



**MINUTES OF THE REGULAR BUSINESS MEETING OF THE
CIVIL SERVICE COMMISSION
JANUARY 11, 2018**

CALL TO ORDER

The Regular Meeting of the Civil Service Commission was called to order at 5:30 p.m. in the Large Conference Room, Second Floor, National City Civic Center, on Thursday, January 11, 2018.

ROLL CALL

COMMISSION MEMBERS PRESENT: *David Garcia*, Chairperson
 Rafael Courtney, Vice-Chairperson
 Leslie Coyote, Commissioner
 Fred Puhn, Commissioner
 William Sendt, Commissioner

COMMISSION MEMBERS ABSENT: None

STAFF PRESENT: *Stacey Stevenson*, Deputy City Manager
 Lilia Muñoz, Human Resources Analyst

REPRESENTATIVES PRESENT: None

SALUTE TO THE FLAG

Commissioner Puhn led the pledge of allegiance to the flag.

PUBLIC COMMUNICATIONS

None

APPROVAL OF MINUTES

Regular Meeting of November 9, 2017

Action: Motion made by Sendt, seconded by Courtney, and unanimously carried to approve the regular meeting minutes of November 9, 2017.

REPORTS FOR FILE

Personnel Report Report of Vacancies

Action: Motion made by Sendt, seconded by Coyote, and unanimously carried to accept and file the Personnel Report and the Report of Vacancies as presented to the Commission.

UNFINISHED BUSINESS

None

NEW BUSINESS

A. Election of Officers

Deputy City Manager Stacey Stevenson reminded the Commission that annually they elect a chair and a vice-chair, and in recent history the vice-chair has become the chair and a new vice-chair is elected.

Commissioner Sendt nominated Courtney for the Chairperson and the nomination was seconded by Coyote. There were no other nominations. All AYES. Vice-Chairperson Courtney is the new Chairperson.

Commissioner Sendt nominated Coyote for the Vice-Chairperson and the nomination was seconded by Garcia. There were no other nominations. All AYES. Commissioner Coyote is the new Vice-Chairperson.

STAFF COMMENTS

None

COMMISSIONER COMMENTS

Chairperson Garcia provided a summary of the report that was taken to the City Council in December. Vice-Chairperson Courtney had a question regarding pension benefits. Deputy City Manager Stacey Stevenson responded to question. Commissioner Sendt requested to have additional information sent on training he is attending in February.

ADJOURNMENT

Action: Motion made by Coyote, seconded by Sendt, and unanimously carried to adjourn the regular meeting at 5:50 p.m., Thursday, January 11, 2018, to the next regular meeting of the Civil Service Commission on Thursday, March 8, 2018, at 5:30 p.m., in the Large Conference Room, Second Floor of the Civic Center, 1243 National City Blvd., National City, CA 91950.



CHAIRPERSON

3/8/18

DATE APPROVED

Special meetings may be called by the Chairperson upon the recommendation of the Personnel Director to consider matters requiring a timely resolution in accordance with the Ralph M. Brown Act per Government Code Section 54950, et. Seq.