



**MINUTES**  
**National City Proposition "D" Finance Committee**  
**Large Conference Room**  
**Civic Center**  
**1243 National City Boulevard**  
**Thursday, October 6, 2011 @ 9:00 a.m.**

These minutes have been abbreviated. Full audio recordings of the proceedings are on file and available to the public upon request.

**Call to Order**

The meeting was called to order by Chair Cox at 9:00 a.m.

**Pledge or Allegiance to the Flag**

Led by Chair Cox

**Roll Call**

Committee members in attendance: Marney Cox, Chris Cate and Dale Nielsen

Also in attendance: Councilwoman Rosalie Zarate, Chris Zapata, City Manager, Leslie Deese, Assistant City Manager, Stacey Stevenson, Human Resources Director

**Non-Agenda Public Oral Communication (three minute time limit)**

None

**Agenda Items**

1. Approval of the Minutes from the meeting of September 22, 2011

Committee member Nielsen noted that in discussion under item #1, the minutes should reflect his comment that public safety accounts for 86% of the City's operating budget (not 28%).

With a motion by Committee member Nielsen and a second by Committee member Cate, the minutes of the September 22, 2011 meeting were unanimously approved as amended.

2. Discussion – Review of financial data

Committee members requested additional data: Chair Cox requested a copy of the City's five year strategic plan, the actual revenue figures for FY 2009-10 and the preliminary actual revenue figures for FY 2010-11; Committee member Cate requested an opportunity to review the City's Comprehensive Annual Financial Reports (CAFR's) for the period 1999 through 2006.

In reviewing previous requests for financial data, Committee member Cate noted that the data contained in the revenue reports provided does not match numbers contained in the CAFR's for the same period, adding that he will use the audited data contained in the CAFR's. Ms. Deese said that staff would report back on why the numbers are difference. Committee member Cate also inquired about the cost of salary increase data previously requested. Ms. Stevenson informed the Committee that the data was still being gathered.

3. Discussion – Outline of report sections

Chair Cox provided a draft outline for discussion. Discussion ensued related to the Committee's scope of work. It was decided that the report should include a discussion of economic conditions as well as recommendations on steps the City can consider towards financial stability at the end of this next five year period.

Staff was asked to provide General Fund deferred maintenance data, if it is available.

4. Action – Assignment of tasks

Based on the discussion of agenda item #3, Committee members were assigned sections of the report to draft:

- Committee member Cate: Financial trends and outlook – structural deficits
- Committee member Nielsen: The condition of the general fund – public service capabilities and performance
- Chair Cox: Actions taken to improve and/or stabilize the General Fund; the summary

5. Discussion – Next steps

Due to scheduling conflicts, the Committee postponed its scheduled meeting of October 20. The meeting will instead occur on October 27 at 10:30 a.m.

6. Committee Comments

Committee member Nielsen stated his desire for the Committee to stay within its stated scope.

7. Chair's Comments

None

8. Staff Comments

Councilwoman Zarate acknowledged the importance of the Committee's work and her appreciation of their efforts.

**The meeting was adjourned at 9:45 a.m.**