

RESOLUTION NO. 2015 – 05

RESOLUTION OF THE OVERSIGHT BOARD OF THE SUCCESSOR AGENCY  
TO THE COMMUNITY DEVELOPMENT COMMISSION  
AS THE NATIONAL CITY REDEVELOPMENT AGENCY  
APPROVING AN ADMINISTRATIVE BUDGET FOR THE ROPS 14-15B PERIOD  
(JANUARY 1, 2015 THROUGH JUNE 30, 2015)

WHEREAS, the Oversight Board (“Oversight Board”) of the Successor Agency to the Community Development Commission as the National City Redevelopment Agency (“Successor Agency”) has been established to take certain actions to wind down the affairs of the now dissolved Community Development Commission as the National City Redevelopment Agency (“CDC”) in accord with AB 26, as amended in AB 1484; and

WHEREAS, Health and Safety Code section 34177(j) requires that each Successor Agency prepare a proposed administrative budget for each upcoming six-month period and submit it to its oversight board for its approval; and

WHEREAS, such an administrative budget is to include estimated amounts for successor agency administrative costs, the proposed sources of payment, and proposals for arrangements for administrative and operations services provided by a city, county, city and county, or other entity; and

WHEREAS, on April 7, 2015, the Successor Agency’s Executive Director submitted to its Board a proposed administrative budget for the Recognized Obligation Payment Schedule (“ROPS”) 14-15B period, and said budget has been discussed, deliberated upon, and approved in public session, for submission to the Oversight Board of the Successor Agency to the Community Development Commission as the National City Redevelopment Agency (“Oversight Board”); and

WHEREAS, on May 20, 2015, the Oversight Board reviewed said administrative budget and determined that it meets the statutory requirement.

NOW, THEREFORE, BE IT RESOLVED by Oversight Board of the Successor Agency to the Community Development Commission as the National City Redevelopment Agency as follows:

**Section 1.** The administrative budget for ROPS 14-15B period, beginning January 1, 2015 and continuing through and including June 30, 2015, with expenditures totaling \$268,743.00 and attached hereto and incorporated by this reference herein as Exhibit A (the “Administrative Budget”), is hereby approved.

**Section 2.** The Executive Director of the Successor Agency and his designees are hereby authorized and directed to evaluate and execute necessary changes to the Administrative Budget as may be appropriate and/or as required by law, whether pursuant to statute, by court order or as otherwise required or authorized by law, to capture all the costs the Successor Agency may have in the performance of its duties.

**Section 3.** The Executive Director of the Successor Agency, or designee, is hereby authorized and directed to take such other actions and execute such other documents as are necessary to effectuate the intent of this Resolution on behalf of the Oversight Board, such actions to include but not limited to posting and distributing the Administrative Budget as may be required by law.

**Section 4.** The Oversight Board concurs with the Successor Agency's determination that approval of this Resolution does not represent a "project" for purposes of CEQA, as that term is defined by Guidelines section 15378, because this Resolution is an organizational or administrative activity that will not result in a direct or indirect physical change in the environment, per section 15378(b)(5) of the Guidelines.

**Section 5.** The Oversight Board Secretary and/or Successor Agency Secretary shall certify to the adoption of this Resolution.

**Section 6.** Pursuant to California Health and Safety Code Section 34179(h), the State of California Department of Finance may review Oversight Board action; therefore, this Resolution shall be effective on the date five (5) business days after its adoption, absent and pending any request for review by the State of California Department of Finance.

PASSED and ADOPTED this 20<sup>th</sup> day of May, 2015.

AYES: Fellows, Carson, Desrochers, Morrison, Perri, Hentschke

NOES: None

ABSENT: McCarthy

ABSTAIN: None



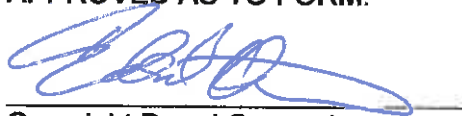
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Ron Morrison, Chairman

ATTEST:



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Brad Rauiston, Executive Director  
Secretary to the Oversight Board

APPROVED AS TO FORM:



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Oversight Board Counsel  
Edward Z. Kotkin, Esq.  
Law Offices of Edward Z. Kotkin

**Successor Agency to the Community Development Commission  
as the National City Redevelopment Agency  
ROPS 14-15B Administrative Budget**

**Expenditures**

<b>Personnel*</b>	Annual Salaries & Benefits	% Allocated	Annual Cost	Six Month Cost ROPS 14-15B
Executive Director	194,600	40%	77,840	38,920
Executive Secretary	64,100	75%	48,075	24,038
City Manager	244,000	15%	36,600	18,300
Executive Assistant	85,800	5%	4,290	2,145
City Attorney	263,500	15%	39,525	19,763
Executive Assistant	81,300	5%	4,065	2,033
City Clerk/Records Management Officer	136,800	15%	20,520	10,260
Administrative Secretary	69,700	10%	6,970	3,485
Property Agent	87,000	50%	43,500	21,750
Director of Finance	170,300	5%	8,515	4,258
Financial Services Officer	120,500	10%	12,050	6,025
Management Analyst	99,000	10%	9,900	4,950
Financial Analyst (part time)	40,000	90%	36,000	18,000
Senior Accountant	89,600	10%	8,960	4,480
Accountant	68,900	5%	3,445	1,723
Accountant	73,500	10%	7,350	3,675
Buyer	68,500	5%	3,425	1,713
Accounting Assistant	57,500	5%	2,875	1,438
Accounting Assistant	55,100	5%	2,755	1,378
Accounting Assistant	57,600	5%	2,880	1,440
Accounting Assistant	51,800	5%	2,590	1,295
<b>Total Personnel</b>			382,130	191,065
<b>Maintenance &amp; Operations</b>				
Contract Services - Legal Services for Successor Agency				10,000
Contract Services - Legal Services for Oversight Board				10,000
Contract Services - Accounting/Audit Support				12,000
Other Operating Expenditures				45,678
<b>Total M&amp;O</b>				77,678
<b>Total Expenditures</b>				268,743
<b>Funding Sources</b>				
Administrative Allowance				208,743
Other Revenues				60,000
<b>Total Funding</b>				268,743

\* Personnel responsibilities include, but are not limited to, providing executive direction and legal guidance for the operations of the SA, scheduling and maintaining records of the meetings of the Successor Agency and the Oversight Board, preparing agenda materials for the SA and the Oversight Board, managing litigation, developing the ROPS for each six-month period, projecting and managing the cash flow of the SA, developing and implementing a long range property management plan, managing contracts with vendors, managing the payments to vendors, accounting for all transactions of the SA in the general ledger, and preparing annual financial statements.