

## **REQUEST FOR QUALIFICATIONS (RFQ)**

### **ON-CALL PROJECT SUPPORT SERVICES FOR NATIONAL CITY'S CAPITAL IMPROVEMENT PROGRAM (CIP)**

**May 1, 2019**

The City of National City's Engineering & Public Works Department seeks Statements of Qualifications (SOQs) from interested consultant firms to provide on-call project support services for National City's Capital Improvement Program (CIP) and other professional services.

A non-mandatory information session will be held on Tuesday, May 14, 2019 from 3:00 P.M. to 5:00 P.M. at the Martin Luther King Jr. Community Center, 140 E. 12<sup>th</sup> Street, National City, CA 91950.

On-call contracts will be three years in length, with the option to extend for two, one year extensions, and will range in value from \$50,000 to \$2,000,000 depending on qualifications, scope of services offered, capital needs and available funding.

**Disadvantaged Business Enterprises (DBEs) are encouraged to participate in the RFQ process by submitting an SOQ as a Prime Consultant, or by serving as a Sub-consultant on one or more teams. The local agency's contract DBE Goal is 6%.**

The following is a summary of professional disciplines and general scope of services, which may be applied to each discipline. Consultants may elect to submit SOQs for other disciplines based on their understanding of the City's needs, including procedures and programs to ensure compliance with State and Federal regulations.

#### **Disciplines**

- Civil Engineering; Structural Engineering; Mechanical Engineering; Electrical Engineering; Traffic Engineering; Traffic Signal Communications Infrastructure & Systems Integration; Traffic Data Collection (includes ADT, speed and vehicle classification counts); Transportation Planning (includes Active Transportation and Safe Routes to School); Architecture; Landscape Architecture (includes Urban Planning & Design); ADA Compliance and Universal Design; Graphic Information Systems (GIS); Utility Design & Coordination (includes Rule 20A Undergrounding & Joint Trench); Land Surveying (includes field surveying and monumentation, map reviews, preparation of plat & legal descriptions); Geotechnical (includes Soils & Materials Testing); Environmental Planning, Design & Engineering (includes CEQA/NEPA, Storm Water Quality Management Plans, SWPPPs, Storm Water LID, hydrology, site assessments and remediation);

Environmental Compliance (includes regulatory permitting, compliance monitoring, inspections and reporting involving storm water, wastewater, air quality, hazardous materials, and occupational health and safety); Construction Management & Inspections (includes Certified Payroll); Property Management & Real Estate Services (includes brokerage, appraisals, economic analysis and other real estate services for City-owned properties and historic buildings); Graphic Design/Web Design; Planning & Design; Community Outreach; Engineering & Project Management (includes technical analyses, site evaluations, studies, reports and presentations; project tracking; PS&E; QA/QC; plan reviews; constructability reviews and value engineering; construction bidding, construction support and responses to RFIs; and preparation of record drawings); Grants Management (includes researching grant opportunities, preparing grant applications, quarterly progress reports and schedule of deliverables); Sewer System Management (includes Financial Administration for Annual Sewer User Billing and Tax Roll Preparation); Capital Needs Assessments & Asset Management (includes GIS-based mapping and inventories, cost estimates and financial analysis, reports and presentations for evaluation of City infrastructure, parks and facilities); Building Department Support Services (includes plan checks, permit tracking, inspections, and enforcement of the CA Building Code); Public Relations and Government Affairs; Economic Development Services (includes market assessments and feasibility studies, graphic design, marketing and branding); Housing and Real Estate Development Services (including affordable housing finance, regulatory compliance and monitoring, brokerage, appraisals, economic and policy analysis, feasibility studies, physical assessments, and other real estate services for the disposition and development of City-owned properties); Polling and Analysis (includes political poll analysis, data collection, and preparing reports and presentations); Municipal Code support services; Fire Inspection Services (includes sprinklers and alarm systems, weed and litter abatement).

The RFQ is available for free download on the City's PlanetBids portal at:

<https://www.planetbids.com/portal/portal.cfm?CompanyID=24103>

SOQs shall be submitted no later than **5:00 PM on Monday, June 10, 2019**.

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