893	-	-	-
Maintenance & Operations Total		**1,893**	**-**	**-**	**-**
Capital Outlay					
511	Automotive Equipment	5,224	-	-	-
Capital Outlay Total		**5,224**	**-**	**-**	**-**
655 2015 Operation Stone Garden Total		**34,963**	**-**	**-**	**-**

Fund	Department				Activity No.
Police Department Grant Fund	Police				290-411-656
101	Full-Time Salaries	50,000	-	-	-
102	Overtime	12,141	-	-	-
107	Educational Incentive Pay	525	-	-	-
110	Allowances & Stipends	307	-	-	-
120	Differential Pay	274	-	-	-
140	Workers' Compensation	1,669	-	-	-
150	Health Insurance	2,254	-	-	-
151	Ltd Insurance	53	-	-	-
160	Retirement Plan Charges	6,662	-	-	-
161	Medicare	257	-	-	-
Personnel Total		**74,141**	**-**	**-**	**-**
Maintenance & Operations					
314	Gas, Oil & Lubricants	3,000	-	-	-
Maintenance & Operations Total		**3,000**	**-**	**-**	**-**
656 HIDTA -CY2016 Total		**77,141**	**-**	**-**	**-**

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**				**Activity No.**
Police Department Grant Fund	Police				290-411-658
Personnel					
102	Overtime	12,162	8,444	-	-
102	Overtime	14,034	5,996	-	-
140	Workers' Compensation	1,183	822	-	-
140	Workers' Compensation	1,365	583	-	-
161	Medicare	176	122	-	-
161	Medicare	203	87	-	-
Personnel Total		**29,123**	**16,054**	**-**	**-**
658 STEP OTS GRANT PT1779 Total		**29,123**	**16,054**	**-**	**-**
Fund	**Department**				**Activity No.**
Police Department Grant Fund	Police				290-411-659
Capital Outlay					
505	Training Equipment	-	53,851	-	-
659 AB109-Capital Outlay Total		**-**	**53,851**	**-**	**-**

Fund	Department	Activity			Activity No.
Police Department Grant Fund	Police	2016 Operation Stone Garden			290-411-660
102	Overtime	7,260	30,761	-	-
140	Worker's Compensation	707	2,993	-	-
161	Medicare	105	446	-	-
Personnel Total		**8,072**	**34,200**	**-**	**-**
Maintenance & Operations					
314	Gas, Oil & Lubricants	317	1,274	-	-
Maintenance & Operations Total		**317**	**1,274**	**-**	**-**
660 2016 Operation Stone Garden Total		**8,389**	**35,474**	**-**	**-**

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**	**Activity**			**Activity No.**
Police Department Grant Fund	Police	STEP OTS GRANT PT 18101			290-411-661
102	Overtime	-	15,343	-	-
102	Overtime	-	31,081	-	-
140	Worker's Compensation	-	1,493	-	-
140	Worker's Compensation	-	3,024	-	-
161	Medicare	-	222	-	-
161	Medicare	-	451	-	-
Personnel Total		**-**	**51,614**	**-**	**-**
661 STEP OTS GRANT PT 18101 Total		**-**	**51,614**	**-**	**-**
290 Police Department Grant Fund Total		**167,984**	**235,566**	**-**	**-**
Fund	**Department**	**Activity**			**Activity No.**
Information Systems Maintenance	Police	Operations			629-411-000
Capital Outlay					
511	Computer Equipment	-	-	-	15,000
Capital Outlay Total		**-**	**-**	**-**	**15,000**
000 Operations Total		**-**	**-**	**-**	**15,000**
629 Information Systems Maintenenace Total		**-**	**-**	**-**	**15,000**
Fund	**Department**	**Activity**			**Activity No.**
Vehicle Replacement Fund	Police	Operations			644-411-000
Capital Outlay					
511	Automotive Equipment	49,413	3,815	555,000	605,000
Capital Outlay Total		**49,413**	**3,815**	**555,000**	**605,000**
000 Operations Total		**49,413**	**3,815**	**555,000**	**605,000**
644 Vehicle Replacement Fund Total		**49,413**	**3,815**	**555,000**	**605,000**
Grand Total		**24,174,937**	**25,234,869**	**26,641,633**	**28,782,703**

*Funds with no FY20 appropriations are not listed. Totals are partials for FY17-FY19 grand total.

Adopted Budget
Fiscal Year 2020

Non-Departmental

CALIFORNIA
NATIONAL CITY
1887
INCORPORATED

DEPARTMENT DESCRIPTION

This budget contains expenditures that affect all departments or the City as a whole. Examples of city expenditures include memberships, legislative representation, educational reimbursement program, printing, and postage. This fund also provides contributions to various organizations as recommended by the City Manager and City Council. Examples of contributions include the Chamber of Commerce, Independence Day Fireworks, SANDAG, and other contributions.

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**	**Activity**			**Activity No.**
General Fund	Non-Departmental	Operations			001-409-000
Maintenance & Operations					
212	Governmental Purposes	705,115	6,775	5,000	5,000
213	Professional Services	69,707	41,215	125,000	214,400
222	Memberships & Subscriptions	53,115	52,366	61,110	91,585
226	Training, Travel & Subsistence	25,850	17,592	20,000	20,000
230	Printing & Binding	2,849	-	3,000	3,000
250	Postage	26,708	20,617	23,000	23,000
258	Travel & Subsistence	-	-	-	-
264	Promotional Activities	-	-	-	12,200
299	Contract Services	76,481	93,931	60,800	178,522
452	Unemployment Insurance	25,394	13,167	80,000	70,000
470	Bond Principle Redemption	-	193,105	-	134,455
480	Bond Interest Redemption	-	170,180	-	180,402
Maintenance & Operations Total		**985,219**	**608,948**	**377,910**	**932,564**
Capital Outlay					
512	Automotive Leases	-	-	-	21,000
Capital Outlay Total		**-**	**-**	**-**	**21,000**
Refunds, Contributions, & Special Payments					
650	American Society of Composers (ASCAP)	680	694	-	-
650	Boards & Commissions	1,202	4,523	5,500	-
650	Call 211 San Diego	11,716	11,716	12,000	-
650	Chamber of Commerce	50,000	50,000	-	-
650	E-Newsletter	3,000	1,200	5,000	-
650	Fee Study	13,320	29,588	-	-
650	Graffiti Tracker Services	2,463	2,584	3,000	-
650	Independence Day Fireworks	6,850	7,200	7,000	-
650	Mile of Cars LMD - General Benefit	15,143	2,322	13,541	-
650	Miss National City	1,422	-	-	-
650	Property Mgmt for S/A Properties	122,026	22,679	65,000	-
650	Sandag	10,116	10,104	10,269	-
650	Trauma Intervention Services	8,000	8,000	8,975	-
650	Wellness Program	4,848	4,393	5,000	-
650	Westside Amort of Non-Conforming Uses	34,841	4,955	50,000	-
Refunds, Contributions, & Special Payments Total		**285,627**	**159,958**	**185,285**	**-**
Allocated Costs & Internal Service Charges					
710	Provision for Contingency	6,320	13,561	55,000	125,000
755	Info. Systems Maint. Charge	-	-	100,000	100,000
Allocated Costs & Internal Service Charges Total		**6,320**	**13,561**	**155,000**	**225,000**
000 Operations Total		**1,277,166**	**782,467**	**718,195**	**1,178,564**

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**	**Activity**			**Activity No.**
General Fund	Non-Departmental	Capital Improvement Program			001-409-500
Capital Improvement					
598	Aquatic Center	34,500	-	-	-
598	Casa de Salud 97-98	100	6,000	-	-
598	Civic Center Chiller Project	49,703	-	-	-
598	Civic Center Electrical	-	17,750	-	-
598	Civic Center Improvements	21,466	2,750	-	-
598	Drainage Improvements Paradise Creek	168,762	7,873	-	-
598	Energy Savings Project	-	3,234,163	-	
598	El Toyon Park Improvements	122,701	235,037	-	-
598	Facilities Upgrades - Tier 1 Projects	-	5,403	400,000	3,300,000
598	Fire Station #31 Improvements	118,417	-	-	-
598	Fire Station 33 Squad Pilot	32,358	235,637	-	-
598	G. Waters Nutrition HVAC, Roof, Refrig	1,488	-	-	-
598	Historic Property Preservation	76,399	31,178	-	-
598	Kimball Park Improvements	482,394	-	-	-
598	Kimball Park, ARTS Center Roof	111,811	48,918	-	-
598	Kimball Park, Electrical Upgrades	-	-	-	-
598	Kimball Skate Park	-	-	-	-
598	Kimball Tower Rehab	819	-	-	-
598	Las Palmas Camacho Gym Doors	705	-	-	-
598	Las Palmas Camacho Gym Roof Replacer	-	-	-	-
598	Las Palmas Park Improvements	717,025	186,290	-	-
598	Misc Storm Drain Improvements	156,211	102,296	200,000	500,000
598	MLK Building Upgrades	2,891	20,009	-	-
598	Paradise Creek Park Site Remediation	-	-	3,600,000	-
598	Park Restrooms	-	-	-	-
598	PD Property & Evidence Room Refurbish	192,542	-	-	-
598	Playhouse Demolition	134,701	-	-	-
598	Police Dept Building Improvements	218,955	53,595	-	-
598	Public Works Facility Reloc Project	93,290	9,592	-	-
598	Resurface Streets	425,957	1,073,660	-	-
598	Safe Routes to School Grant FY08/09	6,809	-	-	-
598	Safe Routes to Schools	-	-	-	-
598	Storm Water Grant Program	228,582	-	-	-
598	Street Light Refurbishment	-	-	-	-
598	Traffic Monitoring/System Improvements	484,251	670,379	800,000	800,000
598	WI-TOD Improvements	104,510	1,305,611	-	-
Capital Improvement Total		**3,987,347**	**7,246,141**	**5,000,000**	**4,600,000**
Allocated Costs & Internal Service Charges					
751	Vehicle Lease Charge	-	-	-	8,747
Allocated Costs & Internal Service Charges Total		**-**	**-**	**-**	**8,747**
500 Capital Improvement Program Total		**3,987,347**	**7,246,141**	**5,000,000**	**4,608,747**
001 General Fund Total		**5,264,513**	**8,028,608**	**5,718,195**	**5,787,311**

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**	**Activity**			**Activity No.**
General Capital Outlay Fund	Non-Departmental	Capital Improvement Program			103-409-500
Capital Improvement					
598	Plaza Boulevard Widening	844,294	127,996	-	-
Capital Improvement Total		**844,294**	**127,996**	**-**	**-**
500 Capital Improvement Program Total		**844,294**	**127,996**	**-**	**-**
103 General Capital Outlay Fund Total		**844,294**	**127,996**	**-**	**-**
Fund	**Department**	**Activity**			**Activity No.**
Library Capital Outlay Fund	Non-Departmental	Capital Improvement Program			108-409-500
Capital Improvement					
598	"A" Ave Green St & Pedestrian Pathway	-	-	-	-
598	Library Public Safety Cameras	1,025	-	-	-
598	Library Upgrades	12,863	6,145	-	-
598	MIS - Audio/Visual Upgrades	-	-	-	-
598	New Library Rehab	-	-	-	-
Capital Improvement Total		**13,888**	**6,145**	**-**	**-**
500 Capital Improvement Program Total		**13,888**	**6,145**	**-**	**-**
108 Library Capital Outlay Fund Total		**13,888**	**6,145**	**-**	**-**
Fund	**Department**	**Activity**			**Activity No.**
Gas Taxes Fund	Non-Departmental	Capital Improvement Program			109-409-500
Capital Improvement					
598	Community Corridors	-	-	-	-
598	Resurface Various Streets	-	-	1,016,456	1,030,455
598	Traffic Signal Timing/Interconnect	-	-	-	-
598	Traffic Monitoring/System Improvements	-	56,890	-	-
Capital Improvement Total		**-**	**56,890**	**1,016,456**	**1,030,455**
500 Capital Improvement Program Total		**-**	**56,890**	**1,016,456**	**1,030,455**
109 Gas Taxes Fund Total		**-**	**56,890**	**1,016,456**	**1,030,455**

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**	**Activity**			**Activity No.**
Park & Recreation Capital Outlay Fund	Non-Departmental	Capital Improvement Program			115-409-500
Capital Improvement					
598	El Toyon Park Improvements	125,020	-	-	-
598	Kimball Skate Park	-	-	-	-
598	Kimball Park Improvements	-	-	-	-
Capital Improvement Total		**125,020**	**-**	**-**	**-**
500 Capital Improvement Program Total		**125,020**	**-**	**-**	**-**
115 Park & Recreation Capital Outlay Fund Total		**125,020**	**-**	**-**	**-**
Fund	**Department**	**Activity**			**Activity No.**
Sewer Service Fund	Non-Departmental	Capital Improvement Program			125-409-500
Capital Improvement					
598	WITOD Improvements	-	907,001	-	-
598	Sewer System Maintenance	384,132	51,971	-	-
598	Sewer Upsizing	1,455,413	1,585,113	-	2,000,000
Capital Improvement Total		**1,839,545**	**2,544,085**	**-**	**2,000,000**
500 Capital Improvement Program Total		**1,839,545**	**2,544,085**	**-**	**2,000,000**
125 Sewer Service Fund Total		**1,839,545**	**2,544,085**	**-**	**2,000,000**
Fund	**Department**	**Activity**			**Activity No.**
Asset Forfeiture Fund	Non-Departmental	Capital Improvement Program			131-409-500
Capital Improvement					
598	Police Dept Parking	-	200,000	-	-
Capital Improvement Total		**-**	**200,000**	**-**	**-**
500 Capital Improvement Program Total		**-**	**200,000**	**-**	**-**
131 Asset Forfeiture Fund Total		**-**	**200,000**	**-**	**-**

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**	**Activity**			**Activity No.**
Post-Employment Benefits Fund	Non-Departmental	Operations			212-409-000
Personnel					
199	Personnel Compensation	166,220	191,470	197,580	260,340
Personnel Total		**166,220**	**191,470**	**197,580**	**260,340**
000 Operations Total		**166,220**	**191,470**	**197,580**	**260,340**
212 Post-Employment Benefits Fund Total		**166,220**	**191,470**	**197,580**	**260,340**
Fund	**Department**	**Activity**			**Activity No.**
Engineering Department Grants Fund	Non-Departmental	Capital Improvement Program			296-409-500
Capital Improvement					
598	AHSC Affordable Housing	-	930,271	-	-
598	HRPP-Housing Related	-	553,450	-	-
598	Bicycle Parking Enhancement	43,016	-	-	-
598	SRTS - Pedestrian Enhancements	1,023	3,545	-	-
598	NC-Intra-Connect Plan Program	-	49,111	-	-
598	A Ave Green St & Pedestrian Pathway	-	-	-	-
598	Downtown-Westside Comm Connections	552,040	-	-	-
598	Wayfinding Signage Program	219,217	769,166	-	-
598	Storm Water Grant Program	591,609	-	-	-
598	Paradise Creek Educational Park	637,596	9,288	-	-
598	Paradise Creek Water Conserv Garden	9,941	-	-	-
598	Highland Ave Community Corridor	-	-	-	-
598	Division Street Road Diet Project	763,000	849	-	-
598	Euclid Bicycle and Ped Enhancements	324,381	-	-	-
598	30th St. Ped and Bike Enhancements	19,898	106,391	-	-
598	18th St Bicycle & Pedestrian Enhancemts	2,615	979,083	-	-
598	Urban Forest Mgmt Plng Grant Phase I	89,600	10,745	-	-
598	Westside Mobility	153,015	1,815,723	-	-
598	Downtown Specific Plan Update	220,072	6,631	-	-
598	El Toyon-Las Palmas Bicycle Corridor	7,341	13,275	-	-
598	18th Street Bicycle Enhancement Proj	156,472	68,333	-	-
598	Midblock Ped Crossing Enhancements-Nc28	113,859	511,142	-	-
598	Midblock Ped Crossing Enhancements		464,175	-	-
598	Paradise Valley Crk Water		280,664	-	-
Capital Improvement Total		**3,904,695**	**6,571,842**	**-**	**-**
500 Capital Improvement Program Total		**3,904,695**	**6,571,842**	**-**	**-**
296 Engineering Department Grants Fund Total		**3,904,695**	**6,571,842**	**-**	**-**

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**	**Activity**			**Activity No.**
Community Development Block Grant Fund	Non-Departmental	Operations			301-409-000
Refunds, Contributions, & Special Payments					
650	Fair Housing Services	35,500	41,000	35,000	35,500
650	South Bay Com Svs - NC PD Support Svs	19,349	20,000	20,000	19,465
Refunds, Contributions, & Special Payments Total		**54,849**	**61,000**	**55,000**	**54,965**
000 Operations Total		**54,849**	**61,000**	**55,000**	**54,965**
301 Community Development Block Grant Fund Total		**54,849**	**61,000**	**55,000**	**54,965**
Fund	**Department**	**Activity**			**Activity No.**
Proposition A Fund	Non-Departmental	Capital Improvement Program			307-409-500
Capital Improvement					
598	Highland Ave Community Corridor	-	-	-	
598	Plaza Blvd. Widening	166,811	6,245	-	
598	Resurface Streets	172,192	400,000	100,000	400,000
598	Safe Routes to School	994,749	412,716	166,000	212,000
598	Upgrading Traffic Signal	34,445	-	800,000	600,000
Capital Improvement Total		**1,368,197**	**818,961**	**1,066,000**	**1,212,000**
500 Capital Improvement Program Total		**1,368,197**	**818,961**	**1,066,000**	**1,212,000**
307 Proposition A Fund Total		**1,368,197**	**818,961**	**1,066,000**	**1,212,000**
Fund	**Department**	**Activity**			**Activity No.**
Development Impact Fees Fund	Non-Departmental	Operations			325-409-000
Allocated Costs & Internal Service Charges					
698	Indirect/Overhead Costs	4,879	34,289	-	-
Allocated Costs & Internal Service Charges Total		**4,879**	**34,289**	**-**	-
000 Operations Total		**4,879**	**34,289**	**-**	**-**

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**	**Activity**			**Activity No.**
Development Impact Fees Fund	Non-Departmental	Capital Improvement Program			325-409-500
Capital Improvement					
598	Police Dept Building Improvements	-	-	-	-
598	PD Property & Evidence Room Refurbish	-	-	-	-
598	Fire Apparatus/Apparatus Shelter	6,208	-	-	-
598	Library Upgrades	-	260,000	-	-
598	El Toyon Park Improvements	177,088	-	-	-
598	Kimball Park Improvements	50,000	-	-	-
598	Plaza Blvd. Widening	277,681	115,000	-	-
Capital Improvement Total		**510,977**	**375,000**	**-**	**-**
500 Capital Improvement Program Total		**510,977**	**375,000**	**-**	**-**
325 Development Impact Fees Fund Total		**515,856**	**409,289**	**-**	**-**
Fund	**Department**	**Activity**			**Activity No.**
HOME Fund	Non-Departmental	Housing			505-409-462
Capital Outlay					
500	Wi-Tod Acquisition Program	-	-	-	-
598	Habitat for Humanity	-	-	-	101,311
Capital Outlay Total		**-**	**-**	**-**	**101,311**
Refunds, Contributions, & Special Payments					
650	South Bay Comm Serv - TBRA	190,168	96,407	225,000	82,055
Refunds, Contributions, & Special Payments Total		**190,168**	**96,407**	**225,000**	**82,055**
462 Housing Total		**190,168**	**96,407**	**225,000**	**82,055**
505 HOME Fund Total		**190,168**	**96,407**	**225,000**	**183,366**
Fund	**Department**	**Activity**			**Activity No.**
Facilities Maintenance Fund	Non-Departmental	Operations			626-409-000
Maintenance & Operations					
470	Bond Principal Redemption	-	-	123,018	-
480	Bond Interest Redemption	-	-	183,889	-
Maintenance & Operations Total		**-**	**-**	**306,907**	-
000 Operations Total		**-**	**-**	**306,907**	**-**
626 Facilities Maintenance Fund Total		**-**	**-**	**306,907**	**-**

EXPENDITURE DETAIL

Account No.	Account Title	2017 Actual	2018 Actual	2019 Adopted	2020 Adopted
Fund	**Department**	**Activity**			**Activity No.**
Information System Maintenance Fund	Non-Departmental	Capital Improvement Program			629-409-500
Capital Improvement					
598	Unified Messaging System	-	-	-	-
598	Civic Center Computer Room Fire Supply	-	-	-	-
598	Police Dept Computer Room Fire Supply	-	-	-	-
598	Public Safety Cameras - Kimball	-	-	-	-
598	Public Safety Cameras - Las Palmas	42,515	9,261	-	-
598	Comms Insfrastructure Expansion	-	80,465	100,000	100,000
598	Public Safety Cameras	115,310	16,083	-	-
598	Public Safety Cameras - El Toyon	100,000	-	-	-
Capital Improvement Total		**257,825**	**105,809**	**100,000**	**100,000**
500 Capital Improvement Program Total		**257,825**	**105,809**	**100,000**	**100,000**
629 Information Systems Maintenance Fund Total		**257,825**	**105,809**	**100,000**	**100,000**
Fund	**Department**	**Activity**			**Activity No.**
Telecommunications Revolving Fund	Non-Departmental	Capital Improvement Program			631-409-500
Capital Improvement					
598	Unified Messaging System	59,774	-	-	-
Capital Improvement Total		**59,774**	**-**	**-**	-
500 Capital Improvement Program Total		**59,774**	**-**	**-**	**-**
631 Telecommunications Revolving Fund Total		**59,774**	**-**	**-**	**-**
Fund	**Department**	**Activity**			**Activity No.**
Vehicle Replacement Fund	Non-Departmental	Capital Improvement Program			644-409-500
Capital Outlay					
511	Automotive Equipment	-	-	82,000	105,000
Capital Outlay Total		**-**	**-**	**82,000**	**105,000**
500 Capital Improvement Program Total		**-**	**-**	**82,000**	**105,000**
644 Vehicle Replacement Fund Total		**-**	**-**	**82,000**	**105,000**
Grand Total		**14,604,844**	**19,218,502**	**8,767,138**	**10,733,437**

*Funds with no FY20 appropriations are not listed. Totals are partials for FY17-FY19 grand total.

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Section

IV.

Capital Improvement Program

Adopted Budget
Fiscal Year 2020

Capital Improvement Program

Program Description

The primary objective of the City of National City's Capital Improvement Program, or CIP, is to evaluate, prioritize and identify funding options for the repair, replacement and expansion of the City's physical infrastructure, facilities, parks and vehicle fleet. The CIP represents a "sliding" five-year budgeting process where the first year of the five-year program represents the "approved" capital budget, which is incorporated into the City's annual budget. Projects programmed for subsequent years are for planning purposes only and do not receive expenditure authority until they are allocated funding through future capital budgets approved by City Council. Prior to City Council approval, the CIP is required to go to the Planning Commission for a General Plan Conformity Review as required by California Government Code Section 65401 and National City Municipal Code 16.06.020(B). Only new projects are presented to the Planning Commission each year, as "carry-over" projects previously determined to conform with the General Plan do not require additional review unless there is a substantive change in project scope.

Assets

CIP projects are placed into the following three categories of assets as follows:

- Infrastructure - streets, sidewalks and pedestrian curb ramps for Americans with Disabilities Act (ADA) compliance; street lights, traffic signals and communications; sewer and storm water systems;
- Parks & Facilities - City offices, public works yard and support facilities, Police and Fire stations; public library, community centers, recreation centers and municipal swimming pool; community parks and amenities such as ball fields, restrooms, lighting, landscaping and walking paths; and information technology such as public safety cameras, data storage and communications;
- Vehicle Fleet - light, medium and heavy-duty trucks, pool/shared-use vehicles, police patrol and specialty vehicles, fire apparatus, and heavy equipment.

Administration

National City's CIP is administered by the Engineering & Public Works Department under the direction of the City Engineer. City staff prepare capital project proposals based on needs assessments, input from the Community, and policies established through the City's General Plan and other long-range planning documents. The CIP Committee, which is chaired by the City Engineer, reviews capital project proposals presented by City departments on an annual basis and provides recommendations to the Planning Commission and City Council as part of the City's annual budget process.

A **capital project** is defined as an undertaking wherein labor and/or materials are used to construct, alter, append or replace a building or an item of infrastructure (or a component of a building or item of infrastructure). A capital project has specific objectives, includes a detailed scope of work, schedule and budget, and typically has a total cost in excess of $50,000 with a useful life expectancy of ten or more years.

Capital projects are typically defined as “Major Maintenance” (deferred and/or ongoing) or “New Public Improvements.” The first category includes projects that provide major maintenance and/or upgrades to existing infrastructure and/or facilities required to provide essential public services and maintain health and safety. Examples include roadway rehabilitation, roof replacement, HVAC system upgrades, and removal and replacement of deteriorated metal storm drain pipes. The second category includes projects that expand existing infrastructure and/or facilities, or construct new facilities, to address present and future needs of the Community. Examples include skate park, multi-purpose athletic field, municipal swimming pool, and Community Corridors.

While major maintenance projects typically result in reductions in maintenance and operations (M&O) costs, such as energy efficient equipment upgrades for public buildings, new public improvements can result in M&O increases, such as costs to restripe bike lanes along Community Corridors several years after they are first installed. City Engineering works closely with City Public Works to ensure capital projects are designed and constructed to minimize future M&O costs.

Project Evaluation

Projects are prioritized into “Tiers” as follows, based on the results of evaluations, studies and comprehensive needs assessments:

- Annual - Annual project to address infrastructure needs
- Tier 1 - Urgent project based on public health and safety
- Tier 2 - Near-Term project (1 to 2 years)
- Tier 3 - Mid-Term project (3 to 5 years)
- Tier 4 - Long-Term project (6 to 10 years)

The CIP Committee applies the following criteria when evaluating capital projects:

- Health and safety
- Community support
- Project costs and schedule
- Available funding
- Consistency with City General Plan and other long-range planning documents
- Ongoing maintenance costs

Project Funding

With support of the Community and City Council, staff aggressively pursue Federal, State and regional grants to fund capital projects. Other typical funding sources include: *TransNet* (Prop A), Gas Tax (SB1), Sewer Service Fund, Development Impact Fees, Capital Outlay and General Fund. Funding sources for capital projects often have restrictions based on project

scope and expenditure timelines. Exploring funding options, including review of major maintenance reserve policies, is essential to ensuring fiscal sustainability.

The City of National City is required to invest approximately $2 million annually in discretionary funds (General Fund) for local roadway projects to meet its Maintenance of Effort (MOE) requirements to receive local *TransNet* funding and State Gas Tax Road Maintenance and Rehabilitation Account (RMRA) funding through SB1. General Fund cost allocation for Engineering and Public Works employees who provide work on local roadway projects is applied towards the City's MOE. The remaining MOE is met by funding capital roadway projects through General Fund appropriations.

Vehicle Fleet Evaluation

National City's vehicle fleet consists of approximately 225 vehicles and equipment, valued at over $10 million. Fleet management, replacement and modernization is required to allow staff to provide essential services for the Community. The following criteria are used to evaluate and prioritize vehicle fleet needs:

- Age
- Mileage and/or hours of use
- Maintenance and repair costs
- Department operational needs

Vehicle Fleet Funding

Vehicle fleet replacement and modernization is accomplished through a combination of purchase and lease options. Vehicles are purchased by the Vehicle Replacement Reserve, which is replenished over time through internal service charges. Vehicles that are leased are paid for by the benefitting departments through their respective operating budgets.

Approximately 70% of the City's fleet has been replaced/modernized through a combination of purchases and leases since fiscal year 2015. The remainder of the vehicle fleet is scheduled to be replaced/modernized over the next three years, pending available funds. Vehicles planned to be acquired in fiscal year 2020 are shown on page IV-15

Summary

National City's CIP estimates approximately $80 million in capital needs over the next five years. A summary of capital projects and cost estimates is shown on page IV-5. As previously stated, many of the City's capital needs are funded through competitive grants. A summary of competitive grant awards used to fund current capital projects and projects completed over the previous five fiscal years can be found on pages IV-6 through IV-8. The City has received a total of 70 "competitive" grant awards contributing approximately $64 million to capital projects. A summary of the adopted budget for capital projects for fiscal year 2020, excluding grant appropriations, is on page IV-12 and is followed by more detailed descriptions of the planned projects.

National City has received a total of twenty-three distinguished awards from industry professional organizations for projects completed over the past five fiscal years (see page IV-9 through IV-10).

Projects Completed / Project Accomplishments

Sixteen capital projects, valued at approximately $12 million, were completed in fiscal year 2019.

Twenty capital projects, valued at approximately $16 million, were completed in fiscal year 2018.

Sixteen capital projects, valued at approximately $18 million, were completed in fiscal year 2017.

Seven capital projects, valued at approximately $15 million, were completed in fiscal year 2016.

Twelve capital projects, valued at approximately $23 million, were completed in fiscal year 2015.

Fiscal Year 2020 - 2024 CIP Projects

Projects	Amount
30th St Bicycle Corridor ("D" Ave to N. 2nd Ave)	$1,200,000
Euclid Ave Bicycle Corridor (Cervantes Ave to E. 24th St)	$5,000,000
El Toyon - Las Palmas Bicycle Corridor	$2,000,000
Plaza Blvd Widening (Phases II & III – Highland Ave to "N" Ave, I-805 to Euclid Ave)	$7,200,000
Sweetwater Rd Safety Enhancements (Plaza Bonita Rd to Plaza Bonita Center Way)	$1,300,000
Division St Traffic Calming (Euclid Ave to Harbison Ave)	$400,000
Safe Routes to School Pedestrian and Bicycle Safety Enhancements	$2,000,000
Street Resurfacing	$4,000,000
Traffic Signal Upgrades	$2,500,000
Sewer Replacement / Upsizing	$6,000,000
Drainage Improvements	$2,000,000
Paradise Creek Biofiltration (Paradise Valley Rd)	$1,900,000
Paradise Creek Park	$12,000,000
Urban Forest Expansion and Improvements	$660,000
El Toyon Park Playground Equipment Replacement	$175,000
Fiber Optics Communications Infrastructure Expansion	$300,000
Public Safety Cameras	$350,000
Facilities Upgrades	$9,880,000
Cell Phone Repeater Upgrades	$75,000
24th St Transit Oriented Development Overlay	$560,000
National City Bicycle Parking Enhancements	$60,000
National City Boulevard Inter-City Bike Connection	$400,000
8th St & Roosevelt Ave Smart Growth Revitalization	$7,000,000
Sweetwater Road Protected Bikeway	$2,800,000
Waterfront-Homefront Connectivity Study	$220,000
Bayshore Bikeway	$6,400,000
Central Community Mobility Enhancements	$1,500,000
National City Bicycle Wayfinding	$940,000
Total	**$78,820,000**

Competitive Grant Awards

Grants	Amount
Smart Growth Incentive Program (SGIP) Grant – 8th St (Trolley Station to Highland Ave)	$2,000,000
Smart Growth Incentive Program (SGIP) Grant – Downtown-Westside Community Connections	$2,000,000
Smart Growth Incentive Program (SGIP) Grant – Westside Pedestrian & Bicycle Enhancements	$2,000,000
Smart Growth Incentive Program (SGIP) Grant – Downtown Specific Plan Update	$320,000
Smart Growth Incentive Program (SGIP) Grant – Wayfinding Signage Program	$825,000
San Diego Unified Port District CIP – Wayfinding Signage Program	$250,000
San Diego Unified Port District CIP – National City Aquatic Center	$4,633,110
Catalyst Grant – WI-TOD Project (Phase I)	$500,000
EPA Grants (2 Total) – WI-TOD Project (Phase I)	$400,000
Strategic Growth Council Affordable Housing and Sustainable Communities (AHSC) Program Grant – WI-TOD (Phase II) Transportation Infrastructure	$930,271
Department of Housing and Community Development Housing-Related Parks Program (HRPP) Grants (2 Total) – WI-TOD (Phase II) Community Park	$1,000,300
Prop 84 Storm Water Grant – “A” Ave “Green” Street (8th St through Kimball Park)	$2,500,000
Prop 84 Storm Water Grant – Kimball Park LID / Paradise Creek Restoration	$1,876,153
Prop 84 Urban Greening Grant – Paradise Creek Educational Park	$840,000
Prop 84 Clean Beaches Initiative Program Grant – Paradise Creek Biofiltration (Paradise Valley Rd)	$1,344,425
Prop 1 Disadvantaged Community Involvement Program Planning Grant – Paradise Creek Water Quality and Community Enhancement (Paradise Valley Rd)	$365,000

Competitive Grant Awards

Grants	Amount
CAL FIRE Urban & Community Forestry Greenhouse Gas Reduction Fund Grant – Urban Forest Management Plan	$250,285
CAL FIRE Urban & Community Forestry Program California Climate Investments Grant – Urban Forest Expansion and Improvements	$650,800
California Initiative to Reduce Carbon and Limit Emissions (CIRCLE) & Tree San Diego Grants (2 Total) - Tree Planting (Community Parks & Open Space)	$30,000
Highway Safety Improvement Program (HSIP) Grant – 8th St (Highland Ave to Palm Ave)	$900,000
Highway Safety Improvement Program (HSIP) Grant – Highland Ave (Division St to 8th St)	$900,000
Highway Safety Improvement Program (HSIP) Grant – 18th St (“D” Ave to Palm Ave)	$192,200
Highway Safety Improvement Program (HSIP) Grant – Sweetwater Rd (Plaza Bonita Rd to Plaza Bonita Center Way)	$680,940
Highway Safety Improvement Program (HSIP) Grants (10 Total) – Traffic Signal Upgrades, Lighting, Pedestrian / ADA Enhancements	$4,255,630
Safe Routes to School (SRTS) Grant – Coolidge Ave	$730,000
Safe Routes to School (SRTS) Grant – Roundabout at “D” Ave & 12th St	$500,000
Safe Routes to School (SRTS) Grant – 8th St (“D” Ave to Highland Ave)	$450,000
Safe Routes to School (SRTS) Grant – Paradise Valley Rd (8th St to Plaza Blvd)	$225,000
Safe Routes to School (SRTS) Grant – Citywide SRTS Education & Encouragement Program	$500,000

Competitive Grant Awards

Grants	Amount
Active Transportation Program (ATP) Grant – 4th St (Roosevelt Ave to Harbison Ave)	$450,000
Active Transportation Program (ATP) Grant – "D" Ave (Division St to 30th St)	$600,000
Active Transportation Program (ATP) Grants (2 Total) – Citywide Bicycle Parking	$100,000
Active Transportation Program (ATP) Grants (9 Total) – ADA, Pedestrian & Bicycle Enhancements (18th St, 30th St, Division St, Euclid Ave, I-805 Bike Corridor, Citywide SRTS)	$10,936,000
Active Transportation Program (ATP) - Central Community Mobility Enhancements	$1,286,000
Active Transportation Program (ATP) - Bayshore Bikeway – Segment 5	$5,421,000
Active Transportation Program (ATP) - National City Bicycle Wayfinding	$942,000
Active Transportation Program (ATP) - 8th St & Roosevelt Ave Active Transportation Corridors	$5,185,000
Active Transportation Grant Program (ATGP) - Division Street – Euclid Avenue to Harbison Avenue Bicycle Improvements	$312,000
Active Transportation Grant Program (ATGP) - National City Boulevard Inter-City Bike Connection	$394,001
Active Transportation Grant Program (ATGP) - National City Bicycle Parking Enhancements	$50,000
Active Transportation Grant Program (ATGP) - Waterfront-Homefront Connectivity Study	$198,000
Smart Growth Incentive Program (SGIP) - Roosevelt Ave Corridor Smart Growth Revitalization	$2,080,000
Smart Growth Incentive Program (SGIP) - Sweetwater Road Protected Bikeway	$2,500,000
Smart Growth Incentive Program (SGIP) - 24th St Transit Oriented Development Overlay	$500,000
Caltrans Sustainable Transportation Planning (STP) - INTRA-Connect Plan	$330,000
Bicycle Transportation Account (BTA) Grant – 4th St (Roosevelt Ave to Harbison Ave)	$355,500
Community Development Block Grant (CDBG) – Drainage Improvements	$116,000
Community Development Block Grant (CDBG) – George H. Waters Nutrition Center	$95,000
Greater San Diego City Tennis Council Grant – Resurface El Toyon Park Tennis Courts	$12,000
Grants Awarded = 70 Total	**$63,911,615**

Distinguished Project Awards

Awards
Institute of Transportation Engineers (ITE) San Diego Section "2014 Public Agency of the Year Award"
Circulate San Diego "2014 Innovator Award"
American Planning Association (APA) San Diego Chapter "2015 Comprehensive Planning Award: Small Jurisdiction" for SMART Foundation Plan
American Planning Association (APA) California Chapter "2015 Comprehensive Planning Award: Small Jurisdiction" for SMART Foundation Plan
Women's Transportation Seminar (WTS) San Diego Chapter "2015 Innovative Transportation Solutions Award: Alternative Modes and Active Transportation" for Community Corridors
Circulate San Diego "2015 San Diego Regional Walk Scorecard – Top Ranked City"
San Diego County Bicycle Coalition "2015 Golden Gear Award: Public Partner of the Year"
American Public Works Association (APWA) San Diego Chapter "2016 Project of the Year Award" for "A" Avenue "Green" Street
American Public Works Association (APWA) San Diego Chapter "2016 Honor Award" for 8th Street Smart Growth Revitalization
American Public Works Association (APWA) San Diego Chapter "2016 Honor Award" for Highland Avenue Safety Enhancements
American Public Works Association (APWA) San Diego Chapter "2016 Honor Award" for Community Corridors
American Society of Civil Engineers (ASCE) San Diego Section "2016 Project of the Year Award: Urban Design & Beautification" for 8th Street Smart Growth Revitalization
American Society of Civil Engineers (ASCE) San Diego Section "2016 Project of the Year Award: Sustainable Technologies" for Highland Avenue Safety Enhancements

Distinguished Project Awards

Awards
Institute of Transportation Engineers (ITE) San Diego Section "2015/2016 Small Project of the Year Award" for "D" Avenue & 12th Street Roundabout
Circulate San Diego "2016 Momentum Award: Healthy Community" for Paradise Creek Educational Park Urban Greening Project
Women's Transportation Seminar (WTS) San Diego Chapter "2016 Innovative Transportation Solutions Award: Alternative Modes and Active Transportation" for "A" Avenue Green Street
American Council of Engineering Companies (ACEC) "2017 California Merit Award for Engineering Excellence" for "A" Avenue Green Street
American Public Works Association (APWA) San Diego Chapter "2017 Project of the Year Award" for Paradise Creek Restoration
American Public Works Association (APWA) San Diego Chapter "2017 Honor Award" for Kimball & El Toyon Park Improvements
American Council of Engineering Companies (ACEC) "2018 California Merit Award for Engineering Excellence" for Paradise Creek Restoration
San Diego Architectural Foundation 2017 Orchid Architecture Award for Aquatic Center
American Public Works Association (APWA) San Diego Chapter "2018 Project of the Year Award" for Paradise Creek Educational Park
American Planning Association (APA) San Diego Chapter "2018 Comprehensive Planning Award: Small Jurisdiction" for National City Downtown Specific Plan

FISCAL YEAR 2020
PROJECT FUNDING

5-Year Capital Improvement Program (FY 2020- FY 2024)
Fiscal Year 2020 Project Funding Summary

Project	Type	Description	General Fund (001)	Facilities Maintenance Reserve (001)	Sewer Fund (125)	SB1 (RMRA) Gas Tax Fund (109)	TransNet Prop "A" Fund (307)	Library Capital Outlay Fund (108)	Fire DIF Fund (325)	Information Systems Maintenance Fund (629)	Total
Drainage Improvements (001-409-500-598-7049)	Infrastructure	Replace corrugated metal storm drain pipes and provide other high priority drainage improvements Citywide.	$ 500,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 500,000
Traffic Monitoring / Safety Enhancements (001-409-500-598-6573)	Infrastructure	Provide various infrastructure improvements to National City's transportation network to enhance safety and access for all users, including new sidewalks and pedestrian curb ramps for Americans with Disabilities Act (ADA) compliance.	$ 800,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 800,000
Facilities Upgrades (001-409-500-598-1500) (108-409-500-598-1610) (325-409-500-598-1613)	Facilities	Provide major maintenance and upgrades to various City-owned public buildings and facilities to ensure public health and safety, and sustainable operations.	$ -	$ 3,300,000	$ -	$ -	$ -	$ 10,000	$ 100,000	$ -	$3,410,000
Sewer Replacement / Upsizing (125-409-500-598-2024)	Infrastructure	Projects include repair and/or replacement of deteriorated sewer lines and/or upsizing to increase capacity and efficiency of the sewer collection system Citywide.	$ -	$ -	$2,000,000	$ -	$ -	$ -	$ -	$ -	$2,000,000
Safe Routes to School Pedestrian and Bicycle Safety Enhancements (307-409-500-598-6166)	Infrastructure	Projects include various infrastructure improvements Citywide to enhance access and safety for children walking and biking to school.	$ -	$ -	$ -	$ -	$ 212,000	$ -	$ -	$ -	$ 212,000
Street Resurfacing (109-409-500-598-6035) (307-409-500-598-6035)	Infrastructure	Projects include a combination of roadway rehabilitation, grinding and overlay, slurry seals and restriping of finished pavement; other improvements include removal and replacement of damaged or lifted sidewalks and substandard pedestrian curb ramps for ADA compliance.	$ -	$ -	$ -	$1,030,455	$ 400,000	$ -	$ -	$ -	$1,430,455
Traffic Signal Upgrades (307-409-500-598-6558)	Infrastructure	Projects include various upgrades and modifications to traffic signals and associated infrastructure / equipment Citywide, to enhance traffic safety and operations.	$ -	$ -	$ -	$ -	$ 600,000	$ -	$ -	$ -	$ 600,000
Communications Infrastructure Expansion (629-409-500-598-8039)	Infrastructure	Expand fiber optics infrastructure to enhance communications; replace existing cameras that are no longer operational and/or require upgrades; install new cameras and associated infrastructure.	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 100,000	$ 100,000
Total			**$1,300,000**	**$ 3,300,000**	**$2,000,000**	**$1,030,455**	**$1,212,000**	**$ 10,000**	**$ 100,000**	**$ 100,000**	**$9,052,455**

FY 2020 Capital Improvements – Project Descriptions

1. Drainage Improvements
Total Amount: $ 500,000
Project Description: Replace corrugated metal storm drain pipes and provide other high priority drainage improvements Citywide.

2. Traffic Monitoring / Safety Enhancements
Total Amount: $ 800,000
Project Description: Provide various infrastructure improvements to National City's transportation network to enhance safety and access for all users, including new sidewalks and pedestrian curb ramps for Americans with Disabilities Act (ADA) compliance.

3. Facilities Upgrades
Total Amount: $ 3,410,000
Project Description: Provide major maintenance and upgrades to various City-owned public buildings and facilities to ensure public health and safety, and sustainable operations.

4. Sewer Replacement / Upsizing
Total Amount: $ 2,000,000
Project Description: Projects include repair and/or replacement of deteriorated sewer lines and/or upsizing to increase capacity and efficiency of the sewer collection system Citywide.

5. Safe Routes to School Pedestrian and Bicycle Safety Enhancements
Total Amount: $ 212,000
Project Description: Projects include various infrastructure improvements Citywide to enhance access and safety for children walking and biking to school.

6. Street Resurfacing
Total Amount: $ 1,430,455
Project Description: Projects include a combination of roadway rehabilitation, grinding and overlay, slurry seals and restriping of finished pavement; other improvements include removal and replacement of damaged or lifted sidewalks and substandard pedestrian curb ramps for ADA compliance.

7. Traffic Signal Upgrades
Total Amount: $ 600,000
Project Description: Projects include various upgrades and modifications to traffic signals and associated infrastructure / equipment Citywide, to enhance traffic safety and operations.

8. Communications Infrastructure Expansion
Total Amount: $ 100,000
Project Description: Expand fiber optics infrastructure to enhance communications; replace existing cameras that are no longer operational and/or require upgrades; install new cameras and associated infrastructure.

FISCAL YEAR 2020
VEHICLE FLEET FUNDING

Fiscal Year 2020 Fleet

Enterprise Lease Program	# Vehicles	Adopted Budget
Existing Vehicles (Obj Acct #512 - All Funds)	29	$ 168,253
New Vehicles (Obj Acct #512 - All Funds)		
Vehicle Description (Assigned Department)		
Plug-In Electric Vehicle (Eng/PW)	3	21,000
Investigative Vehicle (Police)	3	21,000
Cargo Van (Facilities)	1	5,000
Light Duty Stake Bed Truck (Parks)	1	9,000
Total	8	$ 56,000
Total Enterprise Lease Program	37	$ 224,253

Vehicle/Equipment Purchase Program (Fund 644)		Adopted Budget Annual Payment (Obj Acct #751)	Adopted Budget Purchase Cost
Existing Vehicles - Internal Service Fund Charges		$ 921,790	**N/A**
New Vehicles for Purchase			
Vehicle Description (Assigned Departm	**# Vehicles**		
CSO Truck (Police)	1	$ 4,200	$ 30,000
Prisoner Transport Van (Police)	1	14,000	100,000
CNT Van (Police)	1	8,000	75,000
SWAT Vehicle F250 (Police)	1	18,667	175,000
Aerial Boom Truck - Electric (Parks)	1	20,250	225,000
Brush Clipper (Parks)	1	6,300	45,000
Mini Trencher w/Trailer (Parks)	1	3,200	30,000
Ford F-550 Dump Body (Streets)	1	5,600	80,000
Brush Hog (Streets)	1	700	5,000
Skid Steer w/ Attach & Trailer (Streets)	1	5,067	95,000
Total	10	$ 85,984	$ 860,000
Total Vehicle/Equipment Purchase Program	10	$ 1,007,774	$ 860,000

Note: Under the vehicle purchase program, the acqusition cost of a vehicle is budgeted in the Vehicle Replacement Internal Service Fund (#644). Based on the value of the vehicle and its expected useful life, an annual replacement charge is calculated and that amount is budgeted as an internal service fund charge (object account #751) in the department to which the vehicle is to be assigned. The monies accumulated in Fund 644 through the annual replacement charge will be used for the future replacement of the vehicle.

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Section

V.

Appendix

Adopted Budget
Fiscal Year 2018

Adopted Budget
Fiscal Year 2020

Budget Ordinance

NATIONAL CITY MUNICIPAL CODE

Chapter 2.55 – Fiscal Administration

2.55.010 - Purpose and intent.

In enacting this chapter, it is the purpose and intent of the city council to establish requirements for the development, adoption, and maintenance of the city budget, and to set forth sound standards for the management of the city's assets.

(Ord. No. 2017-2437, § 2, 9-19-2017)

2.55.020 - Fiscal year.

The city's fiscal year shall begin on the first day of July of each year and end on the thirtieth day of June of the following year.

(Ord. No. 2017-2437, § 2, 9-19-2017)

2.55.030 - Preliminary budget.

A. At least thirty days prior to the end of each fiscal year, the city manager shall submit the preliminary budget for the ensuing fiscal year to the city council at a regular city council meeting or other properly noticed public meeting of the city council.

B. Upon receipt of the preliminary budget, the city council may direct or authorize the city manager to make revisions to the same at any regular city council meeting or other properly noticed public meeting of the city council prior to adoption of the budget.

C. At a regular city council meeting, or other properly noticed public meeting of the city council at which the city manager presents the preliminary budget to the city council, any member of the public may appear and be heard regarding any item in the preliminary budget or for requests to include additional items.

(Ord. No. 2017-2437, § 2, 9-19-2017)

2.55.040 - Adopted budget.

A. After the city manager has made all revisions to the preliminary budget directed or authorized by the city council pursuant to subsection B of Section 2.55.030, but not later than June 30 th of each year, the city council shall by resolution adopt the budget for the ensuing fiscal year as finally determined.

B. The resolution of adoption of the budget shall specify, at a minimum, the following:

   1. Appropriations by fund, budget unit, and category;

   2. Interfund transfers; and

   3. Estimated financing sources by fund available to meet the budget requirements.

C. The city council may set forth appropriations in greater detail than required in subsection B of this section and may authorize any additional controls for the administration of the budget as it deems necessary. The city council may delegate the authority to exercise said additional administrative controls to the city manager.

D. There shall be a schedule in or supporting the adopted budget document, or a separate ordinance or resolution, setting forth the number and classifications of positions approved by the city council.

E. The adoption of the budget may be accomplished by a resolution in which the adoption is effectuated by reference to the financing uses in the budget as finally determined, provided that the minimum requirements set forth in subsection B of this section are met in the budget document. If adopted by reference, the budget shall have the same effect as if the resolution of adoption had been accomplished by passage of the resolution in full in a manner provided by law.

F. A copy of the adopted budget shall be placed and shall remain on file with the city clerk where it shall be available for inspection.

G. In accordance with Government Code Section 53901, a copy of the adopted budget shall be filed with the county auditor within sixty days after the beginning of the City's fiscal year, and the annual budget shall be held on file by the county auditor where it shall be available for public inspection during reasonable business hours.

H. 1. If at the beginning of any fiscal year, the budget has not been adopted, the director of finance shall approve payments for the support of the various budget units in accordance with the following authorizations:

   a. Except as otherwise provided in subsection 2, the totals in the preliminary budget as submitted by the city manager, less the amounts for capital assets, transfers out, and new permanent employee positions, are deemed appropriated until adoption of the budget. For the purposes of this subsection, the term "new permanent employee positions" does not include any employee position created in lieu of an employee position that has been abolished.

   b. Amounts for capital assets, transfers out, and new permanent employee positions are deemed appropriated until the adoption of the budget if specifically approved by the city council.

   c. If the preliminary budget has not been submitted to the city council because of an emergency as defined in Section 2.48.020, the amounts deemed appropriated for the new fiscal year shall be based upon the final adjusted budget of the preceding year, less the amounts for capital assets and transfers out unless specifically approved by the city council. For the purposes of this subsection, the term "final adjusted budget" includes the adopted budget, plus adjustments authorized by the city council and encumbrances.

   2. Notwithstanding any other provision of this subsection, prior to the adoption of the budget, the city council may impose expenditure limitations that are more restrictive than those contained in this section.

(Ord. No. 2017-2437, § 2, 9-19-2017)

2.55.050 - Appropriations and transfers.

A. In accordance with Article XIIIB of the Constitution of the State of California, the total annual appropriations subject to limitation of the city shall not exceed the appropriations limit of the city for the prior fiscal year adjusted for the change in the cost of living and the change in population, except as otherwise provided in Article XIIB of the Constitution of the State of California.

B. 1. Transfers and revisions to the adopted appropriations may be made as follows:

   a. Transfers and revisions resulting in an increase in the combined total of appropriations and transfers of any fund, by the approval of the city council.

   b. Between budget units within a fund, subject to the restriction of subsection 1 of this section, by the approval of the city manager.

   2. The city manager is authorized to transfer monies up to the maximums set forth in the budget.

C. Any unencumbered balance remaining to the credit of any appropriation, except for those associated with capital assets, shall lapse at the end of the fiscal year and shall revert to the available balance of the fund from which appropriated.

D. The budget for each fund maintained by the city, including transfers and revisions made after adoption, shall be balanced. A balanced budget shall be defined as that for which financing uses do not exceed available funding sources.

(Ord. No. 2017-2437, § 2, 9-19-2017)

2.55.060 - Delegation of city manager budgetary powers and duties.

The powers and duties assigned to the city manager by this chapter may be delegated.

(Ord. No. 2017-2437, § 2, 9-19-2017)

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Adopted Budget
Fiscal Year 2020

Fiscal Year 2020 Budget Resolution

RESOLUTION NO. 2019 – 85

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NATIONAL CITY ADOPTING A BUDGET FOR FISCAL YEAR 2020

WHEREAS, on April 24, 2019, in accordance with National City Municipal Code §2.55.030, the City Manager submitted a preliminary budget for the 2020 fiscal year to the City Council and said budget was discussed and deliberated in public session; and

WHEREAS, said preliminary budget was further discussed and deliberated in public session on May 21, 2019; and

WHEREAS, on June 4, 2019 the City Council received the budget proposed to be adopted for the 2020 fiscal year, the "Fiscal Year 2020 Proposed Budget," that incorporated adjustments to said preliminary budget as directed by the City Council or advised by the City Manager.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of National City that the budget for the fiscal year beginning July 1, 2019, with City expenditures totaling $105,808,323 is hereby approved, adopted, and appropriated.

BE IT FURTHER RESOLVED that the amounts by fund set forth in the "Expenditure Total" column of Exhibit 1 attached hereto and incorporated herein by this reference shall be the maximum expenditures authorized for those funds for fiscal year 2020; and

BE IT FURTHER RESOLVED that the City Manager is hereby authorized to make budgetary revisions between budget units within a fund subsequent to the adoption of this budget; and

BE IT FURTHER RESOLVED that the City Manager is hereby authorized to transfer monies between funds up to the maximum set forth in the "Transfers" column in Exhibit 1 attached hereto and incorporated herein by this reference; and

BE IT FURTHER RESOLVED that the estimated financing sources by fund available to meet the authorized expenditures and transfers are approved and adopted as detailed in the proposed budget for fiscal year 2020 and incorporated herein by this reference; and

BE IT FURTHER RESOLVED that the City Manager is authorized to adjust amounts of said financing sources subsequent to budget adoption in the event that any appropriation balances carried forward from prior fiscal years had an associated revenue source at the time the appropriation was established; and

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BE IT FURTHER RESOLVED that the City Council does hereby authorize and approve the number and classification of employees in the respective functions, departments, and/or activities as set forth in the Fiscal Year 2020 Proposed Budget and incorporated herein by this reference.

PASSED and ADOPTED this 4th day of June, 2019.

Alejandra Sotelo Solis, Mayor

ATTEST:

For Michael R. Dalla, City Clerk

APPROVED AS TO FORM:

Angil P. Morris-Jones
City Attorney

CITY OF NATIONAL CITY
EXPENDITURE SUMMARY BY OBJECT - ALL FUNDS
FISCAL YEAR 2020

Fund	Fund Name		Personnel Services	Maintenance & Operations[1]	Capital Outlay	Capital Improvements	Alloc Costs & Internal Chrgs[2]	Expenditure Total
001	General Fund							
	Department							
	401	City Council	$ 334,236	$ 45,176	$ -	$ -	$ 100,803	$ 480,215
	402	City Clerk	$ 251,084	$ 25,705	$ -	$ -	$ 40,956	$ 317,745
	410	City Treasurer	$ 25,498	$ 960	$ -	$ -	$ 15,780	$ 42,238
	403	City Manager	$ 1,040,148	$ 128,550	$ -	$ -	$ 101,350	$ 1,270,048
	405	City Attorney	$ 764,374	$ 129,050	$ -	$ -	$ 78,247	$ 971,671
	441	Community Services	$ 591,558	$ 629,050	$ 6,058	$ -	$ 790,098	$ 2,016,764
	416	Engineering & Public Works	$ 1,266,500	$ 1,270,550	$ 19,375	$ -	$ 1,080,760	$ 3,637,185
	404	Finance	$ 1,605,813	$ 129,620	$ 32,289	$ -	$ 258,595	$ 2,026,317
	412	Fire	$ 10,091,786	$ 1,461,093	$ 6,262	$ -	$ 995,529	$ 12,554,670
	419	Housing & Economic Development	$ 261,220	$ 67,100	$ -	$ -	$ 88,688	$ 417,008
	407	Human Resources	$ 492,981	$ 57,635	$ -	$ -	$ 139,186	$ 689,802
	420	Neighborhood Services	$ 1,133,085	$ 202,804	$ 28,417	$ -	$ 136,114	$ 1,500,420
	409	Non-Departmental	$ -	$ 932,564	$ 21,000	$ 4,600,000	$ 233,747	$ 5,787,311
	443	Planning	$ 562,724	$ 87,666	$ -	$ -	$ 56,496	$ 706,886
	411	Police	$ 22,958,048	$ 1,523,883	$ 526,426	$ -	$ 3,154,346	$ 28,162,703
001	**General Fund Total**		**$ 41,379,055**	**$ 6,691,406**	**$ 639,827**	**$ 4,600,000**	**$ 7,270,695**	**$ 60,580,983**
104	Library Fund		$ 1,094,985	$ 124,600	$ -	$ -	$ 693,857	$ 1,913,442
105	Parks Maintenance Fund		$ 1,166,445	$ 210,800	$ 50,312	$ -	$ 166,966	$ 1,594,523
108	Library Capital Outlay Fund		$ -	$ 50,900	$ 21,800	$ -	$ -	$ 72,700
109	Gas Taxes Fund		$ 897,419	$ 344,000	$ -	$ 1,030,455	$ 347,215	$ 2,619,089
125	Sewer Service Fund		$ 951,695	$ 6,437,300	$ 24,614	$ 2,000,000	$ 518,240	$ 9,931,849
130	EMT-D Revolving Fund		$ 291,550	$ 9,500	$ -	$ -	$ 19,982	$ 321,032
166	Nutrition Fund		$ 463,178	$ 307,800	$ -	$ -	$ 19,946	$ 790,924
172	Trash Rate Stabilization Fund		$ 90,551	$ 10,000	$ -	$ -	$ 14,740	$ 115,291
195	Mile of Cars Landscape Maint. Dist. Fund		$ -	$ 155,355	$ -	$ -	$ -	$ 155,355
212	Post-Employment Benefits Fund		$ 260,340	$ -	$ -	$ -	$ -	$ 260,340
259	Library Bonds Debt Service Fund		$ -	$ 382,075	$ -	$ -	$ -	$ 382,075
277	National City Public Library Donations Fund		$ -	$ 3,900	$ -	$ -	$ -	$ 3,900
301	Community Development Block Grant Fund		$ 201,527	$ 641,436	$ -	$ -	$ -	$ 842,963
307	Proposition "A" Fund		$ -	$ -	$ -	$ 1,212,000	$ -	$ 1,212,000
320	Library Grants Fund		$ 15,319	$ 29,376	$ -	$ -	$ -	$ 44,695
502	Housing Choice Voucher Fund		$ 815,353	$ 11,981,264	$ 6,262	$ -	$ 277,616	$ 13,080,495
505	HOME Fund		$ 27,230	$ 498,037	$ -	$ 101,311	$ -	$ 626,578
532	Low & Moderate Income Housing Asset Fund		$ 141,519	$ 50,000	$ -	$ -	$ 11,198	$ 202,717
626	Facilities Maintenance Fund		$ 955,461	$ 1,901,635	$ 18,527	$ -	$ 56,527	$ 2,932,150
627	Liability Insurance Fund		$ 67,071	$ 3,580,836	$ -	$ -	$ -	$ 3,647,907
629	Information Systems Maintenance Fund		$ 539,537	$ 1,694,194	$ 75,000	$ -	$ -	$ 2,308,731
643	Motor Vehicle Service Fund		$ -	$ 1,178,584	$ -	$ -	$ -	$ 1,178,584
644	Vehicle Replacement Fund		$ -	$ 885,000	$ 105,000	$ -	$ -	$ 990,000
	Other Funds Total		**$ 7,979,180**	**$ 30,476,592**	**$ 301,515**	**$ 4,343,766**	**$ 2,126,287**	**$ 45,227,340**
	Total, All Funds		**$ 49,358,235**	**$ 37,167,998**	**$ 941,342**	**$ 8,943,766**	**$ 9,396,982**	**$ 105,808,323**
Percent Total (not including Allocated Costs & Internal Charges)			51.20%	38.55%	0.98%	9.28%		

[1] includes Refunds, Contributions, & Special Payments

[2] Indirect/Overhead Costs + Internal Service Charges

Exhibit 1 Page 1

CITY OF NATIONAL CITY
FUND TRANSFERS DETAIL
FISCAL YEAR 2020

From		To		Purpose	Proposed Transfers
001	General Fund	104	Library Fund	Operating Subsidy	$ 1,061,970
001	General Fund	105	Parks Maintenance Fund	Operating Subsidy	602,168
001	General Fund	212	Personnel Comp Fund	Retiree Health Benefits	260,340
				Total (Net) General Fund Impact	**$ 1,924,478**
195	Mile of Cars LMD	001	General Fund	Administrative Transfer	6,000
125	Sewer Service Fund	644	Vehicle Replacement Fund	Vehicle Purchases	87,500
501	Housing Authority Fund	166	Nutrition Center Fund	Annual Proceeds from Disposition of Assets	491,625
				Total (Net) Other Funds Impact	**$ 585,125**
				Total, All Funds	**$ 2,509,603**

Exhibit 1 Page 2

Passed and adopted by the Council of the City of National City, California, on June 4, 2019 by the following vote, to-wit:

Ayes: Councilmembers Cano, Quintero, Rios, Sotelo-Solis.

Nays: Morrison.

Absent: None.

Abstain: None.

AUTHENTICATED BY: ALEJANDRA SOTELO-SOLIS
Mayor of the City of National City, California

MICHAEL R. DALLA
City Clerk of the City of National City, California

By: _____
Deputy

I HEREBY CERTIFY that the above and foregoing is a full, true and correct copy of RESOLUTION NO. 2019-85 of the City of National City, California, passed and adopted by the Council of said City on June 4, 2019.

_____
City Clerk of the City of National City, California

By: _____
Deputy

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Adopted Budget
Fiscal Year 2020

Fiscal Year 2020 Appropriation Limit Resolution

RESOLUTION NO. 2019 – 86

RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF NATIONAL CITY APPROVING AND
ADOPTING THE ANNUAL APPROPRIATIONS LIMIT
OF $64,799,326 FOR FISCAL YEAR 2020

WHEREAS, Article XIII-B of the California Constitution provides that appropriations made by State and local governments shall be changed annually by a factor comprised of the change in population and the change in the cost of living.

NOW, THEREFORE, BE IT RESOLVED that the population change factors to be used in calculating the appropriations limit for fiscal year 2020 are set forth in **Attachment "A."** and by this reference incorporated herein as though set forth in full; and

BE IT FURTHER RESOLVED that the cost of living factors to be used in calculating the appropriations limit for fiscal year 2020 are set forth **in Attachment "A**."

BE IT FURTHER RESOLVED that the appropriations limit for fiscal year 2020 shall be $64,799,326, as set forth in **Attachment "A**."

PASSED and ADOPTED this 4th day of June, 2019.

Alejandra Sotelo-Solis, Mayor

ATTEST:

For Michael R. Dalla, City Clerk

APPROVED AS TO FORM:

Angil P. Morris-Jones
City Attorney

City of National City
Annual Appropriations Limit
Fiscal Year 2020

A. Fiscal Year 2019 Appropriations Limit	$	62,074,254
California Per Capita Cost of Living Change converted to a ratio ***		1.0385
Limit Sub-Total		64,464,113
San Diego County Population Change converted to a ratio ***		1.0052
Fiscal Year 2020 Appropriations Limit	**$**	**64,799,326**

Gann Limit Recap

Total City Appropriations	$	91,512,696
Less: Non-Tax Proceeds		38,203,626
Estimated Appropriations Subject to the Limit	$	53,309,070
Fiscal Year 2020 Appropriations Limit		64,799,326
Amount of Appropriations Below the Limit	$	11,490,255.96

*** Source - State of California, Department of Finance
http://www.dof.ca.gov/budgeting/

Passed and adopted by the Council of the City of National City, California, on June 4, 2019 by the following vote, to-wit:

Ayes: Councilmembers Cano, Morrison, Quintero, Rios, Sotelo-Solis.

Nays: None.

Absent: None.

Abstain: None.

AUTHENTICATED BY: ALEJANDRA SOTELO-SOLIS
Mayor of the City of National City, California

MICHAEL R. DALLA
City Clerk of the City of National City, California

By: _____
Deputy

I HEREBY CERTIFY that the above and foregoing is a full, true and correct copy of RESOLUTION NO. 2019-86 of the City of National City, California, passed and adopted by the Council of said City on June 4, 2019.

_____
City Clerk of the City of National City, California

By: _____
Deputy

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Adopted Budget
Fiscal Year 2020

Accounting & Financial Policies

Purpose

The purpose of this policy is to ensure that assets are safeguarded, that financial statements are in conformity with generally accepted accounting principles, and that finances are managed with responsible stewardship. All personnel are expected to uphold to this internal procedures. It is the intention of City of National City Department of Finance that this procedures serve as our commitment to proper, accurate financial management and reporting.

Payroll

Payroll Processing

The City of National City compensates employees on a bi-weekly basis in accordance with the current and approved Memorandums of Understanding for the recognized employee's unions, the Firefighters' Association (FFA), the Municipal Employees Association (CEA), and the Police Officers' Association (POA). Executive, management, and confidential employees are unrepresented and negotiate separate from any other recognized group.

The payroll process consists of the following: 1) data entry and computer processing, 2) distribution of checks or transmittal of direct deposits, 3) payroll liability processing and 4) filing both in house and with appropriate organizations/agencies.

Payroll Reporting

1. The Payroll Clerk performs the following payroll reporting requirements:
    A. payroll tax deposit;
    B. CalPERS contribution report;
    C. CASDU garnishment;
    D. PARS contribution report;
    E. ICMA contribution report.
2. Direct Deposit
    A. Once the payroll process is complete, the direct deposit file is submitted to the financial institution with 48 hours in advance from payday.
3. Payroll Distribution
    A. Insert each Payroll Check and Direct Deposit Voucher into a plain window envelope and seal. Sort by Department. Checks are maintained in the Finance vault.
    B. On payday, an authorized person from each department will come to the Payroll Department and pick up the checks for that department.

Accounts Payable

Create New Vendor Account

New vendors are set up in the system by the Accounting Assistant Staff upon collection of supporting documentation. A vendor record can be initiated by the Accounting Assistant or City Departments by requesting a signed W-9 form.

Invoice Processing

Request for Warrant Forms need to be filled out by the department requesting payment. The following information needs to be filled out by the department: Invoice #, Invoice Date, Description of goods/services being billed and paid for, PO# if applicable, Account #, and Amount. NOTE: Request for Payments must be signed by the Department Director or its designee.

Normal Accounts Payable Check Run

The City of National City uses a hybrid accounts payable and centralize purchasing process. Each department has the authority to purchase or contract for services as long as the purchases or contracts conform to the adopted purchasing resolution and the funds have been appropriated. Invoices are entered into the system A/P module by the departments in batches, which are submitted to Finance according to predetermined due dates. Weekly check runs occur on Thursdays that City Hall is open. All items to be paid should be entered by end of day Thursday of prior week.

After the invoice batches are reviewed and posted, the Accountant will review the Open Invoice Report that includes all of the posted invoices to be paid, and then gives approval for the checks to be processed.

After the Warrant has been signed and printed, the A/P Accounting Assistant prepares the warrant register report along with the A200 Form for Director of Finance to review/sign and upload to Questys system to include in Council meeting agenda and package. For checks requested to be return to the department, the party picking up the check(s) should sign the Voucher/Check Register.

The Accounting Assistant matches checks to the backup, make sure appropriate signatures have been received, and that all backup is attached. The Accounting Assistant checks that the dollar amount of the check, vendor number and invoice number match the payment authorization, verifies address of vendor and mails check with any remittance slips. Note that packing slips, estimates, and statements are not considered adequate backup, but certainly can be added as additional supporting documentation. The documentation must be an invoice. The exception being memos from department heads authorizing payment. Any questionable backup should be brought to the attention of the department supervisor. After all checks have been matched up to the appropriate backup, they should be filed numerically by check number and by weekly register warrant number in the filing cabinets located outside the A/P Accounting Assistant's office.

Petty Cash Fund

The petty cash fund shall be maintained by an Accounting Assistant designated by the Director of Finance. During the day, the cash is kept in a metal cash box located in a locked file cabinet. This cash box will be kept locked, except when an authorized petty cash reimbursement is being made to an employee. After business hours, the box is locked in the Finance vault.

The Accounting Assistant will be responsible for obtaining and maintaining from each department head a list of persons authorized to approve petty cash reimbursements, including a specimen signature for each person. The authorizing employee must be a member of management.

Purchasing

Purchasing Requisition Entry

The City of National City uses a centralized purchasing system. Under this system, each operating department is responsible for coordinating the purchase of goods and services needed for its operations. However, to ensure compliance with the City's purchasing manual, the City's Purchasing Ordinance designates that certain purchases must be approved by a Purchasing Officer designated by the City Manager.

Purchases may only be made by the following acceptable methods: 1) Purchase Order, 2) Request for Check, 3) Petty Cash, or 4) City Issued Credit Card. Funds must exist in the account to which the purchase is to be charged.

The document used to encumber funds is called a purchase order. When a purchase order is created, approved, and entered, it reserves a portion of the budget allocated to the particular line item in an amount equal to the purchase order. For example, if the office supply line item budget is $1,000 and a purchase order is created for $250, $250 is considered encumbered and no longer available for appropriation. Encumbered funds may be contractually obligated at the time the purchase order is created (such as when there is a corresponding contract with a vendor to provide contractually specified goods or services) or they may relate to a "blanket" purchase authorization (when a specified volume of goods or services are purchased from a vendor throughout the fiscal year). In either case, once a purchase order is created the funds are no longer available for payment to any vendor (or for any other purpose) other than that specified on the purchase order. Once created a purchase order may later be increased, decreased, or cancelled.

When goods or services are rendered to the City, payment may then be authorized through four appropriate approval levels against a purchase order. When a payment is issued, the balance of the purchase order is reduced and the encumbrance becomes an expenditure.

Purchase Order Year-End Closeout

Purchase orders are closed out shortly after June 30th, with the exception of requested purchase orders that still remain open on contracts. Purchase orders that will remain open are only those purchase orders related to an active Construction in Progress (CIP) in nature. All departments are requested to prepare a list of purchase orders to be carried into the following fiscal year and submit the list to Purchasing Division in Finance. Purchase orders requested to be carried forward by each department will be review by Finance to insure that a contract is in place and that the purchase order balance is accurate. Print a Purchase Order Accounting Report so that you have a comprehensive list of all purchase orders open as of June 30th. Go through the list to determine which purchase orders should be carried forward into the next fiscal year and which purchase orders should be closed out permanently.

Purchase Orders to be Closed Permanently

In order to close out a purchase order in EDEN financial system, a change order must be entered to close out the purchase order balance.

Cash Receipts – Cash Register and Cashiering

Opening Activity and Cash Drawer Setup

Each cashier should have their own cash drawer that they are responsible for.

Losses, Shortages, and Overages

A Shortage is an unintentional collection error, such as giving incorrect change or not collecting the correct amount. An Overage occurs when employee have collected too much money and cannot immediately return the excess to a specific customer. A loss occurs when the cash handler has obtained physical custody of money and then due to reasons like negligence, an act of God, or an unlawful action, cannot deposit the funds into the City Treasury. "Negligence" includes such actions as leaving City money unattended and not properly safeguarding that money from loss. Losses shall be reported to the supervisor immediately.

Balancing the Cash Drawer

At the end of the day, the cashier needs to account for any loss, shortage, or overage in their cash drawer. This process is known as "balancing" the cash drawer. This balancing process involves:

1. Adding the currency, coin, funds that may have been removed from the cash drawer for safekeeping, and checks for a total dollar amount on-hand and then subtracting out the beginning balance.
2. Determining the dollar amount that has been collected per the cash register.
3. Comparing these two amounts. They should be the same.

The balancing process should take place out of public view in a location away from the collection area to protect the safety of the cash handler.

Locating Cash Differences

Every reasonable attempt should be made to locate cash differences. If we have a cash shortage or overage, we follow these steps:

1. Recount all coin and currency to agree with the initial count.
2. Make sure that the proper amount was deducted as the beginning cash bank.

If the difference is more than $5, we follow the below steps:

1. Recheck the amounts per the cash register. Do the amounts for checks and credit card transactions per the cash register agree to the actual count?
2. If a shortage exists we search the area where we were working.
3. Look in wastebaskets around the working area and where the cash drawer was balanced.

Entering Cash Receipts

The Progressive cash receipt system utilizes the general payment processing to enter cash receipts at the Finance cashiers counter. Receipts are processed by several cashiers, each having their own separate cash box. At the end of the day, the cash boxes are balanced with

reports that have been generated by the Progressive cash receipt system. Each Cashier will balance their cash drawer at the end of day and immediately notify Supervisor in-charge of any unreconciled differences. If the cash drawers are in balance, the main Cashier / Accounting Assistant will prepare a comprehensive cash balance report for the Supervisor in-charge.

Processing Cash Deposits Received by Finance

1. Collect cash/checks received the previous day from all cashiers. Verify all monies received.
2. Fill out deposit slips.
3. Prepare cash and checks for deposit to bank.
4. Inside a Cash Deposit Only bag, place all currency and coin. Fold with air out and seal bag. Place the white deposit ticket in the 'Deposit Ticket Only' slot and seal. Checks are put in a separate unencoded check bag.
5. Inside an unencoded check bag, place the batch of checks along with the white deposit ticket. Fold with air out and seal bag.
6. Place bags with the AT Systems receipt book in the Finance vault.

Treasury / Cash Management

Investment Procedures

As necessary, cash is transferred between bank accounts, to and from the state's Local Agency Investment Fund, or securities are purchased based on established criteria in accordance with City Council Policy #203 Investment of City Funds.

The City of National City's investment program will conform to federal, state, and other legal requirements, including California Government Code Sections 16429.1-16429.4, 53600 53609 and 53630-53686.

Transmitting Issued/Voided Check Files to the Bank

As a security measure to prevent fraud, electronic files (positive pay file) of check registers are sent to the City's bank whenever either an Accounts Payable or a Payroll run is done. By submitting check registers to the bank at the time the checks are issued, the bank can then ensure that the checks being cashed were, in fact, issued by the City.

Bank and Check Reconciliation

On a monthly basis all cash accounts are reconciled between the General Ledger and the bank statements. Any differences are accounted for and necessary adjustments are made.

Returned Checks

Returned checks are recorded by the Account Receivable Accounting Technician. Then, the Accounting Technician record the proper adjustment and issues an invoice as part of the collection effort process. The respective departments are then notified of the returned checks.

Department of Finance Vault/Safe

Cash receipts collected at City Hall are processed at the Department of Finance cashier's counter. To ensure the safety of these monies until they are released to a courier for transport and deposit with the appropriate banking authority, cash and checks are locked in the Finance vault. The following details the process for safekeeping of both cash and checks.

General Cash Collection control Procedures

The purpose of the procedures below is to provide guidance to City departments in how the receipts are to be processed and handled before being presented to the Department of Finance.

General Ledger

Accounting Periods

To allow for continuity and consistency the accounting cycle of the fiscal year is divided into separate accounting periods. The first month of the fiscal year, July, is identified as Period 01, August is Period 02 and so on. At the end of the fiscal year Period 12 is used for the regular June activity. Fiscal year-end adjustments are recorded in Period 13 and dated 06/30/XX. Fiscal year closing entries are recorded in Period 14 and dated 06/30/XX.

Adjusting Journal Entries

Adjusting journal entries are used to directly record transactions to the City's general ledger, which are not otherwise posted through some other system. For example, if the State directly deposits the City's monthly sales tax remittance into the City's bank account, the general ledger has no way of knowing that this has occurred. In this case there is no check processed through the cash receipts system, and therefore no posting to the general ledger. The amount directly deposited must be recorded via an adjusting journal entry.

Adjusting journal entries may also be used to correct an item that was previously posted. The adjusting entry could be used to correct the amount, account used, or timing of a previously recorded transaction. As an example, if a check for gas tax revenues was received and erroneously posted to property tax revenues, an adjusting journal entry could be used to correct this situation.

Budget Adjustment Entries

Budget adjustment entries are used to modify the existing budgetary amounts for both revenue ("Estimated Revenues") and expenditure ("Appropriations") accounts. The entry may be used to either increase or decrease the budgeted amount within a revenue or expenditure account.

Accounts Receivable

There are several different categories that the City bills accounts receivables for. The majority of the invoices prepared are for false alarms, annual inspection fee, administrative citations for Building, Planning, Engineering, and Code Enforcement, sewer billing, housing choice voucher program repayments, property leases, and intergovernmental contracts.

The AR process includes 1) setting up customer information, 2) preparing an invoice and mailing it, 3) posting payments and 4) generating monthly statements for unpaid invoices.

Capital Improvement Projects

Capital improvements are initiated at the direction of the departments and approved by the City Manager or City Council. A draft budget is submitted to Finance and then to the City Council for approval. Once approved the Department of Finance maintains budgets, off-cycle funding, and transfers between funding sources; reviews expenses and revenues; and monitors available unspent balances for all CIP projects on an on-going basis.

Business Licensing

The business license tax is revenue to the general fund for the privilege of conducting business within the City of National City and receiving the benefits of various City services. The provisions of this chapter are principally revenue in nature but shall also have regulatory provisions for business compliance.

Budget

The City adopts an Operating and Capital Improvement budget on an annual basis. The adopted budget appropriates funds and establishes legal expenditure limits for the upcoming fiscal year beginning July 1. To develop the Operating Budget, departments are asked to submit estimates for revenues they will generate for the upcoming fiscal year and appropriations requests based upon the best estimates of products and services available. Finance staff reviews the submitted revenue estimates and appropriation requests then meets with each department to review them. Once departmental reviews are complete, Finance meets with the City Manager to discuss revenues and appropriations and the preliminary status (surplus or deficit) of the budget. After all internal reviews are complete, a preliminary budget is prepared for review by the City Council. After City Council feedback and any requested revisions have been made, a final budget document is prepared for adoption prior to June 30. Adoption of the budget provides City administrators with the authority to incur liabilities to provide services. The approved budget is modified throughout the fiscal year as funding sources and needs of the City change.

Appropriations Limit Calculation

Per California Constitution Article XIIIB Section 1 indicates the total annual appropriations subject to limitation of the State and of each local government shall not exceed the appropriations limit of the entity of government for the prior year adjusted for the change in the cost of living and the change in population.

Each year, a local government must adjust its Appropriations Limit for two factors: 1) the change in the cost of living, and 2) the change in population.

Project Accounting

Project Accounting is used to keep track of activities relating to the City's capital improvement projects. All accounting entries that are entered against a project expenditure string from all other modules are posted into Project Accounting.

Capital Assets and Reporting

Capital Assets are defined as those assets acquired by the City to be used in the course of operations and providing services to the general public. The City uses a cost threshold of $5,000 for the purpose of fixed asset and capital asset reporting.

Capital Assets List

The City should prepare and maintain a current capital assets list for land, buildings, improvements other than buildings, and infrastructure costing $10,000 or more, and for machinery and equipment with unit costs of $5,000 or more and useful lives greater than 1 year. The City may maintain one comprehensive list for general capital assets and proprietary fund capital assets. However, it must identify the general capital assets and individual fund capital assets for financial reporting purposes. Additional precautions should be taken for high theft items, such as laptop computers, digital cameras, etc. which may fall below the capitalization thresholds. The City should maintain a separate list for assets costing less than $5,000 that are considered to be at a relatively high risk of theft, waste, or abuse. These assets should be identified as City property but may need not be numerically tagged. Cities may adopt lower capitalization thresholds; however, such a policy should be documented and followed consistently.

CITY COUNCIL POLICY
CITY OF NATIONAL CITY

TITLE: Maintenance of Reserve Funds	**POLICY #201**
ADOPTED: June 26, 1985	**AMENDED: November 21, 2017**

Purpose

The City will establish reserves to strengthen its ability to withstand unexpected financial emergencies such as those that may result from national disasters, revenue shortfalls, or unanticipated expenditures of a non-recurring nature and to accumulate funds for large-scale purchases.

Policy

The City Manager is charged with the responsibility of accumulating and maintaining the City's reserves at the following target levels:

- **GENERAL FUND CONTINGENCY RESERVE:** an amount equal to between twenty-five percent (25%) and fifty percent (50%) of a single year's budgeted General Fund operating expenditures. "Operating expenditures" shall be defined as all expenditures, except those of a capital nature, plus operating subsidies provided to the Library Fund, Parks Fund, Nutrition Fund, and Personnel Compensation Fund.

- **GENERAL FUND FACILITIES MAINTENANCE RESERVE:** an amount equal to between ten percent (10%) and fifteen percent (15%) of the total acquisition cost of the City's building assets. "Building assets" shall be defined as all permanent or nonpermanent structures constructed or installed to provide a workplace for City employees or house City assets and/or operations.

- **GAS TAXES FUND CONTINGENCY RESERVE:** an amount equal to a minimum of five percent (5%) of the estimated annual revenue of the Gas Taxes Fund.

- **SEWER SERVICE FUND OPERATIONS / CASH FLOW RESERVE:** an amount equal to between twenty-five percent (25%) and fifty percent (50%) of a single year's budgeted Sewer Service Fund operating expenditures.

- **SEWER SERVICE FUND METRO CASH FLOW RESERVE:** an amount equal to the City's estimated portion of the projected cash needs for capital costs of the San Diego Metropolitan Sewerage System's wastewater treatment program.

- **SEWER SERVICE FUND CAPITAL REPLACEMENT RESERVE:** an amount equal to between ten percent (10%) and fifteen percent (15%) of a single year's budgeted Sewer Service Fund operating expenditures.

- **SEWER SERVICE FUND CAPITAL EXPANSION RESERVE:** an amount equal to between ten percent (10%) and fifteen percent (15%) of a single year's budgeted Sewer Service Fund operating expenditures.

- **SEWER SERVICE FUND EMERGENCY / NATURAL DISASTER RESERVE:** an amount equal to a minimum of fifteen percent (15%) of a single year's budgeted Sewer Service Fund operating expenditures.

- **LIABILITY INSURANCE RESERVE:** an amount sufficient to ensure liability insurance claim assets of the Liability Insurance Fund equal to the eighty percent (80%) Confidence Level of Adequacy applicable to estimated liability insurance claims, as established biennially by the City's actuary.

- **WORKERS' COMPENSATION RESERVE:** an amount sufficient to ensure Workers' Compensation claim assets of the Liability Insurance Fund equal to the eighty percent (80%) Confidence Level of Adequacy applicable to estimated Workers' Compensation claims, as established biennially by the City's actuary.

- **DEBT SERVICE RESERVES:** in each fund from which debt service is paid, an amount equal to the total required by applicable indenture(s) and/or other agreement(s), but in no case less than one year's debt service requirement of all long-term City obligations, excluding inter-fund loans.

- **IRREVOCABLE SUPPLEMENTAL PENSION TRUST RESERVE:** an amount equal to the total net pension liability of the City's pension plans. The balance of this reserve shall not be subject to the "Replenishment of Reserves" requirement.

- **VEHICLE REPLACEMENT RESERVE:** an amount equal to between the accumulated depreciation and estimated replacement value of the motor vehicle assets of the Vehicle Replacement Fund. For the purposes of this policy, "motor vehicle" shall be defined as a self-propelled, wheeled vehicle with propulsion provided by an engine or motor which must be operated by one or more persons to perform the function(s) for which it is designed.

The actual amount of each reserve shall be determined each year by the City Manager as part of the budgeting process and shall be annually reported to the City Council as part of or in conjunction with the Comprehensive Annual Financial Report (CAFR); however, nothing in this policy shall prevent determining or reporting on the level of any reserves at other times during the year.

TITLE: Maintenance of Reserve Funds	POLICY #201
ADOPTED: June 26, 1985	AMENDED: November 21, 2017

The above requirements may be suspended only upon approval of Council.

Replenishment of Reserves

If its balance falls below the minimum required level, the City shall strive to restore it to the minimum required balance by any feasible means, including, but not limited to, adopting a budgetary surplus; applying any cost savings, over-realized revenues, and/or surpluses realized within the applicable fund; or transferring a portion of the General Fund Contingency Reserve. Unless otherwise noted, the following guidelines will be used to restore a reserve fund:

- If a reserve is drawn down to 75-99% of its minimum required balance, it shall be restored to 100% over a 1 to 3 year period.
- If a reserve is drawn down to 50-74% of its minimum required balance, it shall be restored to 100% over a 3 to 5 year period.
- If a reserve is drawn down below 50% of its minimum required balance, it shall be restored to 100% over a 5 to 7 year period.

These guidelines may be suspended, in whole or part, if financial or economic circumstances prevent meeting any or all of the timelines.

Once established or increased, a reserve balance shall become committed fund balance, as defined by Governmental Accounting Standards Board Statement Number 54, within the applicable fund and, as such, shall require Council approval for all transfers and expenditures therefrom.

Related Policy References

None

Prior Policy Amendments

June 7, 2016
October 7, 2014
December 10, 2013
March 12, 2002

CITY COUNCIL POLICY
CITY OF NATIONAL CITY

TITLE: Investments	POLICY #203
ADOPTED: October 23, 1990	AMENDED: October 17, 2017

I. INTRODUCTION

The City of National City's investment program will conform to federal, state, and other legal requirements, including California Government Code Sections 16429.1-16429.4, 53600-53609, and 53630-53686. The following investment policy addresses the methods, procedures, and practices which must be exercised to ensure effective and judicious fiscal and investment management of the City's funds. It is the policy of the City to invest public funds in a manner that will provide a market rate of return, given its requirements for preserving principal and meeting the daily cash flow demands of the City. All investments will comply with this Investment Policy and governing laws.

This Investment Policy replaces any previous Investment Policy or Investment Procedures of the City.

II. SCOPE

This Investment Policy applies to all the City's financial assets and investment activities with the following exception(s):

> Proceeds of debt issuance shall be invested in accordance with the City's general investment philosophy as set forth in this policy; however, such proceeds are invested in accordance with permitted investment provisions of their specific bond indentures.

Pooling of Funds: Except for cash in certain restricted and special funds, the City will consolidate cash and reserve balances from all funds to maximize investment earnings and to increase efficiencies with regard to investment pricing, safekeeping and administration. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

III. GENERAL OBJECTIVES

The overriding objectives of the investment program are to preserve principal, provide sufficient liquidity, and manage investment risks.

1. *Safety*: Safety of principal is the foremost objective of the investment program. Investments will be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk and interest rate risk.

2. *Liquidity*: The investment portfolio will remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated.

3. *Return*: The investment portfolio will be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints for safety and liquidity needs.

IV. PRUDENCE, INDEMNIFICATION, AND ETHICS

A. *Prudent Investor Standard*: Management of the City's investments is governed by the Prudent Investor Standard as set forth in California Government Code Section 53600.3:

> **"…**all governing bodies of local agencies or persons authorized to make investment decisions on behalf of those local agencies investing public funds pursuant to this chapter are trustees and therefore fiduciaries subject to the prudent investor standard. When investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the City, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the City. Within the limitations of this section and considering individual investments as part of an overall strategy, investments may be acquired as authorized by law."

B. *Indemnification*: The Director of Finance or City Manager designee hereinafter designated as Financial Services Officer and other authorized persons responsible for managing City funds, acting in accordance with written procedures and the Investment Policy and exercising due diligence, will be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported within 30 days and appropriate action is taken to control adverse developments.

C. *Ethics*: Officers and employees involved in the investment process will refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

V. DELEGATION OF AUTHORITY

A. Authority to manage the City's investment program is derived from California Government Code Section 53600 *et seq*. The City Council is responsible for the City's cash management, including the administration of this Investment Policy. Management responsibility for the cash management of City funds is hereby delegated to the Director of Finance and/or Financial Service Officer.

   The Director of Finance and/or Financial Services Officer will be responsible for all transactions undertaken and will establish a system of procedures and controls to regulate the activities of subordinate employee.

B. The City may engage the services of one or more external investment managers to assist in the management of the City's investment portfolio in a manner consistent with the City's objectives. Such external managers may be granted discretion to purchase and sell investment securities in accordance with this Investment Policy. Such managers must be registered under the Investment Advisers Act of 1940.

VI. AUTHORIZED FINANCIAL INSTITUTIONS, DEPOSITORIES, AND BROKER/DEALERS

A list will be maintained of financial institutions and depositories authorized to provide investment services. In addition, a list will be maintained of approved security broker/dealers selected by conducting a process of due diligence described in the investment procedures manual. These may include "primary" dealers or regional dealers that qualify under Securities and Exchange Commission (SEC) Rule 15C3-1 (uniform net capital rule).

A. The City's Director of Finance and/or Financial Services Officer will determine which financial institutions are authorized to provide investment services to the City. Institutions eligible to transact investment business with the City include:

   1. Primary government dealers as designated by the Federal Reserve Bank;

   2. Nationally or state-chartered banks;

   3. The Federal Reserve Bank; and

   4. Direct issuers of securities eligible for purchase.

B. Selection of financial institutions and broker/dealers authorized to engage in transactions with the City will be at the sole discretion of the City.

C. All financial institutions which desire to become qualified bidders for investment transactions (and which are not dealing only with the investment adviser) must supply the Director of Finance and/or Financial Services Officer with a statement certifying that the institution has reviewed California Government Code Section 53600 *et seq*. and the City's Investment Policy.

D. Selection of broker/dealers used by an external investment adviser retained by the City will be at the sole discretion of the investment adviser.

E. Public deposits will be made only in qualified public depositories as established by State law. Deposits will be insured by the Federal Deposit Insurance Corporation, or, to the extent the amount exceeds the insured maximum, will be collateralized in accordance with State law.

VII. DELIVERY, SAFEKEEPING AND CUSTODY, AND COMPETITIVE TRANSACTIONS

A. *Delivery-versus-payment*: Settlement of all investment transactions will be completed using standard delivery-vs.-payment procedures.

B. *Third-party safekeeping*: To protect against potential losses by collapse of individual securities dealers, and to enhance access to securities, interest payments and maturity proceeds, all securities owned by the City will be held in safekeeping by a third party bank custodian, acting as agent for the City under the terms of a custody agreement executed by the bank and the City.

C. *Competitive transactions*: All investment transactions will be conducted on a competitive basis which can be executed through a bidding process involving at least three separate brokers/financial institutions or through the use of a nationally recognized trading platform.

VIII. AUTHORIZED AND SUITABLE INVESTMENTS

All investments will be made in accordance with California Government Code Section 53600 *et seq.* and as described within this Investment Policy. Permitted investments under this policy will include:

1. **Municipal Bonds.** These include bonds of the City, the State of California, any other state, and any local agency within the state of California. The bonds will be registered in the name of the City or held under a custodial agreement at a bank.

a. Are rated in the category of "A" or better by at least two nationally recognized statistical rating organization; and

b. No more than 5% per issuer.

c. No more than 30% of the total portfolio may be invested in municipal bonds.

2. **US Treasury** and other government obligations for which the full faith and credit of the United States are pledged for the payment of principal and interest. There are no limits on the dollar amount or percentage that the City may invest in US Treasuries.

3. **Federal Agency or United States government-sponsored enterprise obligations, participations, or other instruments**, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises. There are no limits on the dollar amount or percentage that the City may invest in government-sponsored enterprises.

4. **Banker's acceptances**, provided that:

   a. They are issued by institutions with short term debt obligations rated "A1" or higher, or the equivalent, by at least two nationally recognized statistical-rating organization (NRSRO); and have long-term debt obligations which are rated "A" or higher by at least two nationally recognized statistical rating organization;

   b. The maturity does not exceed 180 days; and

   c. No more than 40% of the total portfolio may be invested in banker's acceptances and no more than 5% per issuer.

5. **Federally insured time deposits** (Non-negotiable certificates of deposit) in state or federally chartered banks, savings and loans, or credit unions, provided that:

   a. The amount per institution is limited to the maximum covered under federal insurance; and

   b. The maturity of such deposits does not exceed 5 years.

6. **Certificate of Deposit Placement Service (CDARS)**

   a. No more than 30% of the total portfolio may be invested in a combination of certificates of deposit including CDARS.

   b. The maturity of CDARS deposits does not exceed 5 years.

7. **Negotiable certificates of deposit (NCDs)**, provided that:

   a. They are issued by institutions which have long-term obligations which are rated "A" or higher by at least two nationally recognized statistical rating organizations; and/or have short term debt obligations rated "A1" or higher, or the equivalent, by at least two nationally recognized statistical rating organizations;

   b. The maturity does not exceed 5 years; and

   c. No more than 30% of the total portfolio may be invested in NCDs and no more than 5% per issuer.

8. **Commercial paper**, provided that:

   a. The maturity does not exceed 270 days from the date of purchase;

   b. The issuer is a corporation organized and operating in the United States with assets in excess of $500 million;

   c. They are issued by institutions whose short term obligations are rated "A-1" or higher, or the equivalent, by at least two nationally recognized statistical rating organization; and whose long-term obligations are rated "A" or higher by at least two nationally recognized statistical rating organization; and

   d. No more than 25% of the portfolio is invested in commercial paper and no more than 5% per issuer.

9. **State of California Local Agency Investment Fund (LAIF)**, provided that:

   a. The City may invest up to the maximum permitted amount in LAIF; and

   b. LAIF's investments in instruments prohibited by or not specified in the City's policy do not exclude it from the City's list of allowable investments, provided that the fund's reports allow the Director of Finance or Financial Services Officer to adequately judge the risk inherent in LAIF's portfolio.

10. **Local government investment pools.**

    a. San Diego County Investment Pool

11. **Corporate medium term notes (MTNs)**, provided that:

    a. Such notes have a maximum maturity of 5 years;

    b. Are issued by corporations organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States;

    c. Are rated "A" category or better by at least two nationally recognized statistical rating organization; and

    d. Holdings of medium-term notes may not exceed 30% of the portfolio and no more than 5% per issuer.

12. **Mortgage pass-through securities and asset-backed securities**, provided that such securities:

    a. Have a maximum stated final maturity of 5 years;

    b. Be issued by an issuer having an "A" or higher rating for the issuer's debt as provided by at least two nationally recognized statistical rating organization;

    c. Be rated in a rating category of "AA" or its equivalent or better by at least two nationally recognized statistical rating organization.

    d. Purchase of securities authorized by this subdivision may not exceed 20% of the portfolio.

13. **Money market mutual funds** that are registered with the Securities and Exchange Commission under the Investment Company Act of 1940:

    a. Provided that such funds meet either of the following criteria:

        1. Attained the highest ranking or the highest letter and numerical rating provided by not less than two nationally recognized statistical rating organizations; or~~,~~

        2. Have retained an investment adviser registered or exempt from registration with the Securities and Exchange Commission with not less than five years' experience investing in the securities and obligations authorized by California Government

Code Section 53601 (a through j) and with assets under management in excess of $500 million.

b. Purchase of securities authorized by this subdivision may not exceed 20% of the portfolio.

14. **Supranationals**, provided that:

a. Issues are US dollar denominated senior unsecured unsubordinated obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development, International Finance Corporation, or Inter-American Development Bank.

b. The securities are rated in a category of "AA" or higher by a NRSRO.

c. No more than 30% of the total portfolio may be invested in these securities.

d. No more than 10% of the portfolio may be invested in any single issuer.

e. The maximum maturity does not exceed five (5) years.

IX. PORTFOLIO RISK MANAGEMENT

A. The following are prohibited investment vehicles and practices:

1. State law notwithstanding, any investments not specifically described herein are prohibited, including, but not limited to futures and options.

2. In accordance with California Government Code Section 53601.6, investment in inverse floaters, range notes, or mortgage derived interest-only strips is prohibited.

3. Investment in any security that could result in a zero interest accrual if held to maturity is prohibited.

4. Trading securities for the sole purpose of speculating on the future direction of interest rates is prohibited.

5. Purchasing or selling securities on margin is prohibited.

6. The use of reverse repurchase agreements, securities lending or any other form of borrowing or leverage is prohibited.

7. The purchase of foreign currency denominated securities is prohibited.

B. Mitigating credit risk in the portfolio

Credit risk is the risk that a security or a portfolio will lose some or all of its value due to a real or perceived change in the ability of the issuer to repay its debt. The City will mitigate credit risk by adopting the following strategies:

1. The diversification requirements included in Section IX are designed to mitigate credit risk in the portfolio;

2. No more than 5% of the total portfolio may be invested in securities of any single issuer, except as noted in Section VIII of this Investment Policy;

3. The City may elect to sell a security prior to its maturity and record a capital gain or loss in order to improve the quality, liquidity, or yield of the portfolio in response to market conditions or the City's risk preferences; and

4. If securities owned by the City are downgraded by either Moody's or S&P to a level below the quality required by this Investment Policy, it will be the City's policy to review the credit situation and make a determination as to whether to sell or retain such securities in the portfolio.

    a. If a security is downgraded, the Director of Finance and/or Financial Services Officer will use discretion in determining whether to sell or hold the security based on its current maturity, the economic outlook for the issuer, and other relevant factors.

    b. If a decision is made to retain a downgraded security in the portfolio, its presence in the portfolio will be monitored and reported monthly to the City Council.

C. Mitigating market risk in the portfolio

Market risk is the risk that the portfolio value will fluctuate due to changes in the general level of interest rates. The City recognizes that, over time, longer-term portfolios have the potential to achieve higher returns. On the other hand, longer-term portfolios have higher volatility of return. The City will mitigate market risk by providing adequate liquidity for short-term cash needs, and by making longer-term investments only with funds that are not needed for current cash flow purposes. The City further recognizes that certain types of securities, including variable rate securities, securities with principal paydowns prior to maturity, and securities with embedded options, will affect the market risk profile of the

portfolio differently in different interest rate environments. The City, therefore, adopts the following strategies to control and mitigate its exposure to market risk:

1. The City will maintain a minimum of three months of budgeted operating expenditures in short term investments to provide sufficient liquidity for expected disbursements;

2. The maximum percent of callable securities (does not include "make whole call" securities as defined in the Glossary) in the portfolio will be 20%;

3. The maximum stated final maturity of individual securities in the portfolio will be five years, except as otherwise stated in this policy; and

4. The duration of the portfolio will at all times be approximately equal to the duration (typically plus or minus 20%) of a Market Benchmark Index selected by the City based on the City's investment objectives, constraints and risk tolerances. The City's current Benchmark will be documented in the investment procedures manual.

X. INVESTMENT OBJECTIVES (PERFORMANCE STANDARDS AND EVALUATION)

A. **Overall objective:** The investment portfolio will be designed with the overall objective of obtaining a total rate of return throughout economic cycles, commensurate with investment risk constraints and cash flow needs.

B. **Specific objective:** The investment performance objective for the portfolio will be to earn a total rate of return over a market cycle which is approximately equal to the return on the Market Benchmark Index as described in the City's investment procedures manual.

XI. PROCEDURES AND INTERNAL CONTROLS

A. **Procedures**: The Director of Finance and/or Financial Services Officer will establish written investment policy procedures in a separate investment procedures manual to assist investment staff with day-to-day operations of the investment program consistent with this policy. Such procedures will include explicit delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Director of Finance and/or Financial Services Officer.

B. **Internal Controls:** The Director of Finance and/or Financial Services Officer is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft, or misuse. The internal control structure will be

designed to provide reasonable assurance that these objectives are met. Internal controls will be described in the City's investment procedures manual.

XII. REPORTING

A. **Monthly reports:** In accordance with California Government Code Section 53646, a local agency treasurer who has been delegated authority to invest or reinvest funds of the local agency by the legislative body must submit a monthly report to the legislative body accounting for transactions made during the reporting period.

B. **Quarterly reports:** Quarterly investment reports will be submitted by the Director of Finance and/or Financial Services Officer to the City Council, at an agendized meeting, consistent with the requirements contained in California Government Code Section 53646, including but not limited to the following information:

1. Type of investment
2. Name of issuer and/or financial institution
3. Date of purchase
4. Date of maturity
5. Current market value for all securities
6. Rate of interest
7. Purchase price of investment
8. Other data as required by the City

C. **Annual reports:** The Investment Policy will be reviewed and adopted at least annually to ensure its consistency with the overall objectives of preservation of principal, liquidity, and return, and its relevance to current law and financial and economic trends.

Related Policy References

California Government Code Sections: 16429.1 – 16429.4, and 53600 – 53686
Investment Company Act of 1940
Investment Advisers Act of 1940
Securities and Exchange Commission Rule #15C3-1
Appendix I attached: "Authorized Personnel"
Appendix II attached: "Glossary of Investment Terms"

TITLE: Investments	POLICY #203
ADOPTED: October 23, 1990	AMENDED: October 17, 2017

Prior Policy Amendments
December 6, 2016
December 15, 2015
December 16, 2014
December 10, 2013
January 10, 2012

Appendix I

Authorized Personnel

The following positions are authorized to transact investment business and wire funds for investment purposes on behalf of the City of National City:

City Manager
Deputy City Manager
Director of Finance
Financial Services Officer

Appendix II

GLOSSARY OF INVESTMENT TERMS

Agencies. Shorthand market terminology for any obligation issued by *a government-sponsored entity (GSE)*, or a *federally related institution*. Most obligations of GSEs are not guaranteed by the full faith and credit of the US government. Examples are:

FDIC. The Federal Deposit Insurance Corporation provides insurance backed by the full faith and credit of the US government to certain bank deposits and debt obligations.

FFCB. The Federal Farm Credit Bank System provides credit and liquidity in the agricultural industry. FFCB issues discount notes and bonds.

FHLB. The Federal Home Loan Bank provides credit and liquidity in the housing market. FHLB issues discount notes and bonds.

FHLMC. Like FHLB, the Federal Home Loan Mortgage Corporation provides credit and liquidity in the housing market. FHLMC, also called "FreddieMac" issues discount notes, bonds and mortgage pass-through securities.

FNMA. Like FHLB and FreddieMac, the Federal National Mortgage Association was established to provide credit and liquidity in the housing market. FNMA, also known as "FannieMae," issues discount notes, bonds and mortgage pass-through securities.

GNMA. The Government National Mortgage Association, known as "GinnieMae," issues mortgage pass-through securities, which are guaranteed by the full faith and credit of the US Government.

PEFCO. The Private Export Funding Corporation assists exporters. Obligations of PEFCO are not guaranteed by the full faith and credit of the US government.

TVA. The Tennessee Valley Authority provides flood control and power and promotes development in portions of the Tennessee, Ohio and Mississippi River valleys. TVA currently issues discount notes and bonds.

Asked. The price at which a seller offers to sell a security.

Average life. In mortgage-related investments, including CMOs, the average time to expected receipt of principal payments, weighted by the amount of principal expected.

Banker's acceptance. A money market instrument created to facilitate international trade transactions. It is highly liquid and safe because the risk of the trade transaction is transferred to the bank which "accepts" the obligation to pay the investor.

Benchmark. A comparison security or portfolio. A performance benchmark is a partial market index, which reflects the mix of securities allowed under a specific investment policy.

Bid. The price at which a buyer offers to buy a security.

Broker. A broker brings buyers and sellers together for a transaction for which the broker receives a commission. A broker does not sell securities from his own position.

Callable. A callable security gives the issuer the option to call it from the investor prior to its maturity. The main cause of a call is a decline in interest rates. If interest rates decline since an issuer issues securities, it will likely call its current securities and reissue them at a lower rate of interest. Callable securities have reinvestment risk as the investor may receive its principal back when interest rates are lower than when the investment was initially made.

Certificate of Deposit (CD). A time deposit with a specific maturity evidenced by a certificate. Large denomination CDs may be marketable.

Collateral. Securities or cash pledged by a borrower to secure repayment of a loan or repurchase agreement. Also, securities pledged by a financial institution to secure deposits of public monies.

Collateralized Mortgage Obligations (CMO). Classes of bonds that redistribute the cash flows of mortgage securities (and whole loans) to create securities that have different levels of prepayment risk, as compared to the underlying mortgage securities.

Commercial paper. The short-term unsecured debt of corporations.

Cost yield. The annual income from an investment divided by the purchase cost. Because it does not give effect to premiums and discounts which may have been included in the purchase cost, it is an incomplete measure of return.

Coupon. The rate of return at which interest is paid on a bond.

Credit risk. The risk that principal and/or interest on an investment will not be paid in a timely manner due to changes in the condition of the issuer.

Current yield. The annual income from an investment divided by the current market value. Since the mathematical calculation relies on the current market value rather than the investor's cost, current yield is unrelated to the actual return the investor will earn if the security is held to maturity.

Dealer. A dealer acts as a principal in security transactions, selling securities from and buying securities for his own position.

Debenture. A bond secured only by the general credit of the issuer.

Delivery vs. payment (DVP). A securities industry procedure whereby payment for a security must be made at the time the security is delivered to the purchaser's agent.

Derivative. Any security that has principal and/or interest payments which are subject to uncertainty (but not for reasons of default or credit risk) as to timing and/or amount, or any security which represents a component of another security which has been separated from other components ("Stripped" coupons and principal). A derivative is also defined as a financial instrument the value of which is totally or partially derived from the value of another instrument, interest rate or index.

Discount. The difference between the par value of a bond and the cost of the bond, when the cost is below par. Some short-term securities, such as T-bills and banker's acceptances, are known as **discount securities**. They sell at a discount from par, and return the par value to the investor at maturity without additional interest. Other securities, which have fixed coupons trade at a discount when the coupon rate is lower than the current market rate for securities of that maturity and/or quality.

Diversification. Dividing investment funds among a variety of investments to avoid excessive exposure to any one source of risk.

Duration. The weighted average time to maturity of a bond where the weights are the present values of the future cash flows. Duration measures the price sensitivity of a bond to changes in interest rates. (See modified duration).

Federal funds rate. The rate of interest charged by banks for short-term loans to other banks. The Federal Reserve Bank through open-market operations establishes it.

Federal Open Market Committee: A committee of the Federal Reserve Board that establishes monetary policy and executes it through temporary and permanent changes to the supply of bank reserves.

Haircut: The margin or difference between the actual market value of a security and the value assessed by the lending side of a transaction (i.e. a repo).

Leverage. Borrowing funds in order to invest in securities that have the potential to pay earnings at a rate higher than the cost of borrowing.

Liquidity: The speed and ease with which an asset can be converted to cash.

Local Agency Investment Fund (LAIF). A voluntary investment fund managed by the California State Treasurer's Office open to government entities and certain non-profit organizations in California.

Local Government Investment Pool. Investment pools including the Local Agency Investment Fund (LAIF), county pools, joint powers authorities (JPAs). These funds are not subject to the same SEC rules applicable to money market mutual funds.

Make Whole Call. A type of call provision on a bond that allows the issuer to pay off the remaining debt early. Unlike a call option, with a make whole call provision, the issuer makes a lump sum payment that equals the net present value (NPV) of future coupon payments that will not be paid because of the call. With this type of call, an investor is compensated, or "made whole."

Margin: The difference between the market value of a security and the loan a broker makes using that security as collateral.

Market risk. The risk that the value of securities will fluctuate with changes in overall market conditions or interest rates.

Market value. The price at which a security can be traded.

Marking to market. The process of posting current market values for securities in a portfolio.

Maturity. The final date upon which the principal of a security becomes due and payable.

Medium term notes. Unsecured, investment-grade senior debt securities of major corporations which are sold in relatively small amounts either on a continuous or an intermittent basis. MTNs are highly flexible debt instruments that can be structured to respond to market opportunities or to investor preferences.

Modified duration. The percent change in price for a 100 basis point change in yields. Modified duration is the best single measure of a portfolio's or security's exposure to market risk.

Money market. The market in which short term debt instruments (T-bills, discount notes, commercial paper and banker's acceptances) are issued and traded.

Mortgage pass-through securities. A securitized participation in the interest and principal cashflows from a specified pool of mortgages. Principal and interest payments made on the mortgages are passed through to the holder of the security.

Municipal Securities. Securities issued by state and local agencies to finance capital and operating expenses.

Mutual fund. An entity which pools the funds of investors and invests those funds in a set of securities which is specifically defined in the fund's prospectus. Mutual funds can be invested in various types of domestic and/or international stocks, bonds, and money market instruments, as set forth in the individual fund's prospectus. For most large, institutional investors, the costs associated with investing in mutual funds are higher than the investor can obtain through an individually managed portfolio.

Nationally Recognized Statistical Rating Organization (NRSRO). A credit rating agency the United States Securities and Exchange Commission uses for regulatory purposes. Credit rating agencies provide assessments of an investment's risk. The issuers of investments, especially debt securities, pay credit rating agencies to provide them with ratings. The three most prominent NRSROs are Fitch, S&P, and Moody's.

Premium. The difference between the par value of a bond and the cost of the bond, when the cost is above par.

Prepayment speed. A measure of how quickly principal is repaid to investors in mortgage securities.

Prepayment window. The time period over which principal repayments will be received on mortgage securities at a specified prepayment speed.

Primary dealer. A financial institution (1) that is a trading counterparty with the Federal Reserve in its execution of market operations to carry out US monetary policy, and (2) that participates for statistical reporting purposes in compiling data on activity in the US Government securities market.

Prudent person (man) rule. A standard of responsibility which applies to fiduciaries. In California, the rule is stated as "Investments shall be managed with the care, skill, prudence and diligence, under the circumstances then prevailing, that a prudent person, acting in a like capacity and familiar with such matters, would use in the conduct of an enterprise of like character and with like aims to accomplish similar purposes."

Realized yield. The change in value of the portfolio due to interest received and interest earned and realized gains and losses. It does not give effect to changes in market value on securities, which have not been sold from the portfolio.

Regional dealer. A financial intermediary that buys and sells securities for the benefit of its customers without maintaining substantial inventories of securities, and that is not a primary dealer.

Repurchase agreement (RP, Repo). Short term purchases of securities with a simultaneous agreement to sell the securities back at a higher price. From the seller's point of view, the same transaction is a **reverse repurchase agreement**.

Safekeeping. A service to bank customers whereby securities are held by the bank in the customer's name.

Short Term. Less than one (1) year's time.

Structured note. A complex, fixed income instrument, which pays interest, based on a formula tied to other interest rates, commodities or indices. Examples include inverse floating rate notes which have coupons that increase when other interest rates are falling, and which fall when other interest rates are rising, and "dual index floaters," which pay interest based on the relationship between two other interest rates - for example, the yield on the ten-year Treasury note minus the Libor rate. Issuers of such notes lock in a reduced cost of borrowing by purchasing interest rate swap agreements.

Supranational. A Supranational is a multi-national organization whereby member states transcend national boundaries or interests to share in the decision making to promote economic development in the member countries.

Total rate of return. A measure of a portfolio's performance over time. It is the internal rate of return, which equates the beginning value of the portfolio with the ending value; it includes interest earnings, realized and unrealized gains, and losses in the portfolio.

US Treasury obligations. Securities issued by the US Treasury and backed by the full faith and credit of the United States. Treasuries are considered to have no credit risk, and are the benchmark for interest rates on all other securities in the US and overseas. The Treasury issues both discounted securities and fixed coupon notes and bonds.

Treasury bills. All securities issued with initial maturities of one year or less are issued as discounted instruments, and are called Treasury bills. The Treasury currently issues three- and

six-month T-bills at regular weekly auctions. It also issues "cash management" bills as needed to smooth out cash flows.

Treasury notes. All securities issued with initial maturities of two to ten years are called Treasury notes, and pay interest semi-annually.

Treasury bonds. All securities issued with initial maturities greater than ten years are called Treasury bonds. Like Treasury notes, they pay interest semi-annually.

Value. Principal plus accrued interest.

Volatility. The rate at which security prices change with changes in general economic conditions or the general level of interest rates.

Yield to Maturity. The annualized internal rate of return on an investment which equates the expected cash flows from the investment to its cost.

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Adopted Budget
Fiscal Year 2020

City Debt

The City of National City utilizes various types of long-term debt to facilitate investment in the City's long-term capital improvements, infrastructure development, and acquisition of equipment and vehicles. The Debt Management Policy #206 was adopted in August of 2017 to set forth the City's debt management objectives and establishes general parameters for issuing and administering debt.

During fiscal year 2018, the City completed its obligation towards the National City Joint Power Financing Authority Lease Revenue Refunding Bond and issued the Energy Efficiency & Renewable Energy Program Bonds.

2012 General Obligation Refunding Bonds

The City issued $4,885,000 of general obligation bonds, the 2012 General Obligation Refunding Bonds, on August 1, 2012, to refinance the 2002 General Obligation Bonds that were issued to build the City's library. The bonds mature annually on August 1 in amounts ranging from $235,000 on August 1, 2013 to $395,000 on August 1, 2028 when the final payment will be made. The interest on the bonds is payable semiannually on each February 1 and August 1, at interest rates that range from 2.00% to 3.500%. The bonds are payable solely from and secured by ad valorem taxes on all property subject to taxation by the City. The bonds are subject to optional and mandatory early redemption provisions. As of June 30, 2019 the outstanding principal balance is $3,360,000.

Energy Efficiency & Renewable Energy Program Bonds

In 2017, the City awarded the Energy Savings Contract to Ameresco to install sustainability improvements within municipal facilities related to HVAC, solar power, lighting upgrades, water conservation, and irrigation controls. A total of $5,523,602 was financed for the project. The City issued $1,800,000 in Clean and Renewable Energy Bonds for the solar power portion of the project with an interest rate of 4.83% over 20 years. It is anticipated that the tax credit from the Internal Revenue Service for the interest paid will bring the effective interest rate of the CREB portion down to approximately 1.74%. The remainder, $3,407,479, of the project is financed through a traditional tax-exempt lease with an interest rate of 2.77% over 20 years. As of June 30, 2019 the outstanding principal balance is $5,207,479.

Enterprise Car Lease

A ten year contract was entered into during 2015 with Enterprise Fleet Management, Inc. to lease up to approximately 74 vehicles for City-use with each vehicle having a five-year payment plan. Currently 29 vehicles are being leased. The minimum lease payment for fiscal year 2020 is $101,483. The principal balance at June 30, 2019 was $110,950.

Honeywell Lease

A fifteen year contract was entered into on March 16, 2010 for various energy efficiency improvements, such as the installation of a new cooling tower with variable speed fans (Civic Center), boiler replacement (Civic Center and Police Station), VFD (Police Station), and rooftop package unit replacement (Public Works, Police Station and MLK Community Center). Quarterly

payments in arrears of principal and interest are $43,101. The final payment will be made in 2025. The principal balance at June 30, 2019 on this contract was $ 890,235.

San Diego County Regional Communication System

In 2017, the County of San Diego and certain local governments, including the City, entered into an agreement for the implementation, governance, and cost for the Next Generation Regional Communication System ("RCS"). The NGRCS replaces, modernizes, and updates the old regional communication system, and provides effective and reliable voice radio communications for routine intra- and inter-agency operations as well as inter-agency communications throughout the region during mutual aid and disaster operations. The RCS includes the following subsystems: a trunked voice system, microwave backhaul network, and a conventional voice system. The City entered into an agreement with the County of San Diego to pay for its share of the backbone infrastructure cost over a ten year period. The amount financed for this project was $1,270,762 at an annual interest rate of 2.79% for a total cost of $1,473,799. Beginning June 1, 2017, and each year thereafter for ten years, the City of National City will make an annual payment of $147,380. The principal balance as of June 30, 2019 is $925,530.

Section 108 Bonds

The City issued $6,900,000 of HUD 108 Bonds, Series A on August 7, 2003 to provide funds for the construction of a fire station. The bonds mature annually through 2024 in amounts ranging from $170,000 on August 1, 2005 to $635,000 on August 1, 2024. The interest on the bonds is payable semi-annually on each February 1 and August 1. As of June 30, 2019, the outstanding principal balance is $2,630,000.

Debt Obligations

Issue Name	Final Maturity	Outstanding Principal as of July 1, 2019	Debt Service Principal Payment FY 20	Debt Service Interest Payment FY 20	Source of Fund
2012 General Obligation Refunding Bonds	2029	$ 3,360,000	$ 280,000	$ 102,075	Library Bonds Debt Service Fund
Energy Efficiency & Renewable Energy Program Bonds	2037	5,207,479	134,455	180,402	General Fund
Enterprise Car Lease*	2020	110,950	101,483	3,683	General Fund, Park Maintenance Fund, Sewer Service Fund, Housing Choice Voucher Fund, Facilities Maintenance Fund
Honeywell Lease*	2025	890,235	130,740	41,665	Facilities Maintenance Fund
San Diego County Regional Communication System Notes Payable	2026	925,530	121,648	- 25,822	General Fund
Section 108 Bonds	2024	2,630,000	455,000	56,883	Community Development Block Grant Fund

*Outstanding Principal value is the minimum lease obligation.

Legal Debt Margin

	FY 14	FY 15	FY 16	FY 17	FY 18
Assessed Valuation [1]	$ 3,254,789,852	$ 3,354,840,139	$ 3,440,631,221	$ 3,588,038,313	$ 3,877,829,380
Conversion Percentage	25%	25%	25%	25%	25%
Adjusted Assessed Valuation	$ 813,697,463	$ 838,710,035	$ 860,157,805	$ 897,009,578	$ 969,457,345
Debt Limit Percentage	15%	15%	15%	15%	15%
Debt Limit	$ 122,054,619	$ 125,806,505	$ 129,023,671	$ 134,551,437	$ 145,418,602
Total Debt (due more than one year)	$ 20,857,367	$ 20,579,839	$ 19,496,761	$ 19,090,044	$ 22,603,785
Less: Non Bonded Debt					
Claims Payable	(5,466,746)	$ (5,580,594)	$ (6,112,318)	$ (6,416,518)	$ (7,089,594)
Compensated Absences	(1,421,472)	$ (1,632,485)	$ (1,821,032)	$ (2,023,755)	$ (1,372,764)
Capitalized Lease Obligation	(1,362,172)	$ (1,723,765)	$ (1,494,160)	$ (1,249,932)	$ (1,001,185)
Notes Payable	(1,311,137)	$ (1,027,967)	$ (725,833)	$ (403,465)	$ -
Total Applicable to Limitation	$ 11,295,840	$ 10,615,028	$ 9,343,418	$ 8,996,374	$ 13,140,242
Legal Debt Margin	$ 110,758,779	$ 115,191,477	$ 119,680,253	$ 125,555,063	$ 132,278,360
Total debt applicable to the limit as a percentage of debt limit	9%	8%	7%	7%	9%

Source: HdL, San Diego County Assessor 2016/17 Combined Tax Rolls

CITY COUNCIL POLICY
CITY OF NATIONAL CITY

TITLE: Debt Management	POLICY #206
ADOPTED: August 15, 2017	AMENDED:

I. POLICY

This debt management policy (hereafter "Policy") sets forth debt management objectives for the City of National City, the National City Joint Powers Financing Authority, the Successor Agency to the National City Redevelopment Agency, and any other entity for which the City Council acts as legislative body. The term "City" shall refer to each of such entities.

This Policy establishes general parameters for issuing and administering debt. Recognizing cost-effective access to the capital markets depends upon prudent management of the Debt Program, the City Council has adopted this Policy by resolution.

This Policy is intended to comply with California Government Code Section 8855(i).

II. SCOPE

The guidelines established by this Policy will govern the issuance and management of all debt financing for long-term capital needs and not for general operating functions. When used in this Policy, "debt" refers to all forms of indebtedness. The City recognizes changes in the capital markets and other unforeseen circumstances may require action that deviates from this Policy. City Council approval shall be required for implementation of any exceptions to this Policy for such circumstances.

III. GOALS & OBJECTIVES

The purpose of this Policy is to assist the City in pursuit of the following equally important goals and objectives, while providing full and complete financial disclosure and ensuring compliance with applicable state and federal laws:

- minimize debt service and issuance costs;
- maintain access to cost effective borrowing;
- achieve the highest practical credit rating;
- ensure full and timely repayment of debt;

- maintain full and complete financial disclosure and reporting;
- ensure compliance with applicable state and federal laws.

IV. RELATIONSHIP OF DEBT TO, AND INTEGRATION WITH, THE CITY'S CAPITAL IMPROVEMENT PROGRAM AND BUDGET

Capital Improvement Program – The City Manager or his/her designee (hereafter, "City Manager") shall assess and identify the capital needs of the City and review the current Capital Improvement Program to develop a schedule for when facilities should be improved or acquired. The City Manager shall identify potential funding sources and financing options and match those resources to the capital needs identified in the Capital Improvement Program. In making such determination, the City Manager shall consider the maximum term; average maturity; amortization of debt service; optional redemption features; and use of variable or fixed-rate debt, credit enhancements, and other structuring considerations, as further discussed below.

Budget Integration – The decision to incur new indebtedness should be integrated with the policy decisions embedded in the City Council-adopted annual operating and capital budget. The annual debt service payments shall be included in the operating budget.

The City will integrate its debt issuances with the goals of its Capital Improvement Program by timing issuance of debt to ensure projects are available when needed in furtherance of the City's public purposes. The City will seek to issue debt in a timely manner to avoid having to make unplanned expenditures for capital improvements or equipment from its General Fund.

Biennial Review – Recognizing cost-effective access to the capital market depends upon prudent management of the City's debt program, a review of the Policy should be performed at least biennially. The Policy shall be included as an appendix in the annual budget adopted by the City Council. Any substantive changes to the Policy shall be brought to the City Council for consideration and approval.

V. POLICY GOALS RELATED TO THE CITY'S PLANNING GOALS AND OBJECTIVES

In following this Policy, the City shall pursue the following goals:

1. attain the best possible credit rating for each debt issue in order to reduce interest costs, within the context of preserving financial flexibility and meeting capital funding requirements;

2. take all practical precautions and proactive measures to avoid financial decisions that will negatively impact the City's credit ratings on existing or future debt issues;
3. consider market conditions and City cash flows when timing the issuance of debt;
4. determine the amortization (maturity) schedule which will fit best within the City's overall debt structure at the times new debt is issued;
5. match the term of the issue to the useful lives of assets funded by that issue, when practicable and economical, while considering repair and replacement costs of those assets to be incurred in future;
6. when issuing debt, assess financial alternatives so as to minimize the impact on the City's General Fund or special funds, as applicable;
7. when planning for the sizing and timing of debt issuance, consider the ability to expend the proceeds in a timely, efficient, and economical manner.

VI. DELEGATION AUTHORITY

Pursuant to the provisions of Section 37209 and 40805.5 of the Government Code of the State of California and to Chapter 2.16.090 of the National City Municipal Code, the Director of Finance, under the direction and control of the City Manager, is responsible for the administration of the financial functions of the City. This Policy grants the City Manager or the Director of Finance the authority to select the financing team, coordinate the administration and issuance of debt, communicate with rating agencies, and fulfill all pre-issuance and post-issuance requirements imposed by or related to state law, federal tax law, and federal securities law.

Financing Team Definitions and Roles – The Financing Team is the working group of City staff and outside consultants necessary to complete a debt issuance, including, but not limited to, bond counsel, disclosure counsel, underwriter, municipal advisor, trustee, pricing consultant, and/or arbitrage analyst.

Typically, the Director of Finance, the City Attorney, the City Manager, and appropriate department head(s) form the City staff portion of the Financing Team. Other staff members or designees may also be appointed to the Financing Team.

Consultant Selection – The City will consider the professional qualifications and experience of consultants as they relate to the specific bond issue or other financing under consideration. In certain instances, the City will conduct a request for proposal/qualification process to select such consultants. Other professionals may be selected by the City Manager or Director of Finance on an as-needed basis.

VII. METHODS OF FINANCING – TYPES OF DEBT THAT MAY BE ISSUED AND PURPOSES OF DEBT

The City will investigate all possible financing alternatives, including, but not limited to, bonds, loans, state bond pools, and grants. The City also has an impact fee program whereby new development pays its fair share for the increased capital costs that result from new construction. Although impact fee payments are restricted to specific projects or types of projects, the use of these payments, when permitted, can be an important source of financing for certain capital projects.

Cash Funding – The City may fund capital improvements from current revenues or accumulated reserves.

Inter-fund Borrowing – The City may borrow internally from other funds with surplus cash in lieu of issuing bonded debt. Purposes warranting the use of this type of borrowing could include short-term cash flow imbalances, interim financing pending the issuance of bonds, or long-term financing in lieu of bonds for principal amounts of under $5.0 million. The City funds from which the money is borrowed shall be repaid with interest based upon the earning rate the City deems appropriate given the length of term, repayment source, and other considerations. The City Manager and Director of Finance shall also exercise due diligence to ensure it is financially prudent to borrow from the fund loaning the money. Inter-fund loans will be evaluated on a case-by-case basis. Borrowing between two City funds requires approval by the City Council by resolution. The purpose of inter-fund borrowing is to finance high-priority needs and to reduce costs of interest, debt issuance, and/or administration.

Bank Loans / Lines of Credit – Although the City does not typically utilize lines of credit for the financing of capital projects, financial institution credit is an option for municipal issuers and may be evaluated as a financing option.

Other Loans – The City will evaluate other loan programs, including, but not limited to, State or federal loans.

Bond Financing – The City may issue any bonds which are allowed under federal and state law, including, but not limited to, general obligation bonds, certificates of participation, revenue bonds, land-secured (assessment and special tax) bonds, refunding bonds, and other obligations (see below for details).

General Obligation Bonds – General obligation ("GO") bonds may only be issued with two-thirds approval of the City's registered voters. The California State Constitution (Article XVI, Section 18) limits the use of the proceeds from GO bonds to "the acquisition

or improvement of real property." Parks, libraries, and public safety facilities are examples of the types of facilities which may be financed with GO bonds.

Lease Financings – Lease financings may take a variety of forms, including certificates of participation, lease revenue bonds, and direct leases (typically for equipment). When the City finances acquisition or construction of capital improvements or equipment with a lease financing, the City agrees to lease either the financed asset or a different asset and, most commonly, the City's lease payments are securitized in the form of certificates of participation or lease revenue bonds. This type of financing requires approval of the City Council.

Revenue Bonds – Revenue bonds are generally issued by the City for enterprise funds which are financially self-sustaining without the use of taxes and, therefore, rely on the revenues collected by the enterprise fund to repay the debt. This type of financing requires approval of City Council.

Assessment Bonds – The Improvement Bond Act of 1915 (Streets and Highways Code Section 8500 et seq.) and other state laws, subject to Article XIIID of the California Constitution, allow the City to issue bonds to finance improvements which provide "specific benefit" to the assessed real property. Installments are collected on the secured property tax roll of the County. This type of financing is secured by the lien upon and assessments paid by the real property owners and does not obligate the City's General Fund or other funds.

Special Tax Bonds – Under the Mello-Roos Community Facilities Act of 1982, the City may issue bonds on behalf of a community facilities district ("CFD") to finance capital facilities, most commonly in connection with new development. These bonds must be approved by a two-thirds vote of the qualified electors in the CFD, which the Mello-Roos Act defines to mean registered voters if there are 12 or more registered voters in the CFD and, if there are fewer than 12 registered voters, the landowners in the CFD. Bonds issued by the City under the Mello-Roos Act are secured by a special tax on the real property within the CFD. The financed facilities do not need to be physically located within the CFD. As this type of financing is secured by the special tax lien upon the real property, it does not obligate the City's General Fund or other funds.

Refunding Obligations – Pursuant to the Government Code and various other financing statutes applicable in specific situations, the City Council is authorized to provide for the issuance of bonds for the purpose of refunding any long-term obligation of the City. Absent any significant non-economic factors, a refunding should produce net debt service savings (net of reserve fund earnings and other offsets and accounting for transaction costs) of at least 3% of the par value of the refunded bonds on a net present value basis, using the

refunding issue's true interest cost ("TIC") as the discount rate, unless the City determines a lower savings percentage is acceptable for issues or maturities with short maturity dates. Additionally, the City may determine there are other, compelling "non-economic" reasons (i.e., removal of onerous covenants, terms, or conditions) to issue refunding obligations.

Other Obligations – There may be special circumstances when other forms of debt are appropriate and may be evaluated on a case-by-case basis. Such other forms include, but are not limited to: bond anticipation notes, grant anticipation notes, tax allocation bonds, lease revenue bonds, pension obligation bonds, etc.

VIII. STRUCTURE & TERM

Term of Debt – Debt will be structured for the shortest period possible, consistent with a fair allocation of costs to current and future users of the assets being financed. The standard term of long-term debt borrowing is typically 15-30 years.

Consistent with its philosophy of keeping its capital facilities and infrastructure systems in good condition and maximizing the useful lives of its capital assets, the City will make every effort to allocate sufficient resources to finance ongoing maintenance needs and to provide reserves for periodic replacement and renewal of capital assets. Generally, no debt will be issued for a period exceeding the useful life or average useful lives of projects to be financed.

Debt Repayment Structure – In structuring a bond issue, the City will manage the amortization of the debt and, to the extent possible, match its cash flow to the anticipated debt service payments. In addition, the City will seek to structure debt with aggregate level debt service payments over the life of the debt. Structures with uneven debt service will be considered when one or more of the following exists:

- natural disasters or extraordinary unanticipated external factors make payments on the debt in the early years prohibitive;
- such structuring is beneficial to the City's aggregate overall debt payment schedule;
- such structuring will allow debt service to more closely match project revenues during the early years of the project's operation.

Bond Maturity Options – For each issuance, the City will select serial bonds or term bonds, or both. On the occasions where circumstances warrant, capital appreciation bonds (CABs) may be used. The decision to use term, serial, or CABs is typically driven by market conditions.

Interest Rate Structure – The City currently issues securities on a fixed interest rate basis only. Fixed rate securities ensure budget certainty through the life of the issue and avoid the volatility of variable rates.

Credit Enhancement – Credit enhancement may be used to improve or establish a credit rating on a City debt obligation. Types of credit enhancement include letters of credit, bond insurance, and surety policies. A credit enhancement may be used if it reduces the overall cost of the proposed financing or if the use of such credit enhancement furthers the City's overall financial objectives.

Debt Service Reserve Fund – Debt service reserve funds are typically held by a trustee to make principal and interest payments to bondholders in the event the pledged revenues are insufficient to do so. The City will fund debt service reserve funds when it is in the City's overall best financial interest. The City may decide not to utilize a reserve fund if the City, in consultation with the underwriter and municipal advisor, determines there would be no adverse impact to the City's credit rating or interest rates.

Per Internal Revenue Service rules, the size of the reserve fund on tax-exempt bond issuance shall be the lesser of:

- 10% of the initial principal amount of the debt;
- 125% of average annual debt service; or
- 100% of maximum annual debt service.

In lieu of holding a cash funded reserve, the City may substitute a surety bond or other credit instrument in its place. The decision to cash fund a reserve fund rather than to use a credit facility is dependent upon the cost of the credit instrument and the investment opportunities.

Call Options / Redemption Provisions – A call option or optional redemption provision gives the City the right to prepay or retire debt prior to its stated maturity date. This option may permit the City to achieve interest savings in the future through the refunding of the bonds. Often the City will pay a higher interest rate as compensation to the buyer for the risk of having the bond called in the future. In addition, if a bond is called, the holder may be entitled to a premium payment (call premium). Because the cost of call options can vary depending on market conditions, an evaluation of factors will be conducted in connection with each issuance. The City, in consultation with the underwriter and municipal advisor, shall evaluate the use of a call option on a case-by-case basis.

Debt Limits – California Government Code Section 43605 states the City shall not incur bonded indebtedness payable from the proceeds of property tax which exceeds 15 percent of the assessed value of all real and personal property of the city.

The cumulative annual debt service of all bond issues supported by the General Fund is restricted to no more than 15 percent of annual General Fund revenue.

Bond issues supported by enterprise funds or other self-supporting funds should maintain a minimum ratio of net operating income to annual debt service ("coverage ratio") the City concludes is financially prudent. Typically, a higher coverage ratio produces a better credit rating and lower interest rates, yet, if too high, may restrict efficient enterprise operations or unduly induce user rate increases. Therefore, the City should balance the benefits of higher ratings with the operational impact of high coverage ratios.

IX. METHOD OF ISSUANCE AND SALE; DISCLOSURE

Debt issues are sold to a single underwriter or to an underwriting syndicate, either through a competitive sale or a negotiated sale. A negotiated sale may involve the sale of securities to investors through an underwriter or the private placement of the securities with a financial institution or other sophisticated investor. The selected method of sale will be that which is most beneficial to the City in terms of lowest net interest rate, most favorable terms in financial structure, and market conditions. The City will review conditions in conjunction with information and advice presented by the City's municipal advisor.

Competitive Sales of Bonds – In a competitive sale, the terms of the debt will be defined by the City, and the price of the debt will be established through an impartial bidding process amongst qualified underwriters and/or underwriting syndicates. The issue is awarded to the underwriter judged to have submitted the best bid which offers the lowest true interest cost, taking into account underwriting spread, interest rates, and any discounts or premiums.

Negotiated Sale of Bonds – A method for sale of bonds, notes, or other financing vehicles in which the City selects in advance, based upon proposals received or by other means, one or more underwriters to work with it in structuring, marketing, and offering an issue to investors. The negotiated sale method is often used when the issue is: a first-time sale by an issuer (a new credit); a complex security structure, such as variable rate transaction; an unusually large issue; or in a highly volatile or congested market where flexibility as to bond sale timing is important.

Private Placement – A private placement is a variation of a negotiated sale in which the City, usually with the help of a municipal advisor and placement agent, will attempt to place the entire new issue directly with an investor. The investor will negotiate the specific terms and conditions of the financing before agreeing to purchase the issue. Private placements are generally undertaken because the transaction is complex or unique, requiring direct

negotiations with the investor, or because the issue is small or of a shorter duration and a direct offering provides economies of scale, lower interest costs, and reduced continuing disclosure.

Derivative Products – Because of their complexity, unless otherwise amended, derivative products such as interest rate swaps, interest floaters, and other hybrid securities are prohibited by this Policy.

Initial Disclosure Requirements – The City acknowledges its disclosure responsibilities. Under the guidance of disclosure counsel, the City will distribute or cause an underwriter to distribute its preliminary official statement and final official statement. (Neither is typically required in a private placement, although in some cases a "private placement memorandum" may be required by the investor.)

The Financing Team shall be responsible for soliciting "material" information (as defined in Securities and Exchange Commission Rule 10b-5) from City departments and identifying contributors who may have information necessary to prepare portions of the official statement or who should review portions of the official statement. In doing so, the Financing Team shall confirm the official statement accurately states all "material" information relating to the decision to buy or sell the subject bonds and that all information in the official statement has been critically reviewed by an appropriate person.

In connection with an initial offering of securities, the City and other members of the Financing Team will:

- identify material information which should be disclosed in the official statement;
- identify other persons who may have material information (contributors);
- review and approve the official statement;
- ensure the City's compliance, and that of its related entities, with federal and state security laws, including notification to the California Debt and Investment Advisory Commission (CDIAC) of the proposed debt issue no later than 30 days prior to the sale of any debt issue, and submission of a final report of the issuance to the CDIAC by any method approved by the CDIAC.

The Financing Team shall critically evaluate the official statement for accuracy and compliance with federal and state securities laws. The approval of an official statement shall be placed on the City Council agenda, and shall not be considered as a consent calendar item. The staff report will summarize the City Council's responsibilities with respect to the official statement and provide the City Council the opportunity to review a substantially final official statement. The City Council shall undertake such review as deemed necessary by the City Council to fulfill the City Council's securities law responsibilities.[1]

For any privately placed debt with no official statement, the final staff report describing the issue and such other documents will be provided to the City Council for approval.

X. CREDITWORTHINESS OBJECTIVES

Ratings are a reflection of the general fiscal soundness of the City and the capabilities of its management. Typically, the higher the credit ratings are, the lower the interest cost is on the City's debt issues. To enhance creditworthiness, the City is committed to prudent financial management, systematic capital planning, and long-term financial planning, and, to that end, has an objective of maintaining a credit rating of at least AA- (Standard and Poor's). However, the City also recognizes that external economic, natural, or other events may, from time to time, affect the creditworthiness of its debt.

The most familiar nationally recognized bond rating agencies are Standard and Poor's, Moody's Investors Service, and Fitch Ratings. When issuing a credit rating, rating agencies consider various factors, including, but not limited to:

- the issuer's fiscal status
- the issuer's general management capabilities;
- economic conditions which may impact the stability and reliability of debt repayment sources;
- the issuer's general reserve levels;
- the issuer's debt history and current debt structure;
- project being financed; and
- covenants and conditions in the governing legal documents.

Bond Ratings – The Financing Team will assess whether a credit rating should be obtained for an issuance. The City typically seeks a rating from at least one nationally recognized rating agency on new and refunding issues to be sold in the public market. The Financing Team shall be responsible for determining which of the major rating agencies the City shall request to provide a rating. When applying for a rating on an issue, the Financing Team shall prepare a presentation for the rating agency when it is determined a presentation is in the best interests of the City.

Rating Agency Communications – The City is responsible for maintaining relationships with the rating agencies that assign ratings to the City's debt obligations. This responsibility includes providing the rating agencies with the City's financial statements, if applicable, and any additional information requested.

XI. POST ISSUANCE ADMINISTRATION – INTERNAL CONTROLS

Notification to the CDIAC – The City shall work with its bond counsel to submit a report of final sale to the CDIAC by any method approved by the CDIAC no later than 21 days after the sale of the debt. The report shall include the information required by CDIAC.

Investment of Proceeds – The City shall invest bond proceeds and reserve funds in accordance with each issue's indenture or trust agreement, utilizing competitive bidding when possible. All investments will be made in compliance with the City's investment policy objectives of safety, liquidity, then yield. The investment of bond proceeds and reserve funds shall comply with federal tax law requirements specified in the indenture or trust agreement and the tax certificate.

When feasible, unexpended bond proceeds shall be held by the trustee. The trustee will be responsible for recording all investments and transactions relating to the proceeds and providing monthly statements regarding the investments and transactions.

Use of Bond Proceeds – The City is responsible for ensuring debt proceeds are spent for the intended purposes identified in the related legal documents and that the proceeds are spent in the time frames identified in the tax certificate prepared by the City's bond counsel. When reasonably possible, proceeds of debt will be held by a trustee, until the City submits written requisitions for such proceeds. The City will submit a requisition only after obtaining the signature of the City Manager or Director of Finance. In those cases where it is not feasible for the proceeds of debt to be held by a trustee, the Director of Finance shall retain records of all expenditures of proceeds for the term of the bonds plus 3 years.

Continuing Disclosure – The Director of Finance or designee will ensure the City's annual financial statements and associated reports are posted on the City's web site. The City may also contract with consultant(s) to comply with the Securities and Exchange Commission Rule 15c2-12(b)(5) by filing its annual financial statements, other financial and operating data, and notices of enumerated events for the benefit of its bondholders on the Electronic Municipal Market Access (EMMA) website of the Municipal Securities Rulemaking Board (MSRB).

The City shall submit an annual report to the CDIAC for any issue of debt for which it has submitted a report of final sale on or after January 21, 2017. The annual report shall comply with the requirements of Government Code Section 8855 and related regulations.

Arbitrage Rebate Compliance and Reporting – The use and investment of bond proceeds must be monitored to ensure compliance with arbitrage restrictions. Existing regulations require that issuers calculate rebate liabilities related to any bond issues, with rebates paid to the federal government every five years and as otherwise required by applicable provisions of the Internal

Revenue Code and regulations. The City shall contract with a specialist to ensure proceeds and investments are tracked in a manner which facilitates accurate, complete calculations, and if necessary, timely rebate payments.

Compliance with Other Bond Covenants – In addition to continuing disclosure and arbitrage monitoring requirements, the City is also responsible for verifying compliance with all undertakings, covenants, and agreements of each bond issuance on an ongoing basis. This typically includes ensuring:

- annual budgetary appropriations to meet debt service payments;
- taxes/fees are levied and collected where applicable;
- timely transfer of debt service payments to the trustee;
- compliance with insurance requirements;
- compliance with rate covenants; and
- post-issuance procedures established in the tax certificate for any tax-exempt debt.

Retention – A copy of all relevant documents and records will be maintained by the City for the term of the bonds (including refunding bonds, if any) plus 3 years. Relevant documents and records will include sufficient documentation to support the requirements relating to the tax-exempt status.

Investor Relations – While the City shall post its annual financial reports and other financial reports on the City's website, this information is intended for the citizens of the City. Information the City intends to reach the investing public, including bondholders, rating analysts, investment advisors, or any other members of the investment community, shall be filed on the EMMA system.

Additional requirements for financial statements – It is the City's policy to hire an independent auditing firm with the technical skills and resources to properly perform an annual audit of the City's financial statements. More specifically, the firm shall be a recognized expert in the accounting rules applicable to the City and shall have the resources necessary to review the City's financial statements on a timely basis.

XII. TRAINING

The City shall ensure that the members of the City staff involved in the initial or continuing disclosure process and the City Council are properly trained to understand and perform their responsibilities.

The City Manager or Director of Finance shall arrange, as necessary, for disclosure training sessions conducted by the City's disclosure counsel. Such training sessions shall include education on the "Initial Disclosure Requirements" and "Continuing Disclosure" sections of this Policy, the City's disclosure obligations under applicable federal and state securities laws, and the disclosure responsibilities and potential liabilities of members of the City's staff and members of the City Council. Such training sessions may be conducted using a recorded presentation.

[1] The Securities and Exchange Commission (SEC), the agency with regulatory authority over the City's compliance with the federal securities laws, has issued guidance as to the duties of the City Council with respect to its approval of the preliminary official statement ("POS"). In its "Report of Investigation in the Matter of County of Orange, California as it Relates to the Conduct of the Members of the Board of Supervisors" (Release No. 36761 / January 24, 1996) (the "Release"), the SEC stated that, if a member of the City Council has knowledge of any facts or circumstances of which an investor would want to be aware prior to investing in the bonds, whether relating to their repayment, tax-exempt status, undisclosed conflicts of interest with interested parties, or otherwise, he/she should endeavor to discover whether such factors are adequately disclosed in the official statement. In the Release, the SEC stated the steps a member of the City Council would take include becoming familiar with the POS and questioning staff and consultants about the disclosure of such facts.

APPENDIX

GLOSSARY

Ad Valorem Tax: a tax calculated "according to the value" of property. Such a tax is based on the assessed valuation of real property and a valuation of tangible personal property.

Amortization: the gradual reduction in principal of an outstanding debt based upon a specific repayment schedule, which details specific dates and repayment amounts on those dates.

Arbitrage: the gain that may be obtained by borrowing funds at a lower (often tax-exempt) rate and investing the proceeds at higher (often taxable) rates. The ability to earn arbitrage by issuing tax-exempt securities has been severely curtailed by the Internal Revenue Code of 1986, as amended.

Assessed Valuation: the appraised worth of property as set by a taxing authority through assessments for purposes of ad valorem taxation

Bond: a security that represents an obligation to pay a specified amount of money on a specific date in the future, typically with periodic interest payments.

Bond Anticipation Notes: short-term notes issued usually for capital projects and paid from the proceeds of the issuance of long-term bonds. Provide interim financing in anticipation of bond issuance.

Bond Counsel: a specialized, qualified attorney retained by the issuer to give a legal opinion concerning the validity of securities. The bond counsel's opinion usually addresses the subject of tax exemption. Bond counsel typically prepares and/or advises the issuer regarding legal structure, authorizing resolutions, trust indentures, and the like.

Bond Insurance: a type of credit enhancement whereby an insurance company indemnifies an investor against default by the issuer. In the event of failure by the issuer to pay principal and interest in full and on time, investors may call upon the insurance company to do so. Once issued, the municipal bond insurance policy is generally irrevocable. The insurance company receives its premium when the policy is issued and this premium is typically paid out of the bond issue.

Call Option: the right to redeem a bond prior to its stated maturity, either on a given date or continuously. The call option is also referred to as the optional redemption provision. Often a call premium is added to the call option as compensation to the holders of the earliest bonds called.

Capital Appreciation Bond: a municipal security on which the investment return on an initial principal amount is reinvested at a stated compounded rate until maturity, at which time the investor receives a single payment representing both the initial principal amount and the total investment return.

CDIAC: California Debt and Investment Advisory Commission

Certificates of Participation: a financial instrument representing a proportionate interest in payments such as lease payments by one party (such as a city acting as a lessee) to another party (often a joint powers authority or non-profit).

Competitive Sale: a sale of bonds in which an underwriter or syndicate of underwriters submit sealed bids to purchase the bonds. Bids are awarded on a true interest cost (TIC) basis, provided other bidding requirements are satisfied. Competitive sales are recommended for simple financings with a strong underlying credit rating. This type of sale differs from a negotiated sale.

Continuing Disclosure: the requirement by the Securities and Exchange Commission for most issuers of municipal debt to post current financial information and notices of enumerated events on the MSRB's EMMA website for access by the general marketplace.

Credit Rating Agency: a company that rates the relative credit quality of a bond issue and assigns a letter rating. These rating agencies include Moody's Investors Service, Standard & Poor's, and Fitch Ratings.

Debt Limit: the maximum amount of debt legally permitted by applicable charter, constitution, or statutes.

Debt Service: the amount necessary to pay principal and interest requirements on outstanding bonds for a given year or series of years.

Default: the failure to pay principal or interest in full or on time and, in some cases, the failure to comply with non-payment obligations after notice and the opportunity to cure.

Derivative: a financial instrument which derives its own value from the value of another instrument, usually an underlying asset such as a stock, bond, or an underlying reference such as an interest rate index.

Disclosure Counsel: a specialized, qualified attorney retained to provide advice on issuer disclosure obligations, to prepare the official statement and to prepare the continuing disclosure undertaking.

Discount: the difference between a bond's par value and the price for which it is sold when the latter is less than par. Also known as "underwriter discount," this is the fee paid to the underwriter its banking and bond marketing services.

Enterprise Activity: revenue generating project or business. The project often provides funds necessary to pay debt service on securities issued to finance the facility. Common examples include water, wastewater, and solid waste enterprises.

Financing Team: the working group of City staff and outside consultants necessary to complete a debt issuance.

General Obligation ("GO") Bond: a bond secured by an unlimited property tax pledge. Requires a two-thirds vote by the electorate. GO bonds usually achieve lower rates of interest than other financing instruments since they are considered to be a lower risk.

Indenture: a contract between the issuer and the trustee stipulating the characteristics of the financial instrument, the issuer's obligation to pay debt service, and the remedies available to the trustee in the event of default.

Issuance Costs: the costs incurred by the bond issuer during the planning and sale of securities. These costs include, but are not limited to, municipal advisory, bond counsel, disclosure counsel, printing, advertising costs, credit enhancement, rating agencies fees, and other expenses incurred in the marketing of an issue.

Lease: an obligation wherein a lessee agrees to make payments to a lessor in exchange for the use of certain property. The term may refer to a capital lease or to an operating lease.

Lease Revenue Bonds: bonds secured by an obligation of one party to make annual lease payments to another.

Maturity Date: the date upon which a specified amount of debt principal or bonds matures, or becomes due and payable by the issuer of the debt.

Municipal Advisor: a consultant who provides the issuer with advice on the structure of the bond issue, timing, terms, and related matters for a new bond issue.

Municipal Securities Rulemaking Board (MSRB): a self-regulating organization established on September 5, 1975 upon the appointment of a 15-member board by the Securities and Exchange

Agreement. The MSRB, comprised of representatives from investment banking firms, dealer bank representatives, and public representatives, is entrusted with the responsibility of writing rules of conduct for the municipal securities market. The MSRB hosts the EMMA website, which displays information posted by issuers under their continuing disclosure undertakings.

Negotiated Sale: a sale of securities in which the terms of the sale are determined through negotiation between the issuer and the purchaser, typically an underwriter, without competitive bidding. The negotiated sales process provides control over the financing structure and issuance timing. Negotiated sales are recommended for unusual financing terms, period of market volatility, and weaker credit quality. A thorough evaluation, usually with the assistance of the City's municipal advisor, of the proposed bond's credit characteristics in conjunction with market conditions will be performed to ensure reasonable final pricing and underwriting spread.

Official Statement (Prospectus): a document published by the issuer in connection with a primary offering of securities which discloses material information on a new security issue, including the purposes of the issue, how the securities will be repaid, and the financial, economic, and social characteristics of the security for the bonds. Investors may use this information to evaluate the credit quality of the securities.

Par Value: the face value or principal amount of a security.

Pension Obligation Bonds ("POBs"): financing instruments used to pay some or all of the unfunded pension liability of a pension plan. POBs are issued as taxable instruments over a 10-40 year term or by matching the term with the amortization period of the outstanding unfunded actuarial accrued liability.

Premium: the excess of the price at which a bond is sold over its face value.

Present Value: the value of a future amount or stream of revenues or expenditures.

Pricing Consultant: the pricing consultant provides a fairness letter to the City or its agent regarding the pricing of a new issue of municipal securities.

Private Placement: a bond issue structured specifically for one purchaser. Private placements are typically carried out when extraneous circumstances preclude public offerings. A private placement is considered to be a negotiated sale.

Redemption: Depending on an issue's call provisions, an issuer may on certain dates and at certain premiums, redeem or call specific outstanding maturities. When a bond or certificate is redeemed, the issuer is required to pay the maturities' par value, the accrued interest to the call date, plus any premium required by the issue's call provisions.

Refunding: a procedure whereby an issuer refinances an outstanding debt issue by issuing a new debt issue.

Rule 15c2-12: rule adopted by the Securities and Exchange Commission setting forth certain obligations of (i) underwriters to receive, review and disseminate official statements prepared by issuers of most primary offering of municipal securities, (ii) underwriters to obtain continuing disclosure agreements from issuers and other obligated persons to provide ongoing annual financial information on a continuing basis, and (iii) broker-dealers to have access to such continuing disclosure in order to make recommendations of municipal securities in the secondary market.

Reserve Fund: a fund established by the indenture of a bond issue into which money is deposited for payment of debt service in case of a shortfall in current revenues.

Revenue Bond: a bond which is payable from a specific source of revenue and to which the full faith and credit of an issuer is not pledged. Revenue bonds are payable from identified sources of

revenue, and do not permit the bondholders to compel a jurisdiction to pay debt service from any other source. Pledged revenues often are derived from the operation of an enterprise.

Secondary Market: the market in which bonds are sold after their initial sale in the new issue market.

Serial Bonds: bonds of an issue which mature in consecutive years or other intervals and are not subject to mandatory sinking fund provisions.

Special Tax Bonds: bonds issued to fund eligible improvements and paid with special taxes levied in a community facilities district formed under the Mello-Roos Community Facilities Act of 1982, as amended, or other applicable law.

State Revolving Funds: the State Revolving Fund (SRF) loan is a low interest loan program for the construction of water infrastructure projects.

Tax Allocation Bonds: Historically, tax allocation bonds referred to bonds issued under the Community Redevelopment Law to fund eligible capital facilities located within a redevelopment project area. However, as a result of the passage of AB X1 26, the National City Redevelopment Agency has been dissolved and the successor agency's obligations are limited to performing certain enforceable obligations. The California Legislature has enacted a number of laws which establish alternative tax increment financing mechanisms, and tax allocation bonds may be issued under these laws in the future.

Tax and Revenue Anticipation Notes (TRANS): short-term notes issued in anticipation of receiving tax receipts and revenues within a fiscal year. TRANs allow the municipality to manage the period of cash shortfalls resulting from a mismatch between timing of revenues and timing of expenditures.

Term Bonds: bonds which come due in a single maturity but where the issuer may agree to make periodic payments into a sinking fund for mandatory redemption of term bonds before maturity and for payment at maturity.

True Interest Cost ("TIC"): Under this method of computing the interest expense to the issuer of bonds, true interest cost is defined as the rate necessary to discount the amounts payable on the respective principal and interest payment dates to the purchase price received for the new issue of bonds. Interest is assumed to be compounded semi-annually. TIC computations produce a figure slightly different from the net interest cost ("NIC") method because TIC considers the time value of money while NIC does not.

Trustee: a bank retained by the issuer as custodian of bond proceeds and official representative of bondholders. The trustee ensures compliance with the indenture. In many cases, the trustee also acts as paying agent and is responsible for transmitting payments of interest and principal to the bondholders.

Underwriter: a broker-dealer which purchases a new issue of municipal securities from the issuer for resale in a primary offering. The bonds may be purchased either through a negotiated sale with the issuer or through a competitive sale.

Yield: the net rate of return, as a percentage, received by an investor on an investment. Yield calculations on a fixed income investment, such as a bond issue, take purchase price and coupon into account when calculating yield to maturity.

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Adopted Budget
Fiscal Year 2020

Successor Agency

CALIFORNIA
NATIONAL CITY
1887
INCORPORATED

AGENCY DESCRIPTION

As of February 1, 2012, redevelopment agencies (RDAs) in California were dissolved and "successor agencies" were created to wind down the affairs of the former RDAs and to ensure that outstanding enforceable obligations of the former RDAs were met. The City Council sits as the governing board of the National City Successor Agency (the "SA"). Further, a seven member Oversight Board must review and approve most of the actions of the Successor Agency. The State Department of Finance (DOF) oversees RDA dissolution statewide and has review authority over certain of the actions of the oversight boards. Through June 30, 2018, the Oversight Board consisted of representatives or appointees of the agencies that receive property tax within the former National City redevelopment area boundaries (collectively, the "affected taxing entities" or "ATEs"). Beginning on July 1, 2018, a county-wide oversight board assumed the duties of all of the former individual successor agency oversight boards.

The primary source of funding for successor agencies is property tax revenues (formerly called "tax increment revenues") that are deposited by the county auditor/controllers into a special "redevelopment property tax trust fund" (RPTTF) specific to each successor agency within the respective counties throughout California. The amount of money to be distributed to the successor agencies from the RPTTF (or utilized from any other source) is determined via the annual Recognized Obligation Payment Schedule (ROPS) process. Successor agencies prepare and submit a proposed ROPS to their respective oversight boards for approval upon which it is submitted to DOF for final review. If there are funds remaining in a successor agency's RPTTF after amounts are allocated to the successor agency according to the approved ROPS, they are distributed to the ATEs.

The RDA dissolution law does not require that budgets be adopted for successor agencies, but as a practical matter, establishing a budget within the City's financial system facilitates making payments and tracking and reporting expenditures and revenues of the SA. The budget shown in the following pages was adopted by the SA Board and reflects the expenditures authorized in the ROPS for fiscal year 2020 (ROPS 19-20).

SUCCESSOR AGENCY TO THE COMMUNITY DEVELOPMENT COMMISSION
AS THE NATIONAL CITY REDEVELOPMENT AGENCY
SUMMARY OF ESTIMATED FINANCING SOURCES BY FUND AND SOURCE
FISCAL YEAR 2019 - 2020

Acct. No.	Account Title	FY 2017 Actual	FY 2018 Actual	FY 2019 Adopted	FY 2020 Adopted
711- 00000	**Redev Obligations Retirement Fund**				
3011	RPTTF Distribution	$ 7,740,998	$ 8,921,732	$ 8,102,125	$ 4,886,365
3300	Investment Earnings	57,563	125,328	20,000	50,000
3320	Interest Income - Loans	12,068	6,719	8,462	7,824
3601	Sale of Real Property	325,000	-		-
3634	Misc Revenue	54,167	-	-	-
	Fund 711 Total Revenue	**$ 8,189,796**	**$ 9,053,779**	**$ 8,130,587**	**$ 4,944,189**
3999	Transfers From Other Funds		1,045,265		
	Use of Fund 711 Fund Balance*			2,530,115	4,309,210
	Fund 711 Total Financing Sources	**$ 8,189,796**	**$ 10,099,044**	**$ 10,660,702**	**$ 9,253,399**
714- 00000	**Capital Projects Fund - Non Housing**				
3300	Investment Earnings	6,084	-	-	-
	Fund 714 Total Revenue	**6,084**	**-**	**-**	**-**
	Use of Fund Balance	-	-	-	-
	Fund 714 Total Financing Sources	**6,084**	**-**	**-**	**-**
715- 00000	**Capital Projects Fund - Housing**				
3300	Investment Earnings	520	-	-	-
	Fund 715 Total Revenue	**520**		**-**	**-**
	Transfers-In	-	-	-	-
	Fund 715 Total Financing Sources	**520**		**-**	**-**
	Total Revenues	**$ 8,196,400**	**$ 9,053,779**	**$ 8,130,587**	**$ 4,944,189**
	Total Transfers-In	**-**	**1,045,265**	**-**	
	Total Use of Fund Balance	**-**		**2,530,115**	**4,309,210**
	Grand Total Successor Agency Financing Sources	**$ 8,196,400**	**$ 10,099,044**	**$ 10,660,702**	**$ 9,253,399**

* The amounts shown as the use of fund balance for the FY 2019 adopted and FY 2020 proposed budgets equal the sum of the Reserve Balance and Other Funds columns in the respective ROPS less the revenues in accounts 3300 and 3320 for the respective years.

SUCCESSOR AGENCY TO THE COMMUNITY DEVELOPMENT COMMISSION
AS THE NATIONAL CITY REDEVELOPMENT AGENCY
SUMMARY OF EXPENDITURES AND TRANSFERS BY OBJECT - ALL FUNDS
FISCAL YEAR 2019 - 2020

Fund	Fund Name	Personnel Services	Maintenance and Operations	Capital Improvements	Total Expenditures	Transfers Out	Total Budget
711	Redev Obligations Retirement Fund	$ -	$ 9,253,399	$ -	$ 9,253,399	$ -	$ 9,253,399
714	Capital Projects Fund - Non Housing	-	-	-	-	-	-
715	Capital Projects Fund - Housing	-	-	-	-	-	-
	Total All Funds	$ -	$ 9,253,399	$ -	$ 9,253,399	$ -	$ 9,253,399

SUCCESSOR AGENCY TO THE COMMUNITY DEVELOPMENT COMMISSION
AS THE NATIONAL CITY REDEVELOPMENT AGENCY
EXPENDITURE ACCOUNT DETAIL
FISCAL YEAR 2019-20

Account Number	Account Title	FY 2017 Actuals	FY 2018 Actuals	FY 2019 Adopted	FY 2020 Adopted
711-409	**Redev Obligations Retirement Fund**				
000-096	Costs of Bond Issuance	-	297,654	-	-
000-209	Legal Services	28,727	24,801	126,700	122,572
000-210	City of National City - Sewer Fund Loan Principal*		262,894	-	-
000-210	City of National City - SA Admin Services	371,875	306,440	243,452	243,452
000-212	Governmental Purposes	325,000	-	-	-
000-213	Professional Services	41,086	92,348	353,000	373,000
000-219	Fiscal Agent Fees	2,215	50	4,000	5,500
000-299	Contract Services	2,244,405	259,727	5,600,000	4,300,241
000-399	Materials & Supplies	-	-	4,548	4,548
000-470-0001	Bond Principal Redemption - 1999 TAB**	165,000	175,000	-	-
000-470-0003	Bond Principal Redemption - 2005 TAB**	760,000	790,000	-	-
000-470-0004	Bond Principal Redemption - 2011 TAB**	1,145,000	1,255,000	-	-
Balance Sheet	Bond Principal Redemption - 2017A TARB**			2,964,000	2,918,000
Balance Sheet	Bond Principal Redemption - 2017B TARB**			199,000	198,000
000-480-0001	Bond Interest Redemption - 1999 TAB	158,111	13,119	-	-
000-480-0003	Bond Interest Redemption - 2005 TAB	418,220	34,651	-	-
000-480-0004	Bond Interest Redemption - 2011 TAB	2,463,221	204,871	-	-
000-480-0005	Bond Interest Redemption - 2017A TARB		866,216	1,105,362	1,032,130
000-480-0006	Bond Interest Redemption - 2017B TARB		51,062	60,640	55,956
000-483-0000	Loan Interest Payment	-	77,456	-	-
	Total Fund 711	**$ 8,122,860**	**$ 4,711,288**	**$ 10,660,702**	**$ 9,253,399**
714-409	**Capital Projects Fund - Non Housing**				
099-0000	Transfers to Other Funds***	$ -	$ 962,914	$ -	$ -
	Total Fund 714	**$ -**	**$ 962,914**	**$ -**	**$ -**
715-409	**Capital Projects Fund - Housing**				
099-0000	Transfers to Other Funds***	$ -	$ 82,350	$ -	$ -
	Total Fund 715	**$ -**	**$ 82,350**	**$ -**	**$ -**
Total Successor Agency Expenditures and Transfers		**$ 8,122,860**	**$ 5,756,553**	**$ 10,660,702**	**$ 9,253,399**

* Sewer Fund Loan repayment is shown for informational puposes only. In the general ledger and financial statements, the debt payment is reflected as a reduction in the amount owed for an advance from other funds instead of an expenditure.

** Bond Principal Redemption amounts are shown as budgetary items for informational purposes only. In the general ledger and financial statements, bond principal payments made by the Successor Agency are shown as reductions to Long-Term Debt Payable instead of expenditures, consistent with accounting standards for fiduciary entities/funds.

*** In FY 2018 all unspent 2011 bond proceeds were applied to the issuance of the SA's 2017 TARBs.

National City Successor Agency
Recognized Obligation Payment Schedule (ROPS) 19-20 - Authorized Items
(Summarized)

							Funding Sources				
Item #	Project Name/Debt Obligation	Obligation Type	Payee	Total Outstanding Debt or Obligation	Retired	ROPS 19-20 Total	Bond Proceeds	Reserve Balance	Other Funds	Redevelopment Property Tax Trust Fund (RPTTF)	Admin RPTTF
Totals						9,253,399	-	4,143,298	223,736	4,636,365	250,000
12	WI-TOD (DDA/Co-Op/Bond Docs/Other Grants)	OPA/DDA/Construction	City of National City/EnSafe	210,000	N	233,200	-	113,200	-	120,000	-
13	WI-TOD (DDA/Co-Op/Bond Docs/Other Grants)	OPA/DDA/Construction	City of National City/DTSC	100,000	N	80,500	-	60,500	-	20,000	-
87	Personnel and Admin Costs	Admin Costs	City of National City	250,000	N	250,000	-	-	-	-	250,000
110	Environmental Monitoring for CDC Properties	OPA/DDA/Construction	County of San Diego	20,000	N	15,000	-	15,000	-	-	-
111	Environmental Monitoring for CDC Properties	Remediation	GeoSyntec Consultants	33,000	N	36,300	-	6,300	-	30,000	-
128	Contract for Financial Analysis	Fees	NHA Advisors	10,000	N	8,000	-	-	-	8,000	-
144	Contract for Legal Services	Legal	Kane, Ballmer, & Berkman	17,000	N	17,000	-	17,000	-	-	-
146	Contract for Legal Services	Legal	Opper & Varco, LLP/ Richard Opper	48,000	N	47,000	-	47,000	-	-	-
147	Contract for Legal Services	Legal	Christensen & Spath, LLP	40,000	N	20,000	-	20,000	-	-	-
162	Bonds	Fees	Bank of New York	4,000	N	4,000	-	-	-	4,000	-
167	Contract for Legal Services	Legal	Meyers Nave Hoffman Riback Silver & Wilson	24,000	N	24,000	-	24,000	-	-	-
176	Unforseen SA remediation cost obligation - estimated additional costs Phase II WI-TOD	OPA/DDA/Construction	Paradise Creek Housing Partners	5,600,000	N	4,300,241	-	3,600,000	223,736	476,505	-
179	Joint Defense and Cost Sharing Agreement with respect to the Affordable Housing Coalition of San Diego County v. Sandoval et al case	Litigation	City of National City/City of Lemon Grove	15,700	N	12,572	-	12,572	-	-	-
180	2017 Tax Allocation Refunding Bond - Series A Principal Payment	Refunding Bonds Issued After 6/27/12	Bank of New York Mellon Trust Company, N. A.	45,874,000	N	2,918,000	-	0	-	2,918,000	-
181	2017 Tax Allocation Refunding Bond - Series A Interest Payment	Refunding Bonds Issued After 6/27/12	Bank of New York Mellon Trust Company, N. A.	9,086,399	N	1,032,130	-	227,726	-	804,404	-
182	2017 Tax Allocation Refunding Bond - Series B Principal Payment	Refunding Bonds Issued After 6/27/12	Bank of New York Mellon Trust Company, N. A.	2,669,000	N	198,000	-	-	-	198,000	-
183	2017 Tax Allocation Refunding Bonds - Series B Interest Payment	Refunding Bonds Issued After 6/27/12	Bank of New York Mellon Trust Company, N. A.	410,638	N	55,956	-	-	-	55,956	-
184	Bonds	Fees	US Bank		N	750	-	0	-	750	-
185	Bonds	Fees	US Bank		N	750	-	0	-	750	-

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Adopted Budget
Fiscal Year 2020

Glossary of Acronyms & Terms

CALIFORNIA
NATIONAL CITY
1887
INCORPORATED

ACTIVITY
A specific function, department, or group of services.

ADJUSTED BUDGET
The (current) fiscal year's adopted budget, plus appropriations continued from prior years, encumbrances, and amendments.

APPROPRIATION
An authorization made by the City Council that permits officials to incur obligations against, and to make expenditures of, governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one-year period.

ASSESSED VALUATION
The estimated value placed upon real and personal property by the County Assessor as the basis for levying property taxes.

BUDGET
A plan of financial operation including an estimate of proposed expenditures for a given period of time and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year. The term can refer to the financial plan presented to the governing body for adoption or the plan approved by that body.

CAPITAL IMPROVEMENT PROGRAM (CIP)
A plan of proposed major capital expenditures including land and rights-of-way acquisition, buildings, street construction, and related facilities to be incurred over a fixed period of years. The plan sets forth each capital project, the amount to be expended in each year, and the method of financing those expenditures.

CAPITAL OUTLAY
Expenditures for the acquisition of equipment of significant value and having a useful life of several years.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
Funds received from the US Department of Housing and Urban Development to assist with housing and economic opportunities, principally for low- and moderate-income persons.

CONTINGENCY
Assets or other resources set aside to provide for unforeseen expenditures or uncertain amount(s).

CPI
Consumer Price Index.

DEBT SERVICE FUND
A fund which accounts for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

DEPARTMENT
The basic organizational unit of City government responsible for carrying out specific functions.

ENCUMBRANCE
The recognition of a financial commitment that will subsequently become an expenditure, when goods and services are received. An encumbrance is created when a purchase order or contract is approved.

EXPENDITURES
The outlay of financial resources. Expenditures include current operating expenses, debt service, and capital outlay.

FISCAL YEAR
A 12-month period to which the annual operating budget applies and at the end of which, a government determines its financial position and operational results.

FULL-TIME EQUIVALENT (FTE)
A term that expresses the amount of time for which a position has been budgeted in relation to the amount of time a regular, full-time employee normally works in a year. For budget and planning purposes, a year is defined as 2,080 hours. Firefighters may have a different level of hours worked but are displayed using the same basic method.

FUND
A self-balancing set of accounts that is segregated for a specific purpose. These accounts are used to record cash and/or other resources together with all related liabilities, obligations, reserves, and equities of the fund.

FUND BALANCE
The excess of a fund's assets over its liabilities.

GANN LIMIT
The annual appropriation limit established in accordance with Article XIIIB of the California Constitution. The limit is calculated by adjusting the 1978-79 "base" year appropriation by population growth and cost -of-living factors each year.

GENERAL FUND
A governmental unit's primary operating fund that accounts for all of its activities and resources that are not required to be accounted for in a special purpose fund.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP)
Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements. GAAP provides a standard by which to measure financial presentations. The primary authoritative body on the application of GAAP to state and local government is the Government Accounting Standards Board.

GOVERNMENT ACCOUNTING STANDARDS BOARD (GASB)
The authoritative accounting and financial reporting standard-setting body for governmental entities.

GRANT
A contribution of assets (usually cash) by one government unit or other organization to be used for a specific purpose, activity, or facility. Typically, these contributions are made to local governments from the state and federal governments.

HUD
US Department of Housing and Urban Development.

INTERNAL SERVICE FUND
A fund which accounts for the financing of goods or services provided by one department to other departments of the City on a cost-reimbursement basis.

LOCAL AGENCY INVESTMENT FUND (LAIF)
A voluntary program created by statute in 1977 as an investment alternative for California's local governments and special districts.

NATIONAL POLLUTION DISCHARGE ELIMINATION SYSTEM (NPDES)
The federal Water Quality Act, which is coordinated with the Regional Water Quality Review Board, addressing the treatment of storm drain pollution.

NATIONAL CITY JPFA
National City Joint Powers Financing Authority.

POSITION
A post of employment or defined role in an organization.

POST
Peace Officer Standards Training.

OBJECTIVE
A desired accomplishment that can be measured and achieved within a given period.

REVENUES
Income received by the City, including such items as property taxes, fees, user charges, grants, fines and forfeitures, interest income, and other miscellaneous sources.

SAN DIEGO ASSOCIATION OF GOVERNMENTS (SANDAG)
An association of San Diego County's 18 cities and the County of San Diego that serves as the forum for regional decision-making. As an association of local governments, SANDAG builds consensus, makes strategic plans, obtains and allocates resources, and provides data on a broad range of subjects pertinent to the San Diego region's quality of life.

SBOE
State Board of Equalization.

SPECIAL REVENUE FUND

A fund used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or for major capital projects) that are legally restricted to expenditures for specified purposes.

TAXES

Compulsory charges levied by a government to finance services performed for the common benefit. This does not include charges for services rendered only to those who pay for and use those services.

TRANSIENT OCCUPANCY TAX (TOT)

A tax levied by the City on persons who, on a temporary basis, occupy a hotel or other lodging facility.

TRUST AND AGENCY FUND

A fund which accounts for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, other governmental agencies, and/or other funds.

UNFILLED POSITION

A vacant position for which funds have been appropriated

UNFUNDED POSITOIN

A position for which no funds have been appropriated.

VEHICLE LICENSE FEE (VLF)

A fee established by the California Legislature in 1935 in lieu of property tax on vehicles. Vehicle owners pay a fee annually to the State based on a formula established by the Legislature.

Adopted Budget
Fiscal Year 2020

Schedule of Fees

CALIFORNIA
NATIONAL CITY
1887
INCORPORATED

BUILDING

Administrative Fees		
#	Description	Fee
1	Travel and Documentation (standard) (2 trips)	$130.00 each
2	Travel and Documentation (Each additional trip)	$88.00 each
3	Permit Issuance	$45.00 each
4	Construction & Demolition Admin Fee	$118.00 flat or each
Mechanical Permit Fees		
1	Stand Alone Mechanical Plan Check	$139.00/hr.
2	Air Conditioning Unit	$43.00 each
3	Furnaces (F. A. U., Floor)	$43.00 each
4	Wall Heater	$43.00 each
5	Appliance Vent/Chimney (Only)	$28.00 each
6	Refrigeration Compressor	$88.00 each
7	Boiler	$88.00 each
8	Chiller	$88.00 each
9	Heat Pump (Package Unit)	$43.00 each
10	Heater (Unit, Radiant, etc.)	$43.00 each
11	Air Handler	$43.00 each
12	Duct Work Only	$88.00 each
13	Evaporative Cooler	$43.00 each
14	Make-up Air System	$88.00 each
15	Moisture Exhaust Duct (Clothes Dryer)	$13.00 each
16	Vent Fan (Single Duct)	$13.00 each
17	Vent System	$43.00 each
18	Exhaust Hood and Duct (Residential)	$43.00 each
19	Exhaust Hood- Type I (Commercial Grease Hood)	$88.00 each
20	Exhaust Hood - Type II (Commercial Steam Hood)	$88.00 each
21	Non-Residential Incinerator	$88.00 each
22	Refrigerator Condenser Remote	$88.00 each
23	Walk- in Box I Refrigerator Coil	$88.00 each
Electrical Permit Fees		
1	Stand Alone Electrical Plan Check	$139.00/hr.
2	Single Phase Service	$55.00/per 100 amps or portion thereof
3	Three Phase Service	$87.00/per 100 amps or portion thereof
All Other Types of Construction		
4	15 or 20 amp - First 10 circuits	$28.00 each
5	15 or 20 amp - next 90 circuits	$13.00 each
6	15 or 20 amp -over 100 circuits	$7.00 each

7	25 to 40 amp circuits	$43.00 each
8	50 to 175 amp circuits	$58.00 each
9	200 amp and larger circuits	$73.00 each
10	Temporary Service	$43.00 each
11	Temporary Pole	$43.00 each
12	Pre-Inspection	$100.00/hr.
13	Generator Installation	$43.00/kw
Plumbing Permit Fees		
1	Stand Alone Plumbing Plan Check	$139.00/hr.
2	Fixtures	$13.00 each
3	Gas System	$28.00 first outlet
4	Gas Outlets	$13.00 each additional
5	Building Sewer	$43.00 each
6	Grease Trap	$43.00 each
7	Backflow Preventer 1 through 5	$28.00 first five
8	Backflow Preventer - Each additional (More than 5)	$6.00 each additional
9	Roof Drain - Rainwater System	$88.00
10	Water Heater – Residential - No Admin	$50.00 each
10	Water Heater - Commercial	$130.00 each
11	Water Pipe Repair I Replacement	$28.00 each
12	Drain- Vent Repair I Alterations	$28.00 each
13	Drinking Fountain	$43.00 each
14	Solar Water System Fixtures	$88.00
15	Graywater Systems (per hour)	$145.00/hr.
16	Medical Gas System (Each Outlet)	$13.00 each
Miscellaneous		
1	Repetitive plan check review	First permit at 100% of Fee Schedule Rate, each additional at 25% for Plan Check Fee, Inspections @ Full Fee Schedule Rate
Antenna - Telecom Facility		
2	Equipment container	$776.00
3	Cellular/Mobile Phone, free-standing Monopalm	$590.00 each
4	Cellular/Mobile Phone, co-location Antenna	$532.00 each
5	Awning/Canopy (Supported by building)	$444.00 each
6	Balcony Addition	$590.00 each
7	Building Moving Application Fee	$747.00 each
8	Carport	$622.00 per 500 sq. ft.
9	Change of Occupancy	$275.00 each
10	Close Existing Openings	$600.00 each
11	Compliance Inspections/Re-inspections	$134.00 each

12	Condo Conversion	$633.00 each unit
13	Covered Porch	$621.00 each
14	Deck	$606.00 each
15	Demolition-Residential Partial Demo (flat fee)	$150.00 each
16	Demolition - Residential	$267.00 each
17	Demolition- Multifamily/Commercial	$341.00 each
18	Door-New	$359.00 each
19	Drywall (first 500 sq.ft.)	$140.00 first 500 sq. ft.
20	Each additional 100 sq.ft.	$13.00
21	Fence or Freestanding Wall (non- masonry) >7 feet in height	$354.00 first 100 linear ft.
22	Each additional 100 lin. Feet	$42.00
23	Fence or Freestanding Wall (masonry) >4 feet in height	$420.00 first 100 linear ft.
24	Each additional 100 lin. Feet	$57.00
25	Fireplace	Schedule Rate
26	Masonry	$400.00 each
27	Pre-Fabricated/Metal	$310.00 each
28	Flag pole (over 30 feet in height)	$404.00 each
Garage (Residential)		
29	Attached	$622.00 up to 750 sq.ft.
30	Detached	$622.00 up to 750 sq.ft.
31	Greenhouse (non- commercial)	$372.00 each
32	Insulation	$207.00 each unit
33	Lighting pole	$404.00 first pole
34	Each additional pole	$57.00
35	Partition-Commercial, Interior	$252.00 up to 30 linear ft.
36	Additional partition	$13.00 each additional linear foot
37	Partition-Residential, Interior	$252.00 up to 30 linear ft.
38	Additional partition	$13.00 each additional 30 linear feet
39	Patio Cover without calculations	$584.00 per 300 sq. ft.
40	Patio Cover with calculations	$685.00 per 300 sq. ft.
41	Photovoltaic System	$378.00 each
Pile Foundation		
42	Cast in place concrete (first 10 piles)	$548.00 (1-10)
43	Additional Piles (increments of 10)	$109.00 each 10
44	Driven (steel, pre-stressed concrete)	$563.00 (1-10)
45	Additional Piles (increments of 10)	$125.00 each 10
46	Pre- Plan Check Appointments	$177.00 first hour

47	Pre-Plan Check appointment	$88.00 each additional ½ hour
Remodel - Residential		
48	500 sq.ft.	$748.00
49	Additional Remodel	$43.00 per 100 sq. ft. or portion thereof
Re-Roof		
50	Tile/Shake- first 500 sq.ft.	$240.00
51	Each additional100 sq.ft.	$13.00
52	Comp/Metal- first 500 sq.ft.	$240.00
53	Each additional100 sq.ft.	$13.00
54	Roof Structure Replacement	$648.00 first 500 sq. ft.
55	Each additional space 100 sq.ft.	$54.00
56	Residential Re- Plumb (Flat Rate)	$130.00 per unit
57	Residential Re-Wire (Flat Rate)	$130.00 per unit
Room Addition - First Story		
58	Up to 500 sq.ft.	$864.00
59	Each additional 100 sq.ft.	$42.00
60	Up to 500 sq. ft. with calculations	$1,135.00
61	each addition per 100 sq. ft. with calculations	$52.00
Room Addition - Multi-Story		
62	Up to 500 sq.ft	$1,165.00
63	Each addition per 100 sq. ft.	$42.00
64	Up to 500 sq.ft. with calculations	$1,296.00
65	Each addition per 100 sq.ft. with calculations	$57.00
66	Sauna	$310.00 each
67	Siding	$173.00 first 400 sq. ft.
68	Additional siding	$28.00 each additional 400 sq. ft.
Signs		
69	Pole Sign, Non-electric	$362.00 each
70	Pole Sign, Electric	$412.00 each
71	Wall/Awning Sign, Non-electric	$310.00 each
72	Wall Sign-Electric	$341.00 each
73	Skylight	$310.00 each
74	Spa or Hot Tub (Pre-Fabricated)	$267.00 each
75	Stairs-First Flight	$267.00
76	Each additional flight	$43.00
Storage Racks		
77	5'9" (up to 100 sq.ft.)	$402.00
78	Each additional 100 sq.ft.	$43.00
79	Stucco Applications	$234.00 first 400 sq. ft.

80	Additional stucco application	$43.00 each additional 400 sq. ft.
Swimming Pool / Spa		
81	Residential	$675.00 first 800 sq. ft.
82	Each additional 100 sq.ft.	$52.00
83	Commercial	$741.00 first 800 sq. ft.
84	Commercial each additional 100 sq.ft.	$52.00
Window or Sliding Glass Door		
85	New Window (Non-Structural)	$252.00 each
86	Each additional (Non-Structural)	$40.00 each
87	New Window Structural	$382.00 each
88	Each additional structural	$40.00 each
89	Repair/Replace-First 10 Windows (Retro-fit Windows)	$219.00
90	Repair/Replace-Each additional 5 (Retro-fit Windows)	$42.00
91	Plan Change and/or Review (Standard Hourly Rate)	$170.00/hr.
92	Research	Hourly Rate of Personnel
93	Supplemental Inspection Fee	$100.00/hr.
94	Emergency (Non- Scheduled) Call-Out Fee	$354.00/four hrs.
95	After Hours (Scheduled) Call-Out Fee	$184.00 each additional
96	Each additional hour	$100.00
97	Public Records Act Copies	Refer to City Clerk Fees
98	Duplication of Building Plans	$98.73 each
99	Certificate of Occupancy	$60.00 each
100	Certificate of Occupancy (Duplicate)	$49.00 each
101	Temporary Certificate of Occupancy	$187.00 each
102	Job Card Replacement	$36.00 each
103	Refund Processing	$105.00 each
104	Change of Contractor/Architect or Owner	$128.00 each
105	Product Review	$82.00 each
106	Request/Research for alternative methods	$154.86/hr.
107	Additional Plan Check Fee after Third Submittal	$154.86 each
108	Supplemental Plan Check/Plan Change	$154.86/hr.
109	Trash Enclosure	$346.00 each
110	Commercial Coach (Construction/Temporary Trailers)	$219.00 each
111	Modular Structures	$722.00 each
Mezzanine		
112	First 500 Square Feet	$500.00
113	Each additional 500 Square Feet	$42.40
Electrical Vehicle Charging Station		
114	Residential (SFD or Duplex)	$219.00 each
115	Commercial or Multifamily Residential	$219.00 each
116	Commercial or Multifamily Residential	$42.00 each additional

BUILDING PERMIT FEES- CONSTRUCTION TYPES: IA, IB

IBC Class	IBC Occupancy	Square Footage	Plan Check Fee			
A-1	Assembly—Fixed Seating	1,000	$1,497.29	plus	$67.70	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
	Theater, Concert Hall	5,000	4,205.38	plus	63.54	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	7,382.22	plus	39.39	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	11,321.50	plus	37.16	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	22,468.63	plus	35.83	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	40,386.00	plus	30.51	for each additional 100 s.f. or fraction thereof
A-2	Assembly—Food & Drink	1,000	$1,999.27	plus	$86.92	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
	Restaurant, Night Club, Bar	5,000	5,476.12	plus	86.41	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	9,796.62	plus	52.10	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	15,006.63	plus	49.86	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	29,965.97	plus	47.78	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	53,855.79	plus	40.84	for each additional 100 s.f. or fraction thereof
A-3	Assembly—Worship, Amusement	1,000	$1,999.27	plus	$86.92	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
	Arcade, Church, Community Hall	5,000	5,476.12	plus	86.41	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	9,796.62	plus	52.10	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	15,006.63	plus	49.86	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	29,965.97	plus	47.78	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	53,855.79	plus	40.84	for each additional 100 s.f. or fraction thereof
A-4	Assembly—Indoor Sport Viewing	1,000	$2,126.34	plus	$93.27	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
	Arena, Skating Rink, Tennis Court	5,000	5,857.34	plus	88.95	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	10,304.91	plus	54.64	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	15,769.07	plus	52.83	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	31,617.93	plus	50.32	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	56,778.49	plus	28.78	for each additional 100 s.f. or fraction thereof
A	A Occupancy Tenant Improvements	400	$586.17	plus	$65.45	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2000 s.f.
		2,000	1,633.33	plus	63.54	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 4000 s.f.
		4,000	2,904.07	plus	38.12	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 8000 s.f.
		8,000	4,428.95	plus	36.00	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	8,749.45	plus	34.95	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 40000 s.f.
		40,000	15,738.50	plus	28.78	for each additional 100 s.f. or fraction thereof
A-1	Assembly—Fixed Seating	1,000	$1,983.98	plus	$19.06	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
	Theater, Concert Hall	5,000	2,746.42	plus	15.25	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	3,508.86	plus	16.52	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	5,160.82	plus	3.07	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	6,080.91	plus	11.69	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	11,926.29	plus	9.95	for each additional 100 s.f. or fraction thereof
A-2	Assembly—Food & Drink	1,000	$2,746.42	plus	$28.59	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
	Restaurant, Night Club, Bar	5,000	3,890.08	plus	20.33	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	4,906.67	plus	22.87	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	7,193.99	plus	4.34	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	8,495.31	plus	16.52	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	16,755.09	plus	14.12	for each additional 100 s.f. or fraction thereof
A-3	Assembly—Worship, Amusement	1,000	$2,365.20	plus	$25.41	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
	Arcade, Church, Community Hall	5,000	3,381.79	plus	15.25	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	4,144.23	plus	20.33	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	6,177.40	plus	3.49	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	7,224.57	plus	14.23	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	14,340.69	plus	12.16	for each additional 100 s.f. or fraction thereof
A-4	Assembly—Indoor Sport Viewing	1,000	$2,365.20	plus	$25.41	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
	Arena, Skating Rink, Tennis Court	5,000	3,381.79	plus	15.25	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	4,144.23	plus	20.33	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	6,177.40	plus	3.49	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	7,224.57	plus	14.23	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	14,340.69	plus	8.14	for each additional 100 s.f. or fraction thereof
A	A Occupancy Tenant Improvements	400	$1,221.54	plus	$31.77	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2000 s.f.
		2,000	1,729.83	plus	19.06	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 4000 s.f.
		4,000	2,111.05	plus	22.24	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 8000 s.f.
		8,000	3,000.57	plus	5.49	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	3,659.58	plus	17.27	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 40000 s.f.
		40,000	7,114.22	plus	14.23	for each additional 100 s.f. or fraction thereof

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BUILDING PERMIT FEES- CONSTRUCTION TYPES: IA, IB

IBC Class	IBC Occupancy	Square Footage	Total			
A-1	Assembly—Fixed Seating	1,000	$3,481.27	plus	$86.76	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
	Theater, Concert Hall	5,000	6,951.80	plus	78.79	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	10,891.08	plus	55.91	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	16,482.32	plus	40.22	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	28,549.54	plus	47.53	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f
		100,000	52,312.29	plus	40.46	for each additional 100 s.f. or fraction thereof
A-2	Assembly—Food & Drink	1,000	$4,745.69	plus	$115.51	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
	Restaurant, Night Club, Bar	5,000	9,366.20	plus	106.74	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	14,703.29	plus	74.97	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	22,200.63	plus	54.20	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	38,461.27	plus	64.30	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f
		100,000	70,610.88	plus	54.96	for each additional 100 s.f. or fraction thereof
A-3	Assembly—Worship, Amusement	1,000	$4,364.46	plus	$112.34	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
	Arcade, Church, Community Hall	5,000	8,857.90	plus	101.66	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	13,940.85	plus	72.43	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	21,184.04	plus	53.36	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	37,190.54	plus	62.01	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f
		100,000	68,196.48	plus	53.00	for each additional 100 s.f. or fraction thereof
A-4	Assembly—Indoor Sport Viewing	1,000	$4,491.54	plus	$118.69	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
	Arena, Skating Rink, Tennis Court	5,000	9,239.13	plus	104.20	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	14,449.14	plus	74.97	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	21,946.48	plus	56.32	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	38,842.50	plus	64.55	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f
		100,000	71,119.17	plus	36.92	for each additional 100 s.f. or fraction thereof
A	A Occupancy Tenant Improvements	400	$1,807.71	plus	$97.22	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2000 s.f.
		2,000	3,363.16	plus	82.60	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 4000 s.f.
		4,000	5,015.12	plus	60.36	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 8000 s.f.
		8,000	7,429.52	plus	41.50	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	12,409.03	plus	52.22	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 40000 s.f.
		40,000	22,852.71	plus	43.00	for each additional 100 s.f. or fraction thereof
B	Business—Bank	100	$2,349.91	plus	$1,080.13	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 500 s.f.
		500	6,670.41	plus	1,016.59	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 1000 s.f.
		1,000	11,753.35	plus	636.90	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2000 s.f.
		2,000	18,122.32	plus	605.72	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	36,293.83	plus	582.61	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	65,424.25	plus	329.18	for each additional 100 s.f. or fraction thereof
B	Business—Clinic, Outpatient	100	$2,095.76	plus	$984.82	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 500 s.f.
		500	6,035.04	plus	940.34	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 1000 s.f.
		1,000	10,736.76	plus	573.36	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2000 s.f.
		2,000	16,470.36	plus	550.65	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	32,989.92	plus	531.78	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	59,578.87	plus	460.81	for each additional 100 s.f. or fraction thereof
B	Business—Dry Cleaning	500	$1,028.54	plus	$88.95	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
		2,500	2,807.57	plus	86.41	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	4,967.82	plus	50.83	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	7,509.29	plus	49.98	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 25000 s.f.
		25,000	15,006.63	plus	47.78	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	26,951.55	plus	27.85	for each additional 100 s.f. or fraction thereof
B	Business—Professional Office	1,000	$2,222.84	plus	$101.66	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	6,289.19	plus	99.12	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	11,245.06	plus	59.72	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	17,217.51	plus	57.66	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	34,514.80	plus	55.40	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	62,216.83	plus	31.56	for each additional 100 s.f. or fraction thereof
B	Business—High Rise Office	5,000	$6,685.70	plus	$18.43	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 25000 s.f.
		25,000	10,370.83	plus	50.95	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	23,108.76	plus	41.17	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	43,694.68	plus	28.99	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 250000 s.f.
		250,000	87,184.40	plus	34.55	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 500000 s.f.
		500,000	173,559.07	plus	33.30	for each additional 100 s.f. or fraction thereof

BUILDING PERMIT FEES- CONSTRUCTION TYPES: IA, IB

IBC Class	IBC Occupancy	Square Footage	Inspection Check Fee			
B	Business—Bank	100	$1,475.68	plus	$127.07	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 500 s.f.
		500	1,983.98	plus	101.66	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 1000 s.f.
		1,000	2,492.27	plus	114.37	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2000 s.f.
		2,000	3,635.93	plus	21.97	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	4,294.95	plus	81.80	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	8,384.95	plus	46.22	for each additional 100 s.f. or fraction thereof
B	Business—Clinic, Outpatient	100	$1,475.68	plus	$127.07	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 500 s.f.
		500	1,983.98	plus	101.66	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 1000 s.f.
		1,000	2,492.27	plus	114.37	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2000 s.f.
		2,000	3,635.93	plus	21.97	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	4,294.95	plus	81.80	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	8,384.95	plus	70.88	for each additional 100 s.f. or fraction thereof
B	Business—Dry Cleaning	500	$2,619.35	plus	$57.18	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
		2,500	3,763.01	plus	35.58	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	4,652.52	plus	45.75	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	6,939.85	plus	7.78	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 25000 s.f.
		25,000	8,107.16	plus	31.61	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	16,009.36	plus	18.42	for each additional 100 s.f. or fraction thereof
B	Business—Professional Office	1,000	$3,381.79	plus	$31.77	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	4,652.52	plus	25.41	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	5,923.26	plus	27.96	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	8,718.88	plus	5.16	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	10,267.41	plus	19.87	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	20,202.79	plus	11.32	for each additional 100 s.f. or fraction thereof
B	Business—High Rise Office	5,000	$13,039.38	plus	$19.06	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 25000 s.f.
		25,000	16,851.58	plus	25.41	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	23,205.26	plus	14.74	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	30,575.52	plus	7.90	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 250000 s.f.
		250,000	42,432.30	plus	14.65	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 500000 s.f.
		500,000	79,068.42	plus	14.12	for each additional 100 s.f. or fraction thereof
B	Business—Bank	100	$3,825.59	plus	$1,207.20	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 500 s.f.
		500	8,654.39	plus	1,118.25	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 1000 s.f.
		1,000	14,245.62	plus	751.26	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2000 s.f.
		2,000	21,758.25	plus	627.68	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	40,588.78	plus	664.41	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	73,809.20	plus	375.40	for each additional 100 s.f. or fraction thereof
B	Business—Clinic, Outpatient	100	$3,571.45	plus	$1,111.89	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 500 s.f.
		500	8,019.02	plus	1,042.00	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 1000 s.f.
		1,000	13,229.03	plus	687.73	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2000 s.f.
		2,000	20,106.29	plus	572.62	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	37,284.87	plus	613.58	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	67,963.82	plus	531.70	for each additional 100 s.f. or fraction thereof
B	Business—Dry Cleaning	500	$3,647.89	plus	$146.13	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
		2,500	6,570.58	plus	121.99	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	9,620.35	plus	96.58	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	14,449.14	plus	57.76	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 25000 s.f.
		25,000	23,113.79	plus	79.39	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	42,960.91	plus	46.28	for each additional 100 s.f. or fraction thereof
B	Business—Professional Office	1,000	$5,604.62	plus	$133.43	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	10,941.71	plus	124.53	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	17,168.31	plus	87.68	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	25,936.39	plus	62.82	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	44,782.21	plus	75.27	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f
		100,000	82,419.63	plus	42.88	for each additional 100 s.f. or fraction thereof
B	Business—High Rise Office	5,000	$19,725.07	plus	$37.49	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 25000 s.f.
		25,000	27,222.41	plus	76.37	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	46,314.02	plus	55.91	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f
		100,000	74,270.20	plus	36.90	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 250000 s.f
		250,000	129,616.70	plus	49.20	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 500000 s.f
		500,000	252,627.48	plus	47.42	for each additional 100 s.f. or fraction thereof

BUILDING PERMIT FEES- CONSTRUCTION TYPES: IA, IB

IBC Class	IBC Occupancy	Square Footage	Plan Check Fee			
B	B Occupancy Tenant Improvements	250	$443.81	plus	$63.54	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 1250 s.f.
		1,250	1,079.17	plus	71.16	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
		2,500	1,968.69	plus	40.66	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	2,985.28	plus	39.58	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 12500 s.f.
		12,500	5,953.83	plus	37.61	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 25000 s.f.
		25,000	10,655.56	plus	30.08	for each additional 100 s.f. or fraction thereof
E	Educational—Group Occupancy 6+ persons, up to the 12th Grade	500	$1,348.61	plus	$114.37	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
		2,500	3,635.93	plus	113.05	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	6,462.13	plus	68.62	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	9,893.11	plus	65.64	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 25000 s.f.
		25,000	19,738.93	plus	63.27	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	35,557.20	plus	52.86	for each additional 100 s.f. or fraction thereof
E	Educational—Day Care 5+ children, older than 2 1/2 yrs	300	$967.39	plus	$127.07	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 1500 s.f.
		1,500	2,492.27	plus	129.11	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 3000 s.f.
		3,000	4,428.95	plus	80.48	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 6000 s.f.
		6,000	6,843.35	plus	75.51	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 15000 s.f.
		15,000	13,639.40	plus	73.26	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 30000 s.f.
		30,000	24,628.88	plus	60.18	for each additional 100 s.f. or fraction thereof
F-1	Factory Industrial—Moderate Hazard	1,500	$2,395.78	plus	$21.18	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 7500 s.f.
		7,500	3,666.51	plus	58.01	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 15000 s.f.
		15,000	8,017.59	plus	46.80	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 30000 s.f.
		30,000	15,037.21	plus	33.11	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 75000 s.f.
		75,000	29,935.39	plus	39.35	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 150000 s.f.
		150,000	59,447.03	plus	36.74	for each additional 100 s.f. or fraction thereof
F-2	Factory Industrial—Low Hazard	2,000	$2,522.85	plus	$55.59	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	6,970.42	plus	54.95	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	12,465.16	plus	33.83	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 40000 s.f.
		40,000	19,230.64	plus	31.82	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	38,322.25	plus	30.66	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 200000 s.f.
		200,000	68,977.55	plus	26.36	for each additional 100 s.f. or fraction thereof
B	B Occupancy Tenant Improvements	250	$1,094.46	plus	$38.12	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 1250 s.f.
		1,250	1,475.68	plus	20.33	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
		2,500	1,729.83	plus	35.58	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	2,619.35	plus	5.40	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 12500 s.f.
		12,500	3,024.21	plus	23.57	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 25000 s.f.
		25,000	5,970.55	plus	18.85	for each additional 100 s.f. or fraction thereof
E	Educational—Group Occupancy 6+ persons, up to the 12th Grade	500	$1,841.62	plus	$31.77	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
		2,500	2,476.98	plus	26.03	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	3,127.64	plus	30.50	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	4,652.52	plus	5.34	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 25000 s.f.
		25,000	5,453.90	plus	21.50	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	10,829.93	plus	17.97	for each additional 100 s.f. or fraction thereof
E	Educational—Day Care 5+ children, older than 2 1/2 yrs	300	$1,841.62	plus	$52.95	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 1500 s.f.
		1,500	2,476.98	plus	43.38	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 3000 s.f.
		3,000	3,127.64	plus	50.83	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 6000 s.f.
		6,000	4,652.52	plus	8.90	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 15000 s.f.
		15,000	5,453.90	plus	35.84	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 30000 s.f.
		30,000	10,829.93	plus	29.44	for each additional 100 s.f. or fraction thereof
F-1	Factory Industrial—Moderate Hazard	1,500	$2,746.42	plus	$12.71	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 7500 s.f.
		7,500	3,508.86	plus	17.15	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 15000 s.f.
		15,000	4,794.88	plus	9.32	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 30000 s.f.
		30,000	6,192.69	plus	5.45	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 75000 s.f.
		75,000	8,646.03	plus	9.86	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 150000 s.f.
		150,000	16,039.94	plus	9.20	for each additional 100 s.f. or fraction thereof
F-2	Factory Industrial—Low Hazard	2,000	$5,414.96	plus	$25.41	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	7,448.14	plus	21.76	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	9,623.68	plus	21.60	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 40000 s.f.
		40,000	13,944.18	plus	4.09	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	16,397.51	plus	16.16	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 200000 s.f.
		200,000	32,559.50	plus	13.90	for each additional 100 s.f. or fraction thereof

BUILDING PERMIT FEES- CONSTRUCTION TYPES: IA, IB

IBC Class	IBC Occupancy	Square Footage	Total			
B	B Occupancy Tenant Improvements	250	$1,538.27	plus	$101.66	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 1250 s.f.
		1,250	2,554.86	plus	91.49	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
		2,500	3,698.52	plus	76.24	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	5,604.62	plus	44.98	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 12500 s.f.
		12,500	8,978.05	plus	61.18	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 25000 s.f.
		25,000	16,626.11	plus	48.93	for each additional 100 s.f. or fraction thereof
E	Educational—Group Occupancy	500	$3,190.23	plus	$146.13	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
	6+ persons, up to the 12th Grade	2,500	6,112.92	plus	139.07	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	9,589.77	plus	99.12	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	14,545.64	plus	70.98	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 25000 s.f.
		25,000	25,192.83	plus	84.78	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	46,387.13	plus	70.83	for each additional 100 s.f. or fraction thereof
E	Educational—Day Care	300	$2,809.00	plus	$180.02	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 1500 s.f.
	5+ children, older than 2 1/2 yrs	1,500	4,969.25	plus	172.49	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 3000 s.f.
		3,000	7,556.59	plus	131.31	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 6000 s.f.
		6,000	11,495.87	plus	84.42	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 15000 s.f.
		15,000	19,093.30	plus	109.10	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 30000 s.f.
		30,000	35,458.81	plus	89.62	for each additional 100 s.f. or fraction thereof
F-1	Factory Industrial—Moderate Hazard	1,500	$5,142.19	plus	$33.89	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 7500 s.f.
		7,500	7,175.37	plus	75.16	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 15000 s.f.
		15,000	12,812.47	plus	56.12	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 30000 s.f.
		30,000	21,229.90	plus	38.56	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 75000 s.f.
		75,000	38,581.42	plus	49.21	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 150000 s.f
		150,000	75,486.97	plus	45.94	for each additional 100 s.f. or fraction thereof
F-2	Factory Industrial—Low Hazard	2,000	$7,937.81	plus	$81.01	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	14,418.56	plus	76.70	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	22,088.84	plus	55.43	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 40000 s.f.
		40,000	33,174.82	plus	35.91	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f
		100,000	54,719.76	plus	46.82	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 200000 s.f
		200,000	101,537.05	plus	40.26	for each additional 100 s.f. or fraction thereof
H-1	High Hazard Group H-1	600	$743.82	plus	$44.91	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 3000 s.f.
	Pose a detonation hazard	3,000	1,821.56	plus	47.61	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 6000 s.f.
		6,000	3,249.95	plus	28.04	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 12000 s.f.
		12,000	4,932.48	plus	26.12	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 30000 s.f.
		30,000	9,634.20	plus	25.41	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 60000 s.f.
		60,000	17,258.62	plus	20.67	for each additional 100 s.f. or fraction thereof
H-3	High Hazard Group H-3	600	$1,125.04	plus	$76.67	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 3000 s.f.
	Readily support combustion	3,000	2,965.22	plus	73.03	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 6000 s.f.
		6,000	5,156.05	plus	44.99	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 12000 s.f.
		12,000	7,855.17	plus	42.36	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 30000 s.f.
		30,000	15,479.59	plus	40.66	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 60000 s.f.
		60,000	27,678.65	plus	33.30	for each additional 100 s.f. or fraction thereof
H-4	High Hazard Group H-4	300	$489.67	plus	$68.63	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 1500 s.f.
	Pose health hazards	1,500	1,313.27	plus	69.81	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 3000 s.f.
		3,000	2,360.43	plus	39.14	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 6000 s.f.
		6,000	3,534.67	plus	36.71	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 15000 s.f.
		15,000	6,838.59	plus	35.58	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 30000 s.f.
		30,000	12,175.67	plus	28.10	for each additional 100 s.f. or fraction thereof
H-5	High Hazard Group H-5	1,000	$1,252.11	plus	$52.36	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
	Semiconductor Fabrication, R&D	5,000	3,346.45	plus	48.90	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	5,791.42	plus	30.80	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	8,871.76	plus	28.80	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	17,512.76	plus	27.70	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	31,363.78	plus	23.03	for each additional 100 s.f. or fraction thereof
I-1	Institutional—17+ persons, ambulatory	1,000	$2,299.28	plus	$98.48	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	6,238.56	plus	96.58	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	11,067.35	plus	60.03	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	17,070.39	plus	56.34	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	33,971.17	plus	54.51	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	61,226.06	plus	46.72	for each additional 100 s.f. or fraction thereof

BUILDING PERMIT FEES- CONSTRUCTION TYPES: IA, IB

IBC Class	IBC Occupancy	Square Footage	Inspection Check Fee			
H-1	High Hazard Group H-1	600	$1,729.83	plus	$26.47	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 3000 s.f.
	Pose a detonation hazard	3,000	2,365.20	plus	21.18	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 6000 s.f.
		6,000	3,000.57	plus	23.30	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 12000 s.f.
		12,000	4,398.37	plus	4.54	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 30000 s.f.
		30,000	5,215.04	plus	16.60	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 60000 s.f.
		60,000	10,194.56	plus	13.50	for each additional 100 s.f. or fraction thereof
H-3	High Hazard Group H-3	600	$2,492.27	plus	$42.36	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 3000 s.f.
	Readily support combustion	3,000	3,508.86	plus	33.89	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 6000 s.f.
		6,000	4,525.45	plus	33.89	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 12000 s.f.
		12,000	6,558.63	plus	6.65	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 30000 s.f.
		30,000	7,756.51	plus	25.07	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 60000 s.f.
		60,000	15,277.50	plus	20.53	for each additional 100 s.f. or fraction thereof
H-4	High Hazard Group H-4	300	$1,602.76	plus	$52.95	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 1500 s.f.
	Pose health hazards	1,500	2,238.12	plus	42.36	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 3000 s.f.
		3,000	2,873.49	plus	42.36	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 6000 s.f.
		6,000	4,144.23	plus	9.07	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 15000 s.f.
		15,000	4,960.90	plus	31.50	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 30000 s.f.
		30,000	9,686.26	plus	24.88	for each additional 100 s.f. or fraction thereof
H-5	High Hazard Group H-5	1,000	$3,127.64	plus	$31.77	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
	Semiconductor Fabrication, R&D	5,000	4,398.37	plus	20.33	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	5,414.96	plus	26.69	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	8,083.51	plus	4.84	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	9,535.54	plus	18.35	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	18,708.49	plus	15.25	for each additional 100 s.f. or fraction thereof
I-1	Institutional—17+ persons, ambulatory	1,000	$3,635.93	plus	$38.12	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	5,160.82	plus	27.96	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	6,558.63	plus	30.50	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	9,608.39	plus	5.64	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	11,299.28	plus	21.90	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	22,251.26	plus	18.78	for each additional 100 s.f. or fraction thereof
H-1	High Hazard Group H-1	600	$2,473.65	plus	$71.38	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 3000 s.f.
	Pose a detonation hazard	3,000	4,186.76	plus	68.79	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 6000 s.f.
		6,000	6,250.51	plus	51.34	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 12000 s.f.
		12,000	9,330.86	plus	30.66	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 30000 s.f.
		30,000	14,849.25	plus	42.01	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 60000 s.f.
		60,000	27,453.17	plus	34.17	for each additional 100 s.f. or fraction thereof
H-3	High Hazard Group H-3	600	$3,617.31	plus	$119.03	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 3000 s.f.
	Readily support combustion	3,000	6,474.08	plus	106.91	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 6000 s.f.
		6,000	9,681.50	plus	78.87	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 12000 s.f.
		12,000	14,413.80	plus	49.01	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 30000 s.f.
		30,000	23,236.10	plus	65.73	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 60000 s.f.
		60,000	42,956.15	plus	53.82	for each additional 100 s.f. or fraction thereof
H-4	High Hazard Group H-4	300	$2,092.43	plus	$121.58	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 1500 s.f.
	Pose health hazards	1,500	3,551.39	plus	112.17	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 3000 s.f.
		3,000	5,233.93	plus	81.50	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 6000 s.f.
		6,000	7,678.90	plus	45.78	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 15000 s.f.
		15,000	11,799.48	plus	67.08	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 30000 s.f.
		30,000	21,861.94	plus	52.98	for each additional 100 s.f. or fraction thereof
H-5	High Hazard Group H-5	1,000	$4,379.75	plus	$84.13	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
	Semiconductor Fabrication, R&D	5,000	7,744.82	plus	69.23	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	11,206.38	plus	57.49	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	16,955.27	plus	33.64	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	27,048.30	plus	46.05	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f
		100,000	50,072.26	plus	38.28	for each additional 100 s.f. or fraction thereof
I-1	Institutional—17+ persons, ambulatory	1,000	$5,935.21	plus	$136.60	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	11,399.38	plus	124.53	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	17,625.98	plus	90.53	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	26,678.78	plus	61.97	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	45,270.45	plus	76.41	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f
		100,000	83,477.32	plus	65.50	for each additional 100 s.f. or fraction thereof

BUILDING PERMIT FEES- CONSTRUCTION TYPES: IA, IB

IBC Class	IBC Occupancy	Square Footage	Plan Check Fee			
I-2	Institutional—6+ persons, non-ambulatory	1,000	$2,553.43	plus	$111.19	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	7,001.00	plus	109.28	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	12,465.16	plus	67.65	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	19,230.64	plus	63.54	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	38,291.67	plus	61.37	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	68,977.55	plus	52.33	for each additional 100 s.f. or fraction thereof
M	Mercantile—Department & Drug Store	1,000	$1,475.68	plus	$63.54	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	4,017.15	plus	61.61	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	7,097.50	plus	38.12	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	10,909.70	plus	36.21	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	21,772.11	plus	34.82	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	39,181.18	plus	29.52	for each additional 100 s.f. or fraction thereof
M	Mercantile—Market	500	$840.32	plus	$69.89	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
		2,500	2,238.12	plus	67.30	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	3,920.66	plus	43.21	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	6,080.91	plus	40.22	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 25000 s.f.
		25,000	12,114.52	plus	38.12	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	21,645.03	plus	31.80	for each additional 100 s.f. or fraction thereof
M	Mercantile—Motor fuel-dispensing	100	$2,075.71	plus	$889.51	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 500 s.f.
		500	5,633.77	plus	864.10	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 1000 s.f.
		1,000	9,954.27	plus	521.00	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2000 s.f.
		2,000	15,164.28	plus	506.10	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	30,347.19	plus	481.56	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	54,425.24	plus	415.50	for each additional 100 s.f. or fraction thereof
M	M Occupancy Tenant Improvements	500	$713.24	plus	$57.18	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
		2,500	1,856.90	plus	61.61	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	3,397.08	plus	35.58	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	5,176.10	plus	33.99	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 25000 s.f.
		25,000	10,274.33	plus	32.53	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	18,407.04	plus	27.07	for each additional 100 s.f. or fraction thereof
I-2	Institutional—6+ persons, non-ambulatory	1,000	$4,525.45	plus	$47.65	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	6,431.55	plus	33.04	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	8,083.51	plus	38.12	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	11,895.71	plus	7.33	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	14,094.90	plus	27.50	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	27,842.49	plus	23.44	for each additional 100 s.f. or fraction thereof
M	Mercantile—Department & Drug Store	1,000	$2,619.35	plus	$28.59	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	3,763.01	plus	17.79	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	4,652.52	plus	22.87	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	6,939.85	plus	3.99	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	8,137.73	plus	16.06	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	16,167.01	plus	13.61	for each additional 100 s.f. or fraction thereof
M	Mercantile—Market	500	$2,365.20	plus	$44.48	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
		2,500	3,254.71	plus	35.58	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	4,144.23	plus	38.12	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	6,050.33	plus	7.14	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 25000 s.f.
		25,000	7,121.15	plus	28.05	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	14,133.84	plus	23.40	for each additional 100 s.f. or fraction thereof
M	Mercantile—Motor fuel-dispensing	100	$3,158.22	plus	$317.68	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 500 s.f.
		500	4,428.95	plus	228.73	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 1000 s.f.
		1,000	5,572.61	plus	266.85	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2000 s.f.
		2,000	8,241.16	plus	49.42	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	9,723.77	plus	188.54	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	19,150.86	plus	162.68	for each additional 100 s.f. or fraction thereof
M	M Occupancy Tenant Improvements	500	$1,729.83	plus	$38.12	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
		2,500	2,492.27	plus	25.41	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	3,127.64	plus	27.96	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	4,525.45	plus	5.24	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 25000 s.f.
		25,000	5,311.54	plus	20.93	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	10,545.20	plus	17.42	for each additional 100 s.f. or fraction thereof

BUILDING PERMIT FEES- CONSTRUCTION TYPES: IA, IB

IBC Class	IBC Occupancy	Square Footage	Total			
I-2	Institutional—6+ persons, non-ambulatory	1,000	$7,078.87	plus	$158.84	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	13,432.55	plus	142.32	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	20,548.67	plus	105.78	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	31,126.35	plus	70.87	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	52,386.57	plus	88.87	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f
		100,000	96,820.04	plus	75.77	for each additional 100 s.f. or fraction thereof
M	Mercantile—Department & Drug Store	1,000	$4,095.03	plus	$92.13	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	7,780.16	plus	79.40	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	11,750.02	plus	61.00	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	17,849.55	plus	40.20	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	29,909.84	plus	50.88	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f
		100,000	55,348.20	plus	43.13	for each additional 100 s.f. or fraction thereof
M	Mercantile—Market	500	$3,205.51	plus	$114.37	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
		2,500	5,492.84	plus	102.88	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	8,064.89	plus	81.33	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	12,131.24	plus	47.36	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 25000 s.f.
		25,000	19,235.66	plus	66.17	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	35,778.87	plus	55.20	for each additional 100 s.f. or fraction thereof
M	Mercantile—Motor fuel-dispensing	100	$5,233.93	plus	$1,207.20	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 500 s.f.
		500	10,062.72	plus	1,092.83	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 1000 s.f.
		1,000	15,526.88	plus	787.86	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2000 s.f.
		2,000	23,405.44	plus	555.52	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	40,070.96	plus	670.10	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	73,576.10	plus	578.18	for each additional 100 s.f. or fraction thereof
M	M Occupancy Tenant Improvements	500	$2,443.07	plus	$95.31	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
		2,500	4,349.18	plus	87.02	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	6,524.71	plus	63.54	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	9,701.55	plus	39.23	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 25000 s.f.
		25,000	15,585.87	plus	53.47	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	28,952.24	plus	44.49	for each additional 100 s.f. or fraction thereof
R-1	Residential—Transient	1,000	$1,856.90	plus	$85.77	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
	Boarding Houses, Hotels, Motels	5,000	5,287.89	plus	81.94	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	9,384.82	plus	49.56	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	14,340.69	plus	48.07	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	28,761.15	plus	46.12	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	51,822.62	plus	39.43	for each additional 100 s.f. or fraction thereof
R-2	Residential—Permanent, 2+ Dwellings	1,000	$2,009.79	plus	$79.42	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
	Apartment, Dormitory, Timeshare	5,000	5,186.63	plus	78.79	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	9,125.91	plus	48.90	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	14,015.86	plus	71.58	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	35,491.29	plus	28.97	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	49,977.67	plus	24.83	for each additional 100 s.f. or fraction thereof
R-2	Residential—Permanent, 2+, Repeat	1,000	$866.13	plus	$25.41	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
	Apartment, Dormitory, Timeshare	5,000	1,882.72	plus	25.41	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	3,153.45	plus	17.13	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	4,866.56	plus	15.25	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	9,441.21	plus	14.74	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	16,811.48	plus	11.98	for each additional 100 s.f. or fraction thereof
R-3	Dwellings—Custom Homes	1,500	$2,965.22	plus	$101.66	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
		2,500	3,981.81	plus	114.21	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 4000 s.f.
		4,000	5,694.92	plus	114.37	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	6,838.59	plus	103.19	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 7000 s.f.
		7,000	8,902.34	plus	102.68	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	11,982.68	plus	77.37	for each additional 100 s.f. or fraction thereof
R-3	Dwellings—Production Phase	1,500	$1,186.19	plus	$38.12	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
	of Master Plan (repeats)	2,500	1,567.42	plus	37.96	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 4000 s.f.
		4,000	2,136.86	plus	38.12	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	2,518.08	plus	39.65	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 7000 s.f.
		7,000	3,311.10	plus	34.91	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	4,358.27	plus	22.58	for each additional 100 s.f. or fraction thereof

BUILDING PERMIT FEES- CONSTRUCTION TYPES: IA, IB

IBC Class	IBC Occupancy	Square Footage	Inspection Check Fee			
R-1	Residential—Transient	1,000	$2,770.07	plus	$25.41	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
	Boarding Houses, Hotels, Motels	5,000	3,786.66	plus	20.33	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	4,803.24	plus	21.60	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	6,963.49	plus	4.34	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	8,264.81	plus	16.01	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	16,270.44	plus	13.69	for each additional 100 s.f. or fraction thereof
R-2	Residential—Permanent, 2+ Dwellings	1,000	$2,649.92	plus	$25.41	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
	Apartment, Dormitory, Timeshare	5,000	3,666.51	plus	17.79	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	4,556.03	plus	21.60	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	6,716.28	plus	3.89	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	7,883.59	plus	15.55	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	15,658.72	plus	13.33	for each additional 100 s.f. or fraction thereof
R-2	Residential—Permanent, 2+, Repeat	1,000	$2,522.85	plus	$25.41	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
	Apartment, Dormitory, Timeshare	5,000	3,539.44	plus	20.33	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	4,556.03	plus	20.33	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	6,589.20	plus	3.89	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	7,756.51	plus	15.30	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	15,404.57	plus	12.44	for each additional 100 s.f. or fraction thereof
R-3	Dwellings—Custom Homes	1,500	$2,492.27	plus	$63.54	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
		2,500	3,127.64	plus	25.41	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 4000 s.f.
		4,000	3,508.86	plus	25.41	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	3,763.01	plus	26.94	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 7000 s.f.
		7,000	4,301.88	plus	38.12	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	5,445.54	plus	28.73	for each additional 100 s.f. or fraction thereof
R-3	Dwellings—Production Phase	1,500	$1,777.13	plus	$50.83	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
	of Master Plan (repeats)	2,500	2,285.42	plus	16.94	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 4000 s.f.
		4,000	2,539.57	plus	25.41	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	2,793.72	plus	14.24	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 7000 s.f.
		7,000	3,078.44	plus	29.65	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	3,967.96	plus	19.18	for each additional 100 s.f. or fraction thereof
R-1	Residential—Transient	1,000	$4,626.97	plus	$111.19	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
	Boarding Houses, Hotels, Motels	5,000	9,074.55	plus	102.27	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	14,188.06	plus	71.16	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	21,304.18	plus	52.41	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	37,025.96	plus	62.13	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f
		100,000	68,093.06	plus	53.12	for each additional 100 s.f. or fraction thereof
R-2	Residential—Permanent, 2+ Dwellings	1,000	$4,659.71	plus	$104.84	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
	Apartment, Dormitory, Timeshare	5,000	8,853.14	plus	96.58	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	13,681.93	plus	70.50	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	20,732.13	plus	75.48	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	43,374.87	plus	44.52	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f
		100,000	65,636.39	plus	38.16	for each additional 100 s.f. or fraction thereof
R-2	Residential—Permanent, 2+, Repeat	1,000	$3,388.98	plus	$50.83	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
	Apartment, Dormitory, Timeshare	5,000	5,422.15	plus	45.75	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	7,709.48	plus	37.46	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	11,455.77	plus	19.14	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	17,197.72	plus	30.04	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f
		100,000	32,216.05	plus	24.42	for each additional 100 s.f. or fraction thereof
R-3	Dwellings—Custom Homes	1,500	$5,457.50	plus	$165.20	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
		2,500	7,109.45	plus	139.62	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 4000 s.f.
		4,000	9,203.78	plus	139.78	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	10,601.59	plus	130.13	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 7000 s.f.
		7,000	13,204.22	plus	140.80	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	17,428.22	plus	106.10	for each additional 100 s.f. or fraction thereof
R-3	Dwellings—Production Phase	1,500	$2,963.32	plus	$88.95	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
	of Master Plan (repeats)	2,500	3,852.84	plus	54.91	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 4000 s.f.
		4,000	4,676.43	plus	63.54	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	5,311.80	plus	53.89	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 7000 s.f.
		7,000	6,389.54	plus	64.56	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	8,326.22	plus	41.76	for each additional 100 s.f. or fraction thereof

BUILDING PERMIT FEES- CONSTRUCTION TYPES: IA, IB

IBC Class	IBC Occupancy	Square Footage	Plan Check Fee			
R-3	Dwellings—Alternate Materials	1,500	$2,075.71	plus	$88.95	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
		2,500	2,965.22	plus	80.32	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 4000 s.f.
		4,000	4,170.04	plus	76.24	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	4,932.48	plus	77.77	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 7000 s.f.
		7,000	6,487.94	plus	73.03	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	8,678.77	plus	51.67	for each additional 100 s.f. or fraction thereof
R-4	Residential—Assisted Living (6-16 persons)	1,000	$2,126.34	plus	$92.13	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	5,811.47	plus	89.26	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	10,274.33	plus	54.64	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	15,738.50	plus	52.63	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	31,526.19	plus	50.38	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	56,717.33	plus	43.14	for each additional 100 s.f. or fraction thereof
S-1	Storage—Moderate Hazard	1,000	$743.82	plus	$33.30	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	2,075.71	plus	33.65	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	3,758.24	plus	18.10	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	5,567.85	plus	18.21	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	11,032.01	plus	17.28	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	19,673.01	plus	14.33	for each additional 100 s.f. or fraction thereof
S-1	Storage—Moderate Hazard, Repair Garage Motor Vehicles (not High Hazard)	500	$870.89	plus	$66.59	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
		2,500	2,202.78	plus	62.22	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	3,758.24	plus	38.73	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	5,694.92	plus	37.27	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 25000 s.f.
		25,000	11,286.16	plus	35.58	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	20,181.31	plus	29.74	for each additional 100 s.f. or fraction thereof
S-2	Storage—Low Hazard	1,000	$870.89	plus	$33.30	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	2,202.78	plus	43.82	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	4,393.61	plus	23.18	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	6,711.51	plus	21.60	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	13,192.26	plus	20.84	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	23,612.29	plus	17.52	for each additional 100 s.f. or fraction thereof
R-3	Dwellings—Alternate Materials	1,500	$2,873.49	plus	$76.24	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
		2,500	3,635.93	plus	25.41	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 4000 s.f.
		4,000	4,017.15	plus	38.12	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	4,398.37	plus	26.94	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 7000 s.f.
		7,000	4,937.25	plus	46.59	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	6,335.06	plus	32.96	for each additional 100 s.f. or fraction thereof
R-4	Residential—Assisted Living (6-16 persons)	1,000	$2,274.48	plus	$66.40	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	4,930.32	plus	25.41	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	6,201.05	plus	27.96	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	8,996.67	plus	5.61	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	10,679.20	plus	20.59	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	20,972.16	plus	17.63	for each additional 100 s.f. or fraction thereof
S-1	Storage—Moderate Hazard	1,000	$3,127.64	plus	$31.77	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	4,398.37	plus	22.87	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	5,542.04	plus	25.41	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	8,083.51	plus	4.84	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	9,535.54	plus	18.60	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	18,835.56	plus	15.43	for each additional 100 s.f. or fraction thereof
S-1	Storage—Moderate Hazard, Repair Garage Motor Vehicles (not High Hazard)	500	$2,111.05	plus	$44.48	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
		2,500	3,000.57	plus	30.50	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	3,763.01	plus	33.04	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	5,414.96	plus	7.14	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 25000 s.f.
		25,000	6,485.78	plus	25.00	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	12,736.03	plus	20.90	for each additional 100 s.f. or fraction thereof
S-2	Storage—Low Hazard	1,000	$2,873.49	plus	$25.41	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	3,890.08	plus	20.33	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	4,906.67	plus	24.14	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	7,321.07	plus	4.42	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	8,646.03	plus	16.57	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	16,929.46	plus	13.93	for each additional 100 s.f. or fraction thereof

BUILDING PERMIT FEES- CONSTRUCTION TYPES: IA, IB

IBC Class	IBC Occupancy	Square Footage	Total			
R-3	Dwellings—Alternate Materials	1,500	$4,949.20	plus	$165.20	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
		2,500	6,601.16	plus	105.74	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 4000 s.f.
		4,000	8,187.20	plus	114.37	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	9,330.86	plus	104.72	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 7000 s.f.
		7,000	11,425.19	plus	119.62	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	15,013.82	plus	84.63	for each additional 100 s.f. or fraction thereof
R-4	Residential—Assisted Living (6-16 persons)	1,000	$4,400.82	plus	$158.52	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	10,741.79	plus	114.67	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	16,475.39	plus	82.60	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	24,735.17	plus	58.23	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	42,205.40	plus	70.97	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f
		100,000	77,689.49	plus	60.77	for each additional 100 s.f. or fraction thereof
S-1	Storage—Moderate Hazard	1,000	$3,871.46	plus	$65.07	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	6,474.08	plus	56.52	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	9,300.28	plus	43.51	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	13,651.36	plus	23.05	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	20,567.55	plus	35.88	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f
		100,000	38,508.57	plus	29.76	for each additional 100 s.f. or fraction thereof
S-1	Storage—Moderate Hazard, Repair Garage Motor Vehicles (not High Hazard)	500	$2,981.94	plus	$111.07	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 2500 s.f.
		2,500	5,203.35	plus	92.72	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	7,521.25	plus	71.77	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	11,109.89	plus	44.41	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 25000 s.f.
		25,000	17,771.94	plus	60.58	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	32,917.34	plus	50.64	for each additional 100 s.f. or fraction thereof
S-2	Storage—Low Hazard	1,000	$3,744.39	plus	$58.71	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	6,092.86	plus	64.15	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	9,300.28	plus	47.32	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	14,032.58	plus	26.02	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	21,838.29	plus	37.41	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f
		100,000	40,541.75	plus	31.45	for each additional 100 s.f. or fraction thereof
S-2	Storage—Low Hazard, Parking Garages Open or Enclosed	1,000	$855.60	plus	$35.33	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	2,268.70	plus	35.58	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	4,047.73	plus	21.91	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	6,238.56	plus	20.43	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	12,368.67	plus	19.69	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	22,214.48	plus	16.55	for each additional 100 s.f. or fraction thereof
	Other Tenant Improvements	600	$840.32	plus	$52.95	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 3000 s.f.
		3,000	2,111.05	plus	55.07	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 6000 s.f.
		6,000	3,763.01	plus	33.89	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 12000 s.f.
		12,000	5,796.18	plus	31.85	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 30000 s.f.
		30,000	11,529.78	plus	30.97	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 60000 s.f.
		60,000	20,821.44	plus	25.95	for each additional 100 s.f. or fraction thereof
B	Shell Bldg: Business—Professional Office	1,000	$1,363.90	plus	$60.74	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	3,793.58	plus	58.45	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	6,716.28	plus	37.16	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	10,431.99	plus	34.41	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	20,755.52	plus	32.91	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	37,209.16	plus	28.10	for each additional 100 s.f. or fraction thereof
	Other Shell Building	1,000	$1,236.83	plus	$57.57	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	3,539.44	plus	53.37	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	6,207.98	plus	33.34	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	9,542.47	plus	31.87	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	19,103.56	plus	30.37	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	34,286.47	plus	25.93	for each additional 100 s.f. or fraction thereof

BUILDING PERMIT FEES- CONSTRUCTION TYPES: IA, IB

IBC Class	IBC Occupancy	Square Footage	Inspection Check Fee			
S-2	Storage—Low Hazard, Parking Garages Open or Enclosed	1,000	$2,492.27	plus	$22.24	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	3,381.79	plus	18.10	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	4,286.59	plus	20.33	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	6,319.77	plus	3.94	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	7,502.37	plus	14.59	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	14,799.78	plus	12.27	for each additional 100 s.f. or fraction thereof
	Other Tenant Improvements	600	$1,856.90	plus	$26.47	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 3000 s.f.
		3,000	2,492.27	plus	21.18	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 6000 s.f.
		6,000	3,127.64	plus	25.41	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 12000 s.f.
		12,000	4,652.52	plus	4.37	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 30000 s.f.
		30,000	5,438.61	plus	17.87	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 60000 s.f.
		60,000	10,799.35	plus	14.97	for each additional 100 s.f. or fraction thereof
B	Shell Bldg: Business—Professional Office	1,000	$3,000.57	plus	$28.59	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	4,144.23	plus	20.64	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	5,176.10	plus	24.14	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	7,590.50	plus	4.79	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	9,027.25	plus	17.39	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	17,722.47	plus	14.85	for each additional 100 s.f. or fraction thereof
	Other Shell Building	1,000	$3,127.64	plus	$31.77	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	4,398.37	plus	23.18	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	5,557.33	plus	25.41	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	8,098.80	plus	5.21	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	9,662.62	plus	18.66	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f.
		100,000	18,993.21	plus	15.94	for each additional 100 s.f. or fraction thereof
S-2	Storage—Low Hazard, Parking Garages Open or Enclosed	1,000	$3,347.88	plus	$57.57	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	5,650.49	plus	53.68	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	8,334.32	plus	42.24	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	12,558.33	plus	24.38	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	19,871.03	plus	34.29	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f
		100,000	37,014.27	plus	28.82	for each additional 100 s.f. or fraction thereof
	Other Tenant Improvements	600	$2,697.22	plus	$79.42	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 3000 s.f.
		3,000	4,603.32	plus	76.24	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 6000 s.f.
		6,000	6,890.65	plus	59.30	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 12000 s.f.
		12,000	10,448.71	plus	36.22	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 30000 s.f.
		30,000	16,968.39	plus	48.84	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 60000 s.f.
		60,000	31,620.79	plus	40.93	for each additional 100 s.f. or fraction thereof
B	Shell Bldg: Business—Professional Office	1,000	$4,364.46	plus	$89.33	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	7,937.81	plus	79.09	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	11,892.38	plus	61.30	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	18,022.49	plus	39.20	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	29,782.77	plus	50.30	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f
		100,000	54,931.64	plus	42.95	for each additional 100 s.f. or fraction thereof
	Other Shell Building	1,000	$4,364.46	plus	$89.33	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 5000 s.f.
		5,000	7,937.81	plus	76.55	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 10000 s.f.
		10,000	11,765.31	plus	58.76	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 20000 s.f.
		20,000	17,641.27	plus	37.08	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 50000 s.f.
		50,000	28,766.18	plus	49.03	for each additional 100 s.f. or fraction thereof > half of 100 s.f., to and including 100000 s.f
		100,000	53,279.68	plus	41.87	for each additional 100 s.f. or fraction thereof

CITY CLERK

#	Description	Fee
1	Copies - 8x11 standard - first page	$1.00
2	Copies - 8x11 standard - additional page	$0.15
3	Copies - 8x11 color - first page	$1.00
4	Copies - 8x11 color - additional page	$0.25
5	Copies - oversized standard - first page	$1.00
6	Copies - oversized standard - additional page	$0.50
7	Oversized color - first page	$1.00
8	Oversized color - additional page	$1.00
9	Campaign Disclosure Form	$0.10
10	Documents provided on CD/DVD (City provides CD/DVD)	$11.00
11	Documents provided on CD/DVD (Requester provides CD/DVD)	$10.00
12	Documents provided on USB flash drive (City provides flash drive)	$15.00
13	Documents provided on USB flash drive (Requestor provides flash drive)	$10.00
14	Electronic Copy Rate	$0.10

COMMUNITY SERVICES

#	Description	Fee
Athletic Fields and Facility Fees		
1	Athletic Field Lights – resident per hour	$10.00
2	Athletic Field Lights - non-resident per hour	$20.00
3	Athletic Field/Facility Use Fee - non-resident per hour	$50.00
4	Athletic Field/Facility Maintenance Fee - non-resident per participant	$10.00
5	Administrative Processing Fee (sports field rentals)	$30.00
Las Palmas Pool Program Fees		
6	Recreation Swimming - adult resident	$3.00
7	Recreation Swimming - youth resident 0-12 years	$1.00
8	Recreation Swimming - senior resident 65 or older	$1.50
9	Recreation Swimming - adult non-resident	$4.00
10	Recreation Swimming - youth non-resident 0-12 years	$3.00
11	Recreation Swimming - senior non-resident 55 or older	$3.00
12	Private Swim Lesson - resident per class	$20.00
13	Private Swim Lesson - non-resident per class	$30.00
14	Learn to Swim Program - resident per class	$5.00
15	Learn to Swim Program - non-resident per class	$7.00
16	Swim Pass (30 entries) - adult resident	$45.00
17	Swim Pass (30 entries) - youth resident 0-12 years	$20.00
18	Swim Pass (30 entries) - senior resident 65 or older	$30.00
19	Swim Pass (30 entries) - adult non-resident	$60.00
20	Swim Pass (30 entries) - youth non-resident 0-12 years	$45.00
21	Swim Pass (30 entries) - senior non-resident 65 or older	$45.00
22	Swim Team - youth novice per month	$50.00
23	Swim Team - youth intermediate per month	$60.00
24	Swim Team - youth advanced per month	$75.00
25	Masters Swim per month	$30.00
26	Masters Swim per day	$5.00
27	Water Polo Clinic - resident per class	$5.00
28	Water Polo Clinic - non-resident per class	$7.00
29	American Red Cross Lifeguard Training Course	$100.00
30	American Red Cross CPR Course	$50.00
31	American Red Cross First Aid Course	$50.00
Las Palmas Pool Facility Rental Fees		
32	Lifeguard Fee - per hour, per guard	$25.00
33	Pool Rental 50 meter lane - schools per lane, per hour	$12.00
34	Pool Rental 50 meter lane - non-profit per lane, per hour	$15.00
35	Pool Rental 50 meter lane - commercial per lane, per hour	$20.00
36	Pool Rental whole pool - schools per hour	$100.00
37	Pool Rental whole pool - non-profit per hour	$130.00

38	Pool Rental whole pool - commercial per hour	$175.00
39	Pool Rental water polo course - schools per hour	$75.00
40	Pool Rental water polo course - non-profit per hour	$85.00
41	Pool Rental water polo course - commercial per hour	$100.00
42	Pool Snack bar rental - schools per hour	$2.00
43	Pool Snack bar rental - non-profit per hour	$5.00
44	Pool Snack bar rental - commercial per hour	$10.00
45	Pool Birthday Party (2 hours) - resident	$150.00
46	Pool Birthday Party (2 hours) - non-resident	$200.00
Recreation Program Fees		
47	Tiny Tots - resident per session	$40.00
48	Tiny Tots - non-resident per session	$80.00
49	Contractual Classes Revenue Sharing - Instructor/City	70%/30%
50	Recreation Program - adult resident	40% of the cost
51	Recreation Program - adult non-resident	70% of the cost
52	Recreation Program - youth resident	40% of the cost
53	Recreation Program - youth non-resident	70% of the cost
54	Summer Camp - youth resident	25% of the cost
55	Summer Camp - youth non-resident	50% of the cost
56	Membership Card Fee - non-resident	$2.00
57	Membership Card Replacement	$2.00
58	Open Play Sports & Fitness Center - adult non-resident per day	$2.00
Facility Rental Fees		
59	National City Aquatic Center Facility Use Fee - resident per hour	$100.00
60	National City Aquatic Center Facility Use Fee - non-resident per hour	$120.00
61	National City Aquatic Center Facility Use Fee - non-profit resident per hour	$140.00
62	National City Aquatic Center Facility Use Fee - non-profit non-resident per hour	$160.00
63	National City Aquatic Center Facility Use Fee - commercial resident per hour	$180.00
64	National City Aquatic Center Facility Use Fee - commercial non-resident per hour	$200.00
65	MLK South Facility Use Fee - non-profit resident per hour	$40.00
66	MLK North Facility Use Fee - non-profit resident per hour	$80.00
67	MLK Combined Facility Use Fee - non-profit resident per hour	$120.00
68	MLK South Facility Use Fee - non-profit non-resident per hour	$60.00
69	MLK North Facility Use Fee - non-profit non-resident per hour	$100.00
70	MLK Combined Facility Use Fee - non-profit non-resident per hour	$140.00
71	MLK Kitchen Facility Use Fee	$200.00
72	MLK South Set-up Fee	$75.00
73	MLK North Set-up Fee	$175.00
74	MLK Combined Set-up Fee	$250.00
75	Stage Set-up Fee	$300.00
76	Recreation Center Facility Use Fee - non-profit resident per hour	$50.00
77	Recreation Center Facility Use Fee - non-profit non-resident per hour	$75.00
78	Alcohol Processing Fee	$200.00

79	Administrative Processing Fee (facility rentals)	$50.00
80	AV Equipment Set-up/Clean Up	$100.00
81	Kitchen Deposit	$60.00
82	Key Deposit	$100.00
83	MLK Cleaning and Damage Deposit with alcohol	$600.00
84	MLK Cleaning and Damage Deposit without alcohol	$300.00
85	Cleaning and Damage Deposit with alcohol	$400.00
86	Cleaning and Damage Deposit without alcohol	$100.00
87	AV Equipment Deposit	$100.00

ENGINEERING & PUBLIC WORKS

#	Description	Fee
1	Record of Survey	$420.00
2	Encroachment Agreement	$500.00
3	Special Driveway Permit	$500.00
4	Easement Dedication	$500.00
5	Lot Line Adjustment	$1,100.00
6	Ice Cream Truck Inspection Fee	$50.00
7	Sidewalk Vendor License	$50.00
8	Inflatable Jumper Permit	$25.00
9	Flood Hazard Area Permit	$350.00
10	Minor Construction Permit	$330.00
11	Minor Utility Company Permit	$420.00
12	Major Utility Company Permit Tier 1 (less than 1500 if trenching)	$700.00
13	Major Utility Company Permit Tier 2 (1500 if-3000 if trenching)	$1,400.00
14	Notice of Violation	Actual Cost
15	Sewer Connection Fee	$1,200.00
16	Industrial Waste Disposal Permit	$690.00
17	Batch Discharge Request	$130.00
18	Transportation Permit (Oversized Vehicles)	$16-Single Trip/$90 Annual
19	FEMA Certificate of Elevation	$100.00
20	Dumpster Permit	$25.00
21	Activate the Right of Way Program (streamlined permit for outdoor displays and café style seating)	$50.00
22	Construction Permit Renewal Fee	$50.00
23	Sewer Discharge Renewal Fee	$100.00
24	Other Engineering Review Services	Actual Cost
25	Other Engineering Inspection Services	Actual Cost
26	Project Initiation Fee	Actual Cost
27	Addressing of New or Existing Buildings	$196.00
Parking Fees (Excludes Specific Plan Areas and Specific Districts		
1	Annual Parking District Renewal	$30.00
2	Temporary Parking Permit	$2.00
3	RV Parking Permit	$2.00
Sewer Capacity Fees		
1	District Service Fee Equivalent Dwelling Unit of 280 GPD	$1,930.00
2	Apartment House/Duplex 1 Bedroom Unit	$1,160.00
3	Apartment House/Duplex 2 Bedroom Unit	$1,450.00
4	Apartment House/Duplex 3 Bedroom Unit	$1,930.00
5	Apartment House/Duplex Each Bedroom in excess of 3 Bedrooms	$480.00
6	Condominiums Each Individual Unit	$1,930.00
7	Hotels/Motels/Auto Courts per living unit w/o kitchen	$530.00

8	Hotels/Motels/Auto Courts per living unit w/kitchen	$960.00
9	Churches per Seating Unit of 150 or any fraction thereof	$2,570.00
10	Restaurants No Seating (Drive Thru/Take Out)	$5,160.00
11	Restaurants With Seating per each unit of 7 seats or fraction thereof	$1,930.00
12	Yogurt Shoppe	$1,740.00
13	Automobile Service Stations not more than 4 pumps	$3,860.00
14	Automobile Service Stations more than 4 pumps	$5,800.00
15	Self-Service Laundry per Each Washer	$1,450.00
16	Mobile Home Parks per Each Trailer Space	$1,450.00
17	Stores/Offices/Business/Small Industrial not listed	$1,930.00
18	All Others not listed see Formula J (Engineering to Calculate)	Based on Formula J
Storm Water and Fats, Oils, and Grease (FOG) fees		
1	FOG (Self-Verification)	$40.00
2	FOG (Inspection)	$130.00
3	Storm Water Basic Inspection	$50.00
4	Storm Water Individual Inspection <2 acres	$150.00
5	Stormwater Individual Inspection >2 acres	$200.00
6	Corrective action letter	$125.00
7	Notice of Violation	$250.00
8	Citation	Full Cost Time & Materials
Structural Best Management Practices		
1	Maintenance Verification Form (Self-Verification)	$60.00
2	Maintenance Verification Form (follow-up)	$80.00
3	Structural BMPs Inspection for project with <10 BMPs - High priority project & No Response	$250.00
4	Structural BMPs Inspection for project with >10 BMPs - High priority project & No Response	$350.00
5	Structural BMPs Deficiency (Notice + Follow-up)	$150.00
6	NOV	$300.00
7	Citation	Full Cost Time & Materials

FINANCE

#	Description	Fee
1	Pet License Admin Fee	$26.00
2	Business License Duplicate	$11.00
3	Business License Name Change	$14.00
4	Non-compliant Audit	$22.00
5	Business License Change of Location within City - Small	$75.00
6	Business License Change of Location within City - Medium	$90.00
7	Business License Change of Location within City - Large	$100.00
8	New Business License Processing (small)	$75.00
9	New Business License Processing (medium)	$90.00
10	New Business License Processing (large)	$100.00
11	Used Dealer State License Processing	$58.00
13	Certified Business License List	$15.00
14	Return Check 1-10 days	$25.00
15	Return Check 10 or more days	$35.00
16	Return Check - Each addt'l 10 days	$10.00
17	Inspection Fee (field, including Temporary Use Permit)	$35.00
18	Temporary Use Permit (TUP) Review	$10.00
19	Garage Sales Permit	$7.00
20	Business License Appeals	$31.00
21	Department of Consumer Affairs Public Records Act (PRA) Copies	Per City Clerk's Fee
22	Credit card convenience fee	Actual Cost

FIRE

#	Description	Fee
Commercial/Multi-Family Residential		
1	Plan Review: Sprinklers/New (less than 20,000 sf)	$1,088.00
2	Plan Review: Sprinklers/New (20,001 - 45,000 sf)	$1,250.00
3	Plan Review: Sprinklers/New (45,5001 - 80,000 sf)	$1,893.00
4	Plan Review: Sprinklers/New (80,001 - 100,000 sf)	$2,246.00
5	Plan Review: Sprinklers/New (100,000 + sf)	$3,114.00
6	Each additional 10 units or fraction thereof	$311.00
7	Plan Review: Sprinklers/Improvement (less than 20,000 sf)	$735.00
8	Plan Review: Sprinklers/Improvement (20,001 - 45,000 sf)	$898.00
9	Plan Review: Sprinklers/Improvement (45,001- 80,000 sf)	$1,527.00
10	Plan Review: Sprinklers/Improvement (80,001- 100,000 sf)	$1,899.00
11	Plan Review: Sprinklers/Improvement (100,000 + sf)	$2,380.00
12	Each additional 10 units or fraction thereof	$238.00
Residential (Single Family)		
13	Plan Review: Sprinklers New (less than 3,000 sf)	$449.00
14	Plan Review: Sprinklers New (more than 3,000 sf)	$530.00
15	Plan Review: Sprinklers Tenant Improvement (less than 3,000 sf)	$367.00
16	Plan Review: Sprinklers Tenant Improvement (more than 3,000 sf)	$449.00
17	Plan Review: Fire Alarm System New (less than 20,000 sf)	$735.00
18	Plan Review: Fire Alarm System New (20,001 – 45,000 sf)	$1,041.00
19	Plan Review: Fire Alarm System New (45,001 – 80,000 sf)	$1,365.00
20	Plan Review: Fire Alarm System New (80,001 – 100,000sf)	$1,731.00
21	Plan Review: Fire Alarm System New (100,000 + sf)	$2,056.00
22	Each additional 10 units or fraction thereof	$205.00
23	Plan Review: Fire Alarm System/Improvement (less than 20,000 sf)	$449.00
24	Plan Review: Fire Alarm System/Improvement (20,001 – 45,000 sf)	$611.00
25	Plan Review: Fire Alarm System/Improvement (45,001 – 80,000 sf)	$935.00
26	Plan Review: Fire Alarm System/Improvement (80,001 – 100,000 sf)	$1,355.00
27	Plan Review: Fire Alarm System/Improvement (100,000 + sf)	$1,679.00
28	Each additional 10 units or fraction thereof	$167.00
29	Plan Review: Fire Sprinkler Underground Piping	$828.00
30	Plan Review: Fire Protection System/Improvement (hood systems and piping replacement	$898.00
31	Plan Review: Underground/Aboveground Piping Repairs	$735.00
32	Plan Review: Underground Tank Removal	$879.00
33	Plan Review: Underground Tank Installation	$1,506.00
34	Plan Review: Aboveground Tank Installation	$1,250.00
35	Plan Review: Aboveground Tank, Removal	$735.00
California Fire Code (CPC): Canopy		
36	0 – 400 sf	$0.00
37	401 – 500 sf	$353.00

38	501 – 600 sf	$394.00
39	601 – 700 sf	$515.00
CFC: Tent		
40	0 – 200 sf	$300.00
41	201+ sf	$600.00
42	Carnival and Fairs (Single Day)	$515.00
43	Carnival and Fairs (Multiple Day)	$1,031.00
44	CFC: Fireworks, Barge Loading*	$515.00
45	CFC: Fireworks Permit	$545.00
46	*Fireworks Inspection fee. (Additional hours after the first two hour is billed at $163.00 per hour).	$324.00
47	CFC: Hydrant Use	$150.00
48	CFC: Private Fire Hydrant Installation	$523.00
CFC: Permit (See Attached List)		
49	Annual Fire Inspection Hazardous Occupancy	$434.00
50	New CFC Operational Permits	$191.00
51	Fire Training	$191.00
52	Special Services	$191.00
53	Hot Work (Week Daily Permit Building Construction)	$219.00
54	Marine Fueling Inspection	$315.00
55	False Alarm Response	$803.00
56	Complaints – Noncompliance	$383.00
57	Fire Clearance Inspections	$176.89
58	Fire Safety Re-inspection/Multiple Inspection Fee	$275.00
59	Fire Department Standby (Additional hours after the first two hour is billed at $191.00 per hour).	$300.00
60	Technical Services/After-Hour Technical Inspection Fee	$191.00
61	Copies ($1.00/first page and $0.15 for each page after)	Actual Cost
62	CFC: Operational Permit (Commodity Report) - Hourly Fee	$477.00
63	Knox Box Request/Application	$84.00
64	Health Care Facility Inspection - 0-20 Beds	$84.00
65	Health Care Facility Inspection - 21-50 Beds	$126.00
66	Health Care Facility Inspection - 51-100 Beds	$210.00
67	Health Care Facility Inspection - each additional 25 beds in excess of 100 beds (or fraction thereof)	$84.00
68	Hospital Inspection- each additional 50 beds in excess of 250 beds (or fraction thereof)	$126.00
69	Residential License Care/Large Family Day Care Inspection	$155.00
70	Residential Apartment Complexes Inspection - 4-50 Units	$155.00
71	Residential Apartment Complexes Inspection - 51-100 Units	$239.00
72	Residential Apartment Complexes Inspection - 101-150 Units	$324.00
73	Residential Apartment Complexes Inspection - 151-200 Units	$408.00
74	Residential Apartment Complexes Inspection - Each additional 50 units (or fraction thereof)	$84.00

75	Annual Commercial/New Business License Inspection - 0-6,000 sq. ft.	$134.00
76	Annual Commercial/New Business License Inspection - 6,001-12,000 sq. ft.	$218.00
77	Annual Commercial/New Business License Inspection - 12,001-25,000 sq. ft.	$303.00
78	Annual Commercial/New Business License Inspection - 25,001-50,000 sq. ft.	$387.00
79	Annual Commercial/New Business License Inspection - 50,001-100,000 sq. ft.	$471.00
80	Annual Commercial/New Business License Inspection - Each Additional 25,000 sf in excess of 100,000 sf (or fraction thereof)	$134.00
Educational Occupancies		
81	Educational occupancies less than 50 persons	$197.00
82	Educational occupancies- Each additional 50 persons (or fraction thereof) in excess of 50 persons	$42.00
83	Scope of Work Permit/Tenant Improvement	$286.00

HOUSING & ECONOMIC DEVELOPMENT

#	Description	Fee
1	Subordination Fee	$344.00
2	Monitoring Fee Per Unit	$201.00

NEIGHBORHOOD SERVICES

#	Description	Fee
1	Class A Temporary Use Permit	$272.00
2	Class B Temporary Use Permit	$109.00
3	Code Release / Demand Statement	$60.00
4	Class C Temporary Use Permits	$50.00
5	Graffiti removal	Actual Cost
Code Conformance		
1	Administrative Citation - 1st Violation	$100.00
2	Administrative Citation - 2nd Violation w/in the same year	$200.00
3	Administrative Citation - greater than two violations in the same year	$500.00
4	Notice of Violation Filing Appeal	$200.00
5	Vacant Building Monitoring Fee	$60.00
6	Appeal of Abatement Notice	$200.00
7	Abandoned Building Inspection Fee	$170.00
Parking Enforcement		
1	Parked In Bicycle Lane	$35.00
2	Parked Within Intersection	$25.00
3	Parked In Crosswalk	$25.00
4	Parked Within 15' of Fire Station Drive Way	$25.00
5	Blocking A Driveway	$25.00
6	Parked On Sidewalk	$25.00
7	Obstructing Traffic	$25.00
8	Double Parked	$25.00
9	Bus Zone	$25.00
10	Disabled Zone/ Curb Cut	$25.00
11	18" From The Curb/ Wrong Way	$25.00
12	Must Park Parallel	$25.00
13	Handicap Parking Only	$330.00
14	Blocking Access To Handicap Pkg	$330.00
15	Parked On Handicap Lines	$330.00
16	Freeway Vending	$35.00
Equipment Violations		
1	Broken/ Defective Windshield	$35.00
2	Expired Registration	$35.00
3	False Tabs	$50.00
4	License Plates/ 2 Required	$30.00
5	Plate Position	$30.00
6	No Cover Allowed Over Plate	$30.00
7	Missing Current Tabs	$60.00
City Municipal Parking Violations		
1	Parked On Parkway	$35.00
2	Climbing/ Jumping Curbs	$25.00

3	Parked On Unpaved Surface	$35.00
4	Blocking Sidewalk	$25.00
5	72 Hr. Storage On Public Street	$50.00
6	Washing / Repairing On Street	$35.00
7	Parking On Hills/ Wheel Crimping	$35.00
8	Red/Yellow/White/Green Curb	$35.00
9	Parking In Alley	$35.00
10	Posted No Parking 1 Hr.	$25.00
11	2/ 4 Hour Time Limit	$25.00
12	Posted No Parking	$35.00
13	Commercial In Residential	$35.00
14	Fire Lane	$35.00
15	Tractor/ Trailer Parked In Residential	$35.00
16	Parking On Boat Ramp	$35.00
17	Parking Recreational Vehicles on City Street 11.32.366	$100.00

PLANNING

Development		
#	Description	Fee
1	Annexation	$4,500.00
2	Coastal Dev Permit with Public Hearing	$3,350.00
3	Coastal Dev Permit without Public Hearing	$750.00
4	Code Amendment	$5,500.00
5	Conditional Use Permit (CUP)	$3,700.00
6	Consistency Review	$3,700.00
7	General Plan Amendment	$5,500.00
8	Historic Site Designation	$1,500.00
9	Initial Study	$1,100.00
10	Local Coastal Program (LCP) Amendment	$5,500.00
11	Minor Use Permit	$650.00
12	Planned Development Permit (PD)	$3,700.00
13	Preliminary Site Plan Review (per review)	$600.00
14	Request to Initiate General Plan/Specific Plan/Zoning Amendment	$1,000.00
15	Specific Plan	$6,650.00
16	Specific Plan Amendment	$5,500.00
17	Substantial Conformance - Council, Commission	$750.00
18	Substantial Conformance - Staff Review	$500.00
19	Time Extension with Public Hrg (CUP, PD, Variance)	$1,100.00
20	Time Extension without Public Hrg (CUP, PD, Variance)	$400.00
21	Variance	$3,700.00
22	Zone Map Change	$5,500.00
Subdivision		
1	Certificate of Compliance	$800.00
2	Lot Merger	$600.00
3	Street Vacation	$4,000.00
4	Street Vacation Initiation	$1,000.00
5	Tentative Parcel Map	$3,000.00
6	Tentative Subdivision Map	$4,000.00
7	Time Extension, Tentative Parcel Map	$1,000.00
8	Time Extension, Tentative Subdivision	$1,000.00
Miscellaneous		
1	Appeal, Project Processing (non- refundable) Project	$1,000.00
2	Home Occupation Permit	$100.00
3	Large Family Day Care	$100.00
4	Mills Act Application	$2,207.00
5	Research Fee (per hour)	Actual Cost
6	Zoning/Rebuild Letters	$80.00
7	Interim Use Permit	$1,500.00

8	General Update Fee	5% of the Development and Subdivision application fee
9	Scanning Fee (fee to scan file content once approved)	$2.50
10	Business License Processing Fee	$25.00
Signs		
1	Banners, Administrative Fee	$60.00
2	Banners, Processing (reimbursable)	$500.00
3	Painted Wall Sign	$60.00
4	Reface Sign	$60.00

POLICE

#	Description	Fee
1	Dog License, 1 year unaltered	$30.00
2	Dog License, 1 year altered	$15.00
3	Dog License, 2 year unaltered	$52.00
4	Dog license, 2 year altered	$26.00
5	Dog License, 3 year unaltered	$72.00
6	Dog License, 3 year altered	$36.00
7	Dog License Replacement	$15.00
8	Jurisdictional Transfer of Dog License	$13.00
9	Animal Quarantine Release	$144.00
10	Animal Relinquishment	$108.00
11	Dead Animal Pickup	$45.00
12	Tranquilizer	$144.00
13	Guard Dog Permit	$144.00
14	Non-Allowed Animal Permit	$144.00
15	Alarm Permit	$30.00
16	Second Response Permit (loud music, parties)	$153.00
17	False Alarm Response (NCMC 10.45.130) - 3rd	$100.00
18	False Alarm Response (NCMC 10.45.130) - 4th	$150.00
19	False Alarm Response (NCMC 10.45.130) - 5th	$200.00
20	False Alarm Response (NCMC 10.45.130) - 6th	$300.00
21	False Alarm Response (NCMC 10.45.130) - 7th or more	$400.00
22	Negligent Vehicle Impound/Release	$124.00
23	Ticket Sign Off	$15.00
24	Vehicle Repossession	$15.00
25	Research Hourly Rate	Actual Cost
26	Deposition of Subpoena - Deposit (refundable or recover T/M)	$275.00
27	Accident Report - Person Involved	$15.00
28	Accident Report - Insurance & Attorneys	$20.00
29	Crime Report - Person Involved	$15.00
30	Crime Report - Insurance & Attorneys	$20.00
31	Request for Report - Person Involved	$15.00
32	Request for Report - Insurance & Attorneys	$20.00
33	Record Check/Clearance Letter/No Record	$30.00
34	Request for Background Checks (fee to be charged to contractors, no fee for Law Enforcement Agencies)	$30.00
35	Photographs/Videos/CDs/DVDs	$89.00
36	Video (DVD) for Body Worn Camera Footage	$73.00
37	Public Records Request Copies	Subject to City Clerk's Fees
38	Download Accident or Stolen Vehicle Report from Website	$18.00
39	Massage Business - Police Dept. Permit	$725.00

40	Massage Business - Renewed - Police Dept. Permit	$225.00
41	Fingerprinting	$40.00
42	Pawnshop Permit Fee	$90.00
43	Alcoholic Beverage Control (ABC) Permit Fee	$90.00
44	Firearms Storage Fee	$5.00

Adopted Budget
Fiscal Year 2020

Schedule of Funds

CALIFORNIA
NATIONAL CITY
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INCORPORATED

Schedule of Funds

Fund accounting is an accounting system emphasizing accountability rather than profitability, used by non-profit organizations and governments. In this system, a fund is a self-balancing set of accounts, segregated for specific purposes in accordance with laws and regulations or special restrictions and limitations.

Government agencies use three broad categories of funds: governmental, proprietary, and fiduciary. These categories are divided into classifications as follows:

GOVERNMENTAL FUNDS

GENERAL FUND

An agency's primary operating fund. It is used to account for and report all financial resources of the agency's general governmental activities, except those required to be accounted for in another fund. It accounts for taxes and other general revenues not restricted for a specific purpose to support most agency services.

SPECIAL REVENUE FUNDS

Funds used to account for and report the proceeds of specific revenue sources restricted or committed to expenditure for specified purposes other than debt service or capital projects.

CAPITAL PROJECTS FUNDS

Funds used to account for and report financial resources restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets.

DEBT SERVICE FUNDS

Funds used to account for and report financial resources restricted, committed, or assigned to expenditure for principal and interest.

PERMANENT FUNDS

Funds used to account for and report resources restricted to the extent that only earnings, and not principal, may be used for purposes which support the reporting government's programs that benefit of the government or its citizenry.

PROPRIETARY FUNDS

INTERNAL SERVICE FUNDS

Funds used to account for and report operations serving other funds or departments within a government on a cost-reimbursement basis.

ENTERPRISE FUNDS

Funds used to account for and report services provided to the public on a user charge basis, similar to the operation of a commercial.

FIDUCIARY FUNDS

Funds used to account for assets held in trust by the government for the benefit of individuals or other entities.

Within the above classifications, funds are defined as follows:

GOVERNMENTAL FUNDS

001 General Fund

As noted above, the City's primary operating fund, accounting for all financial resources of the general governmental activities, except those that are required to be accounted for in another fund. It accounts for taxes and other general revenues not restricted for a specific purpose to support most city services.

SPECIAL REVENUE FUNDS

103 General Capital Outlay Fund

This fund is used to account for funds set aside from the proceeds of sale and rental from surplus real property for the City's five-year improvement program.

104 Library Fund

This fund is used to account for the operations of the National City Library.

105 Parks Maintenance Fund

This fund is used to account for operating and maintaining the City's parks.

108 Library Capital Outlay Fund

This fund is used to account for revenues from real property transfer taxes set aside to finance capital outlay and capital improvement expenditures of the National City Library.

109 Gas Taxes Fund

This fund is used to account for the City's share of state gas tax revenue restricted for street improvement and maintenance.

115 Park & Recreation Capital Outlay Fund

This fund is used to account for revenues from dwelling fees set aside for park- and/or recreation-related capital improvement expenditures.

131 Asset Forfeiture Fund

This fund account for funds received from the federal and state governments for the equitable transfer of forfeited property and cash in which the City's law enforcement participates in the law enforcement efforts leading to the seizure and forfeiture of the property.

166 Nutrition Fund

This fund accounts for the operational activities of the nutrition center

195 Landscape Maintenance District # 1

This fund is used to account for the levies collected as a result of a special assessment on parcels that are generally located along National City Boulevard and bounded by 18th Street to the north and 33rd Street and State Route 54 to the south (the "District"). The amounts collected are utilized to maintain improvements and provide services that benefit parcels within the District. The City formed the District in 1995 pursuant to the Landscape and Lighting Act of 1972, part 2 of Division 15 of the California Streets and Highway Code. The Mile of Cars Association maintains and administers the improvements and services funded by the District under an agreement with the City.

208 Supplemental Law Enforcement Services Fund (SLESF)

This fund accounts for the Citizen's Option for Public Safety (COPS) program revenues and expenditure activities in connection with front-line law enforcement services.

420 Parking Authority

This fund is used to account for all activities of the Parking Authority of the City of National City. The purpose of the Parking Authority is to provide parking facilities for motor vehicles.

301 Community Development Block Grant (CDBG) Fund

This fund is used to account for federal funds received from the United States Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) program

501 Housing Authority

This fund is to assist housing programs and projects by complementing existing Federal and state funding sources and effectively increasing and preserving the supply of affordable housing in National City.

502 Housing Choice Voucher Fund

This fund accounts for the activities of the Housing Choice Voucher Program, which provides rental assistance to low income families by subsidizing a portion of the rent directly to landlords on behalf of low income households.

505 HOME Fund

This fund accounts for federal funds received from the HUD HOME program.

523 Brownfield Grant Fund

This fund is to account for the Revolving Loan Fund program to assist the community with funding for cleanup planning and remediation activities.

OTHER SPECIAL REVENUE FUNDS

120 Plan Checking Revolving Fund

This fund is used to account for revenues and expenditure activities in connection with Building Division project reviews.

130 EMT-D Revolving Fund

This fund is used to account for revenues and expenditure activities to support the City's EMT-D program and firefighter first response training.

172 Trash Rate Stabilization Fund

This fund is used to provide rate stabilization and to account for activities in connection with refuse related purposes, including AB 939 expenses, litter control, City assistance at Citywide cleanup, special studies, staff support, and other related functions.

212 Personnel Compensation Fund

This fund is used to account for retiree health benefits activities.

246 WINGS Grant Fund

This fund is used to account for revenues and expenditures related to the after school education and safety program operated by the National City Library.

277 National City Public Library Donations Fund

This fund is used to account for small donations from individuals and organizations to support library services.

282 Reimbursable Grants City-wide Fund

This fund is used to account for grant revenues and expenditures for various Fire Department programs and activities.

290 Police Department Grants Fund

This fund is used to account for grant revenues and expenditures for various Police Department programs and activities.

296 Engineering Department Grants Fund

This fund is used to account for grant revenues and expenditures for various Engineering Department projects.

308 Highway Bridge Rehabilitation Grant Fund

This fund is used to account for federal grant revenues for the objective of removing or retrofitting several bridges located in National City due to seismic concerns.

320 Library Grants Fund

This fund is used to account for grant revenues and expenditures for various Library Department programs and activities.

321 Smart Growth Incentive Program Fund

This fund is used to account for grant monies received from the SANDAG TransNet Smart Growth Incentive Program (SGIP) for transportation-related infrastructure improvements and planning efforts that support smart growth development in Smart Growth Opportunity Areas, as defined by SANDAG.

323 Safe Routes to School Fund

This fund is used to account for grant monies received from the State of California through Caltrans as part of the California Department of Health Services Safe Routes to School Program for transportation projects that increase the safety of pedestrians and bicyclists.

325 Development Impact Fees Fund

This fund accounts for fees imposed on new development used to finance public facilities improvements related to parks, police, fire, and library services.

326 Transportation Impact Fees Fund

This fund accounts for fees collected on private development to fund transportation projects along regional arterial roadways to mitigate the traffic impacts of new development

343 State-Local Partnership Fund

This fund is used to account for the revenues and expenditures of funds provided by the state under the State-Local Transportation Partnership program.

731 Construction & Demolition Debris Fund

This fund accounts for collection of waste diversion security deposits and revenues for the objective to divert debris from residential and commercial construction projects to a recycling facility.

CAPITAL PROJECTS FUNDS

307 Proposition A Fund

This fund is used to account for the City's allocation for the 2% transactions & use tax imposed by Proposition A (San Diego Transportation Improvement Program) passed by the voters of San Diego County.

DEBT SERVICE FUNDS

201 National City Joint Powers Financing Authority (NCJPFA) Debt Service Fund

This fund is used to account for funds maintained by the trustee bank solely for the purpose of paying, when due and payable, the principal and interest obligations of the lease revenue refunding bonds.

259 Library Bonds Debt Service Fund

This fund is used to account for Library debt service obligations.

PERMANENT FUNDS

The City of National City maintains no permanent funds.

ENTERPRISE FUNDS

125 Sewer Service Fund

This fund is used to account for the collection of sewer connection fees and monthly sewer charges for the construction and maintenance of the City’s sewer systems.

INTERNAL SERVICE FUNDS

626 Facilities Maintenance Fund

This fund is used to account for the cost of maintaining all City-owned buildings in a clean, safe, workable, and pleasant condition.

627 Liability Insurance Fund

This fund is used to account for the costs of maintaining the City's Worker's Compensation and liability insurance programs.

629 Information Systems Maintenance Fund

This fund is used to account for the costs to replace City office equipment and information technology software and hardware.

630 Office Equipment Depreciation Fund

This fund is used to account for the costs to replace City office equipment.

631 Telecommunications Revolving Fund

This fund is used to account for the costs of maintaining the City's telecommunication systems.

643 Motor Vehicle Service Fund

This fund is used to account for the City's costs of preventative maintenance and repairs for its fleet, including police, fire, general administrative, park, sewer, and public works equipment.

644 Vehicle Replacement Fund

This fund is used to account for the costs to replace City equipment, including fleet vehicles.

Adopted Budget
Fiscal Year 2020

Schedule of Object Accounts

CALIFORNIA
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Schedule of Object Accounts

Expenditures are organized into seven broad categories, defined as follows:

100 PERSONNEL SERVICES

Salaries, wages, benefits and all other forms of compensation paid to City employees and elected officials.

200 SPECIAL SERVICES

Professional services, contract services, memberships, training, travel and subsistence, subscriptions, postage, sewage treatment, refuse collection charges, personnel examination costs, etc.

300 MATERIALS & SUPPLIES

Office and computer supplies, books, furniture and equipment that costs less than $5,000, fuel, ammunition, uniforms and accessories, and other expendable materials and supplies.

400 FIXED CHARGES & DEBT SERVICES

Rents, insurance of all types, workers compensation claim costs, debt service principal and interest, and taxes.

500 ADDITIONS TO FIXED ASSETS

Vehicles, equipment, land, structures, streets, sidewalks, facilities, and other purchases that exceed $5,000.

600 REFUNDS, CONTRIBUTIONS, & SPECIAL PAYMENTS (EXCLUDING 698)

Refunds, donations, judgments and losses, transfers and distributions between funds.

700 ALLOCATED COSTS & INTERNAL SERVICE CHARGES (INCLUDES 698)

Charges for goods or services provided by one department to other departments of the City on a cost-reimbursement basis and charges for recovery of indirect/overhead costs incurred by the General Fund for departments with common or joint objectives with General Fund departments.

Within the above classifications, expenditures are classified by type as follows:

100 – PERSONNEL SERVICES

100 Part-Time Salaries
Compensation paid to part-time City employees in the form of wages.

101 Full-Time Salaries
Compensation paid to full-time City employees and elective officials in the form of salaries and wages.

102 Overtime
Compensation paid in excess of normal salaries and wages for time worked over and above the regular workweek.

105 Longevity
Compensation paid for continued meritorious service over an extended period of time.

107 Educational Incentive Pay
Compensation paid for individual educational achievement subsequent to permanent appointment.

109 Vacation Relief
Funds used to compensate temporary workers during the absence of regular permanent employees who are on extended periods of vacation leave or who find it necessary to be absent from work for long periods of time due to conditions beyond their control.

110 Allowances & Stipends
Compensation paid to City employees for lease, purchase, or maintenance of automobiles, uniforms, and equipment, or other prescribed or necessary equipment.

120 Differential Pay
Additional compensation paid to employees for special assignments or possession of special skills; investigative pay, police liaison officer, K-9 pay, motorcycle pay, bi-lingual pay, out-of-class pay, fire prevention pay, shorthand pay, etc.

140 Workers' Compensation
Transfers to the City's Self-Insured Trust Fund for imputed premium costs.

150 Employees' Group Insurance
City's share of employee group insurance premiums.

151 LTD Insurance
City's share of long-term disability insurance premiums.

160 Retirement Plan Charges
City's share of retirement costs based on rates prescribed by the California Public Employees' Retirement System ("CalPERS"). Does not include administrative charges for operation of the fund.

199 Personnel Compensation
All other compensation for personnel services not properly assigned to one of the foregoing designations.

200 – SPECIAL SERVICES

201 Accounting & Auditing Services
Compensation paid a public accountant engaged by the City Council and for other professional auditing and accounting work performed by other than a City employee.

203 Engineering & Architectural Services
Compensation paid private firms engaged to perform engineering, architectural, and similar services for the City.

205 Medical Services
Compensation paid doctors and medical technicians for physical examinations, special tests, laboratory work, etc.

207 Technical Personnel Services
Charges made by the State Personnel Board or other professional agency in connection with examinations prepared, given, marked, or graded by that Board, and for personnel advice given by an outside consultant.

209 Legal Services
Compensation paid lawyers, other than the City Attorney, for legal advice, appearance before courts on behalf of the City; litigation expenses; etc.

211 Laundry & Cleaning Services
Cleaning and laundry services by commercial agencies.

212 Governmental Purposes
Expenses incurred for general governmental purposes, generally of an unforeseen or emergency nature, in the managerial and legislative areas of concern.

213 Expert and Consultant Services
Compensation paid to outside professional services of a specific nature, i.e., economic surveys, planning studies, etc.

215 Custodial Services
Payments to outside firms performing these tasks on a contractual basis.

217 Investigative Services
Fees, charges, or other means of compensation paid for work of an investigative nature.

222 Subscriptions & Memberships
For “trade journals” and for membership dues of officers and key employees in the various municipal and professional organizations formed to promote interchange of ideas between such individuals. Also used for the City’s membership in the same type of organization.

226 Training
Compensation paid for in-service training programs and for outside institutes, seminars, etc.

230 Printing and Binding
Producing printed reports, flyers, brochures, bulletins, forms, etc.; binding or rebinding of books, pamphlets, or other records. Includes printed forms, stationery, etc.

234 Electricity & Gas
Payment for electrical service, power, and light only. Installation costs should be in the 500 series as applicable.

235 Street Lights & Signals
Payment for electrical energy used in street lights and traffic signals and amortization of construction and installation costs of utility-owned street lighting.

236 Water
Payment for water service only. Installation costs should be in the 500 series as applicable.

240 Equipment Rental
Payment for the short-term use of trenchers, cranes, gravel spreaders, paving machines, concrete mixers, air compressors, sanders, etc., when obtained from sources outside of City government.

242 Fire Hydrant Charges
Payment for use of water hydrants by City departments in the same manner as commercial firms.

244 Photography & Blueprinting
Photostatic and blueprinting services.

248 Telephone, Telegraph, & Teletype
All telephone charges for services, installations, long-distance calls, facsimile transmissions; cost of sending telegrams, cost of Teletype operations; includes City's share of the County-wide police Teletype service.

250 Postage
Postage services, stamps, metered postage, postal cards, stamped envelopes, registered mail, special delivery, and parcel post.

254 Automobile Allowances
Money paid employees for use of their own cars, either on a time basis or mileage basis established in each instance.

256 Extradition Expense
Money expended in the extradition of prisoners or suspected criminals and reimbursed by the State.

258 Travel & Subsistence
Expense reimbursement made to City employees for attending authorized functions in connection with official City business. Includes reimbursements for meals, lodging, conferences, registrations, airfares, private car use, and dinner meetings. Includes prisoner meals and transportation.

260 Advertising
Money paid to publishers for advertising placed in periodicals; includes legal advertising.

261 Emergency Animal Treatment
Charges for contractual services to provide animal shelter and control services for the impounding, adoption, redemption, and care and disposition of dogs, cats, and other small animals.

264 Promotional Activities
For decorating streets at holiday or other special occasions, for publicity tending to attract industry or desirable business to the City – usually the subject of a contract with the local Chamber of Commerce.

268 Rentals & Leases
Long-term rentals or leases of equipment or real property for the purpose of conducting City business.

272 Sewage Transportation & Treatment
Contract charges payable to City of San Diego.

274 Dumping Fees
Charges required for dumping debris and other materials at regional dumpsites.

276 Trash Collection & Disposal
Removal of refuse, waste, or other debris performed by a commercial agency.

281 R&M-Office Equipment
Repairs of typewriters, adding machines, duplicating machines, data processing equipment, etc., when the repairs are performed by a commercial agency. Includes cost of maintenance service contracts.

282 R&M – Automotive Equipment
Repair of trucks, passenger cars, street sweepers, and other automotive equipment performed by commercial agencies. Includes towing charges of automotive equipment.

283 R&M – Fire-fighting Apparatus
Work done by outside firms on fire-fighting equipment including: fire trucks, rescue trucks, components thereof; trailer-type fire engines, fire extinguishers, etc., when not part of buildings.

284 R&M – Street Lights
Work by outside firms on the maintenance of City-owned street lighting standards and fixtures.

285 R&M – Traffic Control Devices
Work by outside firms on the maintenance of City-owned traffic signal standards and fixtures.

286 R&M – Recreation & Playground Equipment
Cost of repairs by outside firms to recreational equipment and playground equipment such as slides, balls, swings, and other items not structures nor part of structures.

287 R&M – Communications Equipment
Repairs of radio, Teletype, and other electronic communication equipment, when the repairs are performed by a commercial agency.

288 R&M – Buildings & Structures
Contractual repairs and materials used concurrently by the same contractor for repair and maintenance of buildings and structures; their fixed accessories and complete construction, i.e., painting, patching, etc.

289 R&M – Non-Structural Items
Fences, gates thereof, parking areas.

290 R&M – Grounds
Contractual maintenance of areas around buildings, park areas, vacant lots owned by the City.

291 R&M – Audio-Visual Equipment
Repairs of motion-picture and still projectors, phonographs, recorders and tape decks, microfilming devices and reader/printers, and similar devices, including bulb replacement, changing of styli, etc.

299 Contract Services
All other contact services not properly assigned to one of the foregoing designations.

300 – MATERIALS & SUPPLIES

301 Office Supplies
Supplies which are consumed or used in the regular course of office activities.

302 Periodicals & Newspapers
For the purchase and subscription of magazines and newspapers, other than trade journals and publications in connection with the membership in an organization or an association, i.e., subscription to magazines, newspapers, and other periodical publications for the Public Library.

303 Janitorial Supplies
Those items used for cleaning buildings but not limited to: rags, mops, brooms, soaps, cleaners for walls, windows, tile, floors, etc.

304 Books
Bound publications, fiction or non-fiction, technical manuals, reference books, and including circulars, pamphlets, phonograph records, etc.

305 Medical Supplies
Drugs, medicines, first aid supplies, laboratory glassware, papers, and supplies, etc.

306 Computer Supplies
Computer supplies, including hardware, software, and electrical components.

307 Duplicating Supplies
Paper, ink, and other supplies used in printers and photocopy machines.

309 Photographic Supplies
For the purchase of films, filmstrips, slides, and similar video media material. Also for consumable items used in taking pictures, processing the same, enlarging by photographic means; chemicals, paper, etc.

311 Recreation Supplies
Balls, bats, gloves, tumbling mats, nets, games, phonograph records, handicraft materials, etc.

314 Gas, Oil, & Lubricants
Gasoline, lubricating oils, greases, compounds, etc., used in or to service City-owned equipment.

316 Ammunition
Pistol and rifle ammunition, mace, tear gas, fuses, targets, gas shells, grenades, and supplies used in reloading and cleaning cartridge for power-activated tools.

318 Wearing Apparel
Uniforms, special work clothing required for the protection and safety of employees, boots, insignia worn on the garments, identification badges, caps, etc.

321 Planting Materials
Small items for planting, excluding trees; includes fertilizers, peat moss, insecticides, and sprays.

323 Plumbing Materials
Household-type plumbing items, pipe, faucets, sinks, lavatories, showers, garden hose, etc.

325 Electrical Materials
Electrical wire, insulators, conduit, switches, fuses, lamps, dry cell batteries, including fixtures.

327 Building Materials
All building materials, including lumber and hardware, roofing items, plaster, doors, windows, brick, etc.

329 Paint Materials
Paint and consumable components, thinners, lacquers, enamels, paint brushes, paint rollers.

331 Horticultural Items
All forms of trees, plants and bushes used in City parks, street rights-of-way, and around public buildings.

334 Automotive Parts
Parts purchased for the repair and maintenance of City-owned automotive equipment by City personnel.

335 Tires
Tires for the City's fleet, including labor and environmental fee.

337 Small Tools
Drafting supplies, hand tools and blades, bits and cutters used in power-operated equipment.

340 Shop Supplies
Stock, brass, steel, rod, bar or slab, oxygen, acetylene, welding rod, flux, etc, soaps and detergents, when required for other than cleaning buildings.

342 Communication Materials
Items purchased for the City's fire alarm system, radios, monitors, etc., including wire messengers, batteries, and related parts for communication equipment.

346 Traffic Control Supplies
Temporary traffic control signs; barricade material and miscellaneous warning signs, paints and other supplies used in the painting on public streets.

348 Water Pipe, Valves, & Fittings
All such items excepting domestic plumbing materials. Includes irrigation hose for public parks.

352 Sewer Pipe & Materials
Sewer pipe, joint materials therefore, sewer manhole covers.

354 Chemical Products
Swimming pool chemicals, sewer supplies, etc.

355 Minor Equipment – Less than $5,000
Equipment with a cost not exceeding $5,000 not properly assigned to one of the foregoing equipment designations.

356 Rock & Sand
Aggregate, subgrade, fill materials, etc.

360 Sidewalk, Curb, & Gutter Materials
Cement and premixed concrete, including additives.

362 Roadway Materials
Asphalt, black top, asphalt mixed with stone and plant mix, road oil slurry seal.

399 Materials & Supplies
Those items which have not been placed in one of the foregoing classifications.

400 – FIXED CHARGES & DEBT SERVICES

410 Property Insurance
Fire insurance premiums.

420 Public Liability Insurance
Premiums paid for liability insurance, including automotive insurance and false arrest insurance.

430 Fidelity Insurance
Honesty policies, performance bonds, notary bonds, weighmaster bonds, etc.

432 Liability Claim Cost
Payments for loss or damages for which the City is held responsible and which are not covered by insurance; awards made by City Council to individuals.

433 WC Claim Cost
Payments for loss or damages arising from job-related Workers' Compensation claims for which the City is held responsible

440 Excess WC Insurance
Premium payments for Workers' Compensation coverage in excess of the City's self-insured limits.

452 Unemployment Insurance
Payments for the City's share of regular unemployment insurance reimbursable benefit charges.

470 Bond Principal Redemption
Expenditures to retire the principal portion maturing on bonds or other evidence of debt.

480 Bond Interest Redemption
Expense incurred for periodic interest charges and related service charges on bonds or other evidence of debt.

488 Loan to Other Funds
Loan to other Funds.

499 Fixed Charges
When not assignable to any other number in this series.

500 – ADDITIONS TO FIXED ASSETS

501 Mechanical Office Equipment
Office machines, typewriters, adding machines, calculators, check writers, and such other machines as are required to facilitate office procedures.

502 Computer Equipment
Data processing and office automation equipment; computers, printers, scanners, faxes, data processing terminals, modems, etc.

503 Furniture & Furnishings
New and replacement equipment for office use, i.e., desks, chairs, tables, stands, filing and storage cabinets, credenzas, pictures, carpets, drapes, clocks and like items.

505 Training Equipment
Items required to assist in training activities of a significant expense.

506 Audio-Visual Equipment
Equipment designed to aid in learning or teaching by making use of both hearing and sight; slide projectors, movie and video tape equipment, sound projectors, etc.

507 Library Equipment
Library shelving, card catalogs, mobile book carts, book processing and mending equipment, etc.

508 Photographic & Recording Equipment
Tape recorders, cameras, photo developing equipment, etc.

509 Mobile Tools
Equipment mounted on wheels for ease of movement. Wood chippers, rotary tiller, lawn mowers, trimmers, etc., would come under this heading.

511 Automotive Equipment
Expenditures for the acquisition of passenger cars, pick-up trucks, vans, street sweepers, dump trucks, etc. These expenditures include the initial cost, transportation charges, sales and use taxes, and installation costs.

512 Automotive Leases
Contractual services for vehicle leases

513 Automotive Accessories
Equipment designed and secured to supplement, improve, or expand the use of automotive equipment.

514 Custodial Equipment
Floor polishers, carts, mechanical cleaning devices, vacuum sweepers, etc.

515 Communication Equipment
Base stations, antennas, monitors, radios, Teletype, radio, telephone, and other electronic communication equipment.

517 Engineering Equipment
All items of equipment secured for office engineering activities and for field survey and inspection work.

518 Public Safety Equipment
Rifles, handguns, bulletproof armor and shields, machine-guns, etc.

519 Fire Fighting Apparatus
Fire trucks, rescue vehicles, salvage trucks, special vehicles, or other items that are procured for the primary purpose of extinguishing fires, including vehicles for movement of firefighting personnel and their equipment.

521 Fire Fighting Accessories
Equipment designed and secured to supplement, improve, or expand the use of firefighting apparatus; fire extinguishers.

523 Athletic & Recreational Equipment
All items of equipment purchased for competitive athletic events, recreation centers, special programs, and adult activities.

527 Playground Equipment
Equipment designed for the use of small children in a mini-park, tiny tot play area, public park, etc.

551 Traffic Control Devices
Signs for directional or speed control of vehicles, street name signs, parking limitation signs; includes traffic signal lights and equipment.

554 Street Lights & Electroliers
Street lights, their standards, arms, lamps, starters, ballasts, and other parts, used for street and walk illumination, and for improved lighting at intersections.

559 Sewer Mains & Appurtenances
Sewer mains, manholes, covers, and structures.

563 Drainage Structures
Ditches, culverts, and underground pipes for movement of storm waters.

565 Land Acquisition
The acquisition of land for any governmental purpose.

567 Streets & Alleys
Areas of land procured and improvements thereon for the movement of people on foot or in vehicles, drainage, utility use; includes all portions dedicated to public use.

569 Buildings
A structure of three or more walls and a roof, capable of housing personnel, equipment, or machinery.

570 Building & Plant Equipment
Heating and cooling equipment, security devices, safety items, replacement items.

571 Major Structures
A special category for reservoirs, bridges, swimming pools, etc.

572 Non-Structural Improvements
Fences, their gates and parts, walls not supporting roofs.

598 Capital Improvement Program
Major public facility and infrastructure improvements that cost in excess of $100,000 and have an expected life of 10 or more years.

599 Fixed Assets
Those items not properly classified in a foregoing classification.

600 – REFUNDS, CONTRIBUTIONS, & SPECIAL PAYMENTS

610 Deposits Refunded
Cash bond deposits no longer required and returned to the depositor.

620 Return of Fees
Return of fees, licenses, and other charges received by the City to the person or agency making the original payment.

640 Inventory Purchases
Central stores purchases held as inventory stock for further distribution to City departments.

650 Agency Contributions
Contributions to other governmental agencies and non-profit organizations engaged in activities supplementary to those of the City.

651 Capacity Charge
Payments for the San Diego Metropolitan Sewerage System capacity charge.

660 Special Payments
Used only on special orders of the City Manager and the City Treasurer.

698 Indirect/Overhead Costs
Costs charged to departments with common or joint objectives with General Fund departments for recovery of indirect/overhead costs incurred by the General Fund for the activities associated with those objectives.

700 – INTERNAL SERVICES CHARGES AND RESERVES

710 Provision for Contingency
Funds set aside by Budget action for allocation at a later date.

720 Equipment Depreciation Reserve
Depreciation expense on equipment to be applied to purchase of new equipment at a later date.

740 Building Services Charges
Charges to other departments for services provided by the Public Works Department for building and facilities maintenance.

750 Vehicle Services Charges
Charges to other departments for services provided by the Public Works Department for maintenance of City-owned vehicles.

751 Vehicle Lease Charges
Charges to other departments for use of City-owned vehicles purchased through the Vehicle Replacement Fund.

755 Information Services Charges
Charges to other departments for services provided by the Management Information Systems Division.

790 Insurance Charges
Charges to other departments for services provided by the Risk Management Department.

Adopted Budget
Fiscal Year 2020

Fund Type Matrix

CALIFORNIA
NATIONAL CITY
1887
INCORPORATED

Fund Type by Department Matrix

Department	General Fund (Major)	Special Revenue	Debt Service	Capital Projects	Internal Service
City Attorney	✓				✓
City Clerk	✓				
City Council	✓				
City Manager	✓				✓
City Treasurer	✓				
Community Services	✓	✓			
Engineering & Public Works	✓	✓	✓		✓
Finance	✓				
Fire	✓	✓	✓		
Housing & Economic Development	✓	✓			
Human Resources	✓				✓
Library		✓	✓		
Neighborhood Services	✓				
Non-Departmental	✓	✓		✓	
Planning	✓				
Police	✓	✓	✓		