



Engineering & Public Works Department
 1243 National City Boulevard, National City, CA 91950
 (619) 336-4580 Office (619) 336-4397 Fax

www.nationalcityca.gov

Applicant Information

(Please be sure to print in blue or black ink)

Today's Date: ___/___/___

Name: _____ Organization: _____

Address: _____

City/State/Zip: _____

Phone: _____ Contact: _____

Field/ Facility/ Park Requested

Please check all that apply:

El Toyon Park _____ Kimball Park _____ Las Palmas Park _____

Activity

Please circle appropriate activity:

Astrojump Athletic Field Rental Baseball* Football* Softball*
 Volleyball* Basketball* Tennis* Soccer* Picnic

Other _____

*If reserved for league play, you must submit a team roster with addresses within 10 working days.

Amount: _____ Date Paid: ___/___/___ Initials: _____

Field / Facility Information

Dates Requested: ___/___/20___ to ___/___/20___

Days	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
From :							
To :							
Total							

_____ Number of participants at your event _____ % of Participants National City Residents

Field / Facility Request Form Checklist

Requesting Organization: _____

Name: _____ Date: ____/____/____

Please initial all sections of this checklist:

- | | |
|---|--|
| _____ Field / Facility Requested Form | _____ Hold Harmless /Indemnification |
| _____ Current Insurance Certificate | _____ Current Organization's Bylaws |
| _____ Current Audited Financial Statement | _____ Preliminary Roster Data |
| _____ Current Roster Data (By 2 nd Game of Season) | _____ Received Copy of City Council Policy 801 |
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PUBLIC PROPERTY USE HOLD HARMLESS AND INDEMNIFICATION AGREEMENTS

Person's requesting use of City property, facilities or personal are required to provide a minimum of \$1,000,000 Combined single limit insurance for bodily injury and property damage which include the City, it's officials, agents, and employees named as additional insured and to sign the Hold Harmless Agreement, Certificate of Insurance must be attached to this permit.

As a condition of the issuance of a temporary use permit to conduct its activities on public or private property, the undersigned hereby agree(s) to defend, indemnify and hold harmless the City of National City and its officers, employees and agents from and against any and all claims, demands, costs, losses, liability, or damages for any personal injury, death or property damage, or both, or any litigation and other liability, including attorney fees and the cost of litigation, arising out of or related to the use of public property or to the activity taken under the permit by the permitted or its agents, employees or contractors.

I have read and completed the above form to the best of my knowledge

Signature: _____ Date: ____/____/____

Engineering & Public Works Staff Use ONLY

Verified By: _____ Date: ____/____/____

PRINT NAME

Signature: _____

FOR DEPARTMENT USE ONLY

PARK DIVISION APPROVAL: YES _____ NO _____ DATE _____

COMMUNITY SERVICES APPROVAL: YES _____ NO _____ DATE _____

NOTE: ALCOHOLIC BEVERAGES / SMOKING BANNED IN ALL FIELDS / FACILITIES / PARKS