



NCPD Case # \_\_\_\_\_

**NATIONAL CITY POLICE DEPARTMENT  
TRESPASS ARREST AUTHORIZATION (Letter of Agency)**

Property Address \_\_\_\_\_

Type of Property: Residential No. of Units: \_\_\_\_\_  
Commercial No. of Units: \_\_\_\_\_  
Vacant Lot

(CHECK APPLICABLE PARAGRAPH(S))

Property is closed to the general public. (Trespass Arrest Authorization valid for 30 days)

Property is closed to the general public **and** is posted as being closed. (Trespass Arrest Authorization valid for 12 months)

Property is open to the general public, between the hours of \_\_\_\_\_ and \_\_\_\_\_;  
the property is closed to the general public between the hours of \_\_\_\_\_ and \_\_\_\_\_,  
and is posted closed.

I am the owner/owner's agent/person in lawful possession or control of the above-referenced property. I request and authorize the National City Police Department to act as my agent and to enter the above property for the purpose of enforcing all laws, including the National City Municipal Code and trespass regulations, against any person found on the property without my consent or without lawful purpose.

Recently, I have experienced problems at my property (Select all that apply)

- Urinating  Defecation  Littering  Drinking  Illegal Lodging  Fire Hazard(s)  
 Other

\_\_\_\_\_

This activity affects me in the following way(s):

The name of the manager or other onsite person of the aforementioned property is \_\_\_\_\_  
and he/she can be reached at telephone number \_\_\_\_\_, address \_\_\_\_\_

I authorize the National City Police Department to ask unauthorized persons to leave the property. If they refuse to do so, or return thereafter, I authorize the National City Police Department to act as my agent for the purposes of enforcing any law violations on the property. My authorized agent or I will cooperate fully in the prosecution of anyone who is arrested for a violation of any local or state law, including trespassing or vandalism. I understand this letter is valid for a maximum period of **TWELVE (12) MONTHS** if my property is closed to the general public and posted as being closed or for a maximum period of **THIRTY (30) DAYS** if it is not posted, pursuant to Penal Code section 602(o), and it is my responsibility to renew the letter at that time if the need exists.

(Signature) \_\_\_\_\_ Print Name \_\_\_\_\_

Telephone Number \_\_\_\_\_ Address: \_\_\_\_\_

**Dates of Authorization:** From: \_\_\_\_\_ to \_\_\_\_\_  
 **30 day notice**  
 **12 month notice**

Supervisor's Approval \_\_\_\_\_ ID \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_