



**MINUTES OF THE REGULAR BUSINESS MEETING OF THE
CIVIL SERVICE COMMISSION
MAY 9, 2019**

CALL TO ORDER

The Regular Meeting of the Civil Service Commission was called to order at 5:30 p.m. in the Large Conference Room, Second Floor, National City Civic Center, on Thursday, May 9, 2019.

ROLL CALL

COMMISSION MEMBERS PRESENT: *Leslie Coyote*, Chairperson
 Paul Wapnowski, Vice-Chairperson
 Rafael Courtney, Chairperson
 David Garcia, Commissioner
 Fred Puhn, Commissioner

COMMISSION MEMBERS ABSENT: None

STAFF PRESENT: *Robert Meteau*, Human Resources Director
 Lilia Muñoz, Human Resources Analyst

REPRESENTATIVES PRESENT: None

SALUTE TO THE FLAG

Commissioner Courtney led the pledge of allegiance to the flag.

PUBLIC COMMUNICATIONS

None

APPROVAL OF MINUTES

Regular Meeting of March 14, 2019

Action: Motion made by Courtney, seconded by Wapnowski, and unanimously carried to approve the regular meeting minutes of March 14, 2019.

REPORTS FOR FILE

Personnel Report Report of Vacancies

Action: Motion made by Courtney, seconded by Wapnowski, and unanimously carried to accept and file the Personnel Report and the Report of Vacancies as presented to the Commission.

UNFINISHED BUSINESS

None

NEW BUSINESS

A. Discuss changing the Civil Service Commission Regular Meeting day from second Thursday of every other month to Wednesday of every other month

Human Resources Director Robert Meteau provided the Commission the purpose to discuss changing the Civil Service Commission regular meeting day from Thursday to Wednesday. Discussion ensued and Human Resources Director Meteau answered questions from the Commission.

Action: Motion made by Puhn, seconded by Courtney, and unanimously carried to change the Civil Service Commission Regular Meeting day from second Thursday of every other month to Wednesday of every other month.

B. Discuss Commissioner Garcia's unexcused absences

Human Resources Analyst Lilia Muñoz reminded the Commission that this item was placed on the agenda at the request of Commissioner Puhn. Commissioner Garcia apologized to the Commission for his absences. Also, informed them that his term was ending in September, and thanked them for the experience.

STAFF COMMENTS

Human Resources Director Robert Meteau informed the Commission that he spoke to the City Attorney in regards to training, and they were going to look into any available training. However, in the meantime, the City Attorney was going to contact all Commissions for ethics, social media, and Brown Act training.

COMMISSIONER COMMENTS


Commissioner Garcia reminded Commission that Mr. Dalla mentioned that they needed to complete an Ethics Training.

ADJOURNMENT

Action: Motion made by Courtney, seconded by Wapnowski, and unanimously carried to adjourn the regular meeting at 5:45 p.m., Thursday, May 9, 2019, to the next regular meeting of the Civil Service Commission on Wednesday, July 10, 2019, at 5:30 p.m., in the Large Conference Room, Second Floor of the Civic Center, 1243 National City Blvd., National City, CA 91950.



CHAIRPERSON



DATE APPROVED

Special meetings may be called by the Chairperson upon the recommendation of the Personnel Director to consider matters requiring a timely resolution in accordance with the Ralph M. Brown Act per Government Code Section 54950, et. Seq.